

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, ON MONDAY, NOVEMBER 6, 2006. THE MEETING CONVENED AT 7:00 P.M.**

**MEMBERS PRESENT:**

- Chairman Perry L. Morris
- Vice Chairman Johnnie Sampson, Jr.
- Commissioner Lee Kyle Allen
- Commissioner George N. Brown, Jr.
- Commissioner M. Renée Sisk
- Commissioner Leon C. Staton
- Commissioner Steve Tyson

**STAFF PRESENT:**

- Harold Blizzard, County Manager
- Ray H. Moser, Assistant County Manager
- Richard F. Hemphill, County Finance Officer
- Gwendolyn M. Bryan, Clerk to the Board
- James R. Sugg, County Attorney

Following an invocation by Commissioner Brown and the Pledge of Allegiance, Commissioner Brown moved to approve the minutes of October 16, 2006 regular session, seconded by Commissioner Staton and unanimously carried.

**CONSENT AGENDA**

*Budget Amendments*

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval. Commissioner Brown moved for their approval, seconded by Commissioner Staton and unanimously carried in a roll call vote.

**Multiple HCCBG**

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-0564-348-30-00	\$4,146.00	101-0564-450-91-23	\$4,146.00
Senior Companion		Senior Companion	
101-6504-348-58-00	\$335.00	101-6504-440-40-20	\$335.00
Health		Therapists	
101-7002-348-04-00	\$3,000.00	101-7001-450-31-01	\$3,000.00
CARTS		Vehicle Exp	
101-7221-349-27-00	\$36,760.00	101-7221-450-40-00	\$36,760.00
DSS In Home		Cont Ser	
101-7295-377-26-00	\$970.00	101-7295-450-40-00	\$970.00
Congregate		Cont Ser	
101-7295-377-28-00	\$1,485.00	101-7295-450-40-00	\$1,485.00
Home Delvd		Cont Ser	
<b>TOTAL</b>	<b>\$46,696.00</b>	<b>TOTAL</b>	<b>\$46,696.00</b>

**Justification:** Budget \$46,696 in additional HCCBG funds received to cover program costs.

*Emergency Services*

101-2301-377-14-00	\$4,925.00	101-2301-410-40-31	\$4,925.00
US Dept of Trans		LEPC	
<b>TOTAL</b>	<b>\$4,925.00</b>	<b>TOTAL</b>	<b>\$4,925.00</b>

**Justification:** Budget US Department of Transportation awarded to the Craven County Local Emergency Planning Committee (LEPC) to review and update Site Specific Plans

**DSS – 7291 Mandated**

101-7291-349-16-00	\$79,449.00	101-7291-450-39-17	\$79,449.00
Smart Start Day Care		Smart Start Day Care	
TOTAL	\$79,449.00	TOTAL	\$79,449.00

**Justification:** Additional funding received from Smart Start. There is no County match.

**DSS – 7231 TANF**

101-7231-349-23-0	\$21,721.00		
TANF Staff & Ovhd			
101-00-399-00-0	\$(21,721.00)		
Fund Balance			
TOTAL	0.00	TOTAL	\$0.00

**Justification:** Additional funding received from TANF Child Welfare Workers – Local DSS. Funds are 100% federal, no County match.

**DSS 7295 Senior**

101-7295-377-55-00	\$(77.00)	101-7295-450-39-37	\$(86.00)
Title III-D Health Promotion		Title III-D Health Promotion	
101-00-399-00-0	\$(9.00)		
TOTAL	\$(86.00)	TOTAL	\$(86.00)

**Justification:** Funds received for the Title III-D funding grant through the Area Agency on Aging were lower than estimated. Funds are 90% fed and state reimbursed, with a 10% County match.

**Tax Releases and Refunds**

Craven County Tax Administrator, Ronnie Antry, submitted the following tax releases and refunds for the Board’s approval. Commissioner Brown moved for their approval, seconded by Commissioner Staton and unanimously carried in a roll call vote.

