

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA ON MONDAY, NOVEMBER 15, 2004. THE MEETING CONVENED AT 8:30 A.M.**

**MEMBERS PRESENT:**

- Chairman George N. Brown, Jr.
- Vice Chairman Leon C. Staton
- Commissioner Lee Kyle Allen
- Commissioner Bill Harper
- Commissioner Perry Morris
- Commissioner Johnnie Sampson, Jr.
- Commissioner M. Renée Sisk

**STAFF PRESENT:**

- Harold Blizzard, County Manager
- George B. Sawyer, Assistant County Manager
- Richard F. Hemphill, County Finance Officer
- Ray H. Moser, Human Resources Director
- Gwendolyn M. Bryan, Clerk to the Board
- James R. Sugg, County Attorney

Following an invocation by Commissioner Morris and the Pledge of Allegiance, Commissioner Sisk moved to approve minutes of November 1, 2004 regular session, seconded by Commissioner Staton and unanimously carried in a roll call vote.

**CONSENT AGENDA**

*Budget Amendments*

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval. Commissioner Sisk moved for their approval, seconded by Commissioner Staton and unanimously carried in a roll call vote.

***Elections – Permanent Accessibility Improvements Grant***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-0000-399-01-00 Fund Balance	\$3,538.00	101-0602-400-32-40 Other Supplies	\$3,538.00
<b>TOTAL</b>	<b>\$3,538.00</b>	<b>TOTAL</b>	<b>\$3,538.00</b>

**Justification:** Carry over of Election – Permanent Accessibility Grant. Grant funds were received in FY 2004 and not fully expended.

***Health/Asthma***

101-3140-336-02-00 Donations/Contributions	\$2,945.00	101-3140-420-40-50 Contractual Services/Contract Employees	\$2,945.00
<b>TOTAL</b>	<b>\$2,945.00</b>	<b>TOTAL</b>	<b>\$2,945.00</b>

**Justification:** Asthma donations exceeding amount budgeted. Increase contractual hours for Tesi Employee. This will bring the total contracted weekly hours for Tesi employee to 24 hours. These hours will be split between 3134, 5600 and 3140.

***Health/Child Service Coordination***

101-5801-349-43-00	\$1,300.00	101-5801-440-25-00	\$650.00
CSC State		Travel/Training	
		101-5801-440-32-40	\$650.00
		Other Supplies	
TOTAL	\$1,300.00	TOTAL	\$1,300.00

**Justification:** Additional State funding available for Child Service Coordination Program.

***Transportation***

101-7002-348-04-00	\$2,700.00	101-7001-450-31-01	\$2,700.00
HCCBG		Reg. Vehicle Expense	
TOTAL	\$2,700.00	TOTAL	\$2,700.00

**Justification:** Increase in HCCBG funds for FY 2004-2005.

***DSS 7295 Senior***

101-0000-399-01-00	\$450.00	101-7294-450-32-12	\$420.00
Fund Balance		GS Center Events	
		101-7296-450-32-12	\$30.00
		Vanceboro Ctr Events	
TOTAL	\$450.00	TOTAL	\$450.00

**Justification:** Budget amendment to carry forward unspent donations collected for Bingo supplies and senior events in fiscal year 03-04.

***DSS 7221 Adult Services***

101-7221-336-40-00	\$5,616.00	101-7221-450-41-10	\$5,616.00
ENCHAC Ryan White		Ryan White Purch Ser	
TOTAL	\$5,616.00	TOTAL	\$5,616.00

**Justification:** Additional funds awarded from HOPWA Consortia, there is no County match.

***DSS 7291 Mandated Services***

101-0000-399-01-00	\$4,000.00	101-7291-450-23-05	\$4,000.00
Fund Balance		Utilities NCNG	
TOTAL	\$4,000.00	TOTAL	\$4,000.00

**Justification:** Budget amendment to carry forward unspent funds donated from NC Natural Gas in FY 03-04. There is no match.

