

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA ON MONDAY, AUGUST 19, 2002. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

- Chairman C.W. "Pete" Bland
- Vice Chairman Johnnie Sampson, Jr.
- Commissioner Lee Kyle Allen
- Commissioner Donald Phillips
- Commissioner J. Harold Talton
- Commissioner Albert H. Toon (arrived at 8:50 a.m.)
- Commissioner Charles F. Tyson, Jr.

STAFF PRESENT:

- Harold Blizzard, County Manager
- George B. Sawyer, Assistant County Manager
- Richard F. Hemphill, County Finance Officer
- Gwendolyn M. Bryan, Clerk to the Board
- James R. Sugg, County Attorney

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Tyson moved to approve minutes of the August 5, 2002 regular session, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

CONSENT AGENDA

Tax Releases and Refunds

Craven County Tax Administrator, Ronnie Antry, submitted the following routine requests for tax releases and refunds for the Board's approval. Commissioner Sampson moved for their approval, seconded by Commissioner Phillips and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET #	AMOUNT
CONLEY, WILLIAM & DEBRA H DID NOT OWN 1/1/2001	2001-0010204	\$ 255.67
CONLEY, WILLIAM & DEBRA H DID NOT OWN 1/1/2000	2000-0010083	\$ 256.79
CONELY, WILLIAM & DEBRA H DID NOT OWN 1/1/1999	1999-0009932	\$ 85.41
FRAZIER, LEO DOUBLE LISTED AS REAL & PERSONAL PROP	2000-0017154	\$ 36.57
FRAZIER, LEO DOUBLE LISTED AS REAL & PERSONAL PROP	2000-0017293	\$ 42.15
GARRIS, ASA JOSEPH & CAROLYN C MH JUNKED-REBILLED AS PERSONAL PROP	2001-0018027	\$ 44.82
GARRIS, ASA JOSEPH & CAROLYN C MH JUNKED-REBILLED AS PERSONAL PROP	2000-0017881	\$ 38.62

GARRIS, ASA JOSEPH & CAROLYN C MH JUNKED-REBILLED AS PERSONAL PROP	1999-0017360	\$ 40.59
JONES, CATHY MOBILE HOME MOVED PRIOR TO 1/1/2001	2001-0026684	\$ 47.64
LUMAN, IRIS M REBILLING FOR TOWN OF BRIDGETON ON BOAT	2001-0091252	\$ 113.99
OMNI VISION INC NOT IN BUSINESS 1/1/2001	2001-0090653	\$ 51.34
PERRY, CAROLYN CORRECTED VALUE FOR 1-1-1996	1996-0035009	\$ 25.96
PERRY, CAROLYN CORRECTED VALUE FOR 1-1-1997	1997-0035536	\$ 24.29
PERRY, CAROLYN CORRECTED VALUE FOR 1-1-1998	1998-0035593	\$ 22.33
PERRY, CAROLYN CORRECTED VALUE FOR 1-1-1999	1999-0037277	\$ 20.83
PERRY, CAROLYN CORRECTED VALUE FOR 1-1-2000	2000-0038384	\$ 19.34
PERRY, CAROLYN CORRECTED VALUE FOR 2001	2001-0038766	\$ 18.74
REEVES, ALLEN ROBERT MILITARY-LEGAL RESIDENCE "OR"	1998-0093689	\$ 252.46
WOOD, CARL F JR & DEBORAH ANN PROPERTY VACANT SINCE 1992	2000-0054772	\$ 27.90
WOOD, CARL F JR & DEBORAH ANN PROPERTY VACANT SINCE 1992	2001-0055127	\$ 34.32

20- CREDIT MEMO (S) \$ 1,459.76

Refunds

CLARK, ALLAN RAY VACANT SINCE 1993	2001-0009325	\$ 32.00
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1 - REFUND (S) \$ 32.00

Budget Amendments

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments for the Board's approval. Commissioner Sampson moved for their approval, seconded by Commissioner Phillips and unanimously carried in a roll call vote.

