

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA ON MONDAY, DECEMBER 5, 2005. THE MEETING CONVENED AT 7:00 P.M.**

**MEMBERS PRESENT:**

Chairman George N. Brown, Jr.  
 Vice Chairman Perry L. Morris  
 Commissioner Lee Kyle Allen  
 Commissioner Bill Harper  
 Commissioner Johnnie Sampson, Jr.  
 Commissioner M. Renée Sisk  
 Commissioner Leon C. Staton

**STAFF PRESENT:**

Harold Blizzard, County Manager  
 George B. Sawyer, Assistant County Manager  
 Richard F. Hemphill, County Finance Officer  
 Ray H. Moser, Human Resources Director  
 Gwendolyn M. Bryan, Clerk to the Board  
 James R. Sugg, County Attorney

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Staton moved to approve minutes of November 21, 2005, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

**REORGANIZATION OF THE BOARD**

*Election of Chairman*

Chairman Brown turned the meeting over to County Attorney, Jim Sugg, to preside over the election of the Chairman for 2006. Commissioner Brown nominated Commissioner Morris. There were no other nominations and Commissioner Sampson moved to close nominations, seconded by Commissioner Staton and unanimously carried. Commissioner Morris was declared the new Chairman by acclamation, and was administered the oath of office by the Clerk to the Board.

*Election of Vice Chairman*

With Chairman Morris presiding, Commissioner Staton nominated Commissioner Sampson as Vice Chairman. There were no additional nominations, and Commissioner Brown moved to close nominations, seconded by Chairman Morris and unanimously carried. Commissioner Sampson was declared the new Vice Chairman by acclamation and was administered the oath of office by the Clerk to the Board.

**COMMISSIONERS' APPOINTMENTS**

Chairman Morris presented the list of Commissioners' appointments to boards and committees, as follows, to become effective January 1, 2006.

**2006 Commissioners' Appointments**

***Commissioner Allen:*** Criminal Justice Advisory Board  
 Local Emergency Planning Committee  
 Craven, Pamlico, Jones Transportation Committee

***Commissioner Brown:*** Civilian Military Community Council  
 Neuse Center Board  
 Cove City Library Board

***Commissioner Harper:*** Juvenile Crime Prevention Council

Eastern Carolina Workforce Development Board  
 Swiss Bear

**Chairman Morris:** Kellenberger Foundation  
 Tryon Palace Commission  
 Economic Development Commission  
 Vanceboro Library Board

**Vice Chairman Sampson:** Tourism Development Authority  
 Craven County Health Board  
 Coastal Regional Solid Waste Management Authority  
 (alternate)

**Commissioner Sisk:** New Bern Library Board  
 Eastern Carolina Council of Governments  
 Smart Start

**Commissioner Staton:** Craven Aging Planning Board  
 Craven Evaluation and Training Center  
 Havelock Library Board

**CONSENT AGENDA**

*Tax Releases and Refunds*

Craven County Tax Administrator, Ronnie Antry, submitted the following tax releases and refunds for the Board’s approval. Commissioner Brown moved for their approval, seconded by Commissioner Harper and unanimously carried in a roll call vote.

**Credits**

TAXPAYER NAME	TICKET #	AMOUNT
CALABRESE, WALTER, & AMY G MILITARY – HIS NAME ONLY 05 LES-MI ECC-03/21/07	2005-0007884	\$40.02
CHANDLER, MICHAEL D & MELISSA MILITARY – MICHAEL ½ LES FL 2005 ELD 4-27-2011	2005-0009275	\$111.90
EUDY, JOSEPH D INCORRECT SITUS SHOULD BE LENOIR CO	2005-0016635	\$113.81
JONES, MICHAEL DOUGLAS, JR DOUBLE BILLED ON ACCT #20463	2005-0028925	\$97.69
MANNING, BRENDA PROPERTY VACANT	2005-0033633	\$32.00
SEAY, JOHN VALUE ADJUSTED PER BILL OF SALE AND REPAIRS	2005-0091263	\$33.55
TRADER, PARKER & KIM NO TAX SITUS IN Craven County Government	2005-0091267	\$163.72
WNB LLC DID NOT OWN 01/01/2005 (WALGREENS – TRANSFER ERROR)	2005-0052257	\$5,834.28
8 – CREDIT MEMO (S)		\$6,426.97

**Refund**

COMMUNICATIONS ENG GRO 2005-0010850 \$38.44  
 LATE FEE CHARGED IN ERROR

1 – REFUND (S) \$38.44

*Budget Amendments*

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board’s approval. Commissioner Brown moved for their approval, seconded by Commissioner Harper and unanimously carried in a roll call vote.