***DSS 7295 Senior Program***

101-7295-377-28-00	\$3,111.00	101-7295-450-32-40	\$3,111.00
HCCBG Home Del		Other Supplies	
TOTAL	\$3,111.00	TOTAL	\$3,111.00

**Justification:** Additional funds awarded for HCCBG Home Delivered Meals. Match is already included in budget.

***DSS 7231 TANF***

101-7231-349-23-0	\$21,103.00
Staff and Overhead	
101-00-399-01-0	\$(21,103.00)
Fund Balance	
<b>TOTAL</b>	<b>\$0.00</b>

**Justification:** Additional funds received for TANF Child Welfare. Funds are 100% federal, no County match.

***Subdivisions for Approval***

Craven County Planning Director, Don Baumgardner, submitted the following subdivisions for the Board’s approval. Commissioner Sisk moved for their approval, as requested, seconded by Commissioner Staton and unanimously carried in a roll call vote.

Bernwood Commercial, Phase Four – Final: The property, owned by RMI Company, LLC and engineered by Thomas Engineering, is located within Twp. 7 off of Kale Road. The subdivision contains 19 lots on 12.45 acres and is proposed to be served by community water and sewer. The Planning Board reviewed and recommended the subdivision for final approval.

Pointe Landing – Reapproval Final: The property, owned by Harry B. Taylor and surveyed by Powell Surveying Co., is located within Twp. 5 off of SR 1700 (Adams Creek Road). The subdivision contains 11 lots on 25.88 acres and is proposed to be served by individual wells and septic systems. The Planning Board reviewed and recommended the subdivision for reapproval of final approval.

Lakeside at Royal Pines – Final: The property, owned by Ellis Development Company and engineered by John Thomas, is located within Twp. 6 off of Venturi Drive (Carolina Pines). The subdivision contains 108 lots on 46.06 acres and is proposed to be served by community water and sewer. The Planning Board reviewed and recommended the subdivision for final approval.

***Tax Releases and Refunds***

Craven County Tax Administrator, Ronnie Antry, submitted the following tax releases and refunds for the Board’s approval. Commissioner Sisk moved for their approval, seconded by Commissioner Staton and unanimously carried in a roll call vote.

***Credits***

<b>TAXPAYER NAME</b>	<b>TICKET#</b>	<b>AMOUNT</b>
ACKERMANN, MICHAEL ALLEN MILITARY LES ON FILE	1999-0000093	\$131.79
BIBBY, DEREK C NOT IN CRAVEN COUNTY 01/01/2004	2004-0004251	\$209.98
BROCK, CAROLINE B VACANT PROPERTY	2004-0006014	\$32.00
DAVIS, WILLIAM NOT LOCATED IN CRAVEN CO 01/01/2004	2004-0012899	\$43.02

