

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA ON TUESDAY, SEPTEMBER 7, 2004. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

Chairman George N. Brown, Jr.
Vice Chairman Leon C. Staton
Commissioner Lee Kyle Allen
Commissioner Bill Harper
Commissioner Perry Morris
Commissioner Johnnie Sampson, Jr.
Commissioner M. Renée Sisk

STAFF PRESENT:

Harold Blizzard, County Manager
George B. Sawyer, Assistant County Manager
Richard F. Hemphill, County Finance Officer
Ray H. Moser, Human Resources Director
Gwendolyn M. Bryan, Clerk to the Board
James R. Sugg, County Attorney

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Sampson moved to approve minutes of the August 16, 2004 regular session, seconded by Commissioner Morris and unanimously carried in a roll call vote.

CONSENT AGENDA

Tax Releases and Refunds

Craven County Tax Administrator, Ronnie Antry, submitted the following tax releases and refunds for the Board's approval. Commissioner Sisk moved for their approval, seconded by Commissioner Sampson. The motion was carried with six (6) "Ayes and one (1) "Nay" from Commissioner Harper.

Credits

TAXPAYER NAME	TICKET#	AMOUNT
ALLEN, ROBERT R & MARY K PROPERTY IS SECOND HOME	2004-0000695	\$32.00
ASHFORD PROPERTIES LLC CORRECTING MAPPING ERROR-WILL BE REBILLED	2004-0001588	\$12.38
AVERY, CHRISTOPHER B MH MOVED FROM CO. PRIOR TO 7/01/04	2004-0001790	\$32.00
BLACKMON, ANITA MAE DOUBLE LISTED WITH ACCT. #6202850	2004-0004450	\$174.22
BLUE WATER HOME CONSTRUCTION L PROPERTY VACANT	2004-0004754	\$32.00
CAHOOQUE CREEK ENTERPRISES NOT IN BUSINESS 01/01/04	2003-0091176	\$59.02

CARTER, MARVIN LEE DID NOT OWN 01/01/04	2004-0008401	\$239.93
CHURCH-CHRIST EPISCOPAL CORRECTING APPRAISAL ERROR	2004-0009334	\$144.87
CHURCH-RIVERSIDE UNITED METHOD EXEMPT PER GS 105-278.3	2004-0009405	\$207.48
CHURCH-ST PETERS PENTECOSTAL EXEMPT PROPERTY	2004-0009422	\$32.00
CLARK, RUBEN WRIGHT ONLY ONE DWELLING ON PROPERTY	2004-0009707	\$32.00
COASTAL WOMEN'S SHELTER, INC. EXEMPT PER GS 105-278.7 (C) (1)	2004-0009987	\$335.91
COMMERCIAL CREDIT LOANS INC DID NOT OWN 01/01/04	2004-0010413	\$384.46
COOK, WILLIE H & WETHINGTON DID NOT OWN 01/01/04	2004-0010633	\$165.14
CORAM, VERNEY MH MOVED FROM CO. PRIOR TO 07/01/04	2004-0010774	\$25.45
CRAIG, THEODORE R SR & MONIKA CORRECTING APPRAISAL ERROR	2004-0011365	\$58.01
CURZ, JOSE A MILITARY-HIS NAME ONLY 04 LES-NY ECC-06/25/05	2004-0011900	\$71.23
CURLEY, KEVIN J & JOANNE H DID NOT OWN 01/01/04	2004-0012009	\$1,660.37
CURMON, HRS WILLIE D PROPERTY VACANT	2004-0012018	\$32.00
DAVIS, CHARLES M & MARTHA H TAGGED VEHICLE DOUBLE LISTED AS PERSONAL PROPERTY	2004-0012650	\$8.55
DAVIS, ERIC JOHN & SHANNON DIA MILI ½ VAL. ERIC 04 LES-SC ECC-10/03/06	2004-0012687	\$99.26
DEVANE, WILLIAM ANDRES III DID NOT OWN 01/01/04	2004-0013449	\$25.37
DILLS, ELAINE M CORRECTING APPRAISAL ERROR	2004-00136952	\$322.54
DOVER-TOWN OF INCORRECT AMOUNT BILLED-VERIFIED BY CHARLES VANDIFO	2004-0014265	\$26.60
DUNN, PATRICIA DIXON DOUBLE LISTED AS REAL & PERSONAL	2004-0090026	\$102.19
DUNN, PATRICIA DIXON DOUBLE LISTED AS REAL & PERSONAL	2004-0014722	\$103.21

FILLINGAME, BOBBY E & NORMA JE PROPERTY VACANT	2004-0016704	\$32.00
FILLINGAME, HARRY LEE CORRECTING APPRAISAL ERROR	2004-0016721	\$420.52
FLEMING, KATHLEEN DID NOT OWN 01/01/04-WILL BE REBILLED	2004-0017115	\$911.15
FREY, PETER DANIEL VALUE ADJUST. PER BILL OF SALE	2004-0018069	\$45.00
GILLETTE, TERRY G & PATSY E DID NOT OWN 01/01/04	2004-0019760	\$36.32
GOWEN, SHERL TURNAGE PROPERTY VACANT	2004-0020451	\$32.00
GRIFFIN, MARIE SCE REMOVED IN ERROR	2004-0020954	\$151.06
GRIFFITH, SCOTT MATTHEW MILITARY-HIS NAME ONLY 04 LES-FL ECC-NONE (MAJOR)	2004-0021012	\$252.50
HABITAT FOR HUMANITY OF GREATER EXEMPT PROPERTY PER GS 105-278.6 (8)	2004-0021399	\$111.89
HAISLIP, KATHY HEATH NO DWELLING ON SITE	2004-0021566	\$32.00
HAMILTON, ROLAND INCORRECT SITUS SHOULD BE 9-L	2004-0021775	\$64.36
HARDISON, SHELBY E ET ALS NO DWELLING ON PROPERTY	2004-0022093	\$32.00
HARRIS, ANNA MCCONNER & CLIFTON RECYCLE FEE ALREADY BILLED	2004-0090101	\$10.00
HARRIS, FRITZ HEIRS RECYCLE FEE ALREADY BILLED	2004-0090102	\$10.00
HARRIS, GENEVA B; HARRIS, CELE RECYCLE FEE ALREADY BILLED	2004-0090103	\$46.00
HAUGLAND, JUSTIN MILITARY-HIS NAME ONLY 04 LES-FL ECC-01/25/07	2004-0023180	\$47.99
HAYES, JEANETTE NOT ELIGIBLE FOR EXEMPTION-WILL BE REBILLED	2004-0023435	\$32.00
HERERA, EZEQUIEL DOUBLE LISTED WITH ACCT. #53757	2004-0023942	\$155.00
HEWITT, HARRIET HRS FORECLOSURE-TAX LIEN EXTINGUISHED	1996-0021020	\$165.16
HEWITT, HARRIET HRS FORECLOSURE-TAX LIEN EXTINGUISHED	1997-0021387	\$154.78

