

**THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA ON MONDAY, DECEMBER 1, 2003. THE MEETING CONVENED AT 7:00 P.M.**

**MEMBERS PRESENT:**

Chairman Johnnie Sampson, Jr.  
Vice Chairman Lee Kyle Allen  
Commissioner George Brown  
Commissioner Bill Harper  
Commissioner Perry Morris  
Commissioner M. Renée Sisk  
Commissioner Leon Staton

**STAFF PRESENT:**

Harold Blizzard, County Manager  
George B. Sawyer, Assistant County Manager  
Richard F. Hemphill, County Finance Officer  
Ray H. Moser, Human Resources Director  
Gwendolyn M. Bryan, Clerk to the Board  
James R. Sugg, County Attorney

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Staton moved to approve minutes of the November 17, 2003 regular session, seconded by Commissioner Brown and unanimously carried in a roll call vote.

**REORGANIZATION OF THE BOARD**

*Election of Chairman*

The gavel was turned over to County Attorney, Jim Sugg, to preside over the election of the Chairman, and the floor was opened for nominations. Commissioner Sisk nominated Commissioner Lee K. Allen and Commissioner Morris nominated Commissioner George N. Brown, Jr. Commissioner Sampson moved to close nominations, seconded by Commissioner Staton and unanimously carried. In a roll call vote, Commissioner Allen received three (3) votes from Commissioners Allen, Harper and Sisk, with Commissioner Brown receiving four (4) votes from Commissioners Brown, Morris, Sampson and Staton. Commissioner Brown was administered the oath of office as Chairman and assumed the chair. He proceeded to preside over the election of the Vice Chairman.

*Election of Vice Chairman*

The floor was opened for nominations. Commissioner Sampson nominated Commissioner Leon C. Staton as Vice Chairman and Commissioner Harper nominated Commissioner Lee K. Allen. Commissioner Sampson moved to close nominations, seconded by Commissioner Morris and unanimously carried. Commissioner Allen received three (3) votes from Commissioners Allen, Harper and Sisk, with Commissioner Staton receiving four (4) votes from Commissioners Brown, Morris, Sampson and Staton. The oath of office as Vice Chairman was administered to Commissioner Staton.

**CONSENT AGENDA**

*Budget Amendments*

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval. Commissioner Sampson moved for their approval, seconded by Commissioner Harper and unanimously carried in a roll call vote.

***Schools Debt Service/Roof Project***

Journal Entry

371-8500-480-97-38	\$933,328.00	371-0000-101-00-00	\$933,328.00
To Roof Proj		Cash	
380-00-101-00-0	\$933,328.00	380-0000-366-04-00	\$933,328.00
Cash		From Schools DS	

Roof Replacement at Havelock and West Craven High

Budget Amendment

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
371-0000-399-00-00	\$933,328.00	371.8500-480-97-38	\$933,328.00
Fund Balance			
Budget Schools D/S-Reserve to replace			
Roofs at West Craven and Havelock High			
380-0000-366-04-00	\$933,328.00	380-8500-480-76-01	\$933,328.00
From Schools DS		Roof Replacement	
Budget Schools D/S-Reserve to replace			
Roofs at West Craven and Havelock High			

**Justification:** Roof replacement at Havelock High and West Craven High

***Health/BT Preparedness and Response***

101-5010-348-00-00	\$ 48,204.00	101-5010-440-40-00	\$ 48,204.00
BT Preparedness and Response		Contractual Services	
<b>TOTAL</b>	<b>\$ 48,204.00</b>	<b>TOTAL</b>	<b>\$ 48,204.00</b>

**Justification:** Additional money to be received from the State for bioterrorism. Funds will be used to establish a process for strategic leadership, direction, coordination, and assessment of activities to ensure local readiness, interagency collaboration and preparedness for bioterrorism, other outbreaks of infectious disease, and other public health threats and emergencies.

***Health/BT Communication and Risk Acces.***

101-5025-348-00-00	\$ 3,977.00	101-5025-440-25-00	\$ 3,977.00
BT Communication and Risk Assessment		Travel/Training	
<b>TOTAL</b>	<b>\$ 3,977.00</b>	<b>TOTAL</b>	<b>\$ 3,977.00</b>

**Justification:** Additional money to be received from the state for bioterrorism. These monies will be utilized to establish and participate in regional meetings for Public Information Officers from Public Health.

