

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, NOVEMBER 5, 2007. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

- Chairman Johnnie Sampson, Jr.
- Vice Chairman Jason R. Jones
- Commissioner Lee Kyle Allen
- Commissioner Theron McCabe
- Commissioner Perry L. Morris
- Commissioner M. Renée Sisk
- Commissioner Steve Tyson

STAFF PRESENT:

- Harold Blizzard, County Manager
- Ray H. Moser, Assistant County Manager
- Richard F. Hemphill, County Finance Officer
- Gwendolyn M. Bryan, Clerk to the Board
- James R. Sugg, County Attorney

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner McCabe moved to approve minutes of October 15, 2007 regular session, seconded by Commissioner Morris and unanimously carried.

CONSENT AGENDA

Budget Amendments

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval. Commissioner Sisk moved for their approval, seconded by Commissioner Tyson and unanimously carried in a roll call vote.

EMS-Citizens Corp CERT

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-2311-348-89-00 Crime Control – CERT	\$11,934.00	101-2311-410-32-40 County Supplies	\$2,771.00
		101-2311-410-96-19 Fairfield Harbour	\$6,000.00
		101-2311-410-96-57 No 7 Twp	\$1,293.00
		101-2311-410-40-54 Havelock Police	\$1,870.00
TOTAL	\$11,934.00	TOTAL	\$11,934.00

Justification: Community Emergency Response Team grant received from the State.

Sheriff-Bullet Proof Vests – Seized Assets

114-0000-399-01-00 Fund Balance	\$12,141.00	114-2011-410-97-01 Transfer to Fd 101	\$12,141.00
101-2005-366-14-00 From Fd 114	\$12,141.00	101-2005-410-32-40 Other Supplies	\$24,282.00
101-2005-377-03-0 Bullet Proof Vests	\$12,141.00		

JOURNAL ENTRY

114-2011-410-97-01	\$12,140.67	114-0000-101-00-00	\$12,140.67
To Genl Fd		Cash	
101-0000-101-00-00	\$12,140.67	101-2005-366-14-00	\$12,140.67
Cash		From Seized Assets	

Bullet Proof Vests Local Share

Justification: Budget \$12,141 of Seized Asset funds to cover local share of Bullet Proof Vest Grant. Budget OJP-Bullet Proof Vest Grant to cover \$24,282 cost-OJP \$12,141, local \$12,141.

CJPP

101-2201-348-54-00	\$(6,109.00)	101-2201-410-40-00	\$(2,560.00)
State		Cont Ser	
		101-2201-410-25-15	\$(3,549.00)
		Client Travel	
TOTAL	\$(6,109.00)	TOTAL	\$(6,109.00)

Justification: State allocation received in the amount of \$96,817. Originally budgeted \$102,926 a decrease of \$6,109.

Health/Dental

101-00-399-01-0	\$2,732.00
County Fund Balance	
101-5500-375-01-0	\$(2,732.00)
Medicaid Maximization	

Justification: When budget was originally submitted, it was a balanced budget. When budget was approved, it was out of balance by \$2,732 with more revenue budgeted than expenditures. Use of County Fund Balance account is necessary to balance Dental budget.

Recreation & Parks

101-8001-346-04-00	\$(9,667.00)	101-8001-460-73-02	\$(9,667.00)
Weyerhaeuser foun		other improvements	
TOTAL	\$(9,667.00)	TOTAL	\$(9,667.00)

Justification: The original estimate for revenue from the Weyerhaeuser Foundation was \$25,000 for a picnic shelter. The amount we are receiving is \$15,333, which has to be used for a safety component at West Craven Park. We will be using these funds for shade structures over the bleachers. The difference of \$9,667 needs to be deducted from both accounts.

Tax Releases and Refunds

Craven County Tax Administrator, Ronnie Antry, submitted the following tax releases and refunds for the Board’s approval. Commissioner Sisk moved their approval, seconded by Commissioner Tyson and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
BROWNELL, GREGORY DOUBLE BILLED ON SAME ACCT.	2007-0090277	\$127.46