**7231 TANF**

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7231-349-44-00	\$5,000.00	101-7231-450-39-44	\$5,000.00
LINKS State Scholarships		LINKS State Scholarships	
TOTAL	\$5,000.00	TOTAL	\$5,000.00

**Justification:** New accounts budgeted to allow the access to special funding under the LINKS Program. Eligible clients can access these scholarship funds for special needs as they begin to age out of foster care. Funds are 100% reimbursed, no County match.

**DSS 7231 TANF**

101-7231-349-74-00	\$5,207.00	101-7231-450-39-11	\$5,207.00
LINKS (Ind Living)		LINKS (Ind Living)	
TOTAL	\$5,207.00	TOTAL	\$5,207.00

**Justification:** Funding authorization is higher than original budget estimates. Funds are 80% Fed, 20% State with no County match.

**DSS 7291 Mandated/7231 TANF**

101-7291-349-10-00	\$36,689.00	101-7291-450-39-26	\$36,689.00
Day Care Combined		Child Day Care	
101-7231-349-26-0	\$1,529.00		
CCDF Admin			
101-00-399-00-0	\$(1,529.00)		
TOTAL	\$36,689.00	TOTAL	\$36,689.00

**Justification:** Funding from the State for Day Care. Regular Day Care subsidy amount was higher than original State estimates, also administrative funds were higher than original estimates. There is no County match.

**DSS 7291 Mandated/7231 TANF**

101-7291-450-39-17	\$(43,836.00)	101-7291-450-39-17	\$(43,836.00)
Smart Start Day Care		Smart Start Day Care	
101-7231-349-38-0	\$3,438.00		
Smart Start Admin			
101-00-399-00-0	\$(3,438.00)		
Fund Balance			
TOTAL	\$(43,836.00)	TOTAL	\$(43,836.00)

**Justification:** Funding from the State for Day Care. Smart Start allocation for payments was lower than original State estimates, also Administrative funds were higher than original estimates. There is no County match.

**Recreation & Parks – Donation**

101-8050-336-02-00	\$17,500.00	101-8050-460-73-02	\$17,500.00
Donations/Contributions		Donations/Contributions	
TOTAL	\$17,500.00	TOTAL	\$17,500.00

**Justification:** This is the amount received from the NC Community Foundation for one-half of the cost of lighting the practice soccer field at Creekside Park. The revenue and expenditure for this grant was not included in the FY 05-06 budget.

*Subdivisions for Approval*

Craven County Planning Director, Don Baumgardner, submitted the following subdivisions for the Board’s approval. Commissioner Brown moved for their approval, seconded by Commissioner Harper and unanimously carried in a roll call vote.

Marina Townes Section Two A – Final: The property, owned by Figure 8 Partner, LLC and surveyed by Thomas Engineering, is located within Twp 2 off of SR 1600 (Broad Creek Road). The subdivision contains 20 lots on 2.98 acres and is proposed to be served by community water and sewer. The Planning Board reviewed and recommended the subdivision for final approval.

Bobby Ray and Barbara Barrows Div. – Final: The property, owned by Bobby Ray and Barbara Barrows and surveyed by Atlantic Surveying, is located within Twp 2 off of SR 1433 (Antioch Road). The subdivision contains 1 lot on 1.36 acres and is proposed to be served by community water and an individual septic system. The Planning Board reviewed and recommended the subdivision for final approval.

*Request to Award Holland Consulting Planners the Contract for Administration of the FY 2006 CDBG Scattered Site Program*

The Board received a recommendation from the Planning Board that Holland Consulting Planners be awarded the Contract for Administration of the FY 2006 CDBG Scattered Site Program. Proposals were received from Holland Consulting Planners, Inc. and KL Brown and Associates, with Holland Consulting Planners, Inc. being ranked highest, based on the following criteria:

- Related experience
- Management plan/innovation
- Performance and reputation of firm
- Team capacity/staff availability
- Cost effectiveness

Commissioner Brown moved to award the contract to Holland Consulting Planners, Inc., as recommended by the Planning Board, seconded by Commissioner Harper and unanimously carried in a roll call vote.