Health Benefits

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
512-0321-335-00-00 Misc	\$ 7,000.00		

512-0321-357-63-00	\$ 39,000.00	512-0321-400-40-81	\$ 90,000.00
Employer Health		Health Claims	
512-0321-354-41-00	\$ 58,000.00	512-0321-400-40-91	\$ 14,000.00
PM Refunds		Dental Claims	
TOTAL	\$ 104,000.00	TOTAL	\$ 104,000.00

Justification: Claims accrual.

*Health/WIC Client Services
WIC General Admin.
WIC Education*

TRANSFERS

TRANS FROM (DECREASE)	AMOUNT	TRANS TO (INCREASE)	AMOUNT
101-6010-366-03-00 (Transfers/Home Health)	\$ (3,495.00)	101-6011-366-03-00 (Transfers/Home Health)	\$ 430.00
		101-6020-366-03-00 (Transfers/Home Health)	\$ 3,065.00
101-6011-339-17-00 (Fund Balance Approp/WIC Admin)	\$ (350.00)	101-6010-399-08-00 (Fund Balance Approp/ Carryover balance)	\$ 350.00
TOTAL	\$ (3,845.00)	TOTAL	\$ 3,845.00

Justification: Adjustments in revenues & expenditures to make bottom line balance.

*Health/WIC Client Services
WIC Breastfeeding Promoter*

BUDGET AMENDMENT

101-6010-366-03-00 (Transfers/Home Health)	\$ (93.00)	101-6021-440-32-40 (Other Supplies)	\$ (93.00)
TOTAL	\$ (93.00)	TOTAL	\$ (93.00)

Justification: Reduce Other Supplies line item in Breastfeeding Promotion budget to keep budget total at \$13,280 funded by state funds. This will decrease the amount of the transfer of money from Home Health needed to balance the four WIC budgets (6010, 6011, 6020, 6021).

*Health/WIC Education
WIC Client Services*

TRANSFERS

101-6020-440-10-02 Salaries	\$ 9,258.00	101-6010-440-10-02 Salaries	\$ 9,258.00
101-6020-440-11-01 FICA	\$ 599.00	101-6010-440-11-01 FICA	\$ 599.00
101-6020-440-11-02 Retirement	\$ 454.00	101-6010-440-11-02 Retirement	\$ 454.00
101-6020-440-11-03 401-K	\$ 279.00	101-6010-440-11-03 401-K	\$ 279.00
101-6020-440-11-04 Workers Comp	\$ 28.00	101-6010-440-11-04 Workers Comp	\$ 28.00

101-6020-440-11-06	\$	969.00	101-6010-440-11-06	\$	969.00
Health Ins.			Health Ins.		
101-6020-440-11-07	\$	76.00	101-6010-440-11-07	\$	76.00
Dental Ins.			Dental Ins.		
101-6020-440-11-08	\$	6.00	101-6020-440-11-08	\$	6.00
Life Ins.			Life Ins.		
101-6020-440-11-09	\$	10.00	101-6010-440-11-09	\$	10.00
Disability Ins.			Disability Ins.		
TOTAL	\$	11,679.00	TOTAL	\$	11,679.00

Justification: Reset the budget to original input and reflects the proper charging allocation for revenue line item. This will also reflect the correct breakdown of salaries/fringe.

Health/Environmental/Antibiotic Resistance

BUDGET AMENDMENT

101-3138-349-39-00	\$	1,800.00	101-3138-420-32-40	\$	1,800.00
DHHS Revenue			Other Supplies		
Antibiotic Resistance					
TOTAL	\$	1,800.00	TOTAL	\$	1,800.00

Justification: Funds are for an estimated 45 samples to be taken at \$40.00 per sample.

Health/Health Promotion – REFUGEE

101-6704-348-47-00	\$	15,600.00	101-6704-440-32-05	\$	2,000.00
State Refugee			Prescription Drugs		
			101-6704-440-32-40	\$	8,600.00
			Other Supplies		
			101-6704-440-40-00	\$	5,000.00
			Contract Supplies		
TOTAT	\$	15,600.00	TOTAL	\$	15,600.00

Justification: State money to be received to cover health screening costs associated with providing communicable disease screening and physical exams to the Montagnard refugees scheduled to arrive in this County during June and July 2002. All funds must be used to provide services related to providing health assessments to the newly arrived refugees. Reimbursement will be based on a rate of \$525 per refugee for the reported completion of the health assessment.

