

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA ON MONDAY, JUNE 17, 2002. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

- Chairman C.W. "Pete" Bland
- Vice-Chairman Johnnie Sampson, Jr.
- Commissioner Lee Kyle Allen
- Commissioner Donald Phillips
- Commissioner J. Harold Talton
- Commissioner Albert H. Toon
- Commissioner Charles F. Tyson, Jr.

STAFF PRESENT:

- Harold Blizzard, County Manager
- George B. Sawyer, Assistant County Manager
- Richard F. Hemphill, County Finance Officer
- Gwendolyn M. Bryan, Clerk to the Board
- James R. Sugg, County Attorney

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Talton moved to approve minutes of June 3, 2002 regular session and May 30, 2002 reconvened session. Commissioner Sampson seconded the motion, which carried unanimously.

CONSENT AGENDA

Tax Releases and Refunds

Craven County Tax Administrator, Ronnie Antry, submitted the following routine requests for tax releases and refunds for the Board's approval. Commissioner Allen moved for their approval, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET #	AMOUNT
DURHAM, RODNEY E DOUBLE LISTED ON #850363	2001-0014334	\$ 180.28
EDWARDS, P SCOTT DID NOT OWN 1/1/2000	2000-0014698	\$ 35.61
EDWARDS, P SCOTT DID NOT OWN 1/1/2000	2001-0014846	\$ 41.29
FLOWERS DAISY BYNUM DID NOT OWN 1/1/2000	2000-0016428	\$ 46.17
FREELANDER INC THE MORTGAGE PE CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1991-0016857	\$ 127.75
FREELANDER INC THE MORTGAGE PE CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1992-0017173	\$ 177.29

FREELANDER INC THE MORTGAGE PE 1993-0015227 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 171.41
FREELANDER INC THE MORTGAGE PE 1994-0014955 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 151.95
FREELANDER INC THE MORTGAGE PE 1995-0015235 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 144.60
FREELANDER INC THE MORTGAGE PE 1996-0015624 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 124.93
FREELANDER INC THE MORTGAGE PE 1997-0015897 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 11.51
FREELANDER INC THE MORTGAGE PE 1998-0015939 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 10.67
FREELANDER INC THE MORTGAGE PE 1999-0016705 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 9.95
FREELANDER INC THE MORTGAGE PE 2000-0017221 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 10.12
FREELANDER INC THE MORTGAGE PE 2001-0017362 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 9.89
FRENCH, JEFFREY LEE & JENNIFER 2001-0091538 DID NOT OWN 1/1/2001	\$ 350.23
GIBBS, ROLAND JR 1990-0018117 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 262.39
GIBBS, ROLAND JR 1991-0018393 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 279.56
GIBBS, ROLAND JR 1992-0018802 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 321.33
GIBBS, ROLAND JR 1993-0016660 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 220.33
GIBBS, ROLAND JR 1994-0016388 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 270.71
GIBBS, ROLAND JR 1995-0016658 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 278.67
GIBBS, ROLAND JR 1996-0017107 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 251.44
GIBBS, ROLAND JR 1997-0017382 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 234.70
GIBBS, ROLAND JR 1998-0017402 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 228.92
GIBBS, ROLAND JR 1999-0018236 CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	\$ 213.44

GIBBS, ROLAND JR CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	2000-0018785	\$ 198.85
GIBBS, ROLAND JR CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	2001-0018929	\$ 202.43
HOPKINS, ROSEINA RADFORD DOUBLE LISTED ON ACCT #14102	2001-0091722	\$ 90.91
JOHNSON, MCCLENTON JR DOUBLE LISTED ON #10155	2001-0026433	\$ 52.80
JONES, ROBERT W CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1990-0026148	\$ 122.62
JONES, ROBERT W CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1991-0026529	\$ 117.82
JONES, ROBERT W CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1992-0027183	\$ 112.67
JONES, ROBERT W CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1993-0023949	\$ 107.27
JONES, ROBERT W CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1994-0023797	\$ 62.87
JONES, ROBERT W CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1995-0024029	\$ 57.82
JONES, ROBERT W CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1996-0024638	\$ 54.58
JONES, ROBERT W CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1997-0025038	\$ 51.04
JONES, ROBERT W CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1998-0026166	\$ 47.18
JONES, ROBERT W CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1999-0026166	\$ 43.94
JONES, ROBERT W CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	2000-0026896	\$ 41.44
JONES, ROBERT W CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	2001-0027128	\$ 40.36
JONES, SHIRLEY GREEN CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1995-0024057	\$ 29.91
JONES, SHIRLEY GREEN CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1996-0024668	\$ 28.23
JONES, SHIRLEY GREEN CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1997-0025067	\$ 26.40
JONES, SHIRLEY GREEN CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1998-0025075	\$ 24.41

