

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA ON MONDAY, AUGUST 17, 2009. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

- Chairman Jason R. Jones
- Vice Chairman Theron McCabe
- Commissioner Lee Kyle Allen
- Commissioner Perry L. Morris
- Commissioner Johnnie Sampson, Jr.
- Commissioner M. Renée Sisk
- Commissioner Steve Tyson

STAFF PRESENT:

- Harold Blizzard, County Manager
- Ray H. Moser, Assistant County Manager
- Richard F. Hemphill, County Finance Officer
- Gwendolyn M. Bryan, Clerk to the Board
- Jim Hicks, County Attorney
- Aaron Arnette, County Attorney's Office

Following an invocation by Commissioner Morris and the Pledge of Allegiance, Commissioner Sampson moved to approve minutes of August 3, 2009 regular session, seconded by Commissioner McCabe and unanimously carried.

CONSENT AGENDA

The Chairman requested that Item F, Designation of NCACC Voting Delegate, be removed from the consent agenda. Commissioner Morris nominated Vice Chairman McCabe as the voting delegate for the 2009 NCACC Conference. There being no additional nominees, Commissioner McCabe was designated by acclamation.

Budget Amendments

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval. Commissioner Sisk moved for their approval, seconded by Commissioner Tyson and unanimously carried in a roll call vote.

Rescue Squads – Multiple

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$2,482.00	101-2825-410-11-04	\$480.00
Fund Balance		Workers Comp - New Bern/Craven	
		101-2827-410-11-04	\$10.00
		Workers Comp – Ft. Barnwell	
		101-2829-410-11-04	\$915.00
		Workers Comp – Vanceboro	
		101-2830-410-11-04	\$432.00
		Workers Comp – Cove City	
		101-2831-410-11-04	\$645.00
		Workers Comp – Township No. 7	
TOTAL	\$2,482.00	TOTAL	\$2,482.00

Justification: To cover shortage of Rescue Squads Workers Compensation line item for VFIS invoice dated 8/4/09 in the amount of \$51,615.00.

Fire Department – Multiple

240-0000-399-00-00	\$255.00	240-2900-410-11-04	\$255.00
Rhems		Workers Comp	
243-0000-399-00-00	\$407.00	243-2900-410-11-04	\$407.00
Little Swift Creek		Workers Comp	
244-0000-399-00-00	\$430.00	244-2901-410-11-04	\$430.00
Cove City Fire		Workers Comp	
249-0000-399-00-00	\$145.00	249-2900-410-11-04	\$145.00
Twp #9		Workers Comp	
TOTAL	\$1,237.00	TOTAL	\$1,237.00

Justification: To cover shortage of Fire Departments Workers Compensation line item for VFIS invoice dated 8/4/09 in the amount of \$51,615.00

Cooperative Extension/SHIP

101-4207-349-55-00	\$947.00	101-4207-420-24-00	\$(26.00)
		Meeting	
		101-4207-420-32-40	\$(27.00)
		Other Supplies	
		101-4207-420-39-45	\$1,000.00
		Low Income Subsidy	
TOTAL	\$947.00	TOTAL	\$947.00

Justification: Additional revenue received; \$2,000 in original budget.

Cooperative Extension/SHIP

101-0000-399-01-00	\$747.00	101-4207-420-24-00	\$498.00
		Meeting	
		101-4207-420-32-40	\$219.00
		Other Supplies	
		101-4207-420-39-45	\$30.00
		Low Income Subsidy	
TOTAL	\$747.00	TOTAL	\$747.00

Justification: SHIP money; carryover fiscal year 2009.