DIXON, KEVIN A CORRECTING APPRAISAL ERROR	2004-0013893	\$58.24
DUCKETT, TINA & LAWRENCE DID NOT OWN 01/01/1999	1999-0013490	\$45.30
DUCKETT, TINA & LAWRENCE DID NOT OWN 01/01/2000	2000-0013802	\$42.20
DUCKETT, TINA & LAWRENCE DID NOT OWN 01/01/2001	2001-0013954	\$49.61
DUCKETT, TINA & LAWRENCE DID NOT OWN 01/01/2002	2002-0014101	\$45.55
DUCKETT, TINA & LAWRENCE DID NOT OWN 01/01/2003	2003-0014217	\$41.48
DUCKETT, TINA & LAWRENCE DID NOT OWN 01/01/2004	2004-0014454	\$37.65
EAST COAST APACHE LLC NOT LOCATED IN CRAVEN CO 01/01/2004	2004-0014958	\$1,497.29
ELLINGSWORTH, SHERRY Y CORRECTING APPRAISAL ERROR	2004-0015542	\$442.38
FATH, CHARLES L DOUBLE LISTED WITH ACCT #1066940	2002-0090990	\$178.90
FEDERAL HOME LOAN MORTGAGE CO DOUBLE BILLED FOR 2004	2004-0091213	\$228.32
FISHER, BRITTANY NICOLE & LEDE DOUBLE LISTED WITH ACCT #45029	2003-0016593	\$285.29
FISHER, BRITTANY NICOLE & LEDE DOUBLE LISTED WITH ACCT #45029	2004-0016917	\$229.41
FONVILLE, WILLIAM E DOUBLE LISTED WITH ACCT #48367	2004-0091460	\$129.10
FONVILLE, WILLIAM E DOUBLE LISTED WITH ACCT #48367	2004-0091381	\$307.09
FORNES, LINWOOD EARL CORRECTING YEAR OF MOBILE HOME	2004-0091461	\$129.10
FRAZIER, PAUL USED FOR STORAGE ONLY	2004-0091463	\$32.00
GARDINER, JAMES M DOUBLE LISTED WITH ACCT #35280	2000-0017742	\$167.94
GIBISON, MARK WAYNE DOUBLE LISTED WITH ACCT #42145	2004-0091477	\$143.10
GOLDEN, BENDERS GEORGE & KATHE DOUBLE LISTED WITH ACCT #46840	2004-0020183	\$135.31

GOOLSBY, JUSTIN BRENT MILITARY-HIS NAME ONLY 04 LES-AL ECC-04/09/05	2004-0091392	\$572.09
HARRIS, RUBY HARRIS DOUBLE LISTED ON ACCT #35616	2004-0091398	\$405.73
HEERINGA, JONATHAN L & JENNIFER DID NOT OWN 01/01/2000	2000-0022994	\$61.96
HEERINGA, JONATHAN L & JENNIFER DID NOT OWN 01/01/2001	2001-0023188	\$49.64
JERRY T ANDREWS INC CORRECTING APPRAISAL ERROR	2004-0090757	\$85.16
JOYCE, WILLIAM EDWARD MH LOCATED ON MILITARY PROPERTY	2004-0091518	\$32.00
MCNEAL, LOVICK RECYCLE FEE ALREADY PAID	2004-0091404	\$30.00
MONTGOMERY, ROBERT MILITARY-HIS NAME ONLY 04 LES-VA ECC-10/03/06	2004-0035992	\$191.11
NEUSE RIVER COMMUNITY DEVELOP VACANT PROPERTY	2004-0037826	\$32.00
NEUSE RIVER COMMUNITY DEVELOP VACANT PROPERTY	2004-0037827	\$32.00
NEUSE RIVER DEVELOPMENT CORP I VACANT PROPERTY	2004-0037828	\$32.00
PAXTON, SHANNA DID NOT OWN 01/01/2001	2001-0091296	\$381.12
PEACE & PLENTY MART LLC NOT IN OPERATION 01/01/2004	2004-0090930	\$656.95
POWERS, EDITH GATLIN RECYCLE FEE ALREADY PAID	2004-0091409	\$20.00
ROBERSON, FLORENCE SCE RECYCLE ALREADY PAID	2004-0091410	\$56.00
SMITH, LENA RECYCLE FEE ALREADY PAID	2004-0091411	\$56.00
SPENCE, ELSIE G RECYCLE FEE ALREADY PAID	2004-0091412	\$10.00
TAYLOR, EARLENE K CANADY DID NOT OWN 01/01/2004	2004-0049572	\$50.41

42 – CREDIT MEMO (S)    \$7,396.22



*Upcoming Appointments – December*

The Board was apprised of the following expiring terms in December: Health Board - Mark Leary, Gene Bowling, Melinda Warren; Economic Development Commission - Al Coley, Bob Crawford, Steve Redd, Michael Sullivan; New Bern Library Board - Ed Armstrong

The Commissioners were also reminded that it will be necessary to make appointments of Commissioners to boards and committees in December.

