

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA ON MONDAY, DECEMBER 15, 2003. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

- Chairman George N. Brown, Jr.
- Vice Chairman Leon C. Staton
- Commissioner Lee Kyle Allen
- Commissioner Bill Harper
- Commissioner Perry Morris
- Commissioner Johnnie Sampson, Jr.
- Commissioner M. Renée Sisk

STAFF PRESENT:

- Harold Blizzard, County Manager
- George B. Sawyer, Assistant County Manager
- Richard F. Hemphill, County Finance Officer
- Ray H. Moser, Human Resources Director
- Gwendolyn M. Bryan, Clerk to the Board
- James R. Sugg, County Attorney

Following an invocation by Commissioner Allen and the Pledge of Allegiance, Commissioner Sisk moved to approve minutes of December 1, 2003, seconded by Commissioner Staton and unanimously carried.

CONSENT AGENDA

Tax Releases and Refunds

Craven County Tax Administrator, Ronnie Antry, submitted the following requests for tax releases and refunds for the Board's approval. Commissioner Allen moved for their approval, seconded by Commissioner Harper and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET #	AMOUNT
BLACKBURN, CARLOS JAMES IV DID NOT OWN 1/1/2003	2003-0004370	\$ 57.12
CHANDLER, MICHAEL D & MELISSA MILITARY – ½ VAL. MICHAEL 03 LES-FL ECC-07/28/05	2003-0008807	\$ 125.69
DUNN, FLOYD EUGENE & NICKEY WO DID NOT OWN 1/1/2003	2003-0014436	\$ 64.00
EVANS, NOMA HRS SCE REMOVED IN ERROR	2003-0015729	\$ 134.00
GARANACE, GEORGE & PAULETTE ET CORRECTING APPRAISAL ERROR	2003-0018191	\$ 517.29
HOGAN, LUCINDIA SIMMONS DOUBLE LISTED AS REAL ESTATE	2003-0024353	\$ 175.08
MCVICKER, ANDREW B MILITARY-HIS NAME ONLY-03 LES-NJ ECC-10/01/07	2003-0091258	\$ 187.04

Crisis Respite		Crisis Respite	
101-0564-348-56-00	\$25,000.00	101-0564-450-91-56	\$25,000.00
CBA United Cerebral Palsy		CBA United Cerebral Palsy	
Home Based Alternative		Home Based Alternative	
TOTAL	\$30,593.00	TOTAL	\$30,593.00

Justification: Budget \$25,000 in unallocated funds and \$5,593 in discretionary funds for CBA programs.

Subdivisions for Approval

Craven County Planning Director, Don Baumgardner, submitted the following subdivisions for the Board’s approval. Commissioner Allen moved for their approval, as requested, seconded by Commissioner Harper and unanimously carried in a roll call vote.

Tebo Woods Phase 5 – Final: The property, owned by S&T Land, LLC and surveyed by Robert Davis, is located within Twp 6 off of SR 1102 (Tebo Road). The subdivision contains 6 lots on 2.27 acres and is proposed to be served by community water and City of New Bern sewer. The Planning Board reviewed and recommended the subdivision for final approval.

Reedy Creek Phase 4 – Final: The property, owned by Reedy Creek, LLC and surveyed by Robert Davis, is located within Twp 7 off of SR 1962 (Goose Creek Road). The subdivision contains 7 lots on 6.61 acres and is proposed to be served by community water and individual septic systems. The Planning Board reviewed and recommended the subdivision for final approval.

Indian Woods Park, Section I, Phase 4 – Final: The property, owned by B. Fetzer Properties, Inc. and surveyed by Suitt and Associates, is located within Twp 6 off of SR 1101 (County Line Road). The subdivision contains 10 lots on 2.37 acres and is proposed to be served by community water and City of New Bern sewer. The Planning Board reviewed and recommended the subdivision for final approval.

River Place Lots 12 and 13 – Final: The property owned by Barakh Properties, LLC and surveyed by Spruill & Assoc., is located within Twp 9 off of SR 1424 (Pate Road). The subdivision contains 3 lots on 1.60 acres and is proposed to be served by community water and individual septic systems. The Planning Board reviewed and recommended the subdivision for final approval.

Quarter Horse Estates Section 2 – Final: The property, owned by Alice J. Bayer and engineered by John Thomas, is located within Twp 5 off of Quarter Horse Run (Cherry Branch). The subdivision contains 10 lots on 5.23 acres and is proposed to be served by community water and individual septic systems. The Planning Board reviewed and recommended the subdivision for final approval.

White Horse Estates Section 2 – Final: The property, owned by Cherry Branch, Ltd., and engineered by John Thomas, is located within Twp 5 off of SR 1853 (Sea Biscuit Drive). The subdivision contains 4 lots on 8.23 acres and is proposed to be served by community water and individual septic systems. The Planning Board reviewed and recommended the subdivision for final approval.

Wake Properties Mobile Home Park – Reapproval: The property, owned by Wake Properties, LLC and engineered by Avolis Engineering, is located with Twp 7 off of US Hwy 70E. The park contains 8 lots on 5.12 acres and is proposed to be served by community water and City of New Bern sewer.

