

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA ON MONDAY, APRIL 7, 2003. THE MEETING CONVENED AT 7:00 P.M.

MEMBERS PRESENT:

Chairman Johnnie Sampson, Jr.
Vice Chairman Lee Kyle Allen
Commissioner Bill Harper
Commissioner Perry Morris
Commissioner M. Renée Sisk
Commissioner Leon C. Staton

MEMBERS ABSENT:

Commissioner George Brown

STAFF PRESENT:

Harold Blizzard, County Manager
George B. Sawyer, Assistant County Manager
Richard F. Hemphill, Finance Officer
Ray H. Moser, Human Resources Director
Gwendolyn M. Bryan, Clerk to the Board
James R. Sugg, County Attorney

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Morris moved to approve minutes of the March 17, 2003 regular session and the March 24, 2003 reconvened session, seconded by Commissioner Allen and unanimously carried.

CONSENT AGENDA

Commissioner Harper requested to remove the Weyerhaeuser resolution seeking support for making improvements to the Thurman Road/Highway 70 intersection from the Consent Agenda.

Position Reclassification Request – DSS

The Board was asked to authorize the reclassification of a Processing Assistant III position to an Income Maintenance Supervisor II position. The position is needed to improve the span of control from one supervisor to eighteen (18) workers in the current Family and Children's Medicaid Unit to one (1) supervisor to nine (9) workers in two different Family Medicaid units, and to improve management control over the eligibility function for the fastest growing portion of the Medicaid caseload. The Board was advised that funds to support the request would come from the current DSS budget and would not require any additional appropriation from the General Fund. Commissioner Harper moved for approval of the request, seconded by Commissioner Staton and unanimously carried in a roll call vote.

Budget Amendments

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval. Commissioner Harper moved for their approval, seconded by Commissioner Staton and unanimously carried in a roll call vote.

Health/Environmental

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-3101-349-67-00	\$ 2,790	101-3101-420-32-02	\$ 2,790

Environmental		DP Expense	
TOTAL	\$ 2,790	TOTAL	\$ 2,790

Justification: Original amount budgeted is \$3,000. State notice attached that we will receive \$5,790 which reflects an increase of \$2,790.

Health/Bioterrorism (3) – Grant

101-5020-348-00-00	\$ 30,050	101-5020-440-25-00	\$ 900
State		Travel/Training	
		101-5020-440-32-40	\$ 750
		Other Supplies	
		101-5020-440-73-21	\$ 12,900
		Capital	
		101-5020-440-26-01	\$ 12,300
		Bldg/Grounds	
		101-5020-440-32-02	\$ 3,200
		DP Expense	
TOTAL	\$ 30,050	TOTAL	\$ 30,050

Justification: Grant funds to support Bioterrorism Competitive Projects.

Health/Vector – Grant – 5901

101-5901-348-33-00	\$ 4,439	101-5901-440-32-40	\$ 4,439
Vector Control		Other Supplies	
Mosquito Control			
Grant Other			
State Grant			
TOTAL	\$ 4,439	TOTAL	\$ 4,439

Justification: Additional grant money to be received from the State to purchase supplies for Vector Control.

Health/Healthy Carolinians – 6604

101-6604-349-20-00	\$ 7,500	101-6604-440-20-00	\$ 50
Healthy Carolinians Grant Other		Postage Exp	
State Rev		101-6604-440-24-00	\$ 500
		Meeting Exp	
		101-6604-440-32-40	\$ 5,950
		Other Supplies	
		101-6604-440-40-00	\$ 1,000
		Contractual Serv	
TOTAL	\$ 7,500	TOTAL	\$ 7,500

Justification: Funds to be received from the State to support Healthy Carolinians Grant Expenditures.

DSS 7291 Mand

101-7291-349-10-00	\$ (105,860.00)	101-7291-450-39-26	\$ (105,860.00)
Day Care Combined		Day Care Combined	
TOTAL	\$ (105,860.00)	TOTAL	\$ (105,860.00)

Justification: Allocation decreased, funds reverted to the Division of Child Development for regular subsidy day care.

DSS 7291 Mand

101-7291-349-32-00	\$ 3,526.00	101-7291-450-23-03	\$ 3,526.00
Energy CIP		CP&L	
TOTAL	\$ 3,526.00	TOTAL	\$ 3,526.00

Justification: Additional funds received from the State for Carolina Power & Light Project Share. Funds are 100% State, no County match required.