**Credits**

TAXPAYER NAME	TICKET#	AMOUNT
BATE LAND COMPANY L P PROPERTY QUALIFIES FOR CONTINUED USE VALUE	2006-0090960	\$737.28
BATE LAND COMPANY L P PROPERTY QUALIFIES FOR CONTINUED USE VALUE	2006-0090961	\$11,228.05
BATE LAND COMPANY L P PROPERTY QUALIFIES FOR CONTINUED USE VALUE	2006-0090962	\$39,654.75
BUTLER, NATHAN & ALMENTIER CORRECTING APPRAISAL ERROR-WILL BE REBILLED	2006-0091126	\$887.98
BYRD, VERA LEE & JOHN THOMAS CORRECTING APPRAISAL ERROR-WILL BE REBILLED	2006-0007876	\$50.46

CHAPMAN, JOSEPH LEE PROPERTY VACANT	2006-0009489	\$32.00
CHAPMAN, JOSEPH LEE PROPERTY VACANT	2005-0009348	\$14.38
CRAYTON & COMPANY DOUBLE BILLED ON SAME ACCOUNT	2006-0091137	\$95.16
CRAYTON & COMPANY DOUBLE BILLED ON SAME ACCOUNT	2006-0091138	\$95.16
DALHOUSE, RODNEY W & MARGARET CORRECTING APPRAISAL ERROR-WILL BE REBILLED	2006-0090295	\$765.16
DAVIS, GARY & LINDA NOT LOCATED IN CRAVEN CO. 01/01/2006	1997-0090706	\$484.69
DAVIS, JEREMY KYLE INCORRECT SITUS-SHOULD BE CARTERET CO	2006-0013483	\$313.39
DAWSON, ADRIEANNE STYRON HEIRS DOUBLE LISTED ON SAME ACCT	2006-0091489	\$152.11
DODD, WILLIAM & JOY CORRECTING BILLING ERROR	2006-0091492	\$35.48
DUNN, ROBERT EUGENE SR & EVELY ANNEXED INTO CITY OF NEW BERN	2006-0015615	\$147.01
EBORN, THOMAS A JR & LINDA S CORRECTING APPRAISAL ERROR	2006-0090326	\$676.89
EVANS, JOSEPH T & FRANCES L CORRECTING APPRAISAL ERROR	2006-0016899	\$416.33
FOYE, WILLIAM ARTHUR PROPERTY VACANT	2006-0091167	\$32.00
FOYE, WILLIAM ARTHUR PROPERTY VACANT	2006-0091166	\$32.00
FRENCH, JOSEPH & JAYNE DID NOT OWN 01/01/06-WILL BE REBILLED	2006-0090880	\$263.72
HARVEY, DELORES CORRECTING APPRAISAL ERROR-WILL BE REBILLED	2006-0090429	\$160.23
HILL, JAMES B & AGNES DOUBLE LISTED ON ACCT #62786	2006-0091450	\$39.60
HILLER, ROBERT E NOT LOCATED IN CRAVEN CO 01/01/1997	1997-0021769	\$2,661.29
HORAN, JERRY J JR MILITARY-HIS NAME ONLY 06 LES-OH ECC-07/23/08	2006-0026373	\$25.71
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028193	\$37.08
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028194	\$37.08

---

JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028195	\$37.08
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028197	\$37.08
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028198	\$37.08
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028199	\$37.08
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028200	\$37.08
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028202	\$37.08
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028212	\$37.08
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028203	\$74.15
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028204	\$46.71
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028205	\$46.90
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028206	\$46.52
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028207	\$45.19
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028208	\$43.67
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028209	\$33.40
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028210	\$30.93
JENKINS, JULIA D CORRECTING APPRAISAL ERROR	2006-0028211	\$30.93
JOYCE, WILLIAM EDWARD MILITARY-HIS NAME ONLY 06 LES-FL ECC-12/06/08	2006-0029595	\$204.87
KNOX, JOHNNIE CORRECTING APPRAISAL ERROR-WILL BE REBILLED	2006-0090040	\$31.00
LANE, SAMMY DID NOT OWN 01/01/2004	2004-0091522	\$50.17
LANE, SAMMY DID NOT OWN 01/01/2005	2005-0031195	\$46.77