JONES, SHIRELY GREEN CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1999-0026195	\$ 22.73
JONES, SHIRLEY GREEN CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	2000-0026921	\$ 21.79
JONES, SHIRLEY GREEN CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	2001-0027153	\$ 21.33
KELLY, ROSEMARY DID NOT OWN 1/1/2000	2001-0027691	\$ 44.74
MENDES, JONATHAN E CITY & COUNTY FORECLOSURE-LIEN EXTINGUISHED	1990-0032164	\$ 131.40
MILLER, DONALD L NOT IN BUSINESS 1/1/2001	2001-0091266	\$ 73.17
NEW, DANIEL LEE & KATHY B BILLED IN INCORRECT NAME	2002-0090067	\$ 175.38
UNITED LEASING INC NOT IN BUSINESS 1/1/2001	2001-0050134	\$1,677.80

54 – CREDIT MEMO(S) \$ 7,847.03

Refunds

FLOWERS, DAISY BYNUM DID NOT OWN 1/1/2000	2000-0016428	\$ 125.08
WATSON, BRADLEY ALLEN & ANGEL DID NOT OWN 1/1/01	2001-0091467	\$ 66.32

2 – REFUND(S) \$ 191.40

Budget Amendments and Ordinance Updates

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments and ordinance updates for the Board’s approval. Commissioner Allen moved for their approval, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Data Processing

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0401-336-02-00 Rural Economic Ctr	\$ 4,337.00	101-0401-400-40-37 Comp Prof Ser	\$ 4,337.00
TOTAL	\$ 4,337.00	TOTAL	\$ 4,337.00

Justification: Budget revenue received from Rural Economic Center to cover cost of Rural Internet study.

Pass Through

JOURNAL ENTRY

TRANSFER FROM	AMOUNT	TRANSFER TO	AMOUNT
101-0564-348-10-00	\$ 2,140.00	101-0564-348-50-00	\$ 2,140.00
Transfer funds from Committee for Child To Resolve Program			
TOTAL	\$ 2,140.00	TOTAL	\$ 2,140.00

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0564-348-10-00 Comm for Children	\$ (2,140.00)	101-0564-450-91-01 Comm for Children	\$ (2,140.00)
101-0564-348-50-00	\$ 2,140.00	101-0564-450-91-04	\$ 2,140.00
TOTAL	\$ 0.00	TOTAL	\$ 0.00

Justification: Transfer within Craven County as approved by the State. Comm for Children unexpended funds will be transferred to the Resolve Program.

Pass Through

101-0564-348-12-00 CBA Psy Services	\$ (2,844.00)	101-0564-450-91-03 CBA Psy Services	\$ (2,844.00)
TOTAL	\$ (2,844.00)	TOTAL	\$ (2,844.00)

Justification: Decrease in CBA budget due to under expenditure Psy Services.

Pass Through

101-6504-348-58-00 Health	\$ (3,141.00)	101-6504-440-10-02 Salaries	\$ (3,490.00)
101-6500-353-05-00 3 rd Party Pay	\$ (349.00)		
101-0564-348-06-00 Congregate	\$ 2,499.00	101-0564-450-91-21 HCCBG Congregate	\$ 2,499.00
101-0564-377-16-00 USDA Congregate	\$ 2,810.00	101-0564-450-91-16 USDA Congregate	\$ 2,810.00
101-0564-348-08-00 HCCBG Home Delvd	\$ (945.00)	101-0564-450-91-22 HCCBG Home Delvd	\$ (945.00)
101-0564-377-18-00 USDA Home Delvd	\$ 1,336.00	101-0564-450-91-18 USDA Home Delvd	\$ 1,336.00
101-0564-377-42-00 USDA Other	\$ 654.00	101-0564-450-91-42 USDA Other	\$ 654.00
101-0564-348-30-00 CCBG Sen Comp	\$ (3,520.00)	101-0564-450-91-23 HCCBG Sen Comp	\$ (3,520.00)
101-0564-348-44-00 Adult Day Care	\$ (278.00)	101-0564-450-91-25 Adult Day Care	\$ (278.00)
TOTAL	\$ (934.00)	TOTAL	\$ (934.00)

Justification: Senior Companion Program, Adult Day Care and Health Department are under spending HCCBG grant funds which are being reallocated to Social Services Access, USSI Congregate Meals and CARTS.

Register of Deeds

101-1001-357-06-00	\$ 5,280.00	101-1001-400-11-13	\$ 5,300.00
Fees		ROD Pension	
101-1001-357-31-00	\$ 3,020.00	101-1001-400-40-00	\$ 500.00
State Marriage		Cont Ser	
101-1001-357-67-00	\$ 1,175.00	101-1001-400-45-03	\$ 2,500.00
10% Auto Enhance		State Marriage	
		101-1001-400-41-20	\$ 1,175.00
		10% Auto Enhance	
TOTAL	\$ 9,475.00	TOTAL	\$ 9,475.00

Justification: Budget additional revenue received to cover expense through year-end.

Sheriff BJA Grant

101-2005-377-03-00	\$ 3,508.00	101-2005-410-32-40	\$ 3,508.00
BJA		Other Supplies	
TOTAL	\$ 3,508.00	TOTAL	\$ 3,508.00

Justification: BJA Grant for the purchase of Armored Vests.

Health/Foundation Home Health

101-6506-336-25-00	\$ 5,000.00	101-6506-440-96-52	\$ 5,000.00
Donations Health Foundation		Health Foundation	
TOTAL	\$ 5,000.00	TOTAL	\$ 5,000.00

Justification: Revenues exceeding the original budgeted amount, per conversations with Linda LeDrew and Pete MacAvery.