CREDLE, REBECCA W CORRECTING APPRAISAL ERROR	2007-0012653	\$475.28
DANIEL, CHARLIE E & CARRIE M VACANT PROPERTY	2007-0091043	\$64.00
DANIEL, CHARLIE E & CARRIE M VACANT PROPERTY	2007-0013391	\$36.00
EXECUTIVE SHUTTLE INC CORRECTING APPRAISAL ERROR	2007-0090447	\$101.65
FIELD, MILDRED LILLIAN SCE ADJUSTMENT OF RECYCLE FEE	2007-0091205	\$12.00
GREENLEAF MEMORIAL PARK CORRECTING APPRAISAL ERROR	2007-0022407	\$421.97
HARRINGTON, ROBERT BENJA CORRECTING APPRAISAL ERROR	2007-0024371	\$248.81
HONEYCUTT, DARYL K & ROSE MILITARY-HIS NAME ONLY 07 LES-FL ECC-NONE (CWO4)	2007-0026981	\$17.43
HOT LOCKS INC CORRECTING BILLING ERROR	2007-0090560	\$62.29
JONES, ARLENE DID NOT OWN 01/01/2007	2007-0029688	\$61.72
JONES, ARLENE DOUBLE BILLED WITH ACCT #35466	2001-0091727	\$102.71
JONES, ARLENE DOUBLE BILLED WITH ACCT #35466	2002-0026964	\$92.21
JONES, ARLENE DOUBLE BILLED WITH ACCT #35466	2003-0027151	\$82.90
JONES, ARLENE DOUBLE BILLED WITH ACCT #35466	2004-0027613	\$75.61
JONES, ARLENE DOUBLE BILLED WITH ACCT #35466	2005-0028530	\$71.12
JONES, ARLENE DOUBLE BILLED WITH ACCT #35466	2006-0028886	\$64.19
LODGE-KING SOLOMON #1 EXEMPT PER GS 105-275.18	2007-0034021	\$19.83
MANNING, BRENDA VACANT PROPERTY	2007-0035094	\$36.00
MARTIN, GILLETTE VACANT PROPERTY	2007-0035537	\$36.00
MCCOY, MICHAEL MILES & DOR CORRECTING APPRAISAL ERROR-WILL BE REBILLED	2007-0091212	\$241.50
MCKINNEY, KAREN DOUBLE LISTED WITH ACCT #35175	2007-0090674	\$59.62

MEDFORD, DAVID M DID NOT OWN 01/01/2007	2007-0037425	\$48.54
NARDOZZI, ANTHONY S DID NOT OWN 01/01/2007	2007-0040423	\$493.38
PATE, CLIFTON & SUTHERLAND, ME ADJUSTMENT FOR SCE REMOVED	2007-0091382	\$12.00
PIEDMONT AIRLINES INC ORDERED BY BANKRUPTCY COURT 10-3-07	2002-0090511	\$41,164.53
POLACKE, HENRY C & DEBBIE S DID NOT OWN 01/01/2007	2007-0044078	\$1,701.00
POPE & SON INC-E J CORRECTING APPRAISAL ERROR	2007-0044215	\$15.25
SERBUS, JEFFREY DID NOT OWN 01/01/2007	2007-0090863	\$30.87
SHERRILL, AMANDA DOUBLE LISTED WITH ACCT #50857	2005-0090052	\$466.27
SMITH, ROSA & MARVIN VACANT PROPERTY	2007-0050820	\$36.00
STAIN, BRADLEY EUGENE DOUBLE LISTED WITH ACCT #5600	2007-0051588	\$36.51
STEWART, WILLIAM CALVIN CORRECTING APPRAISAL ERROR	2007-0052158	\$91.51
STRICKLAND, BOB DID NOT OWN 01/01/2007	2007-0091300	\$1,051.05
SUAREZ, SANNA S CORRECTING BILLING ERROR	2007-0090902	\$21.20
WELLS, DONNA K & ROBERT S JR DOUBLE BILLED WITH ACCT #65221	2007-0090988	\$1,787.69
WILLIS, JERRY GRAYSON & IPOCK CORRECTING APPRAISAL ERROR	2007-0060486	\$37.72
	37 – CREDIT MEMO (S)	\$49,503.82
<i>Refunds</i>		
TAFF, ALVINA TRUSTEE SCE REMOVED IN ERROR	2007-0053244	\$539.25
2006 BEECHGROVE NC LLC CORRECTING APPRAISAL ERROR	2007-0091037	\$153.32
	2 – REFUND (S)	\$692.57

Subdivisions for Approval

Craven County Planning Director, Don Baumgardner, submitted the following subdivisions for the Board's approval. Commissioner Sisk moved for their approval, seconded by Commissioner Tyson and unanimously carried in a roll call vote.

Ronald T. Gladson Division – Final: The property, owned by William T. and Linda K. Gladson and surveyed by Alonzo J. Davis, is located within Twp. 1 off of SR 1440 (Streets Ferry Road). The division contains 1 lot on 1.856 acres and is proposed to be served by community water and an individual septic system.