***Health/BT Strategic National Stockpile***

101-5026-348-00-00	\$ 5,540.00	101-5026-440-40-00	\$ 5,540.00
BT Strategic National Stockpile		Contractual Services	
<b>TOTAL</b>	<b>\$ 5,540.00</b>	<b>TOTAL</b>	<b>\$ 5,540.00</b>

**Justification:** Additional money to be received from the state for bioterrorism. These monies will be utilized to contract out the planning and management of the GIS mapping and surveillance system and keeping the database updated and current.

***Health/BT Smallpox***

101-5027-348-00-00	\$11,298.00	101-5027-440-40-00	\$ 11,298.00
BT Smallpox		Contractual Services	
TOTAL	\$11,298.00	TOTAL	\$ 11,298.00

**Justification:** Additional money to be received from the state for bioterrorism. These monies will be utilized to contract out the maintenance of data base of vaccination centers and distribution points, acquisition of equipment and systems for data management, rapid reporting, outbreak investigation, case finding, isolation and quarantine, contact tracing, vaccination and risk communication.

***Health/Family Planning***

101-6400-349-12-00	\$ 1,875.00	101-6400-440-32-05	\$ 1,875.00
Family Planning-State		Prescription Drugs	
TOTAL	\$ 1,875.00	TOTAL	\$ 1,875.00

**Justification:** Additional money to be received from the state, we will purchase birth control pills with this additional money.

***Adult Services***

101-7221-349-78-00	\$(27,138.00)	101-7221-450-39-18	\$(31,015.00)
Adult Day Care		Adult Day Care	
101-0000-399-01-00	\$( 3,877.00)		
TOTAL	\$(31,015.00)	TOTAL	\$(31,015.00)

**Justification:** Funding authorizations received for the Adult Day Care Program were lower than the original state estimates. Funds are 87.5% State and 12.5% County match.

***Income Maintenance***

101-7211-349-19-00	\$ 16,096.00	See Attached	\$ 32,193.00
Inc Maint Staff & Overhead			
101-00-399-01-0	\$ 16,097.00		
Fund Balance			
TOTAL	\$ 32,193.00	TOTAL	\$ 32,193.00

**Justification:** Funds for L. Walker position created. Funds are 50% County and 50% Federal (Medicaid/Health Choice, DSS position number 149-02-339). Budget is for 20 pay periods, with 10 months of monthly fringe benefits. Authorized by Commissioners Aug 30, but funds not budgeted at that time.

***Adult Services***

101-7221-349-22-0	\$ 20,353.00		
Services Staff & Overhead			
101-00-399-01-0	\$(20,353.00)		
Fund Balance			
TOTAL	\$ 0.00	TOTAL	\$ 0.00

**Justification:** Funding authorizations received for revenue for the Social Services Block Grant, Adult Care Home Case Management, and the State Adult Home Care Specialist fund were higher than the original state estimates.

**TANF**

101-7231-349-23-00	\$ 14,829.00	101-7231-450-39-09	\$ 6,965.00
TANF Staff & Overhead		Work First Contr Serv	
101-0000-399-01-00	\$ (7,864.00)		
Fund Balance			
101-7231-349.23-00	\$ (1,475.00)		
TANF Staff & Overhead			
101-0000-399-01-00	\$ 1,475.00		
Fund Balance			
<b>TOTAL</b>	<b>\$ 6,965.00</b>	<b>TOTAL</b>	<b>\$ 6,965.00</b>

**Justification:** Funding authorization received for the TANF Domestic Violence funding was higher than budget estimates-funds are 100% Federal. The funding authorization for the TANF Child Welfare Staffing funds was also higher than the budget estimates-funds are 100% Federal. The funding authorization for the TANF Block Grant was \$1,475 less than the budget estimates, funds are 100% Federal.

**TANF**

101-7231-349-74-00	\$ (531.00)	101-7231-450-39-11	\$ (531.00)
LINKS (Ind Living)		LINKS (Ind Living)	
<b>TOTAL</b>	<b>\$ (531.00)</b>	<b>TOTAL</b>	<b>\$ (531.00)</b>

**Justification:** Funding authorizations received for the LINKS (Independent Living) Program were lower than the original state estimates. Funds are 80% Fed and 20% State.