Transportation

101-7002-348-04-00	\$ 2,220.00	101-7001-450-26-03	\$ 2,467.00
HCCBG		Maintenance/Repair Auto/Truck	
101-7002-369-18-00	\$ 247.00		
Pamlico Co. DSS			
TOTAL	\$ 2,467.00	TOTAL	\$ 2,467.00

Justification: Increase in Revenue for HCCBG.

CARTS/Elderly Handicap

101-7024-348-21-00	\$ 2,000.00	101-7024-450-39-25	\$ 2,000.00
Elderly Handicap		Elderly Handicap	
TOTAL	\$ 2,000.00	TOTAL	\$ 2,000.00

Justification: Change revenue recipient for ROAP funds from Social Services to CARTS/Elderly Handicap. (Previous budget amendment only budgeted the funds out of DSS and into CARTS but did not address the Elderly Handicap portion.)

Rural Public Transportation

101-0000-399-01-00	\$ 8,250.00	101-7026-450-33-02	\$ 8,250.00
Fund Balance		State Refund	
TOTAL	\$ 8,250.00	TOTAL	\$ 8,250.00

Justification: Jones County sent their Rural Transportation funds to Craven County in FY 2001 funds were not fully expended and need to be refunded to the State.

Jones County Grant	\$11,510.00
Expended	\$ 3,260.02

Amount to be refund \$ 8,249.98

DSS

101-7221-349-22-00	\$ 8,982.00
Adult Servc Staff & O'head	
101-00-399-01-0	\$ (8,982.00)
TOTAL	\$ 0.00

DSS

101-7221-349-79-00	\$ 2,220.00
HCCBG Care Management	
101-00-399-01-0	\$ (2,220.00)
Fund Balance	
TOTAL	\$ 0.00

Justification: Additional funds received from Division of Aging. Match included in already existing funds.

DSS 7231 TANF

101-0000-399-01-00	\$ 14,076.00	101-7231-450-33-02	\$ 14,076.00
Fund Balance		Refunds (DOT Trans)	
TOTAL	\$ 14,076.00	TOTAL	\$ 14,076.00

Justification: Pay back State for last fiscal year (00-01) unexpended funds for the Work First Transitional/Employment Transportation Assistance Program (ROAP). The amount shown is the balance of the expenditure line item 101-7231-450-39-38 DOT Trans for fiscal year 2000-2001.

Hazard Mitigation Fund 269

JOURNAL ENTRY

TRANSFER FROM	AMOUNT	TRANSFER TO	AMOUNT
269-4060-430-15-10	\$ 10,500.00	269-0000-366-01-00	\$ 10,500.00
In Kind Admin		County contri	
269-4060-430-15-10	\$ 125.00	269-0000-101-00-00	\$ 125.00
Admin			
101-0000-101-00-00	\$ 125.00	101-4101-366-00-00	\$ 125.00
		Trans In	

Record County In Kind Contri and Transfer

Plan Document fees to Genl Fund

BUDGET AMENDMENT

269-0000-335-00-00	\$ 125.00	269-4059-430-15-10	\$ (92.00)
Plan Docs		Plann Init Admin	
269-4059-349-82-00	\$ (1,065.00)	269-4059-430-32-40	\$ (216.00)
State		Other Supp	
269-4059-377-82-00	\$ (4,879.00)	269-4059-430-40-57	\$ (1,546.00)
Fed		Holland	
269-4059-377-83-00	\$ (70.00)	269-4059-430-73-01	\$ (4,104.00)
Admin Fed		C/O	
269-4060-349-84-00	\$ (144.00)	269-4060-430-15-10	\$ (176.00)
State		Crthe Admin	
269-4060-377-84-00	\$ (433.00)	269-4060-430-15-28	\$ (57.00)
Fed		GIS	
269-4060-377-85-00	\$ (302.00)	269-4060-430-40-57	\$ (577.00)
Fed Admin		Holland	
269-4061-349-86-00	\$ (238.00)	269-4061-430-76-21	\$ (238.00)
Elevation State		Relocation Asst	
269-4062-349-85-00	\$ (330.00)	269-4062-430-15-10	\$ (330.00)
Sarf State		Admin	
TOTAL	\$ (7,336.00)	TOTAL	\$ (7,336.00)

Justification: Close out Hazard Mitigation Fund 269.

Software Project

360-0000-329-00-00	\$10,775.00	360-0501-400-40-00	\$ 10,775.00
Interest		Cont Ser	
TOTAL	\$ 10,775.00	TOTAL	\$ 10,775.00

Justification: Budget interest received in project to cover the costs associated with the HTE contract.

Fund 366

JOURNAL ENTRY

366-1367-400-97-02	\$ 11,046.01	366-0000-101-00-00	\$ 11,046.01
To Reserve			
371-0000-101-00-00	\$ 11,046.01	371-0000-366-50-00	\$ 11,046.01
		From Closed Projects	
Close Proj-Residual fund transfer			

BUDGET AMENDMENT

366-0000-329-00-00	\$ 3,877.00	366-1367-400-97-02	\$ 11,047.00
Interest			
		366-1367-400-40-14	\$ (7,170.00)
		Heat/Air	
TOTAL	\$ 3,877.00	TOTAL	\$ 3,877.00

Justification: Budget interest close out Courthouse Heat/Air Project.

