

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA ON TUESDAY, JANUARY 18, 2005. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

Chairman George N. Brown, Jr.
 Vice Chairman Perry L. Morris
 Commissioner Lee Kyle Allen
 Commissioner Bill Harper
 Commissioner Johnnie Sampson, Jr.
 Commissioner M. Renée Sisk
 Commissioner Leon C. Staton

STAFF PRESENT:

Harold Blizzard, County Manager
 George B. Sawyer, Assistant County Manager
 Richard F. Hemphill, County Finance Officer
 Ray H. Moser, Human Resources Director
 Gwendolyn M. Bryan, Clerk to the Board
 James R. Sugg, County Attorney

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Morris moved to approve minutes of January 3, 2005 regular session, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

CONSENT AGENDA

Tax Releases and Refunds

Craven County Tax Administrator, Ronnie Antry, submitted the following tax releases and refunds for the Board's approval. Commissioner Sampson moved for their approval, seconded by Commissioner Harper and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET #	AMOUNT
ABS VENTURES LLC NOT IN BUSINESS 01/01/2004	2004-0090328	\$23.58
ABS VENTURES LLC NOT IN BUSINESS 01/01/2004	2004-0090329	\$20.62
ADAMS, MICHAEL BRUCE DOUBLE BILLED AS REAL AND PERSONAL	2004-0000207	\$129.06
BAYSDEN, SIDNEY PROPERTY VACANT	2004-0003189	\$31.99
BRYAN, ELAINE G & LYLE RAY DOUBLE LISTED ON ACCT #943301	2004-0006576	\$309.07
CARDTRONICS DID NOT OWN 01/01/2004	2004-0008035	\$33.40
CITICORP DEL-LEASE INC CORRECTING APPRAISAL ERROR	2004-0009527	\$138.40
CITICORP DEL-LEASE INC CORRECTING APPRAISAL ERROR	2004-0009528	\$27.09

E K & M INC NOT IN BUSINESS 01/01/04	2004-0090572	\$43.19
GABLES ROAD LLC DID NOT OWN 01/01/2004	2004-0018398	\$68.88
GABLES ROAD LLC DID NOT OWN 01/01/2004	2004-0018399	\$29.96
GABLES ROAD LLC CORRECTING APPRAISAL ERROR	2004-0018394	\$131.49
GABLES ROAD LLC CORRECTING APPRAISAL ERROR	2004-0018392	\$456.96
GABLES ROAD LLC CORRECTING APPRAISAL ERROR	2004-0018393	\$822.53
GABLES ROAD LLC CORRECTING APPRAISAL ERROR	2004-0018395	\$396.37
GRAY, SHIRLEY ALILEEN MOBLEY PROPERTY VACANT	2004-0020640	\$32.00
HARTLEY, KENNETH H PROPERTIES VACANT	2004-0022982	\$64.00
HUDSON, FORREST M III & CECELI DOUBLE BILLED ON SAME ACCT.	2004-0090207	\$375.12
JENKINS, WILBER H & JEAN L DOUBLE LISTED WITH ACCT #53958	2004-0027026	\$196.70
LEACH, CLIFTON DALE MH SIZE INCORRECT	2004-0030536	\$85.51
PATRICK, JOSEPH ET AL PARCEL DOES NOT EXIST	2001-0038353	\$7.30
PATRICK, JOSEPH ET AL PARCEL DOES NOT EXIST	2002-0038887	\$9.68
PATRICK, JOSEPH ET AL PARCEL DOES NOT EXIST	2003-0039187	\$9.04
SPACENET #21240 DID NOT OWN 01/01/2004	2004-0091060	\$5.16
SPACENET INC #9070 & 21099 DID NOT OWN 01/01/2004	2004-0091062	\$14.82
TOLER, BILLY F DID NOT OWN 01/01/2004	2004-0050654	\$30.84
TOLER, BILLY F DID NOT OWN 01/01/2003	2003-0050111	\$33.60
TOLLY, PAUL & APRIL DID NOT OWN 01/01/1999	1999-0047289	\$45.70