5600

101-5600-348-45-00	\$25,000.00	101-5600-440-25-00	\$1,500.00
State Grant		Health/Travel	
		101-5600-440-27-0	\$1,500.00
		Health Advertising	
		101-5600-440-32-40	\$3,040.00
		Other Supplies	
		101-5600-440-40-50	\$18,960.00
		Contract employee	
TOTAL	\$25,000.00	TOTAL	\$25,000.00

Justification: The CDC and CEHB notified the department of their approval for renewing this contract. The grant has been in existence for at least 10 years in varying amounts. The funds will be used to continue addressing Childhood Lead Poisoning Prevention; \$18,960 will be blended with the United Way funds to pay the contractor, Barbara Clifton; \$1,500 will be used to promotion, primarily the new lead class; \$1,500 will be used for continuing education and committee meetings; \$3,040 will be used for

general supplies, items needed for safety class lead testing kits, plastic and some testing supplies.

DSS 7291 Mandated

101-7291-349-32-00	\$69,155.00	101-7291-450-23-04	\$69,155.00
Energy CIP, CP&L		CIP	
TOTAL	\$69,155.00	TOTAL	\$69,155.00

Justification: Additional funding received for Crisis Intervention Program (CIP). There is no County match, funds are 100% federal.

DSS 7295 Senior Program

101-0000-399-01-00	\$8,516.00	101-7295-450-32-29	\$5,056.00
Fund Balance		Donations – Meals	
		101-7295-450-32-31	\$3,460.00
		Donations – Senior	
TOTAL	\$8,516.00	TOTAL	\$8,516.00

Justification: Roll forward unspent funds donated to the Senior Program and Meals Program in Fiscal Year 2008-2009.

Convention Center

101-8201-369-36-00	\$40,000.00	101-8201-430-96-64	\$40,000.00
From TDA Authority		300 th Anniversary	
TOTAL	\$40,000.00	TOTAL	\$40,000.00

Justification: Budget the \$40,000 appropriation from FD 801 TDA to Convention Center for expenses related to 300th Anniversary.

Tax Releases and Refunds

Craven County Tax Administrator, Ronnie Antry, submitted the following tax releases and refunds for the Board’s approval. Commissioner Sisk moved for their approval, seconded by Commissioner Tyson and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
KARAM, CAROL W DID NOT OWN 01/01/2008	2009-0090075	\$127.88
PEYTON, LISA P UNOCCUPIED SINCE 1/1/2000	2008-0044133	\$38.61
PEYTON, LISA P UNOCCUPIED SINCE 01/01/2000	2007-0043564	\$41.31
PEYTON, LISA P UNOCCUPIED SINCE 01/1/2000	2006-0042165	\$39.12
PEYTON, LISA P UNOCCUPIED SINCE 01/01/2000	2005-0041494	\$42.48
PEYTON, LISA P UNOCCUPIED SINCE 01/01/2000	2004-0040310	\$43.92

6- CREDIT MEMO(S) \$333.32

Refunds

DUNN, ROBERT E & EVELYN 2008-0016473 \$101.89
DOUBLE BILLED – SEE 7-108-3-006

DUNN, ROBERT E & EVELYN 2008-0016470 \$123.63
DOUBLE BILLED -SEE 7-108-3-006

2 – REFUNDS (S) \$225.52

Health Fees

At its last meeting of August 10, 2009, the Board of Health recommended the following schedule of adjustments to fees to make charges equal to or greater than the rates paid by Medicaid and Medicare in order to receive full reimbursement for services. It was also recommended that new fees be approved for Environmental Health to teach Lead Safety for Renovation, Repair and Painting refresher course. Commissioner Sisk moved to approve the following fee adjustments, as requested, seconded by Commissioner Tyson and unanimously carried in a roll call vote.

<u>Procedure Code/Description</u>	<u>Current Rate</u>	<u>Medicaid Rate</u>	<u>Proposed Rate</u>
10060/ I & D Abscess	\$85.18	\$86.16	\$87.00
10140/I & D Hematoma	\$118.00	\$121.01	\$122.00
12031/Layer closure body	\$158.00	\$176.19	\$177.00
17110/Wart Removal	\$78.50	\$79.27	\$80.00
90658/Influenza Vaccine > 3 yrs	\$12.00	\$13.22	\$14.00
90732/Pneumococcal Vaccine	\$27.00	\$27.03	\$28.00
90746/Hep B Vaccine Adult	\$57.00	\$57.26	\$58.00
99420/Autism Screening	\$0.00	\$8.14	\$9.00

These increases to be effective July 1, 2009.