Recommendations for CDBG Awards

Craven County Planning Director, Don Baumgardner, recommended that the following nine households and two alternates be awarded assistance under the FY 2003 CDBG-Scattered Sites Program. Commissioner Allen moved to award assistance to the following households under the FY 2003 CDBG SS Program, as recommended, seconded by Commissioner Harper and unanimously carried.

<u>Name</u>	<u>Address</u>
Georgia Bell	1628 Adams Creek Rd, Havelock
John Thomas Bell	1628 Adams Creek Rd, Havelock
Louise Harding	300 Sandhill Rd, Dover
Ella Carmon	228 Williams Lane, Vanceboro
Siddie Ann Arney	1685 Temples Point Rd, Havelock
Ida George	200 George Rd, Havelock
Elijah Brown	820 Cedar Street, New Bern
Janice Spivey	1122 Biddle St, New Bern
Erik Patrick	121 Pleasant Hill Dr., New Bern
Lenora Harper	2691 Dover Rd, Cove City (Alternate)
Rosa Freeman	1645 Streets Ferry Rd, Vanceboro (Alternate)

EASTERN CAROLINA COG UPDATE

Larry Moolenaar, Executive Director of the Eastern Carolina Council of Governments, provided an update to the Board in which he talked about the future of the Eastern Carolina Council of Governments. He stated that he is seeking guidance from member governments to help guide the agency’s future by advising of the most desirable areas of focus. He emphasized the fact that member counties created the agency and own its assets, and he encouraged them to utilize the resources provided by the agency. Examples of services available are: facilitation of planning retreats and analysis of selected operations to determine feasibility of regional collaboration. In response to Commissioner Harper’s inquiry concerning possible duplication of services by the Council of Governments, Mr. Moolenaar responded that in the area of economic development the agency does not duplicate the local governments economic development efforts; however, it does work with communities in developing into more attractive location sites for industry which an economic developer may recruit. He stated that in regard to the aging services, the agency is the fiscal agent for federal and state funds but does not actually duplicate any operational services.

JUVENILE CRIME PREVENTION COUNCIL REQUEST

Jim Barnhill, Chairperson of the Juvenile Crime Prevention Council, presented a request for a mid-fiscal year change in the Council’s budget. The Board was asked to approve allocation of \$30,593, which includes \$25,000 in unallocated funds in the current year’s budget. Mr. Barnhill explained that the agency did not receive sufficient bids to make allocations for respite services. Since that time, the Council has readvertised for bids and received an acceptable one from United Cerebral Palsy. In addition, \$5,593 in discretionary funds were received since the budget was adopted. The requested allocation of funds was as follows:

- \$5,000 to United Cerebral Palsy to provide Crisis Respite Service
- \$25,000 to United Cerebral Palsy to provide home based therapy
- \$593.00 to the Juvenile Crime Prevention Council as reserve.

Commissioner Allen moved to approve the request, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

EMERGENCY SERVICES MATTERS

Township 7 Fire Department Request

Tim Harvey, Assistant Emergency Services Director, presented a request on behalf of Ed Weigl, Treasurer of the Township 7 Fire Department, relative to the acquisition of a new truck. The Department expressed its intent to purchase a new truck to replace one that was damaged in a recent accident. Funds to be utilized for the purchase include \$40,000 from the insurance company on the damaged truck and \$94,855 from the Department's savings. No County funds were requested for this purchase. Commissioner Morris moved to endorse the intentions of the Township 7 Fire Department, seconded by Commissioner Staton and unanimously carried.

APPOINTMENTS

Board of Commissioners

Appointments of Commissioners to County boards and committees were presented by the Chairman as follows:

1. Tourism Development Authority (Morris)
2. Neuse Center for Mental Health (Morris)
3. Criminal Justice Advisory Board (Harper)
4. Craven County Health Board (Allen)
5. East Carolina Work Force Development (Allen)
6. New Bern Craven County Library (Sampson)
7. Swiss Bear (Sisk)
8. Craven Evaluation Training Center (Sampson)
9. Military Civilian Community Council (Staton)
10. Aging Planning Board (Sampson)
11. Kellenberger Foundation (Brown)
12. Tryon Palace Commission (Brown)
13. Juvenile Crime Prevention Council (Harper)
14. Smart Start (Sisk)
15. ECCOG (Staton)

Other boards upon which Commissioners are currently serving are as follows:

1. Coastal Regional Solid Waste Management Authority (Harper) (Alternate)
2. Economic Development Commission (Brown)
3. Local Emergency Planning Committee (Morris)
4. Cove City Library Board (Brown)
5. Havelock City Library Board (Allen)
6. Vanceboro Library Board (Morris)
7. Craven Pamlico Transportation Committee (Staton)

Cove City Library Board

The Board considered a deferred request that Ralph Potter be reappointed to the Cove City Library Board; however, according to the Craven County Commissioners' by-laws he would not be eligible for reappointment. Commissioner Sampson moved to waive the requirement stated in the by-laws and to reappoint Mr. Potter, seconded by Commissioner Allen and unanimously carried.