**Mandated Services**

101-7291-349-32-00	\$ 23,282.00	101-7291-450-23-03	\$ 2,185.00
Energy CIP/CPL		CP&L	
101-7221-349-22-00	\$ 8,604.00	101-7291-450-23-04	\$ 21,097.00
Services Staff & Overhead		CIP	
		101-7201-450-40-00	\$ 8,604.00
		Contractual Services	
<b>TOTAL</b>	<b>\$ 31,886.00</b>	<b>TOTAL</b>	<b>\$ 31,886.00</b>

**Justification:** Funding authorizations received increasing the allocations for the Crisis Intervention Program, the CP&L Project Share Program and administrative funds for the Energy/LIEAP Program. The CIP and admin funds are 100% Federal money and the CP&L funds are 100% State funds. There is no County match.

*Request for Road Addition*

The Planning Department submitted a request on behalf of the NC Department of Transportation to add Webster Lane and Helen Woods Court within the Butler Farm Subdivision, Twp 1 to the state maintenance system, and to adopt the following standard SR-2 Road Addition Resolutions. Commissioner Sampson moved to add Webster Lane and Helen Woods Court within the Butler Farm Subdivision, Twp 1 to the state maintenance system and to adopt the following Resolutions, seconded by Commissioner Harper and unanimously carried in a roll call vote.

North Carolina  
 County of Craven  
 Road Description Webster Lane within Twp 1-Butler Farm Subdivision  
Length of road 26 miles (Phase 2&3)

**WHEREAS**, the attached petition has been filed with the Board of County Commissioners of the County of Craven requesting the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System; and

**WHEREAS**, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the system.

**NOW, THEREFORE**, be it resolved by the Board of County Commissioners of the County of Craven that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

WITNESS my hand and official seal on this the 1<sup>st</sup> day of December, 2003.

North Carolina  
 County of Craven  
 Road Description Helen Woods Ct., Twp 1 – Butler Farm Subdivision Phase 2&3  
Length of road .03 miles

**WHEREAS**, the attached petition has been filed with the Board of County Commissioners of the County of Craven requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System; and

**WHEREAS**, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the system.

**NOW, THEREFORE**, be it resolved by the Board of County Commissioners of the County of Craven that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

WITNESS my hand and official seal of this the 1<sup>st</sup> day of December, 2003.

*Tax Releases and Refunds*

Craven County Tax Administrator, Ronnie Antry, submitted the following requests for tax releases and refunds for the Board’s approval. Commissioner Sampson moved for their approval, as requested, seconded by Commissioner Harper and unanimously carried in a roll call vote.

**Credits**

TAXPAYER NAME	TICKET #	AMOUNT
ARGENBRIGHT, DEBRA ROBIN CORRECTING APPRAISAL ERROR – REBILLED	2003-0001371	\$ 708.69
B W WHITLEY & SON INC INCORRECT SITUS SHOULD BE COVE CITY – WILL BE REBILLED	2003-0001919	\$ 112.73

BAKER, CAROL T BILLED TO INCORRECT OWNER – REBILLED TO CORRECT OWNER	2003-0091333	\$ 46.00
BECKWITH, J D & WIFE BILLED TO INCORRECT OWNER – REBILLED TO CORRECT OWNER	2003-0091334	\$ 30.00
BECTON, MALZENA HARVEY BILLED TO INCORRECT OWNER – REBILLED TO CORRECT OWNER	2003-0091335	\$ 38.00
BRODEHL, RICHARD B & LOUISE M VALUE ADJ PER BILL OF SALE	2003-0005975	\$ 66.05
BUDGET RENT A CAR SYSTEM INC #2 LATE PENALTY CHARGED IN ERROR	2003-0006989	\$ 1.29
BUDGET RENT A CAR SYSTEM INC #2 LATE PENALTY CHARGED IN ERROR	2003-0006988	\$ 2.07
DAVIS, ERIC JOHN & SHANNON DIA MILIT ½ VALUE ERIC 03 LES-SC ECC-10/03/06	2003-0012494	\$ 91.95
FEGELY, EUGENE CORRECTING APPRAISAL ERROR	2003-0091208	\$ 48.33
FISHER STORES, INC CORRECTING APPRAISAL ERROR – REBILLED TO CORRECT OWN	2003-0016580	\$ 2,361.21
GENTRY, JESSIE B VALUE ADJUSTED PER ABOS BLUE BOOK	2003-0091214	\$ 51.01
HILL, ASHLEY P SR & JANA J CORRECTING APPRAISAL ERROR – REBILLED	2003-0023831	\$ 1,245.51
LEE, NORMAN B III & ELIZABETH INCORRECT SITUS S/B 6F	2003-0030212	\$ 48.02
MANNGARD, RALPH & LEE ANNE CORRECTING APPRAISAL ERROR – WILL BE REBILLED	2003-0031997	\$ 321.77
MARTIN, GILLETTE MH VACANT SINCE 1998	2003-0032471	\$ 32.00
MORGAN, VIRGINIA I & WHEALTON CORRECTING APPRAISAL ERROR – REBILLED TO CORRECT OWN	2003-0035996	\$ 277.81
OLSEN, ROD VALUE ADJUSTED PER BILL OF SALE	2003-0091267	\$ 174.94
ORABONA, JUSTING B & KIMBERLY CORRECTING APPRAISAL ERROR – REBILLED TO CORRECT OWNER	2003-0038391	\$ 954.19
PHILLIPS, TIMOTHY ALLAN CORRECTING APPRAISAL ERROR – REBILLED TO NEW OWNER	2003-0039925	\$ 459.45
PREVOST, NICOLE CORRECTING APPRAISAL ERROR	2003-0091279	\$ 30.12
SEWELL, PATRICIA J NOT IN BUSINESS 1/1/2003	2003-0090778	\$ 20.54