LILY JACK INVESTMENTS LLC CORRECTING APPRAISAL ERROR-WILL BE REBILLED	2006-0090529	\$391.60
LOCKWOOD, PAUL INCORRECT SITUS-SHOULD BE CARTERET COUNTY	2000-0030167	\$219.83
MANNING, BRENDA PROPERTY VACANT	2006-0034119	\$32.00
MCCAWE, WAYNE STEVEN CORRECTING APPRAISAL ERROR- WILL BE REBILLED	2006-0035162	\$41.20
MOHAREM, SHWKY NOT IN BUSINESS 01/01/2004	2004-0035828	\$50.13
MOHAREM, SHWKY NOT IN BUSINESS 01/01/2005	2005-0036914	\$102.12
MOHAREM, SHWKY NOT IN BUSINESS 01/01/2006	2006-0090575	\$85.64
NEUSE BUILDERS OF NEW BERN INC CORRECTING APPRAISAL ERROR-WILL BE REBILLED	2006-0039551	\$174.46
NEUSE BUILDERS OF NEW BERN INC CORRECTING APPRAISAL ERROR-WILL BE REBILLED	2006-0091251	\$210.18
PETERSON, CHARLES A NOT LOCATED IN CRAVEN CO 01/01/2002	2002-0039375	\$397.61
PETERSON, CHARLES A CORRECTING APPRAISAL ERROR	1997-0090788	\$500.76
PETERSON, CHARLES A CORRECTING APPRAISAL ERROR	2001-0038843	\$339.92
PETERSON, CHARLES A CORRECTING APPRAISAL ERROR	2000-0038463	\$376.43
PETERSON, CHARLES A CORRECTING APPRAISAL ERROR	1999-0037357	\$422.67
PETERSON, CHARLES A CORRECTING APPRAISAL ERROR	1998-0092700	\$472.70
PROGRESS BROTHERHOOD ASSN OF N FORECLOSURE-LIEN EXTINGUISHED	2000-0039778	\$161.69
PROGRESS BROTHERHOOD ASSN OF N FORECLOSURE-LIEN EXTINGUISHED	2001-0040118	\$160.28
PROGRESS BROTHERHOOD ASSN OF N FORECLOSURE-LIEN EXTINGUISHED	2002-0040673	\$113.25
PROGRESS BROTHERHOOD ASSN OF N FORECLOSURE-LIEN EXTINGUISHED	2003-0040975	\$102.45
PROGRESS BROTHERHOOD ASSN OF N FORECLOSURE-LIEN EXTINGUISHED	2004-0041546	\$95.13
PROGRESS BROTHERHOOD ASSN OF N FORECLOSURE-LIEN EXTINGUISHED	2005-0042748	\$95.39