Revaluation Reserve

JOURNAL ENTRY

370-0865-400-98-24	\$ 1,010.08	370-0000-101-00-00	\$ 1,010.08
To Fd 375		Cash	
375-0000-101-00-00	\$ 1,010.08	375-0000-366-96-00	\$ 1,010.08
Cash		From Reval Reserve	
TOTAL	\$ 2,020.16	TOTAL	\$ 2,020.16

BUDGET AMENDMENT

370-0000-329-00-00	\$ 10.00	370-0865-400-98-24	\$ 10.00
Interest		to evaluation Fd 375	
TOTAL	\$ 10.00	TOTAL	\$ 10.00

Justification: Close out Revaluation Reserve Project.

Convention Center

JOURNAL ENTRY

377-8201-430-97-01	\$ 56,096.32	377-0000-101-00-00	\$ 56,096.32
to Fd 101 general		Cash	
101-0000-101-00-00	\$ 56,096.32	101-0000-366-50-00	\$ 56,096.32
Cash		From Closed Project	
Close out Convention Center Project			
Funds to Genl Fd for final contract pay out			

BUDGET AMENDMENT

377-0000-329-00-00	\$ 40,968.00	377-8201-430-15-10	\$ (252.00)
Interest		Admin	
377-0000-335-00-00	\$ 2,000.00	377-8201-430-32-19	\$ (1,033.00)
Misc		Food Bev	
377-0000-354-02-00	\$(15,646.00)	377-8201-430-32-40	\$ (5,313.00)
Contractors Sales Tax		Other Supplies	
		377-8201-430-40-15	\$(19,095.00)
		Electrical	
		377-8201-430-40-48	\$ (2,547.00)
		Moving Exp	
		377-8201-430-73-02	\$ (500.00)
		Other Imp	
		377-8201-430-73-06	\$ (912.00)
		Food Serv Equip	
		377-8201-430-73-07	\$ (491.00)
		Moving	
		377-8201-430-75-08	\$ 3,259.00
		Architect Extra	
		377-8201-430-75-10	\$ (1,875.00)
		Inspection	
		377-8201-430-76-01	\$ (8.00)
		Const	
		377-8201-430-76-20	\$ (8.00)
		Clearance	
		377-8201-430-97-01	\$ 56,097.00
		to Gen Fd 101	

TOTAL \$ 27,322.00 TOTAL \$ 27,322.00

Justification: Close out Convention Center Project-Residual funds of \$56,096.32 being transferred to the General fund to pay out the final contractor close out.

Revaluation

JOURNAL ENTRY

375-0865-400-97-02	\$174,127.73	375-0000-101-00-00	\$174,127.73
to County Reserve		Cash	
371-0000-101-00-00	\$174,127.73	371-0000-366-50-00	\$174,127.73
Cash		Fr Revaluation	

From Revaluation to County Reserve

BUDGET AMENDMENT

375-0000-329-00-00	\$ (66.00)	375-0865-400-10-01	\$(25,432.00)
Interest		Fees	
375-0000-366-07-00	\$ 10.00	375-0865-400-10-04	\$(30,368.00)
Fr Reserve Fd 371		pt salaries	
		375-865-400-10-06	\$ (1,000.00)
		Salary Accrual	
		375-865-400-11-01	\$ (2,323.00)
		Fica	
		375-865-400-11-02	\$ (2,097.00)
		Retirement	
		375-0865-400-11-03	\$ (842.00)
		401k	
		375-865-400-11-03	\$ (1,115.00)
		Workers Comp	
		375-865-400-97-02	\$174,128.00
		To Fd 371 Co Reserve	
		375-865-400-20-0	\$ (32,288.00)
		Postage	
		375-865-400-22-0	\$ (19,250.00)
		Telephone	
		375-0865-400-25-00	\$ (3,769.00)
		Travel	
		375-865-400-27-0	\$ (18,006.00)
		Advertising	
		375-865-400-32-40	\$ (12,402.00)
		Other Supplies	
		375-0865-400-40-00	\$ (1,173.00)
		Cont Ser	
		375-865-400-73-01	\$ (24,119.00)
		C/O	
TOTAL	\$ (56.00)	TOTAL	\$ (56.00)

Justification: Close out Revaluation Project.

Schools Renovations

JOURNAL ENTRY

378-8500-480-98-01	\$ 24,979.03	378-0000-101-00-00	\$ 24,979.03
to Fd 275 D/S Schl			
378-8500-480-98-01	\$ 28,109.40	378-0000-101-00-00	\$ 28,109.40

to Fd 275 D/S Schls			
275-0000-101-00-00	\$ 24,979.03	275-0000-366-10-00	\$ 24,979.03
Cash		Fr Fd 378 School Renov	
275-0000-101-00-00	\$ 28,109.40	275-0000-366-10-00	\$ 28,109.40
Cash		Fr Fd 378 School Renov	
Transf balance fr Schools Renovations to Schools Debt Service			
\$3,550.41 to be transferred when sales tax is received.			