Patrick McKee Division – Final: The property, owned by Patrick and Deborah McKee and surveyed by Terry Wheeler, is located within Twp. 2 off of SR 1600 (Broad Creek Road). The division contains 1 lot on 3.78 acres and is proposed to be served by community water and an existing septic system.

Road Addition Request

The Board received a request to add Two Lakes Trail, Jeri Drive and Sheris Court located within Two Lakes Trail Subdivision in Twp. 2 to the state maintenance system and to adopt the standard SR-2 Road Addition Resolution. Commissioner Sisk moved to add Two Lakes Trail, Jeri Drive and Sheris Court to the state maintenance system and adopt the standard SR-2 Road Addition Resolution, seconded by Commissioner Tyson and unanimously carried in a roll call vote.

Approval of Retention and Disposition Schedule

The Board was requested to adopt the updated Retention and Disposition Schedule that was adopted by the Local Records Unit of the Government Records Branch, North Carolina Department of Cultural Resources on April 1, 2006, and which replaces the schedule adopted by the Board in 2001. Commissioner Sisk moved to adopt the updated Retention and Disposition Schedule, as requested, seconded by Commissioner Tyson and unanimously carried in a roll call vote.

PETITIONS OF CITIZENS

Mr. Raymond Simmons spoke to the Board in opposition to the location of the new Judicial Center.

Mr. Charlie Simmons spoke to the Board in opposition to the location of the new Judicial Center.

COMMUNICATIONS SOFTWARE

Information Technology Director, Dennis Holton, and Jesse Pittman, Craven County Sheriff's Department, requested that the Board adopt the following resolution approving the County's intent to piggyback the purchase of communications software, to approve the final purchase cost of \$674,230, and to authorize the Chairman and Finance Officer and other necessary parties to execute the contract with New World Systems to provide the law enforcement software. Commissioner Allen moved to approve the request for adoption of the resolution and the purchase and authorization for execution of the contract documents. Commissioner Sisk seconded the motion, which carried unanimously.

RESOLUTION

THAT, WHEREAS, Section 143-129(g) of the North Carolina General Statutes Permits the governing board of a municipality to waive the bid requirements set forth in Article 8, Public Contracts, of Chapter 143 of the North Carolina General Statutes, under the circumstances therein set forth and,

WHEREAS, the Craven County Board of Commissioners has caused a notice to be published in the New Bern Sun Journal by which it has declared its intent to consider waiving the subject bid requirements so that it might purchase apparatus, supplies, materials or equipment from a supplier which has complied with the terms of said Section 143-129, which is willing to furnish items of personal property to the County at the same or more favorable prices, terms and conditions than those provided under the contract with the other unit or agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CRAVEN COUNTY BOARD OF COMMISSIONERS:

Section 1. That the Board has determined that it is in the best interest of the County to waive the bid requirements set forth in Article 8, Public Contracts, of Chapter 143 of the North Carolina General Statutes, so that it might purchase the apparatus, supplies, materials or equipment set forth on Exhibit A, attached hereto and incorporated herein by reference, from the supplier thereon identified, the Board of Commissioners having concluded that the supplier has within the previous twelve months of the date hereof, completed a formal bid process substantially similar to that required by this Articles, and pursuant thereto, has contracted to furnish the said apparatus, supplies, materials or equipment to New World Systems, 888 West Big Beaver Road, Suite 1100, Troy Michigan 48084-4749 which qualifies as one of the following:

1. The United States of America or any federal agency;
2. The State of North Carolina or any agency or political subdivision of the state; or
3. Any other state or any agency or political subdivision of that state, all as stated in G.S. 143-129(g).

Section 2. That the Craven County Board of Commissioners do hereby waive the bid requirements set forth in Article 8, Public Contracts, of Chapter 143 of the North Carolina General Statutes, and does hereby accept the offer from New World Systems, for the Public Safety Software.

Section 3. That Craven County intends to purchase Public Safety Software with available funds on hand.

Section 4. That the Chairman of the Craven County Board of Commissioners be hereby authorized to execute a formal contract with New World Systems for and on behalf of Craven County, so long as said contract has been approved as to manner and form by the Craven County Administration Staff and the County Attorney.

ADOPTED THIS 5th DAY OF NOVEMBER, 2007.

Commissioner Allen moved to adopt the following budget amendment and ordinance update needed for the purchase of the equipment, seconded by Commissioner Morris and unanimously carried in a roll call vote.