**JAIL MATTERS**

*Architectural Agreement*

County Manager, Harold Blizzard, stated that the jail committee had reviewed all proposals received relative to construction of the new Craven County Jail and had narrowed them to three firms. Four Commissioners participated in a tour of jails designed by the three finalist firms and at the end of the tour felt convinced of what facility they preferred. This tour allowed them to learn a lot about the facility and the company that designed it. As a result, Moseley Architects of Charlotte was the firm recommended to the Board for the award of the Architectural Agreement. He proposed that the jail committee study the three fee structures proposed by the recommended architectural firm and return to the Board with a recommendation. Commissioner Sampson moved to approve the recommendation to award the Architectural Agreement to Moseley Architects, subject to the fee structure being recommended and approved. Commissioner Harper seconded the motion, which carried unanimously.

*Request for Closed Session*

At 8:50 a.m. Commissioner Sampson moved to go into closed session, pursuant to NCGS 143-318.11(a)(5) relative to negotiations for property acquisition. Commissioner Morris seconded the motion, which carried unanimously.

At 9:55 a.m. the Board returned to regular session by motion of Commissioner Sisk, seconded by Commissioner Harper. Attorney Sugg reported that no action was taken in closed session and that the matter discussed is ongoing and will be considered further at another time.

**COUNTY ATTORNEY’S REPORT**

County Attorney, Jim Sugg, reported that he will be prepared to discuss a proposed amendment to the County’s Noise Ordinance at the Board’s next meeting. He asked that the Commissioners provide any input that they have prior to that time.

**COMMISSIONERS’ REPORTS**

*Commissioner Sampson* thanked Neuse River Community Development Corporation for their activities in moving homes from Thurman Road to the Duffyfield area and for their activities and cooperation with Habitat for Humanity.

*Commissioner Sisk* congratulated the Marines on their 210<sup>th</sup> Anniversary and commended the Pilot Club for their observances of Veteran’s Day. She asked if there is anything that can be done to make the roads better in the western part of the County, particularly Hwy. 17, and to reduce traffic fatalities. County Manager, Harold Blizzard, advised that the Transportation Committee would be meeting on Tuesday, November 16<sup>th</sup> at noon and invited Commissioner Sisk to attend to discuss the matter with the committee. Commissioner Sisk also inquired of the progress with the beaver control after the destruction of dams, which the Commissioners witnessed. Commissioner Morris stated that the effort to control the beavers is ongoing because they keep coming back.

*Commissioner Staton* commented on the results of the November 2<sup>nd</sup> election. He also reported complaints from residents of Adams Creek and Belangia Road neighborhoods that the State has abandoned two trailer frames after Hurricane Isabel clean up. He stated that the County Manager has interceded to involve the State in addressing this problem.

*Commissioner Morris* responded to Commissioner Sisk's concerns about the safety of Highways in the western part of the County, stating that Hwy. 43 is as, or more, dangerous than Hwy. 17.

*Commissioner Allen* advised the Board of the Havelock Chamber of Commerce Christmas Party scheduled for December 3<sup>rd</sup> and encouraged all members of the Board to attend. He expressed his intention to attend the school for County Commissioners in January and thanked citizen, Charlie Simmons, for his many years of service in Vietnam.

*Commissioner Brown* inquired of the Board concerning their wishes in proceeding with the adoption of the Emergency Operations Plan, which was presented for the Board's review at a previous meeting. There was a consensus that there would be no need to have a workshop. Commissioner Brown thanked veterans and current service men and woman for their service.

At 10:15 a.m. Commissioner Sisk moved to adjourn, seconded by Commissioner Morris and unanimously carried.

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Chairman George N. Brown, Jr.  
Craven County Board of Commissioners

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Gwendolyn M. Bryan  
Clerk to the Board