Sheriff – Communications

101-0000-399-01-00	\$ 6,999.00	101-2015-410-10-02	\$ 3,097.00
Fund Balance		Salaries	
		101-2015-410-11-01	\$ 467.00
		Fica/Med	
		101-2015-410-11-02	\$ 299.00
		Retirement	
		101-2015-410-11-03	\$ 122.00
		BBT 401K	
		101-2015-410-11-04	\$ 14.00
		W/C	
TOTAL	\$ 6,999.00	TOTAL	\$ 6,999.00

Justification: D. Langston is terminating 5-6-03 and will have accumulated 187.9 hrs annual leave, 116.50 compensatory hours and 324 holiday hours, all payable upon termination.

Sheriff – LLEBG

101-2006-329-00-00	\$ 82.00	101-2006-410-32-40	\$ 82.00
Interest		Other Supplies	

Justification: Budget interest on Federal Grant as required by Grant to use for grant purchases.

Sheriffs – Seized Property

114-2001-377-01-00	\$ 1,632.00	114-2001-410-33-00	\$ 1,632.00
Federal		Misc Expense	
TOTAL	\$ 1,632.00	TOTAL	\$ 1,632.00

Justification: Seizure funds from U.S. Marshal’s office to go into seizure funds.

Tax Releases and Refunds

Craven County Tax Administrator, Ronnie Antry, submitted the following routine requests for tax releases and refunds. Commissioner Harper moved for their approval, seconded by Commissioner Staton and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET #	AMOUNT
ANDERSON, RICKY A & ELAINE S VACANT PROPERTY	2002-0001144	\$ 32.24
BOND, BRIAN MILITARY – HIS NAME ONLY LES-SC ECC-02/17/03	2002-0004840	\$ 31.40
BROADWAY, ROBERT E 2 MOBILE HOMES USED ONLY FOR STORAGE	2002-0005935	\$ 67.84
DEMBART, GARY & ALLISON WESTP DOUBLE BILLED FOR 2002	2002-0090172	\$ 18.41
DEMBART, GARY & ALLISON WESTP VALUE OF BOAT ADJUSTED PER BILL OF SALE	2002-0090550	\$ 137.03
IPOCK, DICCIE STILLEY PROPERTY VACANT	2002-0025475	\$ 33.36
KERN, DAVID MORRIS DID NOT OWN ON 1-1-2002	2002-0028139	\$ 80.61
MATHIAS, ROBERT VALUE OF BOAT ADJUSTED PER BILL OF SALE	2002-0090792	\$ 85.15
MILLS RADIO & TV SERVICE INC CORRECTED APPRAISAL ERROR	2002-0034559	\$ 82.39
OUTLAW, MAYLINE DOUBLE LISTED WITH ACCT #41192	2001-0091282	\$ 479.01
OUTLAW, MAYLINE DOUBLE LISTED WITH ACCT #41192	2002-0038254	\$ 409.03
OUTLAW, RICKY DID NOT OWN 1/1/2002-REBILL CORRECT OWNER	2002-0038255	\$ 194.07
OUTLAW, RICKY DID NOT OWN 1/1/2002-REBILL CORRECT OWNER	2000-0037387	\$ 1.57
PRICE, DEBORAH LATE PENALTY CHARGED IN ERROR	1996-0036049	\$ 13.40
PRICE, DEBORAH DOUBLE LISTED WITH ACCT #5799647	1996-0090184	\$ 327.52
SMITH, ANTONYAL & ALESIA NOT LOCATED IN CRAVEN CO. 1/1/2002	2002-0045731	\$ 225.18
SMITH, ANTONYAL & ALESIA MOBILE HOME MOVED FROM CRAVEN CO PRIOR TO 7/1/201	2002-0044968	\$ 36.24
WEBB, DARRIUS DOD MPT PWM 1/1/98	1998-0092921	\$ 74.81
WEBB, DARRIUS DID NOT OWN 1/1/99	1999-0049794	\$ 105.12