General/New World Software

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00 Fund Balance Wireless E911	\$288,400.00	101-0567-400-97-87 To Fd 387	\$724,230.00
101-00-399-01-0 Fund Balance	\$435,830.00		
387-2001-366-01-00 From Genl Fd 101	\$724,230.00	387-2001-410-73-01 C/O Software	\$674,230.00
		387-2001-410-76-59 Contingency	\$50,000.00
 JOURNAL ENTRY			
101-0567-400-97-87 To Fd 387	\$724,230.00	101-0000-101-00-00 Cash	\$724,230.00

387-0000-101-00-00	\$724,230.00	387-0000-366-01-00	\$724,230.00
Cash		From Genl Fd 101	

Justification: Budget general fund balance (\$435,830) and E911 Wireless (\$288,400) to be transferred to fund 387 New World Software.

Set up Project Fd 387-New World Software – new software for E911 system

Journal Entry – Transfer funds from General Fund 101 to New World Software Project Fund 387

ORDINANCE:

This ordinance is hereby approved in the following amounts for expenditures for the New World System Project.

Expenditures:

Capital Outlay – Software	\$674,230.00
Contingency	\$ 50,000.00
TOTAL	\$724,230.00

The following revenues are hereby estimated for the New World Software Project.

Revenues:

From County General Fund	\$435,830.00
From County General Fund – E911 Wireless	\$288,400.00
TOTAL	\$724,230.00

This ordinance is hereby adopted this 5th day of November, 2007.

COUNTY MANAGER’S REPORT

County Manager, Harold Blizzard, recommended that the County Manager be given authorization to approve project change orders, within limits, in order to avoid unwanted and potentially costly project delays. He stated that the County had been advised by the Judicial Center contractors that prices on change orders would be guaranteed for no longer than thirty days due to volatile costs in the construction industry currently. Commissioner Morris moved to authorize the County Manager to approve change orders up to \$50,000 each, and to report back to the Board at the next meeting when he has done so. The motion was seconded by Commissioner Allen and carried by six (6) “Ayes”, there being one (1) “Nay” from Commissioner Jones. Commissioner Tyson also requested that the Manager notify members of the Board when change orders are being negotiated.

COMMISSIONERS’ REPORTS

Commissioner Tyson requested the Board’s support in directing the Manager and Planning Director to review zoning for Twp. 7, to address congestion along the Hwy. 70 corridor. It was the consensus of the Board to instruct the County Planning Board to study the concern and return to the Board of Commissioners with recommendations.

Commissioner Morris clarified the resolutions that the County has previously adopted in response to an article recently appearing concerning the Outlying Landing Field (OLF). He explained that prior resolutions had stated that an OLF in the region would be supported by Craven County and that the County supported the Navy’s findings that Washington County would be the best site. In addition, Commissioner Morris announced an effort underway to establish agricultural districts in the County that would be recorded

in the Register of Deeds office, and serve as notice to prospective buyers that parcels in adjacent areas are dedicated to agricultural use.

Commissioner McCabe expressed the opinion that the reinstatement of a left turning lane on Hwy. 70 East at Craven County Motor Sports is necessary. County Manager, Harold Blizzard, referenced recent correspondence that had been sent to the Commissioners with a response from District Engineer, Neil Lassiter, to concerns about this issue. He stated that the topic would also be subject to additional field review by the Highway 70 Corridor Commission.

Commissioner Jones announced receipt of grants by the Towns of Dover and Cove City for sewer projects and expressed concern about water conservation.

Appointment: Commissioner Jones nominated Gary Davis to fill a vacancy on the Industrial Facilities and Pollution Control Financing Authority. Commissioner Tyson moved to close nominations, seconded by Commissioner Morris, with Mr. Davis being appointed by acclamation.

Commissioner Sampson announced hearing tests that are being conducted at the Senior Services Center in New Bern on the 2nd and 4th Tuesdays.

At 8:00 p.m. Commissioner Allen moved to go into closed session pursuant to NCGS 143-318.11(a)(3) for privileged consultation with the County Attorney, seconded by Commissioner McCabe and unanimously carried.

At 9:15 p.m. the Board returned to regular session. The County Attorney announced that the Board had engaged in discussions subject to attorney/client privilege, but no action had been taken.

At 9:17 p.m. Commissioner McCabe moved to adjourn, seconded by Commissioner Tyson and unanimously carried.

Chairman Johnnie Sampson, Jr.
Craven County Board of Commissioners

Gwendolyn M. Bryan, Clerk to the Board