HEWITT, HARRIET HRS FORECLOSURE-TAX LIEN EXTINGUISHED	1998-0021461	\$98.83
HEWITT, HARRIET HRS FORECLOSURE-TAX LIEN EXTINGUISHED	1999-0022388	\$92.95
HEWITT, HARRIET HRS FORECLOSURE-TAX LIEN EXTINGUISHED	2000-0023029	\$87.81
HEWITT, HARRIET HRS FORECLOSURE-TAX LIEN EXTINGUISHED	2001-0023220	\$86.50
HEWITT, HARRIET HRS FORECLOSURE-TAX LIEN EXTINGUISHED	2002-0023504	\$98.21
HEWITT, HARRIET HRS FORECLOSURE-TAX LIEN EXTINGUISHED	2003-0023661	\$65.86
HEWITT, HARRIET HRS FORECLOSURE-TAX LIEN EXTINGUISHED	2004-0024043	\$42.11
HOWARD, JAMES J MH LEFT COUNTY PRIOR TO 07/01/04	2004-0025326	\$32.00
IPOCK, BOBBY ET AL DID NOT OWN 01/01/04	2004-0026074	\$410.84
JACKSON, DALE A NOT IN CRAVEN CO. 01/01/2004	2004-0026473	\$84.68
JACKSON, DIZZER ET-ALS DID NOT OWN 01/01/04	2004-0026478	\$19.64
JOHNSON, JEFFREY NEAL MH MOVED OUT CO. PRIOR TO 07/01/04	2004-0027351	\$29.64
JULIAN, JASON WAYNE MILITARY-HIS NAME ONLY 04 LES -TX ECC-NONE (CAPT)	2004-0028378	\$19.03
MARRERO, GILBERT MILITARY-HIS NAME ONLY 04 LES-FL ECC-02/28/05	2004-0032808	\$23.74
MCCOTTER, RAY E VALUE ADJUSTED PER BILL OF SALE	2004-0033727	\$54.73
MCNABB, GREGORY S & KRISTEN L MILITARY-HIS NAME ONLY 04 LES-GA ECC-NONE (GRADE 03)	2004-0034499	\$106.36
MENGER, TERRY L & MENGER, YOSH DID NOT OWN 01/01/04	2004-0034812	\$846.46
MID STATE TRUST II DID NOT OWN 01/01/04	2004-0035035	\$126.78
MITCHELL, PEGGY H & JESSE R DOUBLE LISTED WITH ACCT # 53952	2004-0035705	\$55.58
MOORE, ROBERT EDWIN & BRENDA B NOT LOCATED IN CRAVEN CO. ON 01/01/04	2004-0036305	\$64.01

MOORE, SALLY H CORRECTING APPRAISAL ERROR	2004-0036328	\$2.32
MURPHY, CLYDE LINWOOD JR DOUBLE LISTED WITH ACCT # 35617	2004-0090110	\$1,667.35
NEW BERN HISTORICAL SOCIETY EXEMPT PER GS 105-278.7 (C) (2)	2004-0037881	\$276.14
NEW BERN-CITY OF PROPERTY VACANT	2004-0037917	\$32.00
NEW BERN-CITY OF PROPERTY VACANT	2004-0037920	\$32.00
NEW BERY-CITY OF PROPERTY VACANT	2004-0037919	\$32.00
NICHOLAS, SEAN MICHAEL DID NOT OWN 01/01/04	2004-0038067	\$149.09
NORRIS, ANDREW HRS PROPERTY VACANT	2004-0038418	\$32.00
NORVELL COMPANY ET AL CORRECTING MAPPING ERROR-WILL BE REBILLED	2004-0038554	\$24,225.01
NORVELL COMPANY ET AL CORRECTING MAPPING ERROR-WILL BE REBILLED	2004-0038555	\$415.84
RABELER, ELIZABETH S CORRECTING MAPPING ERROR-WILL BE REBILLED	2004-0041956	\$173.99
RAWLS, CHRISTOPHER M & DAWN Y CORRECTING APPRAISAL ERROR	2004-0042205	\$565.58
RIGGS, VIRGINIA B DID NOT OWN 01/01/04	2004-0043146	\$1.42
RITTER, ALAN H INCORRECT SITUS-SHOULD BE 8-J	2004-0043230	\$18.04
RIVERSHORE LLC CORRECTING MAPPING ERROR-WILL BE REBILLED	2004-0043350	\$346.29
RIVERSHORE LLC CORRECTING MAPPING ERROR-WILL BE REBILLED	2004-0043364	\$65.57
ROCHA, THEODORE E DID NOT OWN 01/01/04	2004-0043753	\$765.57
SCHNEDLER, JACQUELINE RANA MH MOVED OUT CO. PRIOR TO 07/01/04	2004-0045202	\$26.33
SEIPLE, RICHARD M DOUBLE LISTED WITH ACCT #6448025	2004-0045585	\$48.93
SIMMS, EMMITT C & ELEANOR J MH MOVED FROM CO. PRIOR TO 07/01/04	2004-0046292	\$32.00