19 – CREDIT MEMO (S) \$ 2,434.38

Refunds

OUTLAW, RICKY DID NOT OWN 1/1/2000 – REBILL CORRECT OWNER	2000-0037387	\$ 214.55
OUTLAW, RICKY DID NOT OWN 1/1/2001 – REBILL CORRECT OWNER	2001-0037736	\$ 223.12
PARKER, NELLIE GRAY BILLED TO INCORRECT OWNER – REBILLED	1997-0034969	\$ 19.54
PARKER, NELLIE GRAY BILLED TO INCORRECT OWNER – REBILLED	1998-0035007	\$ 17.57
PILGREEN, CAROLYN E RECYCLE FEE BILLED ON SECOND HOME	2002-0039725	\$ 32.00
WEBB, DARRIUS DID NOT OWN 1/1/98	1998-0092921	\$ 41.47

6 – REFUND (S) \$ 548.25

Hazard Mitigation Grant Program Buyout Demolition

A bid opening for the demolition of three storm-damaged structures acquired under the buyout program was held March 20, 2003. Bids were received from five regional contractors; Everette George, Styron Construction, Pete Rollins, SR French Trucking and Norris Dillahunt. The results were as follows:

<u>Unit Address</u>	<u>Contractor</u>	<u>Amount</u>
8115 River Rd/Pitch Kettle Vanceboro	SR French Trucking *Low Responsible Bidder	\$ 4,900.00
110 Trenton Road, Cove City	Styron Construction Low Bidder	\$ 1,050.00
2444 Hwy 55 W, New Bern	Styron Construction	\$ 2,900.00

*The two actual low bids under \$4,900 for the property at 8115 River Road/Pitch Kettle were well below in-house estimates and not considered responsible bids. Commissioner Harper moved to approve the contract awards as requested, seconded by Commissioner Allen and unanimously carried in a roll call vote.

FY 02 CDBG Concentrated Needs Project for Septic System Installation

A bid opening was held on March 31, 2003 for the installation of a septic system for one unit in the CDBG-CN project. Bids were received from four contractors; Everette George, Styron Construction, R. Provost and W.J. Foreman. The results were as follows:

<u>Owner</u>	<u>Contractor</u>	<u>Amount</u>
Gracie Pugh 400 Mile Road	W.J. Foreman & Son (Low Bidder)	\$5,620

Commissioner Harper moved to approve this contract award as requested, seconded by Commissioner Allen and unanimously carried in a roll call vote.

Subdivisions for Approval

Craven County Planning Director, Don Baumgardner, submitted the following subdivisions for the Board's approval. Commissioner Harper moved for approval of the following subdivisions as requested, seconded by Commissioner Allen and unanimously carried in a roll call vote.

Marsh Harbor Section One – Lots 1,4, and 5 – Final: The property, owned by Rudolph Taylor and surveyed by Powell Surveying Co., is located within Twp 5 off NC Hwy 101. The subdivision contains 3 lots on 5.0 acres and is proposed to be served by individual wells and septic systems. The Planning Board reviewed and recommended the subdivision for final approval.

Forest Run Phase Four, Section One – Final: The property, owned by H&W Investments and engineered by Thomas Engineering, is located within Twp 7 off of Laura Drive. The subdivision contains 20 lots on 9.90 acres and is proposed to be served by community water and sewer. The Planning Board reviewed and recommended the subdivision for final approval.

Bridgeton Crossings – Final: The property, owned by Bridgeton Crossing, LLC and Rivershore, LLC and engineered by Stroud Engineering, is located within Twp 2 off of Galloway Road. The subdivision contains 7 commercial lots on 20.76 acres and is proposed to be served by community water and City of New Bern sewer. The Planning Board reviewed and recommended the subdivision for final approval.

Godfrey's Creek Estates Section Three – Final: The property, owned by Peggy W. Whitley and surveyed by James C. Simmons and Associates, is located within Twp 5 off of SR 1821 (Bluebill Drive). The subdivision contains 4 lots on 1.93 acres and is proposed to be served by community water and individual septic systems. The Planning Board reviewed and recommended the subdivision for final approval.

Jasper Estates Phase II – Final: The property, owned by Norris Dillahunt and surveyed by Southern Boundaries, is located within Twp 9 off NC Hwy 55 W. The subdivision contains 3 lots on 1.65 acres and is proposed to be served by community water and individual septic systems. The Planning Board reviewed and recommended the subdivision for final approval.

Position Reclassification Request – Tax

The Board received a request from the Tax Administrator to reclassify a Data Entry Specialist I position from a Grade 58 to a Grade 56. The request was approved by motion of Commissioner Harper, seconded by Commissioner Staton and unanimously carried in a roll call vote.