BUDGET AMENDMENTS

378-0000-354-02-00	\$ 24,979.00	378-8500-480-40-77	\$ (3,162.00)
Contractors Sales Tax		Fire Alarms	
378-0000-369-32-00	\$(40,538.00)	378-8505-480-76-01	\$ (584.00)
School Board		General Const	
378-0000-380-01-00	\$ 9,776.00	378-8505-480-76-09	\$(14,034.00)
Bond Proceeds		Minor Renov	
		378-8505-480-76-10	\$ (2,363.00)
		Renov	
		378-8506-480-76-01	\$ (5,000.00)
		General Const	
		378-8507-480-76-10	\$ (529.00)
		Renov	
		378-8508-480-76-08	\$ (2,038.00)
		Media	
		378-8511-480-40-14	\$ (387.00)
		Heat Air	
		378-8512-480-76-01	\$ (655.00)
		Genl Const	
		378-8513-480-76-01	\$ (387.00)
		Gen Const	
		378-8514-480-76-10	\$ (1,512.00)
		Renov	
		378-8514-480-76-23	\$ (1,253.00)
		Demo	
		378-8515-480-76-10	\$ (161.00)
		Renov	
		378-8518-480-76-08	\$ (3,487.00)
		Media	
		378-8520-480-76-01	\$(26,695.00)
		General	
		378-8521-480-76-10	\$ (175.00)
		Renov	
		378-8500-480-98-01	\$ 24,979.00
		Sales Tax	
		378-8500-480-98-01	\$ 31,660.00
		Other Sales Tax	
TOTAL	\$ (5,783.00)	TOTAL	\$ (5,783.00)

Justification: Close out schools renovation fund 378 and transfer residual funds in the amount of \$56,638.84 to Schools Debt Service

Fund 380

JOURNAL ENTRY

380-8500-480-97-05	\$ 6,165.89	380-0000-101-00-00	\$ 6,165.89
To Fd 275			
275-0000-101-00-00	\$ 6,165.89	275-0000-366-01-00	\$ 6,165.89

BUDGET AMENDMENT

380-0000-354-02-00	\$ 6,166.00	380-8500-480-97-05	\$ 6,166.00
Sales T-Contractors		To Fd 275	
TOTAL	\$ 6,166.00	TOTAL	\$ 6,166.00

Justification: Budget contractors sales tax and close project.

Industrial Park Water and Sewer

430-0000-329-00-00	\$ (3,125.00)	430-4300-475-15-01	\$ (10.00)
Interest		Audit	
430-0000-335-00-00	\$ 505.00	430-4300-475-15-02	\$ (1,777.00)
Misc		Legal	
430-0000-357-04-00	\$ 2,150.00	430-4300-475-15-07	\$ (5,727.00)
Reserve		Chem Lab	
430-0000-357-04-00	\$(24,237.00)	430-4300-475-23-00	\$ (5,446.00)
Water Sales		Utilities	
430-0000-358-50-00	\$(65,021.00)	430-4300-475-26-01	\$ (200.00)
Sewer Sales		m/r bldgs grds	
430-0000-399-01-00	\$194,319.00	430-4300-475-26-05	\$ (3,264.00)
Fund Balance		m/r system	
		430-4300-475-40-70	\$(21,437.00)
		Water Purch	
		430-4300-475-40-75	\$(36,126.00)
		Sewer Discharge	
		430-4300-475-46-00	\$ (655.00)
		Gen Insurance	
		430-4300-475-73-50	\$(16,649.00)
		C/O Reserve	
		430-4300-475-98-42	\$ (6,250.00)
		Trans to fd 450	
		430-4300-475-97-12	\$202,132.00
TOTAL	\$104,591.00	TOTAL	\$104,591.00

Justification: Close out County Industrial Park Water and Sewer with a residual fund transfer of \$202,131.53 to Fund 512 for workers compensation self insurance set up.

ORDINANCES:

Hazard Mitigation
Fund 269

Expenditures:

Planning Initiative	\$ 68,744.00
GIS	\$ 28,043.00
Courthouse	\$133,677.00
SARF	\$ 79,670.00
Elevation	\$357,530.00
Total	\$667,664.00

This ordinance is hereby amended in the following revenue amounts for the Hazard Mitigation Project.

Revenue:

Plans/Docs	\$ 125.00
Local Contri in Kind	\$ 10,500.00
Grants	\$657,039.00

Total **\$667,664.00**

This ordinance is hereby amended this 17th day of June, 2002.

Software Project
Fund 360

This ordinance is hereby amended in the following amounts for expenditures.

Expenditures:

Contractual Service-HTE	\$481,737.00
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Total **\$481,737.00**

It is estimated the following revenues will be available to fund this project.

Revenues:

Interest	\$ 10,737.00
From General Capital Reserve	\$378,000.00
From Water Capital Reserve	\$ 93,000.00

Total **\$481,737.00**

This ordinance is hereby amended this 17th day of June, 2002.

Courthouse Air Conditioning and Heating
Fund 366

This ordinance is hereby amended in the following amounts for expenditures.

Expenditures:

Transfer to Reserve	\$ 11,047.00
Contractual Service-Engineering	\$ 20,007.00
Heating and Air Conditioning	\$222,823.00

Total **\$253,877.00**

It is estimated the following revenues will be available to fund this project.