STRANGE, WILLIAM S SR INCORRECT SITUS – SHOULD BE PAMLICO COUNTY	2003-0091304	\$ 137.98
SUNSHINE FLOORS INC NOT IN BUSINESS 1/1/2003	2003-0091305	\$ 54.98
TYNDALL, OLIVIA CORRECTING APPRAISAL ERROR – REBILLED TO CORRECT OWNER	2003-0051175	\$ 574.13
TYNDALL, OLIVIA CORRECTING APPRAISAL ERROR – REBILLED TO CORRECT OWNER	2003-0051174	\$ 227.27
WILLIAMS, DONALD C JR DID NOT OWN 1/1/2003	2003-0055285	\$ 14.75
WOLF, RICHARD A CORRECTING APPRAISAL ERROR – REBILLED TO NEW OWNER	2003-0056278	\$ 115.01
28 – CREDIT MEMO (S)		\$ 8,245.80

***Refunds***

HELMICK, ROGER MILITARY – HIS NAME ONLY LES-MO ECC-11/25/06	2003-0023407	\$ 89.60
LEE, NORMAN B III & ELIZABETH INCORRECT SITUS S/B 6F	2003-0030212	\$ 64.03
NOBLE, J R & JULIA H VALUE ADJUSTED PER BILL OF SALE	2003-0037591	\$ 18.45
3 – REFUND (S)		\$ 172.08

**PETITIONS OF CITIZENS**

*Marshall Van Winkle*

Mr. Van Winkle requested to appear before the Board to discuss traffic problems at the intersection at the Bridgeton Food Lion; however, he did not appear.

*Harold Joll*

Mr. Joll petitioned the Board for its support in an effort to have the new Neuse River Bridge named the “Vietnam Veterans Memorial Bridge”. Commissioners Harper and Sisk expressed support for the effort; however, several Commissioners expressed reservations and requested additional time to consider the request. The Board’s consensus was to continue this matter until its next meeting.

**BOARD OF EDUCATION REQUESTS**

*Request for Approval of Transfer from Board of Education Fund Balance to Capital Fund*

Mr. David Clifton, Assistant Superintendent of Craven County Schools, presented a request that the County Commissioners approve the transfer of \$1,024,675 from the Board of Education fund balance to their capital fund to be used as follows:

Replacement of roof at Havelock Middle School	\$970,675
Replacement of bleachers in gym at Havelock Middle School	\$ 54,000

Commissioner Sampson moved to approve the request, seconded by Commissioner Staton. During discussion Commissioner Harper inquired if the roof being replaced was included in the previous school bond that was defeated. Mr. Clifton responded that it was not because the needs exceeded the total amount that was available to be levied in the bond without raising taxes.

