

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN RECONVENED IN REGULAR SESSION ON JUNE 25, 2002 AT 11:00 A.M. IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA, FOR THE PURPOSE OF CONSIDERING THE FY 2002-2003 BUDGET ORDINANCE FOR ADOPTION. THE BOARD RECESSED ON JUNE 18, 2002 TO RECONVENE AT 3:00 P.M. ON JUNE 25, 2002. THE TIME WAS SUBSEQUENTLY CHANGED TO 11:00 A.M., PROPER NOTICE HAVING BEEN GIVEN.

MEMBERS PRESENT:

Chairman C.W. "Pete" Bland
Vice Chairman Johnnie Sampson, Jr.
Commissioner Donald Phillips
Commissioner J. Harold Talton
Commissioner Albert H. Toon
Commissioner Charles F. Tyson, Jr.

MEMBERS ABSENT:

*Commissioner Lee Kyle Allen

STAFF PRESENT:

Harold Blizzard, County Manager
George B. Sawyer, Assistant County Manager
Richard F. Hemphill, County Finance Officer
Ray H. Moser, Human Resources Director
Gwendolyn M. Bryan, Clerk to the Board
James R. Sugg, County Attorney

* Unavailable for re-scheduled time, originally agreed upon unanimously for 3:00 p.m., due to previous commitment to Vacation Bible School (see minutes of July 1, 2002).

Following an invocation by Commissioner Sampon, the County Manager updated the Board upon the status of pending sales tax legislation, which has been passed in the Senate. It is now in the house for consideration. He advised the Board that if it is passed, the Board of Commissioners would need to take action before July 15th in order for the legislation authorizing the collection of an additional half cent sales tax to become effective in Craven County by August 1st. There was discussion concerning a potential need for the Board to convene between July 1st and July 15th in the event the legislation does pass; however, Commissioner Tyson recommended that the Board focus on voting to enact the budget ordinance and then act upon the legislation, when, and if it becomes a reality.

Mr. Blizzard informed the Board of a personnel matter which is encompassed by the budget that is being considered. He stated that Tiffiney Miller has recently been appointed by the Board of Elections as Director of Elections, to replace retiring Director of Elections, Kathleen Orringer. The proposed grade for the position is a grade 66, step 5, with an annual salary of \$32,468.00 effective July 1, 2002. The department is being reorganized to downgrade Ms. Miller's current position to an Administrative Support Assistant, for a net savings of \$19,077 per year. As a result, the Elections Department will have a Director and two (2) Administrative Support Assistants, as opposed to a Director, Deputy Director, and Administrative Support Assistant. Commissioner Talton moved to approve the budget ordinance, as follows, seconded by Commissioner Toon. The motion carried in a roll call vote, with four (4) "Ayes", there being two (2) "Nays" from Commissioners Phillips and Tyson.

SECTION I

The following amounts are appropriated for expenditure in the General Fund for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Commissioners \$ 301,520

Special Appropriations	\$ 243,910
Administration	\$ 486,997
Personnel	\$ 249,035
Information Technology	\$ 643,263
Finance	\$ 598,903
Non Departmental	\$ 305,000
Pass Through	\$ 510,424
Contributions to Other Funds	\$ 234,400
Elections	\$ 169,717
Tax Assessor	\$ 791,652
Tax Collector	\$ 350,623
Register of Deeds	\$ 654,558
Public Buildings	\$ 721,826
Housekeeping	\$ 174,002
Court Facilities	\$ 538,458
Maintenance	\$ 244,504
Central Maintenance Garage	\$ 224,840
Sheriff	\$ 3,652,604
Jail	\$ 1,731,232
Work Release Center	\$ 288,592
Communications	\$ 363,271
Fire Marshall/ Emergency Management	\$ 214,311
Inspections	\$ 254,364
E 911 County/Wireless	\$ 91,505
Medical Examiner	\$ 57,500
Rescue Squads	\$ 717,970
Solid Waste	\$ 3,248,160
Planning	\$ 407,274
Soil Conservation	\$ 131,393
Cooperative Extension	\$ 278,816
Economic Development	\$ 307,525
Health	\$ 8,410,717
Mental Health	\$ 269,827
Transportation - CARTS	\$ 783,888
Elderly Handicap	\$ 63,586
General Public Transportation	\$ 69,655
Veterans Services	\$ 89,101
Social Services	\$ 18,773,119
Recreation	\$ 466,798
Libraries	\$ 952,174
Convention Center	\$ 862,927
Craven County Schools	
Current Expense	\$ 12,442,585
Capital Outlay	\$ 600,000
Payment in Lieu of Taxes	\$ 50,000

Transfer to School Debt Service Fund	\$ 3,306,000
Teacher Supplement	\$ 122,355

Craven Community College

Current Expense	\$ 2,067,588
Capital Outlay	\$ 75,000
Debt Service Principal	\$ 50,000
Debt Service Interest	\$ 81,250