TOLLY, PAUL & APRIL DID NOT OWN 01/01/2000	2000-0048686	\$42.60
TOLLY, PAUL & APRIL DID NOT OWN 01/01/2001	2001-0049067	\$50.15
TOLLY, PAUL & APRIL DID NOT OWN 01/01/2002	2002-0049920	\$46.01
TOLLY, PAUL & APRIL DID NOT OWN 01/01/2003	2003-0050300	\$41.85
TOLLY, PAUL & APRIL DID NOT OWN 01/01/2004	2004-0050845	\$37.49
TUCKER CREEK, LLC CITY ACCEPTS STREET	2004-0051428	\$100.30
TUCKER CREEK, LLC CITY ACCEPTS STREET	2004-0051435	\$146.65
TUCKER CREEK, LLC CITY ACCEPTS STREET	2004-0051454	\$93.03
WIGGINS, BENNIE J PROPERTY VACANT	2004-0055544	\$32.00
WOOTEN, WILLARD M JR PROPERTY VACANT	2004-0057148	\$32.00

38 – CREDIT MEMO (S) \$4,194.14

Refunds

BOONE, GEORGE W JR & HELEN DOUBLE LISTED WITH ACCT. #686305	2004-0004947	\$51.75
GAMES, ROY L CORRECTING APPRAISAL ERROR	2004-0018503	\$133.22
GAMES, ROY L & ANNE L CORRECTING APPRAISAL ERROR	2003-0018175	\$133.22
GAMES, ROY L & ANNE L CORRECTING APPRAISAL ERROR	2002-0018062	\$137.98
LEACH, CLIFTON DALE MH SIZE INCORRECT	2001-0029441	\$121.40
LEACH, CLIFTON DALE MH SIZE INCORRECT	2002-0029816	\$116.09
LEACH, CLIFTON DALE MH SIZE INCORRECT	2003-0030030	\$108.27
ROUSE, ROBERT P & ALICE DOUBLE LISTED IN TOWNSHIP 7-G	2004-0044164	\$36.65
SPACENET INC #26241 & #26272 DID NOT OWN 01/01/2004	2004-0047504	\$10.23

WILLIAMS, MILTON R DOUBLE LISTED ON ACCT #48216	2003-0091116	\$68.07
WILLIAMS, MILTON R DOUBLE LISTED ON ACCT #48216	2004-0056110	\$58.79
WOOTEN, WILLARD M JR PROPERTY VACANT	2003-0056585	\$32.00
WOOTEN, WILLARD M JR PROPERTY VACANT	2002-0056213	\$32.00
XTRACASH ATM INC DID NOT OWN 01/01/2003	2003-0056854	\$47.65

14 – REFUND (S) \$1,087.32

Budget Amendments

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval. Commissioner Sampson moved for their approval, seconded by Commissioner Harper and unanimously carried in a roll call vote.

Tax

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-301-01-00 Current Tax	\$4,234.00	101-0301-400-40-80 TMA	\$4,234.00
TOTAL	\$4,234.00	TOTAL	\$4,234.00

Justification: Budget taxes received to cover TMA Discovery audits.

Register of Deeds

101-1001-357-60-00 Excise Tax	\$120,500.00	101-1001-400-40-00 Cont. Ser	\$40,500.00
		101-1001-400-45-02 State Excise	\$80,000.00
TOTAL	\$120,500.00	TOTAL	\$120,500.00

Justification: Excise tax revenue is exceeding amount budgeted, 50% is needed to remit on the State, \$40,500 is needed to cover the cost of microfiching documents for state archives (back log from 9-18-02 to 10-04, plus through the end of the current year).

Health/Family Planning

101-6400-349-12-00 State Rev/Family Planning	\$832.00	101-6400-440-32-05 Supplies/Prescription Drugs	\$832.00
TOTAL	\$832.00	TOTAL	\$832.00

Justification: Additional state money to be used to support the purchase of long-acting contraceptives for low income women in the Family Planning Program.

Dental

101-5500-399-00-00 Fund Balance	\$92,000.00	101-5500-440-73-01 Capital Over \$5,000	\$92,000.00
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TOTAL	\$92,000.00	TOTAL	\$92,000.00
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Justification: Request budget amendment to cover retrofit of smile mobile to state of the art equipment, plus do major repair of leaking floor and windows. Vendor delivery and pick-up free of charge and vendor will pick up the cost of an inspection visit from the Health Department to Ohio.