*Request for Designation of Agent for Pre-Disaster Mitigation Funds*

The Planning Board has recently applied for Pre-Disaster Mitigation funds for elevation of repetitively flooded structures and requested that the Board adopt a resolution designating Donald Baumgardner, Planning Director, as the County’s Primary Agent and Rick Hemphill, Finance Director, as the Secondary Agent when dealing with Pre-Disaster Mitigation funds, in accordance with past practice. Commissioner Brown moved to designate Donald Baumgardner as the Primary Agent and Rick Hemphill as the Secondary Agent, as requested, seconded by Commissioner Harper and unanimously carried in a roll call vote.

**PUBLIC HEARING ON ROAD NAMING ORDINANCE**

At 7:12 p.m. Commissioner Brown moved to go into public hearing, as advertised, seconded by Commissioner Sampson and unanimously carried. Planning Director, Don Baumgardner, introduced proposed additions and changes to the County road names, as follows:

ROAD NAME ADDITIONS  
NAME, TOWNSHIP #

- |                              |                           |
|------------------------------|---------------------------|
| Arabica Lane, twsp 7         | Aspen Court, twsp 5       |
| Blackheath Drive, twsp 6     | Brackenridge Lane, twsp 7 |
| Cactus Court, twsp 7         | Cona Court, twsp 7        |
| Crooked Run Drive, twsp 7    | Bentley Lane, twsp 7      |
| Bare Foot Court, twsp 5      | Waterway Drive, twsp 5    |
| Wallace Meadows Lane, twsp 7 | Eagle Trail, twsp 7       |
| Easy Street, twsp 2          | Els Lane, twsp 6          |
| Faldo Lane, twsp 6           | Fern Court, twsp 7        |
| Ferret Run Lane, twsp 7      | Geer Court, twsp 7        |
| Gray Drive, twsp 6           | Hillsboro Drive, twsp 7   |
| Jatag Road, twsp 1           | Jubilee Place, twsp 6     |
| Judith Drive, twsp 5         | Kale Storage Road, twsp 7 |
| Kinsaw Court, twsp 1         | Leonard Drive, twsp 7     |
| Lewis Drive, twsp 2          | Marina Townes, twsp 2     |
| Mickey Court, twsp 7         | Mimas Lane, twsp 2        |
| Mocha Court, twsp 7          | Neuse Cliffs Road, twsp 7 |
| OC Drive, twsp 7             | E Old Dover Road, twsp 3  |
| W Old Dover Road, twsp 3     | Jordan Drive, twsp 7      |
| Pinewood Ridge Drive, twsp 1 | Quarter Horse Run, twsp 5 |
| Shawn Drive, twsp 1          | Sonya Lane, twsp 5        |
| Timberwolf Court, twsp 7     | Willis Lndg, twsp 1       |

ROAD NAME CHANGES

- | <u>CURRENT NAME, TWSP #</u> | <u>CORRECTIONS</u>               |
|-----------------------------|----------------------------------|
| Arthur Court, twsp 6        | City of Havelock                 |
| Bells Court, twsp 6         | City of Havelock                 |
| Burnhurst Road, twsp 2      | Delete, should be Bernhurst Road |
| Boone Court, twsp 5         | Delete, same as Judith Drive     |
| Brandy Wine Court, twsp 7   | Delete, does not exist           |
| Brices Creek Drive          | Unlocatable                      |
| Bristol Lane, twsp 6        | City of Havelock                 |
| Brown Street, twsp 6        | City of Havelock                 |
| C C Road, twsp 1            | Remove, listed twice             |
| Cambridge Court, twsp 6     | City of Havelock                 |
| Chelsea Court, twsp 6       | City of Havelock                 |
| Creek Drive, twsp 6         | City of Havelock                 |
| Dane, twsp 8                | Unlocatable                      |
| Dane Court, twsp 6          | City of Havelock                 |
| East Street, twsp 6         | Unlocatable                      |
| Devonshire Drive, twsp 8    | Town of Trent Woods              |
| Greenway Court, twsp 6      | City of Havelock                 |
| Gulfstream Court, twsp 2    | Gulf Stream Court                |
| Hawthorne Court, twsp 6     | City of Havelock                 |
| Hollywood Blvd., twsp 6     | City of Havelock                 |
| James Street, twsp 5        | Remove SR (private road)         |
| Jasper School Road, twsp 9  | Remove, duplicate                |
| Lee K Allen Drive, twsp 6   | City of Havelock                 |
| Lincoln Place, twsp 6       | Cherry Point (on base)           |
| Little John Lane, twsp 6    | City of Havelock                 |
| Live Oak, twsp 5            | Remove, duplicate                |