DSS 7221 Adult Services

101-7221-349-78-00	\$	4,663.00	101-7221-450-39-18	\$	5,329.00
Adult Day Care			Adult Day Care		
101-0000-399-01-00	\$	666.00			
TOTAL	\$	5,329.00	TOTAL	\$	5,329.00

Justification: Additional funds received from the State for Adult Day Care fiscal year 2002-2003. There is a 12.5% County match.

DSS 7231 TANF

101-7231-349-11-00	\$	319.00	101-7231-450-39-38	\$	319.00
D.O.T. funds			D.O.T. funds		

TOTAL	\$ 319.00	TOTAL	\$ 319.00
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Justification: Grant for DOT has come in at \$319.00 over original budget estimate. There is no county match.

DSS 7291 Mand. & 7231 TANF

101-7291-349-10-00	\$ 82,616.00	101-7291-450-39-26	\$ 82,616.00
Day Care combined		Day Care combined	
101-7291-349-16-00	\$(219,629.00)	101-7291-450-39-17	\$(219,629.00)
Day Care Smart Start		Day Care Smart Start	
101-7231-349-38-00	\$ (13,750.00)		
Smart Start Admin			
101-0000-399-01-00	\$ 13,750.00		
General Fund			
TOTAL	\$(137,013.00)	TOTAL	\$(137,013.00)

Justification: Funding authorization from the Division of Child Development shows an increase from original budget estimate for Regular Subsidy Day Care, and a decrease for initial allocation of Smart Start funding. The Smart Start administrative funds for the social worker were decreased as well.

Subdivision for Approval

Craven County Planning Director, Don Baumgardner, submitted the following subdivision for the Board’s approval. Commissioner Sampson moved for its approval as requested by the Planning Board, seconded by Commissioner Phillips and unanimously carried in a roll call vote.

River Trace Section IV, Phase III – Final: The property, owned by Murilla Oates Johnson, Inc., and surveyed by Joe Riddick, is located within Twp 7 off of SR 1199 (Possum Trot Road). The Subdivision contains 21 lots on 13.73 acres and is proposed to be served by community water and individual septic systems. The Planning Board reviewed and recommended the subdivision for final approval.

Health Department Request for Fee Change

Health Director, Wanda Sandel , submitted a request that the Board approve a change in the flu vaccine fee from \$10.00 to \$12.00. The request was made to accommodate a change in vendors for the flu vaccine, in order to avoid delays procuring the vaccine and in administering it to high risk clients. Commissioner Sampson moved to approve the change in the flu vaccine fee from \$10.00 to \$12.00, as requested by the Health Director, seconded by Commissioner Phillips and unanimously carried in a roll call vote.

CONVENTION CENTER REPORT

Sandy Richardson, Convention Center Director, provided the Board an update on the years’ activities at the New Bern Riverfront Convention Center. She stated that the Convention Center facility and staff have received evaluations, mostly ranging from “very good” to “excellent”, with the lowest evaluation being “good”, and that any rating lower than a “very good” is always followed up with staff. She reported that during fiscal year 2001-2002 the Convention Center received over 637 inquiries, more than 6,500 website hits, completed 380 sales and follow-up calls, conducted 132 site visits and hosted 34 site selection/planning meetings. Over 87 detailed proposals and 335 general proposal letters and packages were forwarded to potential clients. More than 200 tentative holds were placed on space in the Convention Center, including conventions, trade shows, public shows, meetings and miscellaneous events. The Convention Center contracted over 274 groups in fiscal year 2001-2002. During the same fiscal year the

Convention Center attracted over 128,599 attendees to events, producing an estimated 13,077 overnight rooms and generating an \$8,199,670 impact on Craven County. Ms. Richardson's report further explained that the performance figures of the Convention Center greatly exceed the projections of the Coopers-Lybrand Study for the same period of operation.

