

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA ON MONDAY, NOVEMBER 1, 2004. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

Chairman George N. Brown, Jr.
Vice Chairman Leon C. Staton
Commissioner Lee Kyle Allen
Commissioner Bill Harper
Commissioner Perry Morris
Commissioner Johnnie Sampson, Jr.
Commissioner M. Renée Sisk

STAFF PRESENT:

Harold Blizzard, County Manager
George B. Sawyer, Assistant County Manager
Richard F. Hemphill, County Finance Officer
Ray H. Moser, Human Resources Director
Gwendolyn M. Bryan, Clerk to the Board
James R. Sugg, County Attorney

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Sisk moved to approve minutes of October 18, 2004 regular session, seconded by Commissioner Harper and unanimously carried in a roll call vote.

CONSENT AGENDA

Commissioner Allen requested that a request by George Celinski for release of a late listing penalty be removed from the consent agenda.

Set Public Hearing for Work First Plan

Social Services Director, Donn Gunderson, requested that the Board set a public hearing for November 15th at 8:30 a.m. for the purpose of receiving public input concerning Craven County's updated Work First Plan. A copy of the updated plan has been made available for public review in the County Commissioner's Office and in the public libraries throughout Craven County. Commissioner Sampson moved to set a public hearing for November 15th at 8:30 a.m., as requested, for the purpose of receiving public input on Craven County's updated Work First Plan, seconded by Commissioner Morris and unanimously carried in a roll call vote.

Tax Release and Refunds

Craven County Tax Administrator, Ronnie Antry, submitted the following routine requests for tax releases and refunds. Commissioner Sampson moved for their approval, seconded by Commissioner Morris and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET #	AMOUNT
ADAMS, ELOISE TART NOT LOCATED IN CRAVEN CO. 01/01/04	2004-0000146	\$176.63
ARDIS, CHAD W & MELISSA MILITARY-HIS NAME ONLY 04 LES-SC EC	2004-0001338	\$327.75

AVERETTE, EDWIN D DOUBLE LISTED AS REAL ON ACCT.50512	2004-0001779	\$51.73
BECK, EDWARD NOT TAXABLE IN NC	2004-0003351	\$41.04
BROAD CREEK SERVICE STATION IN CORRECTING APPRAISAL ERROR	2004-0005961	\$413.76
CARTER, RUFUS & KAREN LISTED ON SAME ACCT. AS REAL	2004-0008432	\$490.67
CAULEY, CAROLYN CORRECTING APPRAISAL ERROR	2004-0090152	\$4.08
CHERRY BRANCH LIMITED PARTNERS DID NOT OWN 01/01/04	2004-0009118	\$356.85
CHERRY BRANCH LIMITED PARTNERS DID NOT OWN 01/01/04	2004-0009119	\$874.76
CHERRY BRANCH LIMITED PARTNERS DID NOT OWN 01/01/04	2004-0009122	\$891.42
CRAVEN DIAGNOSTIC CENTER HAVEL PROPERTY TAX EXEMPT	2001-0090278	\$356.88
CROWN POINT FUNDING LLC CORRECTING APPRAISAL ERROR	2004-0090531	\$69.02
FRAZIER, STEVEN L DID NOT OWN 01/01/04	1999-0016686	\$247.92
GARVEY, ROBERT MORTON JR DOUBLE BILLED WITH ACCT.# 2576900	2004-0091383	\$174.91
GIBISON, MARK WAYNE CORRECTING APPRAISAL ERROR	2004-0091388	\$587.50
GILLESPIE, CYNTHIA NOT LOCATED IN CRAVEN CO. 01/01/04	2004-0091389	\$83.63
HAMS OF NEW BERN INC CORRECTING APPRAISAL ERROR	2004-0090681	\$1,424.24
JAPHET, KIMBERLY A MILITARY-HER NAME ONLY 01 LES-TX EC	2003-0026291	\$312.73
LAUGHINGHOUSE, RICKY DOUBLE LISTED ON ACCT. #56005	2004-0030396	\$368.85
LIBBUS, AMELIA A PROPERTY VACANT	2004-0031120	\$32.00
PALM HARBOR HOMES INC NOT IN CRAVEN COUNTY 01/01/04	2004-0039260	\$697.39
PAUL, NOEL A JR DID NOT OWN 01/01/04	2004-0039809	\$62.92