Mandated Services

101-7291-349-32-00	\$12,252.00	101-7291-450-23-04	\$12,252.00
Energy		CIP	
TOTAL	\$12,252.00	TOTAL	\$12,252.00

Justification: Additional funds received from the state for Crisis Intervention Program. Funds are 100% federal, no match.

Mandated Services

101-7291-349-42-00	\$600.00	101-7291-450-23-42	\$600.00
Share the Warmth		Share the Warmth	
TOTAL	\$600.00	TOTAL	\$600.00

Justification: Funds received from the state to assist with heating crisis. Funds are 100% state, no County match required.

Communications

101-0000-399-01-00	\$9,778.00	101-2015-410-10-04	\$9,064.00
Fund Balance		Pt Salaries	
		101-2015-410-11-01	\$694.00
		FICA	
		101-2015-410-11-04	\$20.00
		W/C	
TOTAL	\$9,778.00	TOTAL	\$9,778.00

Justification: New hire Part time employees not to exceed 44 hours per week (88 hours per pay period) for 10 pay periods @10.30 per hour (88. X 10 PPS=880 hours @10.30 per hour). Fringe social security and workers compensation. No other benefits. Compensatory and holiday time on other full time employees should decrease a like amount of PT hours used barring any unforeseen absences, storms, etc.

Reserve/Social Services

371-0000-399-01-00	\$67,193.00	371-0571-400-97-01	\$67,193.00
Fund Balance		To General Fund	
TOTAL	\$67,193.00	TOTAL	\$67,193.00
101-7201-366-07-00	\$67,193.00	101-7201-450-26-01	\$5,000.00
From Reserve		M/R Bldg.	
		101-7201-450-00-73-02	\$62,193.00
		Other Imp	
TOTAL	\$67,193.00	TOTAL	\$67,193.00

Justification: Budget funds to be transferred from Capital Reserve to cover the cost of the wiring project at Social Services and other maintenance and repair to building in the amount of \$5,000.

Contract	\$59.193
wiring and security	\$ 3,000
M/R Bldg	\$ 5,000

Board of Health Recommendation

At its meeting of January 10, 2005, the Board of Health recommended a charge of \$10.69 for specimen collection of pap smears, due to the action by the General Assembly, which requires the state lab to collect fees for the tests it performs for Local Health Departments. The Department of Public Health has informed the Health Department of a billing code that will allow collection of \$10.69 for this service. Commissioner Sampson moved to approve the charge of \$10.69 for specimen collection of pap smears, as recommended by the Health Board, seconded by Commissioner Harper and unanimously carried in a roll call vote.

Resolution: Military Family of the Quarter

The Board was requested to adopt the following resolution recognizing Sergeant Christopher R. Taylor and his family as Military Family of the Quarter. Commissioner Staton will present the resolution at a luncheon scheduled for 12:00 noon on Thursday, February 3, 2005 at Nikola's Restaurant. Commissioner Sampson moved for adoption of the resolution, seconded by Commissioner Harper and unanimously carried in a roll call vote.

**RESOLUTION
RECOGNIZING THE FAMILY OF
SERGEANT CHRISTOPHER R. TAYLOR
AS MILITARY FAMILY OF THE QUARTER**

WHEREAS, Sergeant Christopher R. Taylor and his wife, Kristy L. Taylor have distinguished themselves on board MCAS Cherry Point and in the Havelock community; and

WHEREAS, Sergeant Taylor has spent six months in Iraq in support of Operation Iraqi Freedom, where he earned a Navy and Marine Corps Achievement Medal; and

WHEREAS, Sergeant Taylor currently serves as the driver for Major General Thomas L. Moore, Jr., Commanding General of the Second Marine Aircraft Wing, where he is a vital and dedicated member of the Commanding General's staff, often called upon to assist with the completion of numerous and various tasks; and

WHEREAS, Mrs. Kristy Taylor is a dedicated wife and shows great devotion to her church life, serving in the music ministry and nursery; and

WHEREAS, the Taylors attend Community Baptist Church in Havelock, where they teach Sunday School, drive the church bus, mentor the youth, teach AWANA class and are actively involved in the outreach of the church as they visit families in the community on Saturdays, inviting them to church; and

WHEREAS, the Taylors also support the youth of their church by attending their activities and sports events; and

WHEREAS, Sergeant Christopher Taylor and his wife, Kristy, reflect exemplary family values, contributing significantly to squadron life, church life and their community.