Environmental Health Lead Safety – RRP Refresher Course \$65.00

This addition to be effective August 1, 2009.

Road Addition Request

The Planning Department received requests to add Lemonwood Drive and Aspen Court in the Neuse Point East Subdivision located within Twp. 5 and Bentley Lane in the River Ridge Subdivision located within Twp. 7 to the state maintenance system and to adopt the standard SR-2 Road Addition Resolutions. Commissioner Sisk moved to add the requested roads to the state maintenance system and to adopt the standard SR-2 Road Addition Resolutions, as requested, seconded by Commissioner Tyson and unanimously carried in a roll call vote.

Subdivision for Approval

On behalf of the Craven County Planning Board, Planning Director, Don Baumgardner, submitted the following subdivision for the Board’s approval. Mr. Baumgardner asked to be excused from the Planning Board meeting when this subdivision was being voted upon due to a family conflict of interest and also excused himself from the recommendation of approval of this subdivision. Commissioner Sisk moved for approval of the subdivision, seconded by Commissioner Tyson and unanimously carried in a roll call vote.

The Village at Croatan Townhomes Sec. 1 – Final: The property, owned by LRH Development, LLC and surveyed by Brad Suitt & Associates is located within Twp. 6 off of SR 1100 (Catfish Lake Road). The subdivision contains 32 lots on 3.55 acres and is proposed to be served by community water and sewer.

PUBLIC HEARING – JUSTICE ASSISTANCE GRANT

At 8:39 p.m. Commissioner Sampson moved to go into public hearing, as advertised, seconded by Commissioner McCabe, to receive public input on a U.S. Department of Justice Grant, in the amount of \$19,830. This grant will not require any County funding. The grant monies will be used to procure equipment for use by narcotics agents to combat the sale of narcotics in Craven County through a program entitled Operations Buy/Bust. There were no citizens from the public who wished to speak and at 8:39 p.m. Commissioner Sampson moved to close the public hearing, seconded by Commissioner McCabe. Commissioner Sampson moved to approve the grant application, as requested, seconded by Commissioner McCabe and unanimously carried.

EMPLOYEE SPECIAL ACHIEVEMENT AWARDS

The recipients of the Craven County Awards for Special Achievement, Employee of the Year and Department Head of the Year were invited to the meeting of the Board to accept their awards and be publicly recognized for their achievements. The Chairman presented the following awards:

<i>Special Achievement:</i>	<i>Don Wainwright, Information Technology</i>
<i>Department Head of the Year:</i>	<i>Jan Parker, Recreation & Parks</i>
<i>Employee of the Year:</i>	<i>Belinda Coombs, Water</i>

In addition he recognized the LGFCU (Local Government Federal Credit Union) Employee Productivity Award Recipient, Deborah Hodges, Safety Coordinator.

COASTAL COALITION FOR SUBSTANCE ABUSE PREVENTION UPDATE

Coastal Coalition for Substance Abuse Prevention (CCSAP) originated from a community impact study initiated by United Way of Coastal Carolina in 2004 to bring community leaders together to collaboratively address one major problem in Craven, Carteret, Jones and Pamlico Counties. Substance abuse prevention was targetted as the most pressing issue, and a coalition formed with a mission of “Creating Communities Free of Substance Abuse”. Carol Mattocks, Chair and Jenna Leissner, Craven County Task Force Co-Chair, shared highlights on the progress of these efforts, reporting that survey results show that 9% of middle school children and 35% of high school children have used alcohol in the last 30 days. The average age of first alcohol use is age 12 and the average age of first marijuana use is age 13.

Ms. Leissner requested that the Board adopt the following proclamation proclaiming September as Recovery Month in Craven County. Commissioner Allen moved to adopt the following proclamation, seconded by Commissioner Sampson and unanimously carried.