SPEAR, AMY STANTON INCORRECT SITUS-SHOULD BE 7-G	2004-0047569	\$136.64
SPENCE, JOHN B CORRECTING VALUE OF PROPERTY	2004-0047639	\$12.72
THOMPSON, BENNIE F FORECLOSURE-TAX LIEN EXTINGUISHED	1994-0042714	\$22.41
THOMPSON, BENNIE F FORECLOSURE-TAX LIEN EXTINGUISHED	1995-0042976	\$21.06
THOMPSON, BENNIE F FORECLOSURE-TAX LIEN EXTINGUISHED	1996-0044061	\$19.98
THOMPSON, BENNIE F FORECLOSURE-TAX LIEN EXTINGUISHED	1997-0044628	\$18.82
THOMPSON, BENNIE F FORECLOSURE-TAX LIEN EXTINGUISHED	1998-0044673	\$17.55
THOMPSON, BENNIE F FORECLOSURE-TAX LIEN EXTINGUISHED	1999-0046834	\$16.47
THOMPSON, BENNIE F FORECLOSURE-TAX LIEN EXTINGUISHED	2000-0048222	\$16.13
THOMPSON, BENNIE F FORECLOSURE-TAX LIEN EXTINGUISHED	2001-0048593	\$16.12
THOMPSON, BENNIE F FORECLOSURE-TAX LIEN EXTINGUISHED	2002-0049440	\$18.59
THOMPSON, BENNIE F FORECLOSURE-TAX LIEN EXTINGUISHED	2003-0049807	\$16.92
THOMPSON, BENNIE F FORECLOSURE-TAX LIEN EXTINGUISHED	2004-0050353	\$12.88
TOWNSEND, N A III DOUBLE LISTED WITH ACCT #47959	2004-0050963	\$136.85
TREDEGAR FILM PRODUCTS (US) LL CORRECTING APPRAISAL ERROR	2004-0051081	\$603.46
TRIPP, DUDLEY & IRENE RECYCLE FEE ALREADY BILLED	2004-0090123	\$10.00
TURNAGE, WALTER E SR PROPERTY VACANT	2004-0051557	\$32.00
VANCEBORO MOTORS INC DID NOT OWN 01/01/04	2004-0052118	\$34.02
WALLACE, CHRISTOPHER D DID NOT OWN 01/01/04	2004-0052803	\$7.66
WHITE, FLOYD E JR & BRENDA C CORRECTING APPRAISAL ERROR	2004-0054773	\$3.71

WILLIAMS, JOANN TILLMAN MH OUT OF CO. PRIOR TO 07/01/2004	2004-0055978	\$31.85
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107 – CREDIT MEMO (S) \$39,718.99

Refunds

GARRIS, ANGELA DID NOT OWN 01/01/03	2003-0018359	\$50.53
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GATX TECHNOLOGY SERVICES CORP INCORRECT SITUS-SHOULD BE 6-H	2004-0019233	\$12.80
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MESSER, JANICE DOUBLE LISTED WITH ACCT #17792	2003-0032603	\$64.00
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SPENCE, JOHN B CORRECTING VALUE OF PROPERTY	2002-0046725	\$14.50
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SPENCE, JOHN B CORRECTING VALUE OF PROPERTY	2003-0047110	\$12.12
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TAYLOR, RANDOLPH & MARY DID NOT OWN 01/01/04	2004-0049795	\$28.98
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6 – REFUND (S) \$182.93

Budget Amendments and Ordinance Updates

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments and ordinance updates for the Board’s approval. Commissioner Sisk moved for their approval, as requested, seconded by Commissioner Sampson. The motion was carried with six (6) “Ayes” and one (1) “Nay” from Commissioner Harper.

Pass Through

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0564-348-85-00 Teen Court	\$14,061.00	101-0564-450-91-85 Teen County	\$14,061.00
TOTAL	\$14,061.00	TOTAL	\$14,061.00

Justification: FY 2004 Crime Control and Public Safety Grant carried forward to FY 2005. Final accounting report was received from Teen Court on August 11, 2004.

Cooperative Extension (PAT)

101-4242-348-59-00	\$(23,050.00)	101-4242-420-40-50 Personnel	\$(19,830.00)
		101-4242-420-32-40 Other Supplies	\$(1,250.00)
		101-4242-420-25-0 Travel	\$(657.00)
		101-4242-420-22-0 Telephone	\$(309.00)
		101-4242-420-24-0 Mt. & Conference	\$(400.00)
		101-4242-420-25-15 Training	\$(200.00)

		101-4242-420-15-15	\$(50.00)
		Dues & Sub.	
		101-4242-420-73-21	\$(354.00)
		Capital	
TOTAL	\$(23,050.00)	TOTAL	\$(23,050.00)

Justification: Decrease budget as Smart Start funding is only available for 6 months at the present.

Health/Carolina Access III

101-5810-36-37-00	\$5,591.00	101-5810-440-15-15	\$250.00
Child Health University Hlth		Dues/Subscriptions	
		101-5810-440-20-0	\$540.00
		Postage	
		101-5810-440-25-0	\$4,000.00
		Travel/Training	
		101-5810-440-27-0	\$300.00
		Advertising	
		101-5810-440-32-0	\$250.00
		Other Supplies	
		101-5810-440-40-0	\$251.00
		Contractual Services	
TOTAL	\$5,591.00	TOTAL	\$5,591.00

Justification: The need for this budget were not established during budget process. Discussion has been held with Jennifer Polo, Coordinator of program, and the above amendment to program should cover all cost for the year.

Health

101-6702-369-37-00	\$15,000.00	101-6702-440-24-00	\$1,000.00
Cardiovascular		Meeting Exp	
		101-6702-440-25-0	\$2,500.00
		Travel	
		101-6702-440-27-0	\$3,000.00
		Advertising	
		101-6702-440-32-01	\$500.00
		Office Supplies	
		101-6702-440-32-40	\$8,000.00
		Other Supplies	
TOTAL	\$15,000.00	TOTAL	\$15,000.00

Justification: Additional money to be received from the state to be dedicated for the prevention of heart disease and strokes. The above increase in expenditure lines coincide with the attached agreement addenda requirements for the spend down of this money.