Revenues:

Interest	\$ 3,877.00
From General Capital Reserve	\$250,000.00

Total **\$253,877.00**

This ordinance is hereby amended this 17th day of June, 2002.

Revaluation Reserve
Fund 370

This project ordinance for the Revaluation Reserve project is hereby amended in the following amounts.

Expenditures:

Revaluation 2002 \$386,250.00

Total \$386,250.00

The revenues for the project are hereby amended in the following amounts.

Revenues:

Interest \$ 36,250.00

Craven County FY 95 \$350,000.00

Total \$386,250.00

This ordinance is hereby amended this 17th day of June, 2002.

Revaluation
Fund 375

The project ordinance for the Revaluation Reserve project is hereby amended in the following amounts.

Expenditures:

Revaluation 2002 \$556,565.00

To County Reserve \$174,128.00

Total \$730,693.00

The revenues for the project are hereby amended in the following amounts.

Revenues:

Interest \$ 27,706.00

Craven County General Fund \$200,000.00

County Reserve \$116,737.00

Revaluation Reserve \$386,250.00

Total \$730,693.00

This ordinance is hereby amended this 17th day of June, 2002.

Convention Center Project
Fund 377

This ordinance is hereby approved in the following expenditure amounts for the Convention Center.

Expenditures:

Interest \$ 233,640.00

General Contractor \$6,558,766.00

Mechanical Southern Piping \$ 715,949.00

Plumbing Keen Plumbing \$ 288,525.00

Electrical Big John's	\$ 670,346.00
Piling/Foundation LR Thomas	\$ 517,188.00
Food Service Equip Thompson & Little	\$ 234,966.00
Land	\$1,199,165.00
Design Fees – Contract	\$ 460,624.00
Moving/C/O Other Imp	\$ 6,088.00
Demolition Gas Station and Culligan	\$ 31,787.00
Cleanup of Property	\$ 45,092.00
Preliminary Architect/Engineer	\$ 38,778.00
Monitoring piling/concrete S & ME	\$ 41,445.00
Movable Equip-Multiple	\$ 567,475.00
Admin/Legal	\$ 151,689.00
Easements	\$ 19,784.00
Inspections	\$ 13,125.00
Architect Fees Interior	\$ 19,200.00
Special Arch Dig	\$ 74,367.00
Irrigation/Detention/Stormwater Drainage	\$ 149,558.00
Soil Test	\$ 1,200.00
Food Service Equipment Non Cap	\$ 36,395.00
Transfer to General Fund 101	\$ 56,097.00

Total **\$12,131,249.00**

This ordinance is hereby approved in the following revenue amounts for the Convention Center.

Revenues:

City of New Bern – Pond	\$ 52,000.00
EDA Grant	\$ 165,000.00
Sheraton Cleanup	\$ 11,203.00
Global Transpark Environmental	\$ 7,724.00
Contractor's Sales Tax	\$ 134,354.00
NationsBank Loan	\$9,900,000.00
Equity County Trust	\$1,500,000.00
Interest	\$ 360,968.00

Total **\$12,131,249.00**

Amended this 17th day of June, 2002.

Schools Renovations
Fund 378

This ordinance is hereby amended in the following amounts for expenditures for the Schools Renovation Project.

Expenditures:

Schools Renovations	\$22,346,096.00
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Total **\$22,346,096.00**

This ordinance is hereby amended the following revenue amounts for the Schools Renovation Project.

Revenues:

State Building Bonds	\$21,966,792.00
Contractor's Sales Tax	\$ 310,618.00
Schools	\$ 68,686.00
Total	\$22,346,096.00

This ordinance is hereby amended this 17th day of June, 2002.

Schools Roof Construction
Fund 380

This ordinance is hereby amended in the following amounts for expenditures for the Schools Roof Construction Project.

Expenditures:

Architect	\$ 239,046.00
Bangert	\$ 350,370.00
Grover C. Fields	\$ 633,909.00
Trent Park	\$ 298,057.00
Vanceboro Farm Life	\$ 149,205.00
JT Barber	\$ 472,462.00
New Bern High School	\$ 16,495.00
Transfer to Fd 275 Schools Debt Service	\$ 6,166.00
Total	\$2,165,710.00

The following revenues are hereby estimated for the Schools Roof Construction Project.

Revenues:

Contractor's Sales Tax	\$ 6,166.00
Debt Service Transfer	\$2,159,544.00
Total	\$2,165,710.00

This ordinance is hereby amended this 17th day of June, 2002.

**PRESENTATION OF CERTIFICATE OF ACHIEVEMENT AWARD FOR
FINANCIAL REPORTING**

Chairman Bland congratulated the Craven County Finance Department for having received the Certificate of Achievement for Excellence in Financial Reporting for the twelfth consecutive year for its annual financial report for fiscal year ended June 30, 2001. He noted that this achievement is the highest form of recognition in government accounting and financial reporting, conferred by the Government Finance Officers Association of the United States and Canada. Its attainment represents a significant accomplishment by a government and its management. Assistant Finance Officer, Linda LeDrew, accepted the plaque that was presented on behalf of the Finance Department.