PAUL, NOEL A JR & BETTY DID NOT OWN 01/01/04	2004-0039810	\$269.96
PRICE, MARY R DOUBLE LISTED WITH ACCT. # 51818	2004-0041376	\$347.26
REVCO DISCOUNT DRUG CENTER INC CORRECTING APPRAISAL ERROR	2004-0042619	\$186.74
SAVAGE, CARLA NOT LOCATED IN CRAVEN CO. 01/01/04	2004-0044990	\$70.22
SCHEPER, RICK L INCORRECT SITUS-WILL BE REBILLED	2004-0045150	\$874.96
STANTON, MICHAEL DALE MILITARY-HIS NAME ONLY LES-WI	1999-0044577	\$92.54
TOLER, MARY K PROPERTY VACANT	2004-0050787	\$96.00
WARREN, TERRI L OUT OF BUSINESS PRIOR TO 01/01/04	2004-0091159	\$18.73
WELLS FARGO FINANCIAL LEASING CORRECTING APPRAISAL ERROR	2004-0053807	\$79.82
WHITE, CHARLES T DID NOT OWN 01/01/04	2004-0054716	\$24.92
YARBROUGH, JOYCE A CORRECTING SCE	2004-0057447	\$93.06
33 – CREDIT MEMO(S)	\$10,200.89	

Refunds

CHERRY BRANCH LIMITED PARTNERS DID NOT OWN 01/01/04	2004-0009120	\$469.45
CHERRY BRANCH LIMITED PARTNERS DID NOT OWN 01/01/04	2004-0009121	\$886.30
DAVIS, CHARLES M & MARTHA H DOUBLE LISTED-VEHICLE ALSO TAGGED	2000-0012144	\$10.14
DAVIS, CHARLES M & MARTHA H DOUBLE LISTED-VEHICLE ALSO TAGGED	2001-0012273	\$10.11
DAVIS, CHARLES M & MARTHA H DOUBLE LISTED-VEHICLE ALSO TAGGED	2002-0012357	\$9.33
DAVIS, CHARLES M & MARTHA H DOUBLE LISTED-VEHICLE ALSO TAGGED	2003-0012457	\$8.72
DAVIS, ESTELLE TAYLOR DID NOT OWN 01/01/04	2004-0012688	\$50.44

DAVIS, ESTELLE TAYLOR DID NOT OWN 01/01/04	2004-0090024	\$114.96
YARBROUGH, JOYCE A CORRECTING SCE	2002-0056522	\$91.57
YARBROUGH, JOYCE A CORRECTING SCE	2003-0056886	\$90.09
10 – REFUND(S)	\$1,741.11	

Budget Amendments

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval. Commissioner Sampson moved for their approval, seconded by Commissioner Morris and unanimously carried in a roll call vote.

E911 Wired and Wireless

TRANSFER

TRANSFER FROM	AMOUNT	TRANSFER TO	AMOUNT
101-2501-410-32-30 Signs	\$1,386.00	101-2501-410-73-21 C/O Less than \$5,000	\$1,386.00
TOTAL	\$1,386.00	TOTAL	\$1,386.00

BUDGET AMENDMENT

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-2501-399-01-00 Fund Balance	\$1,605.00	101-2501-410-73-21 C/O Less than \$5,000	\$1,605.00
101-2511-399-01-00 Fund Balance	\$1,994.00	101-2511-410-73-21 C/O Less than \$5,000	\$1,994.00
TOTAL	\$3,599.00	TOTAL	\$3,599.00

Justification: Funds needed to purchase touch screens for E 911. There is not enough wired fund balance so funds are being transferred from signs.