PROGRESS BROTHERHOOD ASSN OF N2006-0043440 FORECLOSURE-LIEN EXTINGUISHED		\$84.79
RANDELL, JOHN A & TERRI A CORRECTING APPRAISAL ERROR – WILL BE REBILLED	2006-0090688	\$1,626.47
RICE, PHILLIP JR & ADA V CORRECTING APPRAISAL ERROR-WILL BE REBILLED	2006-0090682	\$283.16
RICHTER, RONALD L JR & SABIN DID NOT OWN 01/01/06-WILL BE REBILLED	2006-0044909	\$1,058.56
ROZO, CANDY C NOT IN BUSINESS 01/01/2006	2006-0090692	\$14.60
SANDVIG, DORIS D CORRECTING APPRAISAL ERROR-WILL BE REBILLED	2006-0046837	\$150.67
SCHULZ, FREDERICK PETER & GERA ADJUST PROPERTY PER BILL OF SALE	2006-0047273	\$147.65
STATEN, VIRGINIA L DOUBLE LISTED ON ACCT 51793	2006-0050247	\$265.97
SCONYERS & FLOWERS INC FORECLOSURE – LIEN EXTINGUISHED	2006-0047329	\$130.09
STENZEL, GREG VALUE ADJUSTED PER BILL OF SALE	2006-0091560	\$312.86
STRICKLAND, JACK H JR & LINDA CORRECTING APPRAISAL ERROR-WILL BE REBILLED	2006-0050834	\$500.58
SUGG, RACHEL C ANNEXED INTO CITY OF NEW BERN	2006-0051004	\$221.39
SUGG, RAHCEL C ANNEXED INTO CITY OF NEW BERN	2006-0051005	\$18.13
TIME WARNER ENTERTAINMENT/ CORRECTING APPRAISAL ERROR	2006-0052846	\$1,862.54
TIME WARNER ENTERTAINMENT/ CORRECTING APPRAISAL ERROR	2006-0052847	\$580.16
TIME WARNER ENTERTAINMENT/ CORRECTING APPRAISAL ERROR	2006-0052848	\$1,582.04
UMBA, DENNIS W PROPERTY REPOSSESSED-NOT IN CRAVEN COUNTY	2006-0054242	\$32.00
WEATHERLY, ABBOTT C JR & SUZAN CORRECTING APPRAISAL ERROR	2006-0090954	\$112.85
WESNER ENTERPRISES INC DID NOT OWN 01/01/06	2006-0056360	\$1,869.31
WILLIAMS, ARONIA HRS DOUBLE BILLED ON SAME ACCT.	2006-0058191	\$12.74

WILLIAMS, ARONIA HRS DOUBLE BILLED ON SAME ACCOUNTY	2006-0058190	\$57.56
WILLIAMS, ROGER F & FRED A B CORRECTING APPRAISAL ERROR – WILL BE REBILLED	2006-0090839	\$2,910.20
WILLIS, JERRY G & REBECCA G CORRECTING APPRAISAL ERROR-WILL BE REBILLED	2006-0090117	\$42.39
WILLIS, JERRY G & REBECCA G CORRECTING APPRAISAL ERROR	2006-0058726	\$37.52
WORLEY, MILDRED P PROPERTY VACANT	2006-0059606	\$32.00
92 – CREDIT MEMO (S)		\$78,557.43

***Refunds***

ABCS OF DEVELOPMENT LLC CORRECTING APPRAISAL ERROR	2006-0090129	\$175.50
CHAPMAN, JOSEPH LEE PROPERTY VACANT	2005-0009348	\$20.42
CHAPMAN, JOSEPH LEE PROPERTY VACANT	2004-0008984	\$35.29
CHAPMAN, JOSEPH LEE PROPERTY VACANT	2003-0008876	\$34.94
CHAPMAN, JOSEPH LEE PROPERTY VACANT	2002-0008837	\$32.00
COMER, JAMES W & MARUEEN R CORRECTING APPRAISAL ERROR	2006-0011024	\$134.81
KNOX, JOHNNIE DOUBLE LISTED ON ACCT #4415851	2006-0030792	\$11.81
MOEN INCORPORATED CORRECTING CLERICAL ERROR	2006-0037456	\$7,411.23
MOEN INCORPORATED CORRECTING CLERICAL ERROR	2005-0036885	\$5,313.97
MOEN INCORPORATED CORRECTING CLERICAL ERROR	2004-0035806	\$2,560.03
TLC HOME HEALTH CARE INC CORRECTING APPRAISAL ERROR	2006-0090788	\$88.51
WILKINSON, RICHARD N MILIT. ½ VAL. REBECCA 06 LES-CA ECC-NONE (CW02)	2006-0058143	\$48.16
12 – REFUND (S)		\$15,866.67

***Mental Health Quarterly Fiscal Monitoring Report***

The Board was presented with the Mental Health Quarterly Fiscal Monitoring Report for the quarter ended September 30, 2006. GS 122C-117(c) requires that this report be made available to the Board of Commissioners on a quarterly basis for informational purposes.