Neuse River Development Authority

The Board reconsidered a deferred request for reappointment of Michael Rogers to the Neuse River Development Authority; however, it was noted that Mr. Rogers had become ineligible for reappointment without a waiver of the by-laws. Commissioner Sisk moved

to waive the requirement and reappoint Mr. Rogers, seconded by Commissioner Sampson and unanimously carried.

EMS Advisory Council

The Board considered a request by the Coastal Carolina Chapter of American Red Cross that their representative to the EMS Advisory Council be changed, with Randy Schaffer to replace Etta Lucus. Commissioner Allen moved to approve the request to appoint Mr. Schaffer to replace Ms. Lucus, seconded by Commissioner Staton and unanimously carried.

Adult Care Home Advisory Committee

The Board received a letter of resignation from the Adult Care Home Advisory Committee submitted by Jean Ritter. Commissioner Sisk nominated Catherine Sabarra for appointment to fill this term. Commissioner Sampson moved to close nominations, seconded by Commissioner Harper and unanimously carried. Mr. Staton moved to appoint Ms. Sabarra to the Adult Care Home Advisory Board, seconded by Commissioner Harper and unanimously carried.

Health Board

The Board received a letter from Craven County Health Director, Wanda Sandel , advising of the expiring terms of Dr. Bob Ridgeway, who serves as the veterinarian representative and John Becton. They were advised that Mr. Becton is not eligible for reappointment. The Health Board recommended that Dr. Ridgeway be reappointed and that Jenettia Drake fill the expiring term of Mr. Becton. Commissioner Staton moved to accept the recommendations of the Health Board, seconded by Commissioner Morris and unanimously carried.

Upcoming Appointments

The Board was advised of expiring terms in January on the Economic Development Commission, the Clean Sweep Committee, the Farmers Market Board and the EMS Advisory Council.

NEUSE RIVER BRIDGE NAMING

The Board considered a deferred request to endorse a resolution petitioning the Department of Transportation to rename the new Neuse River Bridge the "Vietnam Veterans Memorial Bridge". By consensus of the Board, Elmer Burris and Harold Joll were allowed to speak. They expressed disappointment at the Board's reluctance to adopt the resolution of endorsement. After lengthy discussion Commissioner Harper moved to adopt the resolution, seconded by Commissioner Sisk. The motion was defeated by four (4) "Nays" from Commissioners Allen, Morris, Staton and Brown, there being three (3) "Ayes" from Commissioners Harper, Sampson and Sisk.

SUBDIVISION REQUEST

Commissioner Morris requested that the Board consider an additional subdivision request from Planning Director, Don Baumgardner, as follows. Commissioner Morris moved to approve the subdivision, seconded by Commissioner Allen and unanimously carried.

Maxine Rogers Subdivision: The property, owned by Elizabeth L. Payton and surveyed by Bjerkeset Land Surveying, is located within Twp 9 off of SR 1423 (SW Craven Middle School Rd). The Subdivision contains 1 lot on 1 acre of land. The lot is proposed to be served by community water and individual septic system. The Planning Department reviewed and recommended the subdivision for final approval.

COMMISSIONER'S REPORTS

Commissioner Sampson congratulated the New Bern High School Football Team for their performance at the State Championship finals.

Commissioner Sisk announced that she had attended three recognition functions for volunteers in the community recently and commended the volunteers who serve the County.

Commissioner Staton expressed concern about the absence of a leash law in Craven County and asked the County Manager to check with the Animal Control Officer about the remedies available for addressing the problem of roaming animals. County Manager, Harold Blizzard, stated that in the absence of an ordinance in the County, there is nothing to prohibit animals from running freely if they have tags, unless they demonstrate that they are a threat to people and property. He agreed to investigate the problems. Commissioner Staton also announced that the Naval Aviation Depot at Cherry Point is celebrating their 60th anniversary this year.

Commissioner Morris advised the Board that he is in the process of working with the Sheriff to reactivate the enforcement of the Dangerous Dog Ordinance in Craven County.

Commissioner Allen distributed the "Model State Public Health Act", which is a document that was prepared by Turning Point.

Chairman Brown presented a plaque to outgoing Chairman, Johnnie Sampson, Jr., in appreciation of his service as Chairman from December 2002 to December 2003.

At 9:55 a.m. Commissioner Morris moved to go into closed session, as requested by the County Attorney, pursuant to NCGS 143-318.11(a)(4) to discuss location and expansion of industry, after a five minute recess.

At 10:00 a.m. the Board reconvened to go into closed session.

At 10:35 a.m. the Board returned to regular session. County Attorney, Jim Sugg, announced that the Board had gone into closed session and discussed economic development incentives, but no action had been taken.

At 10:40 a.m. Commissioner Sisk moved to adjourn, seconded by Commissioner Sampson and unanimously carried.

Chairman George N. Brown, Jr.
Craven County Board of Commissioners

Gwendolyn M. Bryan, Clerk to the Board