DSS Mandated Services/Admin/Adult Child Services

101-7291-349-32-00	\$37,129.00	101-7291-450-23-04	\$37,129.00
Energy		CIP	
101-7221-349-22-00	\$13,852.00	101-7201-450-40-50	\$13,852.00
Services Staff & Overhead		Contract Employees	
TOTAL	\$50,981.00	TOTAL	\$50,981.00

Justification: Additional funds received from the state for Crisis Intervention Program, also admin funds to help with cost of temporary employees for Energy Program.

Convention Center

101-8201-357-85-00	\$2,000.00	101-8201-430-22-00	\$2,000.00
Telecommunications		Telephone	
TOTAL	\$2,000.00	TOTAL	\$2,000.00

Justification: New DSL High Speed Internet Services provided for customers. Revenue will be produced by customer charges for using these services.

County Reserve – Jail Law Enforcement Center

JOURNAL ENTRY

371-0571-410-97-68	\$1,000,000.00	371-0000-101-00-00	\$1,000,000.00
To Fd 368		Cash	
368-0000-101-00-00	\$1,000,000.00	368-0000-366-07-00	\$1,000,000.00
Cash		From Reserve Fd 371	

Transfer funds from Reserve to cover preliminary expenses associated with Jail-Law Enforcement Center

BUDGET AMENDMENT

371-0000-399-00-00	\$1,000,000.00	371-0571-410-97-68	\$1,000,000.00
Fund Balance		To Fd 368	

Budget reserve funds to cover fd 368-Jail-Law Enforcement

368-0000-366-07-00	\$1,000,000.00	368-2008-410-15-42	\$99,115.00
From Reserve Fd 371		Prof Ser Pre Design	
		368-2008-410-15-44	\$390,561.00
		Prof Ser-During Const	
		368-2008-410-76-59	\$510,324.00
		Contingency	

TOTAL	\$1,000,000.00	TOTAL	\$1,000,000.00
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Justification: Set up preliminary budget to cover costs of the new Jail-Law Enforcement Center.

County Reserve-Schools Roof

JOURNAL ENTRY

371-0571-480-97-38	\$1,086,676.00	371-0000-101-00-00	\$1,086,676.00
To Fd 380		Cash	
380-0000-101-00-00	\$1,086,676.00	380-8513-366-07-00	\$1,086,676.00
Cash		From Fd 371	

BUDGET AMENDMENT

371-0000-399-00-00	\$1,086,676.00	371-0571-480-97-38	\$1,086,676.00
Fund Balance		To fd 380	

Budget funds to transfer to Schools Roof
For West Craven High

380-8513-366-07-00	\$1,086,676.00	380-8513-480-76-01	\$1,086,676.00
From Fd 371		Construction-Roof	

Budget funds for West Craven High roof

Justification: Budget funds from County Reserve to cover West Craven High roof

Sheriff Seized Assets

114-0000-399-01-00	\$(103,736.00)	114-2001-410-33-00	\$(95,000.00)
Fund Balance		Misc	
		114-2001-410-97-01	\$(8,736.00)
		To Genl Fund	
114-0000-399-01-00	\$66,357.00	114-2011-410-21-00	\$13,195.00
Fund Balance		Rents	
114-2011-349-18-00	\$(10,000.00)	114-2011-410-22-00	\$6,500.00
State Rev		Telephone	
		114-2011-410-23-0	\$2,000.00
		Utilities	
		114-2011-410-33-0	\$25,926.00
		Misc	
		114-2011-410-97-01	\$8,736.00
		Trans to Gen Fd	
TOTAL	\$(47,379.00)	TOTAL	\$(47,379.00)

Justification: Remaining Seized Asset funds were budgeted for FY 2005 as \$103,736 but only \$66,357 was available. In addition, these funds are state funds and not federal funds. We are also decreasing projected state revenue so as not to over expend. State revenue in excess of \$10,000 will be budgeted as received. This amendment will align funds to be used from the available source as well as decrease budget to only use available fund balance.

Ordinances:

Jail-Law Enforcement Center
Fund 368

This ordinance is hereby approved in the following amounts for expenditures for the Jail-Law Enforcement Center.

Expenditures:

Professional Services	\$	489,676.00
Contingency	\$	510,324.00
TOTAL	\$	1,000,000.00

The following revenues are hereby estimated for the Schools Roof Construction Project.

Revenues:

From County Reserve	\$	1,000,000.00
TOTAL	\$	1,000,000.00

This ordinance is hereby amended this 7th day of September, 2004.

Schools Roof Construction
Fund 380

This ordinance is hereby amended in the following amounts for expenditures for the Schools Roof Construction Project.

Expenditures:

Havelock High	\$	933,328.00
West Craven High	\$	1,086,676.00
 TOTAL	 \$	 2,020,004.00

The following revenues are hereby estimated for the Schools Roof Construction Project.

Revenues:

County Reserve – Havelock High	\$	933,328.00
County Reserve – West Craven High	\$	1,086,676.00
 TOTAL	 \$	 2,020,004.00

This ordinance is hereby amended this 7th day of September, 2004.

Military Family of the Quarter Resolution

The New Bern Area Chamber of Commerce requested adoption of the following resolution recognizing the family of Jeffery W. McIntire as Military Family of the Quarter. Commissioner Staton agreed to attend the recognition luncheon, scheduled for September 9th. Commissioner Sisk moved for adoption of the following resolution, seconded by Commissioner Sampson. The motion carried with six (6) “Ayes” and one (1) “Nay” from Commissioner Harper.