*Request for County Funding of Roof Replacement at Havelock High School*

Mr. Clifton presented a request that the County fund \$933,328 towards the roof replacement at Havelock High School. The Board of Education proposed to fund \$450,000 toward the project from their current expense fund balance, leaving fund balance in the amount of \$1,247,000. Commissioner Morris moved to approve the funding of the Havelock High School roof replacement in the amount of \$933,328 from funds available in the County’s Capital Reserve, which was projected to be utilized for replacement of Havelock High School and West Craven High School roofs in 2005 and 2006. The motion was seconded by Commissioner Allen. There was discussion concerning the prioritization of projects by the schools with Commissioners Morris and Harper expressing some reluctance concerning the priority placed on other improvements at the schools, such as flooring, auditoriums and gymnasiums, prior to having the roof repairs made. There was also discussion concerning holding the contractors who were responsible for design flaws accountable for the repairs; however, Commissioner Staton informed the Board that some of the contractors have gone out of business. The motion to fund the roof replacement at Havelock High School was unanimously carried. Commissioner Sampson moved to approve moving \$450,000 from the schools general fund balance to its capital outlay fund, as proposed by the Board of Education. Commissioner Staton seconded the motion, which carried unanimously.

**CHANGES AND ADDITIONS TO CRAVEN COUNTY OFFICIAL ROAD LIST**

At the Board’s November 17<sup>th</sup> meeting, a public hearing was held concerning a requested amendment to the current official Craven County road name list. Commissioner Sisk moved to approve adoption of the following changes, seconded by Commissioner Morris and unanimously carried.

ADDITIONS: NAME, TOWNSHIP #

Arrowhead Trail, 6	Bay Berry Lane, 1	Beulah Simpkins Drive, 1
Citation Court, 5	Cool Drive, 2	Covey Court, 2
Dean Drive, 9	Finch Lane, 2	Hilda Drive, 7
Hyacinth Lane, 7	Kinawa Lane, 7	Lathon Lane, 3
Lewis Drive, 2	Lilliana Court, 9	Madera Court, 6
Marsh Harbor Drive, 5	Mary E Edwards Drive, 1	Mary Jane Lane, 7
Mill Dam Road, 6	Murrell Avenue, 3	Neusiok Drive, 5
Oakley Drive, 7	Parrot Head Circle, 2	Porpoise Way, 8
Premier Drive, 7	Quail Woods Drive, 2	Quails Lane, 1
Remona Court, 2	Secretariat Drive, 5	Shady Side Lane, 7
Solomito Court, 2	Sparrow Drive, 2	Sweet Bay Drive, 7
Sweetgum Drive, 7	Theodore Lane, 2	Tupelo Trail, 7
Winlee Lane, 1	Winterberry Road, 7	

CORRECTIONS:

CURRENT NAME, TWN #

CORRECTIONS

Amhurst Drive, 8	Within New Bern Municipality
Aurora Road, 2	Duplicate (Aurora Rd, SR 1003, 2)
B & R, 1	Duplicate (B & R Drive)
Bachelors Creek Lane, 8	Duplicate (Batchelors Creek Lane)
Barrington Way, 7	Duplicate, listed twice



*Regional Library Board*

The Board considered the expiring term of Dorothy Bryan as a representative of the New Bern Craven County Library to the Craven Pamlico Carteret Regional Library Board and was advised that she is eligible for reappointment. Commissioner Sampson nominated Mrs. Bryan for reappointment. There were no other nominations forthcoming, and Commissioner Sampson moved to close nominations, seconded by Commissioner Sisk and unanimously carried, with Mrs. Bryan being reappointed by acclamation.

*Neuse River Development Authority*

The Board considered the expiring term of Michael Rogers on the Neuse River Development Authority and was advised that he is not eligible to be reappointed. This appointment was deferred until the Board's next meeting by motion of Commissioner Morris, seconded by Commissioner Harper.

**COUNTY ATTORNEY'S REPORT**

County Attorney, Jim Sugg, presented the Final Assessment Resolution for improvements to subdivision roads at Neuse Harbour, as follows:

**FINAL ASSESSMENT RESOLUTION**

**CRAVEN COUNTY BOARD OF COMMISSIONERS  
SPECIAL ASSESSMENTS-IMPROVEMENTS TO SUBDIVISION ROADS**

**NEUSE HARBOUR SUBDIVISION**

**WHEREAS**, Craven County is authorized pursuant to N.C. Gen. Stat. § 153A-185(4) to make special assessments against benefited property within the County for all or part of the cost of "Constructing, reconstructing, paving, widening, installing curbs and gutters, and otherwise building and improving streets, as provided in G.S. 153A-205;" and,