Cost	\$4,984
Wired 60%	\$2,991 (rounded)
Wireless 40%	\$1,994 (rounded)

Health/Family Planning

101-6400-349-12-00 Family Planning-State	\$13,434	101-6400-440-32-05 Prescription Drugs	\$6,188
		101-6400-440-32-08 Mecical Supplies	\$6,189
		101-6400-440-32-40 Other Supplies	\$1,057
TOTAL	\$13,434	TOTAL	\$13,434

Justification: \$12,377 to support TANF; \$1,057 Bonus Funds

Cooperative Extension – PAT

101-4242-348-59-00	\$375.00	101-4242-420-40-50	\$375.00
Smart Start		Cont-(Personnel)	
TOTAL	\$375.00	TOTAL	\$375.00

Justification: State Retirement contributions increased. Smart Start approved \$375.00 increase to the personnel line item to cover the additional expense.

DSS Mandated Services

101-7291-349-32-00	\$984.00	101-7291-450-23-03	\$984.00
Energy		CP&L	
TOTAL	\$984.00	TOTAL	\$984.00

Justification: Increase in funding for Carolina Power & Light received from the State. Funds are 100% State, no County match required.

DSS 7291 Mandated Services/7231 TANF

101-7291-349-16-00	\$281,956.00	101-7291-450-39-17	\$281,956.00
Smart Start Admin		Day Care Smart Start	
101-7231-349-38-0	\$18,402.00		
Smart Start Admin			
101-00-399-01-0	\$(18,402.00)		
Fund Balance			
TOTAL	\$281,956.00	TOTAL	\$281,956.00

Justification: Funding authorization from the Division of Child Development received with an increase in Smart Start allocation for day care and admin. There is no County match.

Request for Release of Late Listing Penalty

Commissioner Allen moved to deny the request for release of a late listing penalty, submitted by Mr. George Celinski, seconded by Commissioner Sisk and unanimously carried.

UPDATE ON CITY OF NEW BERN EFFORTS TO ANNEX AREAS IN TOWNSHIP NO. 7

The Chairman asked that Scott Davis, Attorney for the City of New Bern, be allowed to update the Board on New Bern’s annexation plans. Mr. Davis stated that the City is attempting to annex the Arthur Farm in Twp. 7 and portions of Craven County Regional Airport and Craven Creekside Park properties. He explained that the City’s efforts are a result of the desire to connect a corridor from Taberna to Brice’s Creek, and the need to connect two (2) additional parcels that are beyond the three mile limit for satellite annexation. He stated that he believed that Craven County was aware of the plans at the early stages, and blamed the controversy concerning the matter on miscommunication.

PETITION OF CITIZENS

Michael Speciale addressed the Board concerning the Taxpayer’s Association request for the Board to adopt a “no tax increase” pledge during its meeting on October 4th. He spoke in response to a statement that was made by Commissioner Sampson at that time.

PUBLIC HEARING – PRIVATE ROAD NAMING

At 7:20 p.m. Commissioner Sisk moved to go into public hearing concerning private road naming, seconded by Commissioner Morris and unanimously carried. There were no members of the public to speak and at 7:21 p.m. Commissioner Sisk moved to go out of public hearing, seconded by Commissioner Morris and unanimously carried. Commissioner Staton moved to accept the proposed road naming of Nolon-Johnson Road located within Twp. 5 off of Adams Creek Road and Willis Landing located within Twp. 1 off of Winn Circle. Commissioner Morris seconded the motion, which carried unanimously.