**RESOLUTION
RECOGNIZING THE FAMILY OF
CORPORAL JEFFERY W. MCINTIRE
AS MILITARY FAMILY OF THE QUARTER**

WHEREAS, Corporal Jeffery W. McIntire serves as the Training Non-Commissioned Officer in Charge at Headquarters and Headquarters Squadron, where he is responsible for 900 Marines; and

WHEREAS, he also serves his community as a volunteer fireman for the City of Havelock, attending weekly training, assisting with daily needs of the firehouse and making himself available on standby 24 hours a day when not on duty; and

WHEREAS, Cpl McIntire volunteers as a mentor with Big Brothers/Big Sisters of America, helping his Little Brother with homework, and participating in sports or other recreational activities; and

WHEREAS, his wife, Amy, is very supportive of his activities and the entire family, including Derek (3) and Kayla (2) has been understanding of Corporal McIntire’s contribution to the local community and the time that it requires.

NOW, THEREFORE, BE IT RESOLVED that the Craven County Board of Commissioners recognizes Corporal Jeffery W. McIntire for his service to this community, and commends him for the positive example of good citizenship that he is demonstrating.

Adopted this 7th day of September, 2004

Request to Award Holland Consulting Planners, Inc. Contract for Project Administration Services for the Hurricane Isabel Hazard Mitigation Grant Program (HMGP)

Proposals were solicited from six (6) qualified project management consulting firms for the administration of the Hazard Mitigation Grant Program (HMGP) involving the elevation of approximately fifteen residential structures located in the special flood hazard area (SFHA). The project is being financed by the North Carolina Division of Emergency Management (NCDEM) with Hazard Mitigation grant funds made available through the Robert T. Stafford Disaster Relief Act. Proposals were received from two firms, Holland Consulting Planners, Inc. (HCP) and Dewberry & Davis, Inc. After reviewing the proposals, the Planning Department “ranked” each firm on five critical areas, as follows:

- Specific related experience of project team members
- Management Plan/Innovation
- Performance and reputation of participating firm(s)
- Team capacity/staff availability/project schedule
- Cost effectiveness

The areas that separated the two the most were “Specific Related Experience of Project Team Members” and “Cost Effectiveness”. The Planning Department recommended that HCP be awarded the contract for administration of this grant. Commissioner Sisk moved to award the contract to Holland Consulting Planners for the administration of the HMGP program involving the elevation of approximately fifteen residential structures in the SFHA, seconded by Commissioner Sampson. The motion carried with six (6) “Ayes” and one (1) “Nay” from Commissioner Harper.

Request for Road Additions in Hunters Ridge

The Board was requested to adopt the Standard SR-2 Road Addition Resolution adding the following roads within the Hunter’s Ridge Subdivision in Twp. 7 to the Secondary Road System: Iverson Lane, Stonybrook Drive, Pebblebrook Drive, Barrington Way, Barkside Lane, Wingate Drive, Brigadoon Court and Bargate Drive. Commissioner Sisk moved to adopt the Standard SR-2 Road Addition Resolution and to add the requested roads to the Secondary Road System, seconded by Commissioner Sampson. The motion carried with six (6) “Ayes” and one (1) “Nay” from Commissioner Harper.

Subdivisions for Approval

Craven County Planning Director, Don Baumgardner, submitted the following subdivisions for the Board’s approval. Commissioner Sisk moved for their approval, seconded by Commissioner Sampson. The motion carried with six (6) “Ayes” and one “Nay from Commissioner Harper.

Ernest C. Vandiford Sr. Estate – Final: The property, owned by Ernest C. Vandiford, Sr., and surveyed by Matthews Surveying, is located within Twp 2 off of SR 1618 (Territorial Road). The subdivision contains 4 lots on 10.44 acres and is proposed to be served by community water and individual septic systems. The Planning Board reviewed and recommended the subdivision for final approval.

Robert E. and Mattie B. Jones – Final: The property, owned by James H. Wetherington and surveyed by Matthews Surveying, is located within Twp 3 off NC Hwy 55 W. The subdivision contains 1 lot on 2.28 acres and is proposed to be served by an individual septic system and community water. The Planning Board reviewed and recommended the subdivision for final approval.

Ambulance Rate Increase

The Board received a recommendation from the EMS Advisory Council that the ambulance mileage rate be increased from \$8.50 per mile to \$8.65 due to Medicare raising the allowable mileage rate to this level. The EMS Advisory Council also voted to allow the County to proceed with rate changes without the matter going to the Council each time, in order to expedite the process. It would only be done, however, when Medicare/Medicaid have increased their reimbursement rates. Rate increases for other reasons will still go through the EMS Advisory Council. Commissioner Sisk moved to increase the mileage rate from \$8.50 to \$8.65 and to allow the County to proceed with rate changes, as recommended, seconded by Commissioner Sampson. The motion carried with six (6) "Ayes" and one (1) "Nay" from Commissioner Harper.

Resolution to Express Intent to Seek Reimbursement for Jail Project

The Board was requested to adopt the following resolution allowing the County to reimburse itself (from financing) for any funds advanced for the upcoming jail project, which could include payments to the Construction Manager or an architect, or the purchase of land. The County has \$1,000,000 in the County Capital Reserve Fund for this purpose. Commissioner Sisk moved for adoption of the following resolution, seconded by Commissioner Sampson. The motion carried with six (6) "Ayes" and one (1) "Nay" from Commissioner Harper.

**RESOLUTION OF THE
BOARD OF COMMISSIONERS OF CRAVEN COUNTY
EXPRESSING INTENT TO ADVANCE FUNDS FOR THE
CRAVEN COUNTY JAIL PROJECT**

WHEREAS, the Board of Commissioners of Craven County have agreed to use up to \$2,000 of funds from the General Fund Balance and/or Capital Reserve Fund of Craven County to engage a construction manager and architect and to purchase the property for the jail until such time as permanent financing is obtained through an installment finance contract or other financing method, in an amount not to exceed \$15,000,000 for this project, is in place; and

WHEREAS, it is anticipated that there may be grants, an installment financing not to exceed \$15,000,000 and other financing available at a later date; and

WHEREAS, the Board desires to have the said funds so advanced from the General Fund Balance and/or Capital Reserve Fund for the projects to be eligible for reimbursement because of grants, installment financing, or other financing that may be available in the future.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Craven County that it expresses its intent to appropriate funds from the General Fund Balance and/or Capital Reserve Fund for the purpose of purchasing the land, design and engineering for the jail project and adopts this resolution expressing its intent to apply for and obtain reimbursement for said funds so advanced as funds become available through grants, financing not to exceed \$15,000,000 for this project or other financing.