RESOLUTION

WHEREAS, treatment and recovery improve the community’s welfare and provide a renewed outlook on life for those who struggle with substance use disorders and their family and friends; and

WHEREAS, 23.2 million people aged 12 or older in the United States needed treatment for substance use disorder in 2007, and 5.4 million adults also suffered from a concurrent mental illness; and

WHEREAS, studies have indicated that 8.9 percent of people who made an effort to get treatment, but did not receive it, were concerned that receiving treatment might cause neighbors or community members to have negative opinions of them. However, most say they would not have a negative opinion of a relative or friend in recovery from an addiction; and

WHEREAS, resources exist online and in our community to increase people’s awareness about how substance use disorders affect children, families and our society; and

WHEREAS, such education is essential to overcoming misconceptions and achieving long-term recovery; and

WHEREAS, to help achieve this goal, the U.S. Department of Health and Human Services, the Substance Abuse and Mental Health Services Administration, the White House Office of National Drug Control Policy, and the Coastal Coalition for Substance Abuse Prevention invite all residents of Craven County to participate in the 20th anniversary of National Alcohol and Drug Addiction Recovery Month; and

NOW, THEREFORE, BE IT RESOLVED that the Craven County Board of Commissioners hereby proclaims the month of September 2009 as National Alcohol and Drug Addiction Recovery month in Craven County and call upon the people of Craven County to observe this month with appropriate programs, activities and ceremonies supporting this year's theme, "Join the Voices for Recovery: Together We Learn, Together We Heal".

Adopted this the 17th day of August, 2009.

PRESENTATION OF FAA GRANT OFFER FOR ACCEPTANCE

Airport Director, Tom Braaten, advised the Board that Coastal Carolina Regional Airport has received the FAA grant offer for AIP-31. The Chairman's signature and Board approval were requested only, and no County funds were required. Mr. Bratten explained that this is the second phase of the grant, which will be used to reimburse the County for the purchase of the Arthur property. Commissioner Morris moved to authorize the Chairman's signature on the grant agreement, seconded by Commissioner McCabe and unanimously carried.

BEARTOWN BEARS REQUEST

At its July 6, 2009 meeting, the Board of Commissioners approved the request by the Bear Town Bears organization to place three bear figures celebrating New Bern's 300th anniversary on County property. Approval was given on the condition that there would be no cost to the County associated with the installation, maintenance and removal of the bears, nor any liability for damages or injuries.

Ms. Lubsen presented a request on behalf of Weyerhaeuser Corporation that the County receive one of the bear figures as a gift to the County for display during the 300th celebration, with the understanding that Weyerhaeuser will not be held to the conditions as previously approved. This bear, if accepted, will be a permanent installation. Virginia Fitzhugh, Executive Assistant at Weyerhaeuser, presented the proposed design for the bear. Commissioner Tyson inquired if the Convention Center sites have been allocated, and Ms. Lubsen responded that the two sites have been requested. County Manager, Harold Blizzard, inquired whether the bear will have sponsor identification. Ms. Lubsen stated that the bear's sponsorship will be identified on a plaque. Commissioner Allen commented that there may be other organizations that wish to do similar projects. It was the consensus of the Board to postpone its decision upon further investigation and consideration.

REVALUATION PROCESS UPDATE

Tax Administrator, Ronnie Antry, and Chief Appraiser, Glenn Jones, presented an update to the Board on the upcoming 2010 revaluation. Mr. Antry presented history and a schedule of important dates for this project that will occur over the next ten months. Additionally, Mr. Antry and Mr. Jones offered to meet informally with individual Board members to discuss how the process will affect them in order to demonstrate the impact this process will have on the citizens. Mr. Jones indicated that field staff is in the process of neighborhood reviews. Commissioner Tyson inquired if they have observed any trends. Mr. Jones responded that the local trends reflect the national trends, except for foreclosures, which are not as high in Craven County as the national average. There are more straight sales than foreclosure sales, and some slowing in sales of higher end

homes. He stated that an increase in values is likely; however, he expressed reluctance to project a percentage.