DEPARTMENT OF TRANSPORTATION ROAD CONSTRUCTION PROGRAM

Mr. Neil Lassiter, Division Engineer of the Department of Transportation, presented the proposed Secondary Road Improvement Program, as follows:

2002-2003 Estimated Trust Fund Allocation	880,000.00
2002-2003 Estimated Highway Fund Allocation	930,000.00
2002-2003 Estimated Total Allocation	1,810,000.00

Map Priority No.	No.	Local Name	Length	From	To	Proposed Improvements	Estimated Cost
**1	4-R(F)	1633 Brown Farm Road	2.30	SR 1628	End	Grade, Drain, Stabilize, & Pave	\$758,000.00
2		1167 Williams Road	0.81	SR 1171	SR 1004	Widening	\$ 50,000.00
3		1400 River Road	4.20	NC 118	SR 1448	Widening	\$255,000.00
4		1256 Wintergreen Road	5.00	End C&G	NC 55	Widening	\$275,000.00
5		US 70 Service Roads In James City				Intersection Widen & Strength	\$ 50,000.00
6		US 70 Service Roads In Riverdale/Havelock				Intersection Widen & Strength	\$ 30,000.00
Maintenance Functions-Stabilization, Pipe Replacement, & Paved Road Improvements							\$222,000.00
Retained for Road Additions, Overdrafts, Countywide Surveys & Contingencies							\$170,000.00

- * Right of Way Existing
- ** Right of Way Acquisition Incomplete

Notes:

1. Program subject to availability of funds, right of way, & environmental review. If a project is dropped due to any of these reasons, alternate projects will be set up in priority order.
2. Rural Road Priority #13-R, Catfish Lake Road, was skipped in 1998-99 Program due to request and resolution from County Commissioners
3. Partial Funding of SR 1633-Total Estimated cost \$775,000.00

He explained that a 6.75% reduction in the trust fund allocation has already been included in the proposal based on the expectation that the Department of Transportation, as other State departments, will be required to reduce their budget to this extent. He also noted that the program presented is contingent upon right-of-way availability and environmental approval. Should these not be forthcoming, the projects will move to the next roads listed on the Improvement Plan. Commissioner Talton moved to adopt the resolution, which follows, to support the proposed Secondary Road Improvement Program. Commissioner Phillips seconded the motion which carried unanimously.

**RESOLUTION
APPROVING PROPOSED 2002-2003 FISCAL YEAR SECONDARY ROAD
CONSTRUCTION PROGRAM
FOR
CRAVEN COUNTY**

WHEREAS, the Department of Transportation has submitted to the Craven County Board of Commissioners, the proposed 2002-2003 Fiscal Year Secondary Road Construction Program for Craven County; and

WHEREAS, the Craven County Board of Commissioners is in agreement with the proposed program:

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Craven County does hereby approve the proposed 2002-2003 Fiscal Year Secondary Road Construction Program for Craven County, as submitted by the Department of Transportation. A copy of the Program, as submitted, is attached and made a part of this Resolution.

Adopted this 17th day of June, 2002.

BRIDGETON RESCUE SQUAD REQUEST

Bob Brown, Treasurer of the Bridgeton Rescue Squad, made a presentation to the Board concerning the Squad's budget request for FY 2002-2003. He stated that the Bridgeton Squad, over a ten-year period, has moved from intermediate to paramedic level, which requires that each ambulance dispatched has a paramedic aboard. He stated that Bridgeton Squad cannot meet this requirement currently. An additional amount of \$30,000 was included in the Squad's budget request in order to increase staff and meet this requirement. He stated that failure to adhere to the requirement could result in Bridgeton's paramedic certification being suspended by OEMS (Office of Emergency Medical Services). He appealed to the Board to fund a paramedic position in the budget with the additional \$30,000 requested. Commissioner Allen recommended that consideration of any action on this request be deferred to the Board's budget work session on June 18th, and it was the consensus of the Board to do so.

FIRE DEPARTMENT REQUESTS

Cove City

Stanley Kite, Craven County Fire Marshal, presented a request on behalf of the Cove City Fire Department, that the Board endorse the purchase of a new fire truck. He stated that the Department expects funds spent on repairs to old equipment will be channeled into payments on the new truck, which will be financed over a twenty-year period. Commissioners Tyson and Toon questioned the extended term for the financing; however, the Board was informed that the loan could be paid off sooner. Commissioner Sampson moved to approve the request for endorsement of the purchase, seconded by Commissioner Phillips and unanimously carried.

Ft. Barnwell

Greg Milligan, Chief of Ft. Barnwell Fire Department, presented a request that the Board approve their purchase of a new fire truck in the amount of \$170,000. He stated that the Department intends to pay off the loan in ten to twelve years; however, an extended term of twenty years provides for security in the event of unforeseen circumstances that could delay payment. Commissioner Phillips moved to approve the request, seconded by Commissioner Talton and unanimously carried.

APPOINTMENTS

Eastern Carolina Workforce Development

The Board received a request from the Executive Director of Eastern Carolina Workforce Development Board requesting that an appointment be made to replace Dr. Lewis Redd as representative serving the vocational rehabilitation sector, as Dr. Redd is retiring from his post as Community College President. The Workforce Development Board recommended the appointment of Kimsey Welch, Director of Craven County Vocational Rehabilitation. Commissioner Tyson nominated Kimsey Welch to fill this vacancy. Commissioner Toon moved to close nominations, seconded by Commissioner Sampson and unanimously carried.