UPDATE ON STATUS OF FLU VACCINE IN CRAVEN COUNTY

Health Director, Wanda Sandelé, advised the Board that the Craven County Health Department, which normally receives 2,400 doses of flu vaccine each year, has received only 1,200 doses this year. She stated that none of the larger medical practices in the area received any vaccine this year, requiring the Health Department to distribute fewer doses across a broader group of residents. All community clinics have been cancelled and appointments have already been scheduled for distribution of the 240 remaining doses.

PUBLIC HEARING – FY 2005-06 CDBG CONCENTRATED NEEDS

At 7:30 p.m. Commissioner Sisk moved to go into public hearing concerning the CDBG Concentrated Needs Grant Application, seconded by Commissioner Sampson and unanimously carried. As advertised, the Board conducted its second public hearing to receive public comments on the FY 2005-06 CDBG Concentrated Needs Grant Application. Planning Consultant, Chip Bartlett, explained the budget for the project and stated that the County would need to adopt a local resolution of commitment. Mr. Charlie Simmons addressed the Board during the hearing concerning needs on Tuscarora-Rhems Road for septic systems improvements. He stated that system drainage is also impeded by beaver activity. Commissioner Harper asked if CDBG recipients are checked to determine the availability of family funds to defray project costs. Mr. Bartlett responded that the County is not authorized to look beyond the household income indicator in receiving and reviewing the grant applications. At 7:50 p.m. Commissioner Sisk moved to close the public hearing, seconded by Commissioner Staton and unanimously carried. Commissioner Morris moved to adopt the following resolution of community commitment to move forward with the grant application, seconded by Commissioner Sttaon and unanimously carried.

**CRAVEN COUNTY
FY 05-06 CDBG CONCENTRATED NEEDS APPLICATION
RESOLUTION OF LOCAL COMMITMENT**

WHEREAS, Craven County wishes to demonstrate local support for its proposed FY 05-06 CDBG Concentrated Needs application; and

WHEREAS, the County wishes to submit a competitive application to the Division of Community Assistance;

NOW, THEREFORE, the Board of Commissioners of Craven County hereby resolves to commit in \$50,000 in unrestricted local revenues to the FY 05-06 CDBG Concentrated Needs project is funded. These funds will be disbursed at the discretion of the Board of Commissioners during the FY 05-06 and FY 06-07 budget years. Local funds will be budgeted for rehabilitation, clearance, or public works improvements by the County’s planning consultant, based on the use that will provide the most competitive application.

RESOLVED this 1st day of November, 2004.

ACT PRESENTATION

Frank Sheffield provided the Board an update on the activities of Allies for Cherry Point's Tomorrow (ACT). He stressed the need for citizens to help in protecting the future of Cherry Point, stating that the best means of assistance are supporting non-encroachment by inappropriate development and lobbying the congressional delegation.

SOCIAL SERVICES BOARD REQUEST

Craven County Social Services Board Chairman, Charles Wethington, presented a request that the Board adopt a ban on all weapons in County buildings, as reflected in a resolution adopted by the Social Services Board. Commissioner Sampson moved to adopt a resolution, seconded by Commissioner Staton. During discussion, County Attorney, Jim Sugg, inquired if the Board intended an ordinance or a resolution. The motion was withdrawn and the County Attorney was directed to study the matter and draft an instrument that will accomplish the intended purpose. He will return to the Board for approval of the document.

EMERGENCY SERVICES MATTERS

Emergency Operations Plan

Emergency Services Director, Stanley Kite, presented a newly drafted Emergency Operations Plan for the Board's review, indicating that he would return to the Board before the end of the current year to request adoption of the plan.

Little Swift Creek Fire Department Request

President of Little Swift Creek Fire Department, Kevin Whitford, informed the Board, as required by the department's contract with the County, of plans to construct a new building on Hwy. 17 N. He informed the Board that a fire tax rate increase would not be necessary to fund the building, and he outlined the specifics for the project, as follows:

Building – 8,400 square foot metal building – 4 bays

Loan Amount-	\$359,935	Building
	\$ 18,000	Contingency
	\$ 5,000	Legal
	\$ 17,500	Interest
	<u>\$ 1,500</u>	Inspections
	\$401,935	TOTAL

There was no objection by the Board to the fire department proceeding with its plans.