**ELECTRONIC OFFENDER MONITORING PROGRAM (EOMP)
PRESENTATION**

At its September 15, 2008 meeting, the Board of Commissioners heard details of an electric monitoring program being considered by the Sheriff’s Department. This program is expected to relieve some of the costs associated with incarceration of inmates in the County Jail. The program will consist of house arrest with ankle bracelets used to monitor the movement of inmates. Eligible inmates will be placed in the program for a daily fee that they will pay to the Sheriff’s Department. The current budget allows for two positions for this program. The Sheriff’s Department requested funding in the amount of \$81,000 to be approved from fund balance and paid to 1 Securetrac to cover monitoring fees and equipment leasing. The Sheriff reported that the State has restricted reimbursement for inmates serving less than 90 days. He stated that his department is seeking to relieve overcrowding and escalating costs by putting low-risk, non-violent offenders, such as child support on the program, as well as those with high medical costs. He said that the program has been discussed in detail with and approved by the Superior Court Judge and Resident Chief District Court Judge. Commissioner Morris moved to approve \$81,000 for the purchase, with \$8,000 coming from fund balance and to authorize the contract, after review by the County Attorney. Commissioner Sampson seconded the motion which carried unanimously in a roll call vote.

Jail

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00 Fund balance	\$8,000.00	101-2008-410-40-17 electronic monitor svc	\$81,000.00
101-2008-351-01-0 Electronic monitor fee	\$73,000.00		
TOTAL	\$81,000.00	TOTAL	\$81,000.00

Justification: Budget contractual services for Electronic Offender Monitoring Program (EOMP).

At 9:46 a.m. the Chairman turned the meeting over to the Vice-Chairman and excused himself for a meeting with Representative Walter Jones.

E-911 SIGN CONTRACT

Planning Director, Don Baumgardner, presented a new street sign installation contract being proposed with Seth Parsons, owner of Breakwater Construction. The company currently has the required insurance policy coverage in effect, has met with the previous sign installation contractor and agreed to be compensated the same as the previous contractor for the sign installation services. Mr. Baumgardner asked the Board to approve this contractor and allow the Chairman to enter into a contract with Breakwater Construction for the installation of E-911 Street Signs. The County Attorney has reviewed the proposed contract and insurance documents. Commissioner Tyson moved to enter into a contract with Breakwater Construction, as requested, seconded by Commissioner Sisk and unanimously carried.

COMMISSIONERS’ REPORTS

Commissioner Morris reminded the public that school is about to start and to look out for children boarding buses and to support the schools.

Commissioner Sisk reported on the State CFAC meeting for mental health she recently attended. She stated that a significant budget impact resulted from a decrease in state Medicaid for mental health.

Commissioner Sampson reported highlights of the budget adopted by the General Assembly:

- Medicaid relief to counties is preserved
- ADM funds are diverted for two years
- Permanent end of \$18/day for misdemeanor detainees paid to local jails
- One cent surcharge on income tax
- 2/3 County beer and wine fees

He also commented on the rising fuel costs.

Commissioner Tyson read a card of appreciation from James City residents.

At 10:00 a.m. Commissioner Sampson moved to recess to convene the Water Board, seconded by Commissioner Morris.

At 10:07 a.m. the Board returned to regular session.

CLOSED SESSION

At 10:08 a.m. Commissioner Sisk moved to go into closed session, seconded by Commissioner Sampson, for consultation with the County Attorney relative to potential litigation, pursuant to NCGS 143-318.11(a)(3). At 10:27 a.m. the Board was declared back in regular session with the County Attorney reporting that no action had been taken.

At 10:28 a.m. Commissioner Sisk moved to adjourn, seconded by Commissioner Sampson and unanimously carried.

Chairman Jason R. Jones
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board