Adult Care Home Advisory Committee

The Board received a request from the Adult Care Home Advisory Committee for appointment of Ms. Gene Ritter to fill a vacancy. Commissioner Talton nominated Ms. Ritter. Commissioner Sampson moved to close nominations, seconded by Commissioner Toon and unanimously carried.

Sexual Assault Resource Center

The Board received correspondence from the Sexual Assault Resource Center requesting the appointment of Debra A. Harrison to fill a vacancy. Commissioner Allen nominated Ms. Harrison. Commissioner Talton moved to close nominations, seconded by Commissioner Phillips and unanimously carried.

Economic Development Commission

Commissioner Talton advised the Board that a letter of resignation has been received from Lonnie Pridgeon from the Economic Development Commission, following his appointment to the Craven Regional Medical Authority. Commissioner Talton moved to amend the agenda to open appointment in order to fill this position. Commissioner Tyson seconded the motion, which carried unanimously. Commissioner Tyson nominated Alex Badger for appointment to the vacancy. Commissioner Phillips moved to close nominations, seconded by Commissioner Talton and unanimously carried.

COUNTY ATTORNEY'S REPORT

County Attorney, Jim Sugg, reminded the Board that at its June 3rd meeting it had agreed to adopt a resolution to abandon a right-of-way of a portion of Maple Street in Twp 7, pending agreement between the adjacent property owners concerning future vehicular access to First Street. Mr. Sugg informed the Board that the agreement has been prepared by his office and was to be executed by the Cornerstone Assembly of God, New Bern Seventh Day Adventist Church, and Bessie Roach. The document has been dispatched for execution and it was expected that all parties would have executed it and returned it by meeting time. He stated to the Board that should the document not be received prior the Board's adjournment, it could be tabled until the Board's next meeting. Commissioner Toon moved to table the adoption of the resolution until the next meeting, seconded by Commissioner Talton and unanimously carried. Commissioner Tyson inquired about the payment for legal services relative to this matter. Mr. Sugg responded that the two churches are paying for all legal fees, advertisement costs, and postage generated by their request to abandon right-of-way.

COUNTY MANAGER'S REPORT

NACo Voting Delegate

The Board was asked to designate a voting delegate for the upcoming NACo Annual Conference in July. The Chairman designated the Vice Chairman, Johnnie Sampson, Jr., as the voting delegate for Craven County.

TDA Request

The Board was reminded of a request presented by Mr. Al Coley, Chairman of the Tourism Development Authority (TDA), on May 6, 2002, that the TDA be allowed to contract with Craven County and the County's Convention Center for provision of administrative and marketing services for the TDA. At that time the Letter of Intent was adopted, as presented, and staff was directed to move forward with the development of a contractual agreement with the TDA. The agreement was drafted and endorsed by the TDA on June 12, 2002. Commissioner Talton moved to approve the agreement, seconded by Commissioner Phillips. During discussion Commissioner Allen inquired about the role of the TDA under the proposed agreement. County Manager, Harold Blizzard, responded that the role is an advisory capacity to the Convention Center; however, it is still a legal entity required to be in existence as long the room occupancy tax is being collected. Commissioner Allen expressed concern about the accountability of the Convention Center Director under the agreement. It was clarified that the Convention Center Director is accountable to the County Manager and would be responsible for resolving questions of judgement between TDA and Convention Center. The motion carried unanimously in a roll call vote.

Request from Weyco Credit Union

Mr. Blizzard presented a request from Weyco Credit Union for endorsement of their application for a Community Charter, which would open the credit union for participation to the general public. Commissioner Talton expressed opposition to the request and explained the relationship of credit unions to commercial banks. Commissioner Tyson recommended that the matter of approval of Weyco Credit Union's request be left to the Banking Commission or the appropriate authority. This was the consensus of the Board.

COMMISSIONERS' REPORTS

Commissioner Tyson moved to endorse a resolution to be sent to Craven County's legislative delegation, the appropriate oversight agency, and the City of Raleigh requesting investigation of a recent sewage spill into the Neuse River by the City of Raleigh, to the fullest extent, and application of the maximum penalty. Commissioner Talton seconded the motion, which carried unanimously.

Commissioner Toon commented on the perceived lack of clear information on the part of citizens as to how the process of septic tank permitting works with the Environmental Health Department. He asked the County Manager to set up a meeting with the Health Director concerning dissemination of clear information to taxpayers.

Commissioner Sampson commented on the recent New Bern High School graduation and the number of honor students that graduated. He commended the conduct of the students during the ceremony.

Commissioner Phillips emphasized the need to continue working with students who are not graduating or who are receiving certificates of graduation rather than diplomas.

At 10:00 a.m. Commissioner Sampson moved to recess until 3:00 p.m. on June 18th, seconded by Commissioner Phillips and unanimously carried.

Chairman C.W. "Pete" Bland
Craven County Board of Commissioners

Gwendolyn M. Bryan, Clerk