ABC BOARD REQUEST

Mr. Ray Hemphill presented a request on behalf of the ABC Board that the Board of Commissioners approve their hiring of an ABC Law Enforcement Officer, changing existing contracts with Local Law Enforcement Agencies, including Craven County, New Bern, and Havelock. He explained that the reason for the request was to allow the ABC Board more control over law enforcement activities and to upgrade the priority which this activity is given. Funding, which is now provided from the State for contracting with local law enforcement agencies, will be withdrawn and utilized to hire the ABC law enforcement officer. He stated, however, that the local law enforcement agencies would still have alcohol law enforcement authority. The proposal has been discussed with the New Bern Police Department, Havelock Police Department and the Craven County Sheriff's Office and none have objections. He requested that a letter be forwarded to Senator Scott Thomas expressing the Board of Commissioners' support for introduction of the local bill, which would authorize this change. Commissioner Talton moved to forward a letter to Senator Thomas, as requested, supporting a local act, seconded by Commissioner Sampson and carried by five (5) "Ayes" from Commissioners Talton, Toon, Tyson, Bland, and Sampson, there being two (2) "Nays" from Commissioners Allen and Phillips.

PUBLIC HEARING ON LOCAL LAW ENFORCEMENT BLOCK GRANT

At 9:10 a.m. Commissioner Toon moved to go into public hearing, as advertised, concerning the Local Law Enforcement Block Grant expenditures. Commissioner Sampson seconded the motion, which carried unanimously. There were no speakers from the public who wished to address this issue and there was no commentary from the Board. At 9:12 a.m. Commissioner Talton moved to close the public hearing, seconded by Commissioner Sampson and unanimously carried.

Capt. Bob Brown of the Sheriff's Department also requested that the Board adopt a revised resolution relative to funding for the Star Grant, to accommodate some expenditures that were omitted. County Finance Officer, Rick Hemphill, explained that some items were intentionally eliminated in the current County budget because they required a 50% match from the County. The Board asked Capt. Brown to discuss the matter with the Finance Director before the Board acts and to bring this back at a later date.

CRSWMA REQUESTS

Request for Franchise

Mr. Arey Grady, Attorney representing CRSWMA, presented a request that the Board give CRSWMA a franchise for expansion of the landfill at Tuscarora. The State requires that the franchise be granted by Craven County since the landfill is located in Craven County. Commissioner Talton moved to approve the franchise, seconded by Commissioner Phillips and unanimously carried. It was noted that a franchise requires a second reading; therefore, a second vote will be necessary at the September 3rd meeting.

Update to Inter-County Agreement

The Board was requested to approve an updated version of the inter-county agreement, along with the other two member counties. The update is of a technical nature rather than substantive, and is designed to modernize the agreement to more precisely state the nature of the relationship, as well as the operations of CRSWMA. Mr. Grady

emphasized that the updated agreement does not change what the three counties agreed to originally. Commissioner Phillips moved to approve the update, as requested, seconded by Commissioner Talton and unanimously carried.

EMERGENCY SERVICES MATTERS

Township 7 Fire Department Request

Emergency Services Director, Stanley Kite, presented a request on behalf of Township 7 Fire Department for endorsement of their plan to purchase a new truck at a cost of \$327,483. A proposed loan from First Citizens Bank is being negotiated at 4.6% interest over seven years. No increase in fire tax is anticipated as a result of this purchase. Commissioner Allen moved to approve the request to proceed, seconded by Commissioner Toon. There was discussion of the projected cost of the truck, which was determined to be comparatively high; however, Mr. Kite explained that the cost depends on the specifications given for a truck and to what degree it is customized. The motion to proceed carried unanimously.

Township 9 Fire Department Request

Mr. Kite presented a request from Township 9 that the Board approve its intent to refinance their building and purchase a truck chassis in the amount of \$48,700. Commissioner Allen moved to approve the request, seconded by Commissioner Phillips and unanimously carried.

APPOINTMENTS

Craven County Planning Board

The Board received information at its previous meeting concerning the expiration of the terms of Charles Dickinson and Willie Perry. Commissioner Toon nominated Mr. Perry and Mr. Dickinson for reappointment. Commissioner Sampson moved to close nominations, seconded by Commissioner Talton and unanimously carried, with Mr. Dickinson and Mr. Perry being appointed by acclamation. It was noted that another appointment to the Planning Board is needed to replace Nancy Deans who is deceased. This appointment was deferred until the Board's next meeting.