APPOINTMENT – CRAVEN COMMUNITY COLLEGE BOARD OF TRUSTEES

The Board received a letter of resignation from Kathleen Orringer, due to ill health. The Chairman announced that Mrs. Orringer had passed away and tabled the appointment until the Board's next meeting.

COUNTY MANAGER'S REPORT

Cox Cable Request

County Manager, Harold Blizzard, shared with the Board a request from Cox Communications for approval of airing an HBO special on November 11th commemorating Veteran's Day. The special, "Last Letters Home", is a one hour HBO documentary built around the words of troops who have been killed in Iraq. The Board was advised that FCC regulations require that the franchising authority approve the airing of this program to non-subscribers of the network if the notification window is less than

thirty (30) days until the date of viewing. Commissioner Sisk moved to approve the request of Cox Communications, seconded by Commissioner Sampson and unanimously carried.

Status of Improvements to Boat Landings

Assistant County Manager, George Sawyer, advised the Board that he and Recreation Director, Jan Parker, have conferred with the North Carolina Wildlife Resources Commission staff concerning needed improvements to boat landings at Spring Garden, Cowpen Landing and Maple Cypress. He presented a recommendation that the Wildlife Resources Commission be allowed to make improvements to the Spring Garden and Cowpen Landing sites, and that the Commission be authorized to develop, improve and operate the boat landing at Maple Cypress. He added that the State agency has no interest in owning or operating the Spring Garden and Cowpen Landing sites but only to make improvements to them. Commissioner Morris moved to authorize staff to go forward with the projects, as recommended, allowing the Wildlife Resources Commission to make improvements to Spring Garden and Cowpen Landing sites, and drafting an agreement in the form of a long-term lease, or otherwise, to develop and operate the site at Maple Cypress. Commissioner Harper seconded the motion. During discussion the Board considered the concept of a long-term lease as well as a transfer to the Wildlife Resources Commission through the buy-out program. The motion carried unanimously.

COMMISSIONERS' REPORTS

Commissioner Harper commented that the citizens in Township 7 are opposed to any annexation in that area by the City of New Bern, and stated that the development of Taberna has had an adverse effect on the tax rate in the area.

Commissioner Sampson commended the Craven County Elections Department for the success of the "One Stop" voting operations.

Commissioner Sisk complimented the convenience center staff on their helpfulness. She stated that the jail tour, which was conducted by the Commissioners several weeks ago, was very educational.

County Manager, Harold Blizzard, reported that approximately 15,000 citizens voted in Craven County during the "One Stop" voting process, representing 25% of the registered voters in the County.

Commissioner Morris commented on the productiveness of the jail tours in helping the Commissioners to determine needs in the construction of the new Craven County jail. He advised the Board that he has met with County Manager, Harold Blizzard, Finance Officer, Rick Hemphill, and Neuse Center Director, Roy Wilson, concerning the funding of the Child Development Center (CDC) in Havelock, as a result of Steven Engel's presentation at the Board's last meeting. Subsequently, a meeting was held with Pam Hill, Director at the CDC. Ms. Hill reported that current year funding had begun to flow from the State and assurances were received from Representative Wainwright that funding for the remainder of the year would be secure. He also expressed some optimism concerning future funding in the next legislative budget session.

Commissioner Allen presented a letter accepting him for membership in the National Association of Parliamentarian.

Commissioner Brown reminded the Board that a new chairman must be elected at its first December meeting, and asked that some thought be given to the process.

At 8:50 p.m. Commissioner Staton moved to adjourn, seconded by Commissioner Morris and unanimously carried.

Chairman George N. Brown, Chairman
Craven County Board of Commissioners

Gwendolyn M. Bryan, Clerk to the Board