Adopted this 7th day of September, 2004.

Items Donated to the Board of Education

At its regular meeting on August 2, 2004, the Board authorized the County Manager to donate computer equipment to the schools which is not longer of use to the County, and to report these transfers to the Board. The following is a list of surplus technology equipment recently donated to the Craven County Schools. Commissioner Sisk moved to ratify the action of the County Manager, seconded by Commissioner Sampson. The motion carried with six (6) "Ayes" and one (1) "Nay" from Commissioner Harper.

Date	Item	Serial Number	Dept.
8/20/2004	Gateway 2000 Display	MH54H5004379	IT
8/20/2004	HP Display	JP1647833	IT
8/20/2004	Gateway EV 700	HDE2JC016059	IT
8/20/2004	Gateway EV700 Display	17004A603619	IT
8/20/2004	TTX Display	INZ63701231	IT
8/20/2004	View Sonic Display	DH92305230	IT
8/20/2004	CTX Display	K40-40601390	IT
8/20/2004	IBM 4019 Laser Printer	11-H8614	IT
8/20/2004	Monitor	AH81600164	HTH
8/20/2004	Monitor	HDA8J7014247	HTH
8/20/2004	Monitor	14026202550	HTH
8/20/2004	Monitor	CTY TAG 17738	HTH
8/20/2004	Monitor	8564636	HTH
8/20/2004	Monitor	17014D029971	HTH
8/20/2004	Monitor	4102969EP	HTH
8/20/2004	Monitor	5CTA770012166	HTH
8/20/2004	Monitor	5CTA770012160	HTH
8/20/2004	Monitor	MH54H2009300	HTH
8/20/2004	Monitor	CTY TAG 19175	HTH
8/20/2004	Monitor	CTY TAG 19183	HTH
8/20/2004	Monitor	8564522	HTH
8/20/2004	Monitor	NO S/N TO TAG	HTH
8/20/2004	Monitor	5CTA770012154	HTH
8/20/2004	Monitor	CTY TAG 19193	HTH
8/20/2004	Monitor	17004A599394	HTH
8/20/2004	Monitor	23-F5688	HTH
8/20/2004	Monitor	8564942	HTH
8/20/2004	Monitor	NO S/N NO TAG	HTH
8/20/2004	Monitor	5CTA770012154	HTH
8/20/2004	Monitor	CTY TAG 19193	HTH
8/20/2004	Monitor	17004A599394	HTH
8/20/2004	Monitor	23-F5688	HTH
8/20/2004	Monitor	8564942	HTH
8/20/2004	Monitor	17004A4493571	HTH
8/20/2004	Monitor	17004A616284	HTH
8/20/2004	Monitor	LCAX3601330	HTH
8/20/2004	Monitor	17014D041435	HTH
8/20/2004	Monitor	AH0-44100708	HTH
8/20/2004	Monitor	5CTA770012200	HTH
8/20/2004	Monitor	2082389	HTH

PETITIONS OF CITIZENS

Priscilla Miller representing Eastern Neuse River Initiative for Community Health (ENRICH), presented information about the background and efforts of the agency. Commissioner Allen advised the Board that he would defer asking for funding for this agency at present, but would be seeking consideration at a later date for support to the agency.

Larry Baldwin, Neuse Riverkeeper, addressed the Board concerning its resolution supporting modification of the Neuse Buffer Rules. He objected to the resolution, stating that there was not much notification to the public prior to consideration of the resolution, and he questioned the extent of the Board’s understanding of the existing rules. He stated that the Board should have consulted with the Neuse River Foundation or the Neuse Riverkeeper prior to having adopted the resolution and asked that the Board rescind it. There was no action by the Board but the petition was received.

7:30 – PUBLIC HEARING REGARDING THE ADOPTION OF THE CRAVEN COUNTY HAZARD MITIGATION PLAN

At 7:30 p.m. Commissioner Sampson moved to go into public hearing, as advertised, concerning adoption of the proposed hazard mitigation plan. Commissioner Sisk seconded the motion, which carried unanimously. Reed Whitesell of Holland Consulting Planners provided background on the planning process for the mitigation plan. There were no speakers from the public to address the Board and at 7:40 p.m. Commissioner Sisk moved to close the public hearing, seconded by Commissioner Allen. Commissioner Sampson moved to adopt the following resolution approving the proposed hazard mitigation plan, seconded by Commissioner Harper and unanimously carried. Mr. Whitesell advised the Board that public hearings will be required in each of the municipalities participating in the plan. Each community will file for its own reimbursements in the event of a hazard.

**CRAVEN COUNTY
A RESOLUTION ADOPTING THE CRAVEN COUNTY HAZARD
MITIGATION PLAN**

WHEREAS, the citizens and property within Craven County are subject to the effects of natural hazards and man-made hazard events that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas, i.e., flood hazard areas, are particularly susceptible to flood hazard events; and

WHEREAS, Craven County desires to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160A of the North Carolina General Statutes (NCGS), delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has in Section 1, Part 166A of the North Carolina General Statutes (adopted in Session Law 2001-214-Senate Bill 300 effective July 1, 2001) states in Item (a)(2): “For a state of disaster proclaimed pursuant to G.S. 166A-6(a) after November 1, 2004, the eligibility entity shall have a hazard mitigation plan approved pursuant to the Stafford Act”; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop and adopt an All-Hazards Mitigation Plan in order to receive future Hazard Mitigation Grant Program Funds; and

WHEREAS, it is the intent of the Board of Commissioners of Craven County to fulfill this obligation in order that Craven County will be eligible for Federal and State disaster recovery and mitigation assistance in the event of a disaster declaration for a hazard event affecting Craven County,

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of Craven County hereby;

1. Adopts the Craven County Hazard Mitigation Plan (HMP); and
2. Vests Assistant Planning Director (Mitigation Advisory Committee member) and Planning Director (Alternate Mitigation Advisory Committee member) with the responsibility, authority, and the means to:
 - a. Inform all interested and concerned parties of this action; and
 - b. Implement the goals, objectives and tasks of the HMP; and
 - c. Ensure that the HMP is reviewed annually and in greater detail at least once every five years to ensure that the HMP is in compliance with all State and Federal regulations and that any needed revisions

or amendments to the Plan are developed and presented to the Craven County Mitigation Advisory Committee for consideration and approval; and

3. Appoints Stephanie Currier and Don Baumgardner to the Craven County Mitigation Advisory Committee (MAC), and authorizes the MAC serve on behalf of Craven County regarding the collection of information for future HMP updates and other related matters.

