

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN SPECIAL SESSION ON JULY 31, 2006 AT 7:00 P.M. IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, FOR THE PURPOSE OF CONSIDERING AGENDA ITEMS SPECIFIED IN THE PUBLIC NOTICE OF SPECIAL MEETING.**

**MEMBERS PRESENT:**

Chairman Perry L. Morris  
Vice Chairman Johnnie Sampson, Jr.  
Commissioner Lee Kyle Allen  
Commissioner George N. Brown, Jr.  
Commissioner M. Renée Sisk  
Commissioner Leon C. Staton  
Commissioner Steve Tyson

**STAFF PRESENT:**

Harold Blizzard, County Manager  
Ray H. Moser, Assistant County Manager  
Richard F. Hemphill, County Finance Officer  
Gwendolyn M. Bryan, Clerk to the Board  
James R. Sugg, County Attorney

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Brown moved to approve the reconvened session minutes of May 23, May 25, and June 12, seconded by Commissioner Sampson and unanimously carried.

**CONSENT AGENDA**

*CDBG Administration Contract*

The Planning Board requested the Board of Commissioners to enter into a contract with Holland Consulting Planners (HCP) for administration services related to the 2006 Scattered Site CDBG, to authorize the Chairman to sign the grant resolution and ordinance and to designate County Manager, Harold Blizzard, Finance Officer, Rick Hemphill, and Assistant Finance Officer, Linda LeDrew, as agents authorized request funds. Commissioner Brown moved to enter into a contract with Holland Consulting Planners for administration services related to the 2006 Scattered Site CDBG, authorize the Chairman to sign the necessary documents and designate agents as requested, seconded by Commissioner Sisk and unanimously carried in a roll call vote.

*Set Public Hearing for Conditional Use Request*

The Planning Board requested that a public hearing be set for Monday, August 21, 2006 at 8:30 a.m. to hear comments regarding a request for a conditional use permit (CUP) for a piece of property located within the Airport Development Zone-Mixed Use, which is currently vacant. Commissioner Brown moved to set a public hearing for Monday, August 21, 2006 at 8:30 a.m., as requested, seconded by Commissioner Sisk and unanimously carried in a roll call vote.

*Subdivisions For Approval*

Craven County Planning Director, Don Baumgardner, submitted the following subdivisions for the Board's approval. Commissioner Brown moved for their approval, seconded by Commissioner Sisk and unanimously carried in a roll call vote.

Terry P. Hartley Division – Final: The property, owned by Terry Hartley and surveyed by Terry Wheeler, is located within Twp. 2 off of SR 1435 (Cool Spring Road). The subdivision contains 3 lots on 11.80 acres and is proposed to be served by community water and individual septic systems. The Planning Board reviewed and recommended the subdivision for final approval.

Bream MHP (Revised) – Final: The property, owned by Lonnie Wetherington, Jr. and Velva and surveyed by Kirby Braxton, is located within Twp. 1 off of Bream Street. The park contains 1 additional lot and is proposed to be served by Northwest water and an individual septic system. The Planning Board reviewed and recommended the park for final approval.

Orchid MHP (Revised) – Final: The property, owned by Lonnie Wetherington, Jr. and Velva and surveyed by Kirby Braxton, is located within Twp. 1 off of SR 1400 (River Road). The park contains 1 additional lot and is proposed to be served by Northwest water and an individual septic system. The Planning Board reviewed and recommended the park for final approval.

*Rescind Appointment to Eastern Carolina Workforce Development Board*

At the Board's meeting on July 17, Joe Graeser was reappointed to the Eastern Carolina Workforce Development Board to represent organized labor. Since the appointment was made, it was discovered that Mr. Graeser has moved away from Craven County, making him ineligible. Commissioner Allen requested that the Board rescind the appointment and seek another nomination for this representative. Commissioner Brown moved to rescind the appointment of Mr. Graeser, seconded by Commissioner Sisk and unanimously carried in a roll call vote.

**PUBLIC HEARING ON PROPOSED AMENDMENT TO ZONING AND HEIGHT CONTROL MAP**

At 7:08 p.m., Commissioner Brown moved to go into public hearing, as advertised, seconded by Commissioner Staton, concerning a proposed amendment to the zoning and height control map. Planning Director, Don Baumgardner, explained that the purpose of the requested amendment is to remove the area recently annexed by the City of New Bern from the zoning map. There were no members of the public who spoke. Commissioner Tyson engaged in discussion concerning noncontiguous parcels of the Arthur property that is being removed from the zoning map.

At 7:10 p.m. Commissioner Sisk moved to close the public hearing, seconded by Commissioner Brown and unanimously carried. Commissioner Allen moved to approve the amendment to the zoning map, seconded by Commissioner Sampson and unanimously carried.

**CONSIDERATION OF PROPOSED AMENDMENT TO THE ZONING FEE SCHEDULE**

The Board was requested to amend the fee schedule for zoning permits to include a provision for a charge of \$150 plus postage for conditional use permits or zoning appeals. Although the general statutes do not require public hearings in these cases, it is recommended. Therefore, fees are needed to defray the cost of conducting the public hearings. Commissioner Brown moved to approve the proposed amendment to the fee schedule, seconded by Commissioner Sisk and unanimously carried. Mr. Baumgardner further requested, at the recommendation of the County Manager, that staff be authorized to place public hearings for conditional use permit requests on future agendas without having been declared in a previous regular session by the Board of Commissioners. There was discussion concerning the efficiency of staff being able to place public hearings on the agenda so that non-controversial requests can be considered in a timely manner. The consensus of the Board was that it would be acceptable for staff to place such public hearings on agendas if they are routine in nature and non-controversial. Furthermore, staff was instructed to inform the Board prior to distribution of agendas when this occurs. Commissioner Sampson moved to approve this request, seconded by Commissioner Brown and unanimously carried.

At 7:35 p.m. Commissioner Sisk moved to adjourn, seconded by Commissioner Brown and unanimously carried.

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Perry L. Morris  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board