By consensus of the Board the consideration of the Weyerhaeuser resolution was deferred pending additional information to be gathered.

PETITIONS OF CITIZENS

William Davis, a resident of Twp 7, expressed concerns about rising taxes, especially the hardship that it creates for older citizens.

Rev. Ray Griffin appeared to remind the Board of his pending request to have the phrase "In God We Trust" posted in the Commissioners' Room. Rev. Griffin was advised that the original motion was to defer consideration of his request for six months, which will make it eligible for reconsideration in June.

George Wetherington appeared before the Board to discuss information that he had previously sent to the Board concerning the Masonic Lodge.

APPOINTMENTS

Criminal Justice Advisory Board

The Board was requested to reappoint Sheriff Jerry Monette, County Manager, Harold Blizzard, and Ms. Judy McCoy of Neuse Center, for three year terms. Commissioner Allen nominated all three for reappointment, as requested, and moved that nominations be closed, seconded by Commissioner Sisk, with Sheriff Monette, Mr. Blizzard, and Ms. McCoy being reappointed by acclamation.

Upcoming Appointments

The Board was advised of the impending expiration of the terms of Ethel Staton and Mack Freeze on the Regional Aging Advisory Committee.

COUNTY ATTORNEY'S REPORT

County Attorney, Jim Sugg, presented the following resolution to appoint a Review Officer for the Tax Department pursuant to NCGS Chapter 47, as recommended by Tax Administrator, Ronnie Antry. Commissioner Allen moved to adopt the resolution, seconded by Commissioner Harper and unanimously carried.

RESOLUTION OF THE CRAVEN COUNTY BOARD OF COMMISSIONERS' DESIGNATION OF MAP REVIEW OFFICERS PURSUANT TO N.C. Gen. Stat. § 47-30.2

WHEREAS, N.C. Gen. Stat. § 47-30.2 requires the Board of Commissioners of each county to adopt a resolution designating one or more persons experienced in mapping or land records management as a review officer to review each map and plat required to be submitted for review before the map or plat is presented to the Register of Deeds for recording; and

WHEREAS, the said resolution designating the map review officers shall be recorded in the office of the Register of Deeds of Craven County and indexed on the Grantor Index in the name of each review officer.

NOW, THEREFORE, BE IT RESOLVED by the Craven County Board of Commissioners that Louis J. Valenti, Tina M. Daughety and Theresa C. Looney be and are hereby designated as Map Review Officers of Craven County with all of the duties and responsibilities provided in Chapter 47 of the General Statutes of North Carolina; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that this resolution replaces all previously designated Review Officers.

Done this 7th day of April, 2003.

PUBLIC HEARING ON RURAL OPERATING ASSISTANCE PROGRAM

At 7:30 p.m. the Board was declared in public hearing, as advertised, concerning the Rural Operating Assistance Program Grant Application, which incorporates the Elderly and Disabled Transportation Assistance, the Work First Grant, and the Rural General Public Grant. There were no speakers from the public who wished to be heard. After comments by CARTS Director, Johnny Purvis, Commissioner Allen moved to close the public hearing at 7:34 p.m., seconded by Commissioner Sisk and unanimously carried.

BOARD OF EDUCATION REQUEST

David Clifton, Assistant Superintendent of Schools, presented a request to transfer \$316,750 from the Board of Education General Fund Balance to their Capital Fund. These funds will be utilized to replace the light fixtures and poles that serve the football field at Havelock and West Craven High Schools, in the projected amount of \$246,750, as well as to purchase the property in front of Oaks Road Elementary School for the amount of \$70,000. The property was appraised at \$60,000 in 2001; however, it was anticipated that the value would have increased, although a new appraisal was not received. The owner was willing to sell the property for the amount of \$70,000. Commissioner Allen requested that the two requests be divided. He moved to approve the transfer of \$246,750 for the projects at Havelock and West Craven High Schools, seconded by Commissioner Staton and unanimously carried. Commissioner Morris moved to approve the transfer of \$70,000 for the purchase of the property in front of Oaks Road Elementary School, seconded by Commissioner Staton and unanimously carried.