Clean Sweep Committee

Les Elliot, whose term is expiring, was recommended by the Agricultural Extension Office for reappointment. Commissioner Allen moved to reappoint Mr. Elliot as requested by the Agricultural Extension Office, seconded by Commissioner Toon and unanimously carried.

Sexual Assault Resource Center

This appointment was deferred until the Board's next meeting.

Welfare Reform Planning Committee

The Board received a request from DSS Director, Donn Gunderson, for appointment to the Welfare Reform Planning Committee. This is required as part of the biennial planning process for welfare reform outlined in North Carolina General Statute 108A-27. The following list of nominees was presented to the Board. Commissioner Talton moved that they be approved for appointment, seconded by Commissioner Sampson and unanimously carried. Mrs. Virginia Murray, Mr. Kirby Smith, Mr. Charles Wethington, Ms. Cynthia Winbush, Mr. Roy Wilson, Mrs. Wanda Sandelé, Mr. William Rivenbark, Mr. Kevin Roberts, Mr. Booker Jones, Rev. Erlinda C. Jones, Ms. Anitra Nelson, Mr. Roy Evans, Ms. Tammy Childers, Commissioner Donald L. Phillips and Mr. Donn Gunderson.

At 9:35 a.m. the Chairman declared the Board in recess.

At 9:45 a.m. the Board reconvened.

AICUZ PRESENTATION

LtCol Barry Fetzer and LtCol Tom Gaskill provided an executive summary concerning the updated AICUZ plan and requested that the Board adopt the following resolution. Commissioner Toon moved to approve the resolution, seconded by Commissioner Sampson and unanimously carried.

A RESOLUTION IN SUPPORT OF THE DECEMBER 2001 AIR INSTALLATIONS COMPATIBLE USE ZONE (AICUZ) STUDY UPDATE FOR MARINE CORPS AIR STATION CHERRY POINT AND MARINE CORPS AUXILLIARY LANDING FIELD BOGUE

WHEREAS, MCAS Cherry Point continues to provide a significant contribution to the region's economic health, and in the recently released Marine Corps Air Bases Eastern Area Economic Impact Report for FY 02, it is estimated that the economic impact to the State of North Carolina is \$785,000,000 and exceeds \$1 billion when considered on a national basis; and

WHEREAS, the Noise control Act of 1972 requires Federal agencies and state and local governments to develop measures to control the harmful effects of noise on people; and

WHEREAS, the Department of Defense initiated the AICUZ Study Program to protect the public's health, safety and welfare and to prevent civilian encroachment from degrading the operational capability of military installations; and

WHEREAS, incompatible development, a form of encroachment, has become commonplace on privately-owned lands contiguous to military air installations, particularly Navy and Marine installations, many of which are in high growth coastal areas; and

WHEREAS, the AICUZ program recommends land uses which will be compatible with noise levels, accident potential and flight clearance requirements associated with MCAS Cherry Point; and

WHEREAS, the AICUZ Study Update has been completed, depicting the newly quantified noise and accident potential zones emanating from MCAS Cherry Point that should be used by surrounding communities to develop noise and risk reduction strategies for impacted lands, should be used in the preparation of any land use plans for the impacted areas and should be used for the development of strategies to promote compatible development of land within these areas; and

WHEREAS, Craven County and MCAS Cherry Point have mutual needs, desires and obligations to improve our communities by protecting citizens' health and welfare as the operational capabilities of MCAS Cherry Point and its outlying or auxiliary landing fields and ranges; and

WHEREAS, the citizens of Craven County and MCAS Cherry Point have developed a superb working relationship and teaming together in a partnership to continue our working relationship and improve our respective communities is good and necessary for the vitality of our civil-military communities.

NOW THEREFORE, IT IS HEREBY RESOLVED THAT, The CRAVEN COUNTY BOARD OF COMMISSIONERS supports the 2001 AICUZ Study Update and shall agree: to faithfully use said document in consideration of land use planning,

capital improvements planning and budgeting that affect the development of property and, therefore, subsequently affect land use compatibility, health, safety and welfare of citizens living and working nearby, the operational capability of MCAS Cherry Point and therefore the region's economic stability.