Manchester Road, twsp 6	City of Havelock
Manila Street, twsp 6	City of Havelock
Morris Farm Road, twsp 1	Remove, same as Morris Farm Dr.
N West Craven Middle School Rd., twsp 9	Remove, listed twice
Nathan Tisdale Lane, twsp 8	City of New Bern
NC 43 N Hwy, twsp 1	NC 43 Hwy
Neuse Cliff Circle, twsp 7	Neuse Cliffs Circle
Neuse Cliff Drive, twsp 7	Neuse Cliffs Drive
Nottingham Drive, twsp 6	City of Havelock
Old Core Point Road, twsp 2	Remove, same as Core Point Road
Pinecone Lane, twsp 6	City of Havelock
Pinetree Drive, twsp 8	City of New Bern
Poplar Court, twsp 8	City of New Bern
Poplar Drive, twsp 8	City of New Bern
Railroad Street, twsp 6	City of Havelock
Realini Drive, twsp 6	City of Havelock
River Island Road	Remove, Jones County
River Road, twsp 8	City of New Bern
Rock Creek Road	Remove, Jones County
Rose Street, twsp 6	City of Havelock
Second Avenue, twsp 6	Cherry Point (on base)
Sermons Blvd, twsp 6	City of Havelock
Streetswamp, SR 1237, twsp 3	Remove same as Heath Swamp Rd
Third Street, twsp 6	Cherry Point (on base)
Thurman Road, twsp 7	Should be E & W Thurman Rd
Tomlinson Blvd, twsp 8	City of New Bern
Trent Shores Drive, twsp 8	Town of Trent Woods
Verners Deer Run, twsp 7	Remove, doesn't exist
Vera Watson Court, twsp 6	City of Havelock
Veron Drive, twsp 7	Misspelled same as Vernon Drive
Ward Lane, twsp 5	Wards Lane
Wesley Drive, twsp 8	Should be twsp 6
West Fields Road, twsp 6	Remove same as Fields Road
West Kornegay Street, twsp 3	Dover City Limits
Westerly Drive, twsp 7	Westerly Road

There were no citizens of the public who wished to speak and at 7:15 p.m. Commissioner Sampson moved to close the public hearing, seconded by Commissioner Brown and unanimously carried.

Commissioner Brown moved to accept the recommended additions and changes to the Road Naming Ordinance, seconded by Commissioner Sisk and unanimously carried.

#### **PUBLIC HEARING ON FY 2006 CDBG SCATTERED SITE PROGRAM**

At 7:15 p.m. Commissioner Brown moved to go into public hearing, as advertised, seconded by Commissioner Staton and unanimously carried. Chip Bartlett of Holland Consulting Planners introduced details of the FY 2006 Program, which proposes to use \$400,000 of grant funding to repair or replace six or seven dwellings. Mr. Charles Simmons of 2218 Tuscarora Road spoke on behalf of Mrs. Edna M. Massey, whose home at 2022 Tuscarora-Rhems Road is in dire need of repair. He presented photographs of the deteriorating home. It was established that her home is already on the list to be considered, and that any photographs of her dwelling that are made available will be taken into account when dwellings are selected for the grant. There were not other speakers from the public. At 7:25 p.m. Commissioner Sampson moved to close the public hearing, seconded by Commissioner Staton and unanimously carried.

#### **PUBLIC HEARING ON CARTS CTP PROGRAM**

At 7:25 p.m. Commissioner Brown moved to go into public hearing, as advertised, seconded by Commissioner Sampson and unanimously carried. Phyllis Toler, CARTS Director, presented the Community Transportation Program grant application for the

amount of \$487,637, which requires a local match of \$76,673. She stated that CARTS generates the local match through its user fees. It is expected that five (5) vehicles can be acquired with the grant funds, in addition to a copier and video camera. There were no speakers from the public, and at 7:28 p.m. Commissioner Sampson moved to close the public hearing, seconded by Commissioner Brown and unanimously carried.

Commissioner Brown moved to approve submission of the grant application, seconded by Commissioner Sampson and unanimously carried.

### APPOINTMENTS

#### *Health Board*

Chairman Morris asked to defer appointments to the Health Board until the next regular meeting, and the Board consented.

#### *Community Coalition Against Family Violence*

The Board was advised of the expiring terms of Tharesa Lee, Mary Ann Harper, Bee Mayo, Cindi Quay and Andrea Wheatley. The Board also received a request from the Community Coalition Against Family Violence for the appointment of Kimberly Sworn. Commissioner Brown moved to reappoint Ms. Lee, Ms. Harper, Ms. Mayo, Ms. Quay and Ms. Wheatley and to appoint Ms. Sworn to the Community Coalition Against Family Violence Board, seconded by Commissioner Sisk and unanimously carried.