PLANNING DEPARTMENT MATTERS

AICUZ; ECJLUS Study and Proposed Revisions to Land Use Controls Around MCAS Cherry Point

LtCol Tom Gaskill of MCAS Cherry Point, Judy Hills, Acting Director of Eastern Carolina Council of Governments, and Planning Director, Don Baumgardner, presented a summary of activities of the AICUZ Study and the ECJLUS Study for the purpose of briefing the current Board, as had been done with the previous Board. Staff requested direction from the Board to proceed with these studies and to hold informational meetings with residents of the affected areas in Districts 5 and 6 concerning Joint Land Use Controls. Authorization to continue was given and the Planning Director was directed to notify residents of the affected area by letter to make them aware of the meeting when it is scheduled. Commissioner Staton requested that LtCol Gaskill, Ms. Hills, Mr. Baumgardner, and Mr. Harris from the Community Plans and Liaison Office at MCAS Cherry Point, be present at the community meeting. He also stressed that affected properties that may not be fully utilized as a result of these studies should be reviewed by the Tax Office to ensure that all parcels are being treated equally for tax purposes.

Joint Land Use Study Policy Committee Appointment

The Board was requested to fill the vacancy on the Joint Land Use Study Policy Committee, which was created by the death of Commissioner Albert Toon. Commissioner Morris nominated Commissioner Staton to serve in this capacity and moved that nominations be closed, seconded by Commissioner Harper and unanimously carried, with Commissioner Staton being appointed by acclamation.

Hazard Mitigation Plan Update

Planning Director, Don Baumgardner, advised the Board that his department was made aware that all existing Hazard Mitigation Plans must be updated to meet new requirements that address Homeland Security. A Hazard Mitigation Plan must be adopted and kept up to date in order for communities to be eligible to receive public disaster assistance funds. The present grant cycle would allow approximately \$7,500 in funding to be made available to Craven County mid year 2003; however, the application deadline for these funds is April 11th. He stated that the grant does not require any cash match from the County; however, in-kind matches by the units of local government are required. Information pertaining to all municipalities within Craven County must also be included in the Hazard Mitigation Plan and each municipality would have the opportunity to adopt a plan. Commissioner Sisk moved to move forward with an application for the grant funds, seconded by Commissioner Harper and unanimously carried.

COUNTY MANAGER'S REPORT

County Manager, Harold Blizzard, advised the Board that a request was received from Tommy Bundy, on behalf of Jerry Cleckley, for approval of an easement in the Rocky Run community. The easement requested would start at the corner of Craven County's property that abuts NC State Rd #1221 and would use the 15 ft. easement that Craven County has previously given to CP&L. The purpose of the request is to provide Mr. Cleckley with a means of access to his property, which adjoins property owned by Craven County. Commissioner Harper moved to approve the request, seconded by Commissioner Allen. There was discussion concerning conditions that need to be placed upon the easement. The property owner will be responsible, at a minimum, for paying all surveys, clearing the 15 ft. easement for use, and any attorney fees associated with the transfer. In addition, the Board stressed the need for the easement to be non-exclusive, which would allow the County to utilize the area as needed. County Attorney, Jim Sugg, advised the Board that a representative of CP&L verified that granting the easement to Mr. Cleckley would not interfere with CP&L's use of the easement. The motion, with the stated conditions, carried unanimously.

COMMISSIONERS' REPORTS

Commissioner Sisk reported on recent activities that she had attended including the judging of Invention Convention at Trent Park Elementary School and the Coastal Environmental Conference recently held at Cool Springs.

Commissioner Staton once again expressed a need for policing the County in terms of litter control.

Commissioner Morris reminded the Board that by its next meeting more than 60 days will have passed relative to the Fairfield Harbour house targeted for demolition. County Attorney, Jim Sugg, stated that he would be prepared for the next step by the Board's next meeting. Commissioner Morris also advised the Board that a meeting had been held recently concerning Neuse Center's Business Plan, and that the plan is expected to be ready for consideration at the Board's next meeting.

Commissioner Allen advised the Board that Trader Store in Havelock is now officially open for tours.

Commissioner Sampson reported on the recent activities of Habitat for Humanity involving student workers during spring break, and on his recent attendance at a Martin Luther King breakfast.

At 9:00 p.m. Commissioner Sisk moved to adjourn, seconded by Commissioner Staton and unanimously carried.

Chairman Johnnie Sampson, Jr.
Board of Commissioners

Gwendolyn M. Bryan, Clerk