**WHEREAS**, Craven County is authorized pursuant to N.C. Gen. Stat. § 153A-205(b) to finance the local share of the cost of improvements made under the supervision of the Department of Transportation to subdivision and residential streets located in the County and outside a municipality, in order to bring those streets up to the standards of the Secondary Roads Council so that those streets may become a part of the State-maintained system, and in doing so shall levy and collect, pursuant to the procedures of Article 9 of Chapter 153A of the General Statutes, special assessments against benefited property to recoup that portion of the costs financed by the County; and,

**WHEREAS**, the local share is that share required by the policies of the Secondary Roads Council, and may be paid by Craven County from funds not otherwise limited as to use by law; and,

**WHEREAS**, Craven County has received a petition to finance the entire portion of the costs of improvements to certain subdivision and residential streets within the Neuse Harbour Subdivision; and,

**WHEREAS**, Craven County has determined that said petition is made in full conformity with N.C. Gen. Stat. § 153A-205, including, but not limited to, being signed by at least seventy-five percent (75%) of the owners of property to be assessed, who also represent at least seventy-five percent (75%) of all the lineal feet of frontage of the lands abutting on the streets or portions thereof to be improved; and,

**WHEREAS**, the project will be described more particularly hereafter and has been verbally approved by the Department of Transportation; and,

**WHEREAS**, LaFitte Way (West) was initially included in said project, but because of the minimum residential density requirements, LaFitte Way (West) will not qualify for inclusion in the project and has been deleted; and

**WHEREAS**, the Craven County Board of Commissioners has previously adopted a preliminary assessment resolution, said resolution evidencing its intent to finance the entire costs of said proposed project.

**WHEREAS**, the Craven County Board of Commissioners has held a public hearing in conformity with North Carolina Gen. Stat. § 153A-192, and now desires to adopt a final assessment resolution directing that the project be undertaken.

**NOW, THEREFORE, BE IT RESOLVED** by the Craven County Board of Commissioners as follows:

1. The project to improve Magellan Drive, Cavendish Court, Taliaferro Lane, Drake Landing (North) and Balboa Court, all in the Neuse Harbour Subdivision, as said streets and subdivision are depicted on maps recorded in Plat Cabinet E, Slides 30-34 and Plat Cabinet E, Slide 324 in the Office of the Register of Deeds of Craven County, North Carolina, is hereby approved and the proper officers of the County are directed to undertake said project.
2. The project will consist of construction activities to improve said streets, so that the same may be brought up to the standards of the Secondary Road Council to become a part of the State-maintained system. Construction activities will include such items as are necessary to bring said streets up to the standards of the Secondary Road Council to become a part of the state-maintained system, said items being more particularly described in that certain Contract Proposal by Edward B. Latham, P.E., said proposal being incorporated herein by reference.
3. The proposed basis for making assessments will be by assessing equally lots 15 through 50 and 103 through 150 in said subdivision. Each lot to be assessed will be assessed equally.
4. The entire cost of the work, one hundred percent (100%), shall be specially assessed.
5. No assessment shall be held in abeyance.

6. Special assessments herein may be paid in annual installments over a five (5) year period. The first installment is due on the date when property taxes are due, and one installment is due on the same date in each successive year until the assessment is paid in full. Any portion of an assessment that is not paid within thirty (30) days after the day that notice of confirmation of the assessment role is published shall, until paid, bear interest at the rate of six percent (6%) per annum.
7. The Chairman, Vice Chairman, Clerk, Manager, Finance Officer and County Attorney are hereby authorized to execute any and all documents and to take all steps necessary to accomplish the purposes contained within this resolution.
8. Construction shall not commence on the project until such time as the North Carolina Department of Transportation approves the project in writing.

Adopted this 1<sup>st</sup> day of December, 2003.

He advised the Board that a final meeting had been held with property owners of Neuse Harbour to discuss the interest rate and the term of the assessment. He stated that the interest rate must, by statute, be established at a sum certain, rather than in relationship to the prime rate. It was recommended that the Board consider at a rate of 6%. Mr. Sugg reported that the bids that were received for the project were substantially lower than predicted, which resulted in a recommendation that the term be reduced from ten years to five years, with assessments of \$200 set over five years, as opposed to \$150 over ten years. The Board was advised that Lafite Way West was deleted from the project, inasmuch as the density of structures on the street is not adequate to meet the Department of Transportation density requirements for inclusion in the state maintenance system. The owner of the majority of lots on Lafite Way, John King, has agreed to negotiate with the contractor to have the street paved and ready to be included in the state maintenance system as soon as possible. The Board directed the County Attorney to establish the interest rate in the resolution at 6% per annum and extended over five years. Commissioner Sisk moved to adopt the resolution with the agreed upon interest rate and term, seconded by Commissioner Staton and unanimously carried.