#### *Upcoming Appointments*

The Board was advised of the upcoming expiring terms for December of Bill Ritchie (CRSWMA), Shearin McCoy (Cove City Library Board), Leonora Lupton (Havelock Library Board), Molly Ritter (New Bern Library Board) and Dorothy Bryant (Vancaboro Library Board). The Chairman asked the Board to defer these appointments until the Board's next meeting.

### COUNTY ATTORNEY'S REPORT

#### *Carolina Avenue Deed*

County Attorney, Jim Sugg, presented a deed to the Board conveying a parcel at Carolina Ave., Trent Woods owned by Craven County to Peter and Denise Woodmansee and for a bid amount of \$12,692.89. Jack V. Howell was recognized to speak and opposed the conveyance. Commissioner Harper moved to authorize the Chairman to execute the deed, seconded by Commissioner Brown and unanimously carried.

#### *Weyerhaeuser Purchase Agreement*

Mr. Sugg presented a purchase agreement for the acquisition of a 70 acre tract of land in Twp. 1 from Weyerhaeuser. Commissioner Allen moved to authorize the Chairman to execute an agreement with Weyerhaeuser, seconded by Commissioner Harper and unanimously carried.

### COUNTY MANAGER'S REPORT

#### *Havelock Senior Center*

County Manager, Harold Blizzard, advised the Board of a request from the City of Havelock for the donation of a set of surplus bookshelves from Craven County for the new Havelock Senior Center. Commissioner Allen moved to allow the bookshelves to be donated to the Havelock Senior Center, seconded by Commissioner Staton and unanimously carried.

*Oak Hill Subdivision*

Mr. Blizzard presented the following subdivision for the Board's approval. Commissioner Allen moved for its approval, seconded by Commissioner Brown and unanimously carried.

Oak Hill Section One – Final: The property, owned by Kendall Gaskins and Jeremy Mills and surveyed by Kendall Gaskins, is located within Twp. 1 off of SR 1451 (Ward Field Road). The subdivision contains 3 lots on 4.34 acres and is proposed to be served by community water and individual septic systems. The Planning Board reviewed and recommended the subdivision for final approval.

*Jail Site*

Mr. Blizzard announced that the County has signed an option agreement with Mr. Major Tripp for 106 acres adjacent to Clarks Road for an offer of \$689,000. The County has paid \$7,500 non-refundable earnest money, which will be applied to the purchase price, while conducting suitability studies for up to 90 days. Extension of the option will require payment of \$5,000 to maintain the option for an additional 90 days.

*Web Site*

Mr. Blizzard announced the County's new web site set to be launched December 14, with the desired objectives to allow departments more control in maintaining accurate, timely data, supplying most frequently requested data on the opening page, creating similar design and layout for all pages and providing easier, quicker access to information.

*County Attorney*

County Attorney, Jim Sugg, returned before the Board with a request to authorize the Chairman to execute a deed transferring approximately 1.61 acres of flood buyout property at Maple Cypress to the State of North Carolina for the development and operation by the NC Wildlife Resources Commission of a Neuse River access area. Commissioner Brown moved to authorize execution of the deed of transfer, seconded by Commissioner Allen and unanimously carried.

**COMMISSIONERS' REPORTS**

*Commissioner Harper* stated that he will be requesting again that the County withdraw from North Carolina's Eastern Region (GTP) in the future.

*Commissioner Brown* presented Ralph Potter's letter of resignation from the Cove City Library Board, and recommendation that Jason Jones be appointed. He moved to appoint Jason Jones to fill this vacancy, as recommended, seconded by Commissioner Harper and unanimously carried.

*Commissioner Sisk* stated that she has received complaints regarding litter on roads in the County. She inquired as to what can be done. Mr. Blizzard responded that some measures are being taken, but there is an enforcement issue regarding this matter.

*Commissioner Staton* and *Commissioner Sampson* encouraged citizens to report littering when witnessed.

*Commissioner Morris* announced that he is planning to schedule a meeting with legislators and asked Commissioners to begin thinking of issues to discuss. He asked Mr. Blizzard to look into penalty options and signage placement regarding littering.

At 8:45 p.m. Commissioner Sampson moved to recess to reconvene in joint session with the Board of Education at 8:30 a.m. on December 9, seconded by Commissioner Harper and unanimously carried.

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Chairman Perry L. Morris  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board