NOW, THEREFORE, BE IT RESOLVED, that the Craven County Board of Commissioners recognizes Sergeant Christopher R. Taylor and Mrs. Kristy Taylor as the Military Family of the Quarter, and extends appreciation for the example they are setting and the inspiration they provide to members of the Craven County Community.

Adopted this 18th day of January, 2005.

HUMAN SERVICES TELEPHONE UPGRADE

Recommendation to Reject Bids

Information Technology Director, Dennis Holton, presented a recommendation that bids received for the expansion of the existing Cisco Voice over IP Phone system be rejected and that a bid deposit in the amount of \$9,397.79 be returned to LPM Business Communications Systems. He informed the Board that two (2) bids had been received, one from LPM in the amount of \$187,955.75, and one from 4Front Systems, Inc. in the amount of \$190,814.60. The justification for rejecting the proposals is: 1) to bid for replacement phone systems for both Health and Social Services, thereby gaining more savings by bidding on both projects, and 2) to complete the re-wiring of the Social Services Department. Mr. Holton stated that the wiring proposal is moving faster than was originally anticipated. Commissioner Morris moved to approve the recommendation to reject bids and authorize the return of the bid deposit to LPM Business Communications Systems in the amount of \$9,397.79, seconded by Commissioner Harper and unanimously carried.

Recommendation for Award of Bid

Mr. Holton recommended that Craven County award a bid of \$59,193 to Interconnect Systems for the phone and date re-wiring of the Social Services Department, and to allocate an additional \$3,000 for electrical modifications and security measures while the building is being rewired. Four bids were received and analyzed for this project, as follows:

Bunn	\$90,000
Globe	\$85,724
Interconnect	\$59,193
NC Communications	\$68,285

Mr. Holton stated that the bid was received as a result of the process of working through the State of North Carolina for bidding the project. Commissioner Allen moved to approve the bid award to Interconnect Systems in the amount of \$59,193 and an additional \$3,000, as requested, for electrical modifications and security, for a total of \$62,193, seconded by Commissioner Staton and unanimously carried in a roll call vote. During the discussion it was pointed out that the contractor has committed to a time frame of thirty days for completion of the project and the need to document this time frame was stressed.

SHERIFF'S DEPARTMENT REQUEST

The Board received a request from Capt. Bob Brown, on behalf of the Sheriff, for two temporary, part-time dispatcher positions to relieve the current staff in order to reduce or eliminate compensatory balances and holiday leave accumulations in the Communications Division. He stated that the requested positions would be funded through the end of the current fiscal year. Commissioner Harper moved to approve the request for the additional positions at a cost of \$9,778 to come from fund balance. Commissioner Sampson seconded the motion, which carried unanimously in a roll call vote.

RESOLUTION BY ALLIES FOR CHERRY POINT'S TOMORROW

The Board recognized Frank Sheffield, who was not on the agenda, to represent Allies for Cherry Point's Tomorrow in the request for a resolution in support of a Clean Water Management Trust Fund grant application. He stated a grant in the amount of \$11.1 million is being sought to be used by the Coastal Land Trust in conjunction with Marine Corps Air Station, Cherry Point, stating that Cherry Point is the only base that has not yet received Clean Water Trust Fund money. The grant, if received, would be used for property acquisition from willing sellers who would like to be compensated for zoning restrictions on their property or to dispose of their property, in conjunction with the compatible use decisions that are being considered. The funds can be used to purchase

the property either in fee simple or as compensation for development rights; however, it cannot be used to compensate for properties acquired through eminent domain. He stated that the Board of Trustees of the Clean Water Trust Fund would be meeting Feb. 12 and 13 and asked that the County take action prior to that date, as several cities and counties in the affected areas have already adopted the resolution. Commissioner Allen moved to approve adoption of the following resolution, seconded by Commissioner Staton and unanimously carried. In addition, Mr. Sheffield indicated that the Commissioners could lend their support individually by enlisting the aid of the trustees, particularly those from eastern North Carolina: Ronnie Smith from Carteret County, Leroy Smith from Pitt County and Johnny Moseley from Kinston.