This resolution is hereby adopted this 7th day of September, 2004.

PUBLIC HEARING – FY 2005-06 CDBG – CONCENTRATED NEEDS APPLICATION

At 7:45 p.m. the Board was declared in public hearing again, as advertised, to consider the 2005-06 CDBG-Concentrated Needs Application. Mr. Whitesell explained the background and requirements of the program, highlighting recent changes relative to the local option component. He stated that in order to maximize benefits of the project, staff has reviewed the County's Scattered Site list and identified state routes that have 4-5 applicants, thus establishing a concentration of need. He suggested that a lower County contribution to the project of \$30,000 to \$35,000 would be competitive in the current economic environment. The Board was advised that a second public hearing will be required. Speakers were as follows:

Herb Rawls of 3813 Old Cherry Point Road stated that he is generally in favor of the CDBG program but would like to see a published list of homes funded. He also expressed disapproval of North Carolina's Eastern Region (Global Transpark), and recommended that funds that are currently committed to it be withdrawn and applied to these types of projects. The Chairman informed Mr. Rawls that the purpose of the public hearing was not to discuss North Carolina's Eastern Region.

Charles Simmons of 2218 Tuscarora Road stated concerns about the beaver problem and its impact on failing septic tanks when there is heavy rainfall.

At 8:00 p.m. Commissioner Staton moved to close the public hearing, seconded by Commissioner Morris and unanimously carried.

The Board returned to receiving petitions of citizens.

PETITIONS OF CITIZENS (CON'T)

Rick Dove addressed the Board concerning pollution in the Neuse River, and resulting fish kills. He expressed opposition to the County's resolution requesting modification of the Neuse Buffer Rules, stating that input should be sought from all parties in these matters. He urged the Board to consider consulting with Neuse River advocates when making decisions affecting the river in the future, and requested that the Resolution be rescinded.

Jim Land addressed the Board concerning a tax foreclosure. He stated that the subject property was sold by him in 2001, with his financing. He explained that the buyer left after two mortgage payments and was served for non-payment of taxes for two years in the amount of \$154.08. The new owner did not act upon the notices and \$500 of attorneys' fees was applied to the tax bill now held to be the responsibility of Mr. Land. He appealed the \$500 fine and objected to the collection fees being paid to an attorney in Jones County as opposed to a local attorney. Mr. Land also contended that the County tax staff should be adequate to take care of these collections. Commissioner Sampson stated that the attorney in Jones County was the most competitive offer that the Board received for this contract when the Board determined that the tax office needed help.

REQUEST FOR RESOLUTION FROM NORTH CAROLINA'S EASTERN REGION

The following resolution was submitted by North Carolina's Eastern Region, with the request for its adoption. Commissioner Morris moved to adopt the resolution, seconded by Commissioner Sampson. Commissioner Harper expressed the desire to have a representative of North Carolina's Eastern Region come to the Board to present this request. The motion carried with five (5) "Ayes", there being two (2) "Nays" from Commissioners Harper and Sisk.

**RESOLUTION SUPPORTING THE RECOMMENDATION OF THE NORTH
CAROLINA'S EASTERN REGION BOARD OF DIRECTORS REGARDING
THE COMPOSITION OF ITS BOARD**

WHEREAS, North Carolina's Eastern Region was established in 1993 to assist the Counties of Nash, Jones, Wilson, Wayne, Greene, Pitt, Lenoir, Duplin, Edgecombe, Craven, Onslow, Carteret and Pamlico with economic development activities; and

WHEREAS, the Region's Board of Directors was established to allow for the collaboration of these thirteen counties in economic development; and

WHEREAS, the region implemented a \$5.00 license fee in 1994, which provided the basis for a \$2 million revolving loan trust fund for economic development activities in the thirteen-County region; and, specifically, \$788,067 for economic development activities in Craven County; and

WHEREAS, Market Street Services and the North Carolina Economic Development Partnership have recently completed a study that was presented to the North Carolina General Assembly that proposed to severely strip and impede the thirteen member counties of their ability to participate in the management of their own regional economic development agency; and

WHEREAS, the Board of Directors of North Carolina's Eastern Region has recommended an alternative plan that is a far better solution than the study recommendations presented to the General Assembly.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Craven. That;

1. The Board of Commissioners of the County of Craven supports the Board of Directors of North Carolina's Eastern Region in their ongoing efforts to assist the region with economic development projects.
2. The Board of County Commissioners of the County of Craven appreciates North Carolina's Eastern Region's efforts to assist Craven County in its economic development efforts.
3. The Board of County Commissioners of the County of Craven opposes the recommendations recently presented to the North Carolina General Assembly with respect to a proposed composition of the Board of Directors of North Carolina's Eastern Region.
4. The Board of Commissioners of the County of Craven supports recent action taken by the Board of Directors of North Carolina's Eastern Region to propose that a new Board of Directors of North Carolina's Eastern Region be composed of a total of nineteen individuals consisting of one appointment from each of the thirteen member counties, two appointments from the Governor, two appointments from the Speaker of the House and two appointments from the President of the Senate.
5. The Board of County Commissioners of the County of Craven urges all members of the General Assembly to support the recommendation of

North Carolina's Eastern Region and oppose the recent recommendation to the General Assembly from Market Street Services and the North Carolina Economic Development Partnership.

Duly adopted, this the 7th day of September, 2004.