Commissioner Brown moved to receive the report for the record, seconded by Commissioner Staton, and unanimously carried.

*Report on Property Disposition*

Finance Officer, Rick Hemphill, submitted the report of the County property that was sold at auction through GovDeals.com. The lift was sold to Young's Tractor and Equipment in Burnsville, NC for \$1,250. The Board was requested to receive this report for the record. Commissioner Brown moved to enter the report into the record, seconded by Commissioner Staton and unanimously carried in a roll call vote.

*School Construction Change Order*

The Board of Commissioners, at their August 21, 2006 meeting, approved a request from Farring & Sons, General Contractor, for a fourteen day extension of the start date from June 1, 2006 to June 15, 2006.

Subsequently, the Board of Education received a change order request from the other three contractors, Central Heating & Air, Watson Electrical and Southern Piping to also extend the starting date of their contract by fourteen days to be the same as the General Contractor. Commissioner Brown moved to approve the change order requests from the other three contractors, seconded by Commissioner Staton and unanimously carried in a roll call vote.

*Subdivisions for Approval*

The Board considered the request from the Planning Department for approval of the following subdivisions:

Grantham Place (PUD) Final: The property, owned by Grit of Eastern NC, LLC and surveyed by Brad Suitt & Associates, is located within Twp. 7 off of SR 1130 (Hoke Street). The subdivision contains 70 lots on 18.65 acres and is proposed to be served by Neuse River water and New Bern sewer.

There was discussion concerning the recommended variances that were being recommended for Grantham Place. The Chairman inquired if there is any likelihood that the City of New Bern will annex this area, and if so, would the recommended variances meet the City's standard. Planning Director, Don Baumgardner, stated that there had been communication with the City concerning the request for approval of this subdivision, and the modifications to the County's rules and regulations to the subdivision ordinance would be covered under the City's provisions with two exceptions; 1) the installation of porches, which is included in the planned layout, and 2) the inclusion of open spaces required by the City, which is not included in the current plan for the subdivision. Commissioner Tyson inquired about adequate drainage. Mr. Baumgardner stated that the Planning Department is working with developers to the extent possible to address the drainage issues in the area, but the pipe systems under the highway are beyond, the County's authority.

Paradise Landing Section I – Final: The property, owned by Gourcier Land Company, Inc and Mr. and Mrs. James Gourcier and surveyed by Bjerkeset Land Surveying, is located within Twp. 5 off of Godfrey's Blvd. (SR 1820), Heron Dr. and Live Oak Drive. The subdivision contains 14 lots on 9 acres and is proposed to be served by water and individual septic systems.

Commissioner Morris moved to approve the two subdivisions, Grantham Place and Paradise Landing Section I, seconded by Commissioner Brown and unanimously carried.

**PETITIONS OF CITIZENS**

Prior to public hearings that were scheduled, Commissioner Allen requested that the Board hear from citizens that were not on the agenda. Mr. Bob Pendergrast of 909 Greenfield Heights Boulevard and Mr. Don Palmer of 912A Greenfield Heights

Boulevard in Havelock presented complaints about a harassing neighbor. The Board heard the complaint; however, Chairman Morris directed them that it is a civil matter and outside the Board's authority.

### **CARTS – PUBLIC HEARING**

At 7:30 p.m. Commissioner Brown moved to go into public hearing, as advertised, to receive public input on the proposed FY 07 Community Transportation Program application, seconded by Commissioner Sisk and unanimously carried. There were no speakers from the public and at 7:32 p.m. Commissioner Sisk moved to close the public hearing, seconded by Commissioner Staton and unanimously carried.

Commissioner Allen moved to adopt the following resolution approving submission of the application, seconded by Commissioner Staton and unanimously carried.

### **COMMUNITY TRANSPORTATION PROGRAM RESOLUTION**

**WHEREAS**, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

**WHEREAS**, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

**WHEREAS**, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services consistent with the policy requirements for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

**WHEREAS**, Craven County hereby assures and certifies that it will comply with the federal and state statutes, regulations, executive orders, Section 5333(b) Warranty, and all administrative requirements which relates to the applications made to and grants received from Federal Transit Administration, as well as the provisions of Section 1001 f Title 18, U.S.C.