**RESOLUTION IN SUPPORT OF
GRANT APPLICATION FOR
ACQUISITION OF LANDS TO
PROTECT MCAS CHERRY POINT**

WHEREAS, the North Carolina Coastal Land Trust, in coordination with MCAS Cherry Point, has applied to the North Carolina Clean Water Management Trust Fund for a grant to acquire properties in the vicinity of MCAS Cherry Point and its outlying training areas that support the future mission of MCAS Cherry Point; and

WHEREAS, protection of land around our military bases from incompatible development is one means of ensuring the continued operational and training capability of military installations located in North Carolina; and

WHEREAS, the military contributes over \$18 billion annually to North Carolina's economy and MCAS Cherry Point contributes over \$1 billion annually to the economy of Craven and other nearby counties; and

WHEREAS, Craven County recognizes the importance of the military to our local community and economy and wishes to support measures that will help protect our local base;

NOW, THEREFORE, BE IT RESOLVED, that the Craven County Board of Commissioners supports and endorses the application submitted by the North Carolina Coastal Land Trust, in coordination with MCAS Cherry Point, for grant funds to be used in conserving properties of interest in the vicinity of MCAS Cherry Point and its outlying training areas.

This the 18th day of January, 2005.

COUNTY ATTORNEY'S REPORT

County Attorney, Jim Sugg, indicated that a closed session would be needed relative to Economic Development. It was the Board's consensus to defer the closed session until the end of the meeting.

COUNTY MANAGER'S REPORT

County Manager, Harold Blizzard, reported that he had investigated a complaint by Mr. Charles Simmons concerning hog farm operations in the area of Dry Monia Road, and that the matter had been referred over to the Division of Water Quality (DWQ). The DWQ has indicated that the initial investigation revealed no violations; however, they plan to interview the neighbors of the operation to hear complaints first hand. A written report will be presented when the investigation is complete.

COMMISSIONERS' REPORTS

Commissioner Sampson commented on the highlights of the Dr. Martin Luther King, Jr. holiday celebrations throughout the community.

Commissioner Sisk relayed complimentary comments from the recent NCACC Legislative Goals Conference, where Association staffer, Robert Hester, had stated that the New Bern Riverfront Convention Center is the preferred site for attendees of The Essentials of County Government workshop. Attendance in New Bern is greater than at any of the other five sites.

Commissioner Staton expressed appreciation to the former County Commissioners who brought the Convention Center concept to reality. He inquired about a letter received by the Commissioners from Mrs. Carolyn Bland seeking a status report on her previous request that an advisory board be appointed for the senior services operations. He asked that the Board give it some consideration and follow up on the request.

Commissioner Allen brought to the Board's attention that another barge is stuck and seems to be sinking at Scott's Creek. He asked that the County Manager be directed to inquire about the status of the barge.

Commissioner Morris stated that West Craven High School will be conducting town meetings in each of its service communities in lieu of a centralized freshman orientation. He also advised the Board that the Havelock and Newport child care centers have received \$45,000 each from Neuse Center; however, Neuse Center Director, Roy Wilson, has advised that this would be the last money that Neuse Center can provide to these facilities unless the State's service definitions change. Commissioner Morris commented that 20% of the room stays at the Sheraton are related to BSH, which provides an example of how the economic incentives provided to the company are justified.

Commissioner Harper inquired about the status of a statewide election relative to the Agricultural Commissioner race and was informed that the second statewide election will not be held.

At 9:20 a.m. Commissioner Morris moved to go into closed session, as requested by the County Attorney, to consider economic development incentives pursuant to NCGS 143-318.11 (a)(3) and (4). Commissioner Allen seconded the motion, which carried unanimously.

At 10:30 a.m. Commissioner Sampson moved to return to regular session, seconded by Commissioner Staton. County Attorney, Sugg, announced that the Board had gone into closed session to discuss economic development incentives. Attorney Arey Grady requested that the Board schedule a public hearing on February 7 to consider conveyance of real property pursuant to NCGS 158-7.1. The details to be presented in the notice of the hearing and discussed in public hearing. Commissioner Morris moved to schedule a public hearing for 7:15 p.m. on February 7, as requested, seconded by Commissioner Sampson and unanimously carried.

At 10:35 a.m. Commissioner Allen moved to adjourn to convene the Water Board, seconded by Commissioner Sampson and unanimously carried.

Chairman George N. Brown, Jr.
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board