## **COUNTY MANAGER'S REPORT**

### *Ward & Smith Proposal*

County Manager, Harold Blizzard, presented to the Board a proposal for engaging Ward & Smith to manage the efforts on behalf of the Allies in Defense of Cherry Point. Participating local government units were requested to contribute to funding this effort. Craven County appropriated \$50,000 for defense of Cherry Point during the upcoming BRAC process and Mr. Blizzard recommended that the County submit one half of the appropriation, \$25,000, to the Allies in Defense of Cherry Point immediately, and the remainder in January, 2004 after commitments are made by partner counties and municipalities. Commissioner Allen moved to approve the County Manager's recommendation by submitting \$25,000 of the appropriation at this time, seconded by Commissioner Staton and unanimously carried.

### *Proclamation for NAVAIR Depot*

Mr. Blizzard presented a request on behalf of Economic Developer, Jim Davis, for a proclamation in observance of the 60<sup>th</sup> anniversary of the NAVAIR Depot at Cherry Point. The celebration will occur on December 16<sup>th</sup>. Commissioner Sampson moved to

direct the preparation of a proclamation and to authorize the Chairman to sign it, seconded by Commissioner Sisk and unanimously carried.

### COMMISSIONERS' REPORTS

*Commissioner Harper* commented concerning his views that the Board of Education should be more accountable for its spending of tax dollars.

*Commissioner Sampson* thanked members of the Board, the staff and volunteers in the County for their cooperation during his term as Chairman. He also shared a letter received from Elizabeth and Nunzio Addabbo, relative to smoking in County buildings.

*Commissioner Sisk* expressed appreciation for Commissioner Sampson's leadership and stated that she found him to be fair. She reported on her attendance at the opening of the new Performing Arts Center at Havelock High School and a comprehensive planning session held at Craven Community College. She again urged the Board to consider engaging in the long range planning process.

*Commissioner Allen* concurred with Commissioner Sisk concerning Commissioner Sampson's term as Chairman and encouraged the Board to consider a retreat prior to the next budgeting process.

*Commissioner Morris* presented the following resolution to Mr. Marshall Van Winkle, representing the Tri-Community Volunteer Fire Department. He extended congratulations to the West Craven and New Bern High School football teams for their performance during the current year's season and noted that New Bern High School, having won the eastern regional, will be competing for the state championship.

### RESOLUTION RECOGNIZING THE 30<sup>TH</sup> ANNIVERSARY OF TRI-COMMUNITY VOLUNTEER FIRE DEPARTMENT

**WHEREAS**, the Tri-Community Volunteer Fire Department was founded in February, 1973 with 60 charter members from Township #2; and

**WHEREAS**, in the beginning, the Department functioned with equipment consisting of one converted Army truck with a tank and pump, which was housed in a private garage at a mobile home park; and

**WHEREAS**, the Department has, since that time, grown to 82 members utilizing four fire stations at Saint Delights Church Road, Truitt, Fairfield Harbour and Bridgeton; and

**WHEREAS**, a total of 12 trucks are now used by the Department to cover approximately 50 square miles of Township #2, including the City of Bridgeton.

**NOW, THEREFORE, BE IT RESOLVED** that the Craven County Board of Commissioners recognizes the Tri-Community Volunteer Fire Department for 30 continuous years of dedicated service to the citizens of Township #2. The Board of Commissioners salutes the members of the Tri-Community Volunteer Fire Department for achieving this milestone and extends best wishes for continued success.

Adopted this 1<sup>st</sup> Day of December, 2003.

*Commissioner Staton* commented on the opening of the Havelock High School Performing Arts Center and informed the Board that he had been recognized at that program.

*Commissioner Brown* thanked the Board for electing him as Chairman and pledged to do his best in that capacity. He thanked Commissioner Sampson for his service as Chairman.

At 8:55 p.m. Commissioner Sisk moved to adjourn, seconded by Commissioner Sampson and unanimously carried.

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Chairman George N. Brown  
Craven County Board of Commissioners

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Gwendolyn M. Bryan, Clerk