INFORMATION TECHNOLOGY MATTERS

Update on Rural Internet Access Authority E-Communities Plan

Ms. Judy Hills, Economic Development Planner for Eastern Carolina Council and member of the Craven County e-communities Steering Committee, presented the e-Communities Plan submitted to the North Carolina Rural Internet Access Authority (NCRIAA). The plan was submitted May 31, 2002. She emphasized major points of the Craven County Plan, which includes utilization of existing facilities such as libraries, schools, Craven Community College, and senior citizen centers for internet access and training.

Notification of Rural Internet Access Grant

Mr. Ken Wallace, Director of Business Technology Programs at Craven Community College and local e-Communities Champion, informed the Board of notification that Craven County is to receive a grant in the amount of \$12,000 from the North Carolina Rural Internet Access Authority (NCRIAA) to be used towards public access of the internet. The grant was applied for in Harlowe, Vanceobro, Dover and New Bern to specifically provide computers, printers and training for 4 senior citizen centers in the County. It was stated that Havelock will be provided for depending on the price of equipment. Students from Craven Community College will perform training and the amount allocated to this is \$8,560. Costs include marketing, training monies and equipment purchases. Commissioner Sampson asked if the Weed and Seed Headquarters could be included as a facility to benefit from the grant. Information Technology Director, Dennis Holton, requested that the Director of Weed and Seed contact him and discuss the possibility. Commissioner Tyson moved to accept the grant and disperse the funds based on the projected allocations that were presented. Commissioner Phillips seconded the motion, which carried unanimously.

Register of Deeds Website and Internet Access

Becky Thompson, Craven County Register of Deeds, introduced the Craven County Register of Deeds Website, which is designed to give citizens general information concerning the Register of Deeds Office, fees charged and access to indexes and scanned deeds back to November 19, 1999. An overview of the website was presented by Information Technology personnel. The Board was requested to authorize release of the website to the public. Commissioner Phillips moved to approve the request for authorization, seconded by Commissioner Tyson. During discussion, Commissioner Toon raised concern about the presence of social security numbers on some of the documents that will now be available online. The motion carried with six (6) "Ayes", there being one (1) "Nay" from Commissioner Toon.

COUNTY MANAGER'S REPORT

The County Manager reminded the Board of the public hearing and public information meeting scheduled on August 20th at 4:30 p.m. at Tucker Creek Middle School and August 21st at Craven Community College at 7:00 p.m., concerning the placement of Super Hornet Squadrons at Marine Corp Air Station, Cherry Point. Commissioners Bland and Phillips indicated their intent to attend the public information meeting designed for public officials.

COUNTY ATTORNEY'S REPORT

County Attorney, Jim Sugg, presented a request from the Board of Elections for relocation of the Havelock East and Croatan Polling places. The Havelock polling place will be moved to the new senior citizens facility at 314 Main Street, which is approximately 7/10 of a mile away from its current location. The Croatan precinct will be relocated to the new fire station. Commissioner Toon moved to approve the request, seconded by Commissioner Phillips and unanimously carried.

COMMISSIONERS' REPORTS

Commissioner Tyson advised all present that former Senator Bob Dole would be in New Bern later in the day.

Commissioner Phillips requested an update on the beaver program. Assistant County Manager, George Sawyer, reported on the results of a multi-county meeting that had been held. He stated that 16 eastern counties are currently being polled to determine how they are financing their beaver programs and what kind of programs are in place.

Commissioner Phillips also commented that he would be interested in being considered for an appointment to the Planning Board when an opening becomes available, and after he becomes eligible to serve in this capacity.

Commissioner Sampson announced that the second Annual Duffest is scheduled to be held on August 31st at the Stanley White Recreation Center in Henderson Park. He made an appeal for the areas oldest citizens to come forward, as they will be recognized during this event.

At 11:17 a.m. Commissioner Phillips moved to adjourn, seconded by Commissioner Sampson and unanimously carried.

Chairman C.W. "Pete" Bland
Craven County Board of Commissioners

Gwendolyn M. Bryan, Clerk