**NOW, THEREFORE**, be it resolved that the Chairman of the Craven County Board of Commissioners is hereby authorized to submit a grant application for federal and state funding, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural public transportation services.

### **PUBLIC HEARING ON CONDITIONAL USE PERMIT**

At 7:34 p.m. Commissioner Brown moved to go into public hearing, as advertised, to receive public input on a request for a conditional use permit in Twp. 7. Commissioner Sampson seconded the motion. The proposed use is for an Advance Auto (commercial establishment) and the plans have been submitted, reviewed and approved by the Craven Regional Airport Director and the Planning Board. Mr. Joe Bronson of Baldwin Associates, 1015 Conference Drive in Greenville, the business requesting the conditional use permit, spoke to the Board. At 7:37 p.m. Commissioner Sisk moved to close the public hearing, seconded by Commissioner Sampson and unanimously carried. Commissioner Allen moved to approve the conditional use permit, as recommended by the Planning Board, seconded by Commissioner Brown and unanimously carried.

### **LAND FOR TOMORROW PRESENTATION**

Mr. John Ackerman, local volunteer, and Ms. Kate Dixon, Executive Director of the Land for Tomorrow project, provided an informational presentation. Commissioner

Allen moved to receive the information for further study, seconded by Commissioner Brown and unanimously carried.

**COOPERATIVE EXTENSION MEMORANDUM OF UNDERSTANDING**

Extension Director, Tom Glasgow, requested that the Board approve the Memorandum of Understanding (MOU), which provides the structure of the cooperative relationship between local, state and federal governments. The updated MOU replaces one under which the relationship has functioned since 1998. Commissioner Allen moved for approval of the MOU with Cooperative Extension, seconded by Commissioner Staton and unanimously carried.

**COUNTY MANAGER’S REPORT**

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendment. Commissioner Allen moved for its adoption, seconded by Commissioner Staton and unanimously carried in a roll call vote.

*Economic Development*

101-4401-348-92-00	\$112,500.00	101-4401-430-47-10	\$112,500.00
Dept of Commerce		Wirthwein/Carolina Plastics	
TOTAL	\$112,500.00	TOTAL	\$112,500.00

**Justification:** Budget Department of Commerce funds to be passed through to Wirthwein/Carolina Plastics (received notification from Dept of Commerce 11-03-06).

**COMMISSIONERS’ REPORTS**

*Commissioner Sisk* commented on the return of the 694th North Carolina National Guard Maintenance Company from Iraq.

*Commissioners Staton and Allen* congratulated Commissioner Sampson on the opening of the wing dedicated to him at the Good Shepherd Home for the Aged.

*Commissioner Sampson* encouraged the public to continue monitoring gas prices.

*Commissioner Morris* reported on discussions with the State Wildlife Commission and the Craven County Recreation Director concerning regulation issues at the boat landings in the County. He expressed a need to develop rules for the use of Cowpen Landing and Spring Garden Landing, and to formalize rules for the use of Creekside Park. He also asked that Commissioners forward their input on these rules to Assistant County Manager, Ray Moser. He advised the Board of a possible collaboration with the Town of Bridgeton on a CDBG grant.

At 8:20 p.m. Commissioner Brown moved to go into closed session following a five minute break to consider a personnel matter pursuant to NCGS 143-318.11(a)(6).

At 8:50 p.m. the Board returned to regular session. Commissioner Brown reported that the Board had discussed the vacant Human Resources Director position and he moved that the position be reclassified, as recommended by the County Manager, from a grade 84 to a grade 80, seconded by Commissioner Staton and unanimously carried.

At 8:51 p.m. Commissioner Staton moved to adjourn, seconded by Commissioner Tyson and unanimously carried.

---

Chairman Perry L. Morris  
Craven County Board of Commissioners

---

Gwendolyn M. Bryan  
Clerk to the Board