RECOMMENDATION FOR STANDARD COUNTY STATUS WELFARE REFORM 2004-2005

Social Services Director, Donn Gunderson, presented the recommendation which was endorsed by the Social Services Board that Craven County remain a Standard County under Welfare Reform. Commissioner Allen moved to approve the recommendation of the Social Services Board that Craven County remain in Standard County status, seconded by Commissioner Sampson and unanimously carried.

EMS REQUEST

Fire Marshal, Stanley Kite, presented a request on behalf of the Harlowe Fire Department that the Board endorse its intention to purchase a new fire engine. He stated that the amount financed would be \$119,000 at a rate of 4.75%. Commissioner Staton moved to endorse the financing for the purchase as request, seconded by Commissioner Sampson and unanimously carried.

APPOINTMENTS

Havelock Board of Adjustment

The Board was presented a letter from the City of Havelock requesting the appointment of an extraterritorial member to the Board of Adjustment to replace Carl Melvin, who has resigned. Commissioner Allen moved to defer this appointment until he could recommend a nominee, seconded by Commissioner Sampson and unanimously carried.

Fire Tax Commissioner

The Board was advised that the term of William Matthews as a Fire Tax Commissioner in Twp 9 was due to expire. They received a recommendation from the Craven County Fire Marshal that he be reappointed as desired by the district. Commissioner Sisk moved to reappoint Mr. Matthews, as requested, seconded by Commissioner Sampson. There were no additional nominees and Mr. Matthews was unanimously reappointed by acclamation.

Criminal Justice Advisory Board

Ms. Karen Smith, liaison for the Criminal Justice Advisory Board, submitted a list of requested appointees, as follows: Judge Ben Alford, Mr. Clement Brown, Ms. Judy Cox, Sheriff Jerry Monette, Judge James Ragan, Commissioner Bill Harper, Ms. Joy Strickland, Ms. Caroline Tinsley, Mr. Dan Potter, Ms. Lexanne Huffman, Ms. Vicki McDaniel, Mr. Harold Blizzard, Ms. Jan Cahoon and Ms. Candy Sfetsos. Commissioner Allen moved to appoint the list of nominees, as requested, seconded by Commissioner Morris and unanimously carried.

Regional Aging Advisory Committee

The Board was advised of the expiring term of Gertha Williams on the Regional Aging Advisory Committee at the end of September. By consensus of the Board, this appointment was deferred.

COUNTY ATTORNEY REPORTS

Highway Right-of-Way

County Attorney, Jim Sugg, requested that the Board authorize the Chairman or the Manager's signature on a right-of-way agreement concerning the S.W. McCoy property in Cove City, which is involved in the Core Creek Project occurring on SR 1237. He presented a Standard Non-Encroachment Agreement for non-utility encroachments. Commissioner Allen moved to authorize the Chairman to sign the Encroachment Agreement, seconded by Commissioner Staton and unanimously carried.

Contract for Clean Water Management Trust Fund

Mr. Sugg requested that the Board authorize a contract for the pass-through of Clean Water Management Trust Funds in the amount of \$207,428 for stream reconfiguration at Core Creek. He asked that the Board authorize the contract with the provision that it not be delivered until the funds are received. This project has been ongoing for several years; however, approval is required by the September 30, 2004 extended deadline. The contractor, Morris Construction Company, was the low bidder on the project. Commissioner Staton moved to authorize entering into the contract, as requested, with the provision that the contract not be delivered until funds are secured. Commissioner Sampson seconded the motion, which carried unanimously.

Closed Session

Mr. Sugg requested that the Board go into closed session pursuant to NCGS 143-318.11(a)(3) concerning Big John's Electrical v. Craven County. At 9:00 p.m. Commissioner Staton moved to go into closed session, as requested, following a five-minute recess. The motion was seconded by Commissioner Morris and unanimously carried.

At 9:30 p.m. Commissioner Sisk moved to return to regular session, seconded by Commissioner Staton and unanimously carried.

County Attorney Sugg announced that he had been given instruction for further handling of the matter in regard to Big John's Electrical v. Craven County.

COMMISSIONERS' REPORTS

Commissioner Harper stated that he did not vote for the North Carolina's Eastern Region Resolution because he would have been supporting the Eastern Region by doing so and he did not wish to register any support for the agency.

Commissioner Sisk agreed in the matter of the resolution requested by North Carolina's Eastern Region, stating that she felt it was ambiguous.

Commissioner Staton thanked citizens who had sent expressions of sympathy on the loss of his niece.

Commissioner Morris stated that he regretted not having abstained from the vote concerning the contract for the Core Creek stream reconfiguration, due to the fact that the contractor is a family member. The County Attorney established that his voting on the matter did not constitute a conflict because there is no economic benefit that he will derive as a result of the contract. Commissioner Morris, nevertheless, requested that the matter be reconsidered. Commissioner Allen moved to rescind the vote on the issue of the contract, seconded by Commissioner Sampson and unanimously carried. Commissioner Allen moved to excuse Commissioner Morris from the vote, seconded by Commissioner Sampson and unanimously carried. Commissioner Staton restated his motion that the County be authorized to enter into the contract with Morris Construction Company for the pass-through of Clean Water Management Trust Funds in the amount of \$207,428 for the Core Creek Reconfiguration Project, with the provision that the contract not be delivered to the contractor until funds are secured. Commissioner Sampson

seconded the motion, which carried with six (6) “Ayes”, there being one (1) abstention, that of Commissioner Morris.

Commissioner Allen informed the Board that he has been attending the Allies For Cherry Point’s Tomorrow meetings and that they have requested to make a presentation to the Board at its meeting on October 7th. He asked Commissioner Harper to explain the distinction between the Global Transpark Commission, the Foundation and the Authority. Commissioner Harper agreed to do so at the Board’s next meeting.

At 9:45 p.m. Commissioner Staton moved to adjourn, seconded by Commissioner Harper and unanimously carried.

Chairman George N. Brown, Jr.
Craven County Board of Commissioners

Gwendolyn M. Bryan, Clerk