TOTAL **\$ 68,724,719**

SECTION II

It is estimated the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Current Year's Property Taxes	\$ 26,120,614
Prior Year's Property Taxes	160,000
Vehicle Property Taxes	3,701,690
Prior Year's Vehicle Property Taxes	250,000
Late Listing Penalty	60,000
Annual Fee (Solid Waste/Recycling)	1,152,400
In Lieu of Taxes	106,000
Penalty and Interest	109,070
Franchise Fees - (Cable T.V.)	90,000
Interest - Investments	503,250
Miscellaneous Revenue	70,995
Donations/Contributions	61,940
One Cent Sales Tax	5,175,000
One Half Cent Sales Tax - 1st	3,695,000
One Half Cent Sales Tax - 2nd	3,663,000
Alcoholic Beverage Control	270,000
State Grants	1,598,172
State Revenue	11,154,326
Court Fees	294,000
Sheriff Fees	60,000
First Party Payment for Services	106,870

Third Party Payment for Services	198,141
Fees for Services	3,448,945
Transfers In From Other Funds	347,780
Refunds	2,000
Inter-Departmental	299,241
Inter-Governmental	679,655
Medicaid	2,142,657
Medicare	1,498,000
Medicaid Maximization	255,575
Federal Revenue	141,745
Fund Balance Appropriated	1,308,653
Total	\$68,724,719

SECTION III

The following amount is appropriated to the Seized Property – Sheriff’s Department Fund for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Expense:

Miscellaneous	\$19,000
Total	\$19,000

It is estimated the following revenue will be available in the Seized Property – Sheriff’s Department Fund for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Fund Balance Appropriated	\$11,000
State – Substance Abuse	\$ 8,000
Total	\$19,000

SECTION IV

The following amount is appropriated for the Enhanced 911 Project for its operation during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Enhanced 911 Operating Expenses	\$ 342,500
Total	\$ 342,500

It is estimated the following revenues will be available in the Enhanced 911 Project during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Interest	\$ 12,500
Telephone Subscriber Charges	330,000
Total	\$ 342,500

SECTION V

The following amounts are appropriated for the Rhems Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Workers Compensation	\$ 2,200
Insurance	950
Payment to District	146,914
Total	\$150,064

It is estimated the following revenues will be available in the Rhems Fire Department Fund during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

District Ad Valorem Taxes	\$105,073
(Rate of .0375; Valuation of \$ 288,000,000.00)	
Sales Tax	44,991
Total	\$150,064

SECTION VI

The following amounts are appropriated for the Township No. 1 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Workers Compensation	\$ 3,850
Insurance	950
Payment to District	148,086
Payment to Little Swift Creek Fire Department	5,408
Total	\$ 158,294

It is estimated the following revenues will be available in the Township No. 1 Fire Department Fund during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

District Ad Valorem Taxes	100,493
(Rate of .0238; Valuation of \$434,000,000.00)	

Sales Tax	45,301
Fund Balance Appropriated	12,500
Total	\$158,294

SECTION VII

The following amounts are appropriated for the Tri-Community Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Workers Compensation	\$ 5,225
Insurance	950
Payment to District	160,989
Total	\$ 167,164

It is estimated the following revenues will be available in the Tri-Community Fire Department Fund during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

District Ad Valorem Taxes	\$ 106,623
(Rate of .0297; Valuation of \$369,000,000.00)	
Sales Tax	48,401
Sandy Point Appropriation	12,140
Total	\$167,164

SECTION VIII

The following amounts are appropriated for the Little Swift Creek Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Workers Compensation	\$ 2,750
Insurance	950
Payment to District	84,852
Total	\$ 88,552

It is estimated the following revenues will be available in the Little Swift Creek Fire Department Fund during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

District Ad Valorem Taxes	\$ 59,697
(Rate of .0590; Valuation of \$104,000,000.00)	

Sales Tax	23,447
Township No. 1 Appropriation	5,408
Total	\$ 88,552

SECTION IX

The following amounts are appropriated for the Township No. 3 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Workers Compensation - Cove City	\$ 1,375
Insurance - Cove City	700
Payment to Cove City	43,424
Payment to Dover	32,473
Workers Compensation - Fort Barnwell	1,925
Insurance - Fort Barnwell	700
Payment to Fort Barnwell	45,550
Cove City Payment from Township #9	3,000
Total	\$ 129,147

It is estimated the following revenues will be available in the Township No. 3 Fire Department Fund during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

District Ad Valorem Taxes	\$ 88,118
(Rate of .0681; Valuation of \$133,000,000.00)	
Sales Tax	38,029
Payment from Township #9	3,000
Total	\$ 129,147

SECTION X

The following amounts are appropriated for the Township No. 5 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Workers Compensation	\$ 1,500
Insurance	950
Payment to District	155,698

Total **\$ 158,148**

It is estimated the following revenues will be available in the Township No. 5 Fire Department Fund during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

District Ad Valorem Taxes \$ 110,911

(Rate of .06; Valuation of \$190,000,000.00)

Sales Tax 47,237

Total **\$ 158,148**

SECTION XI

The following amounts are appropriated for the Township No. 6 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Workers Compensation \$ 2,200

Insurance 950

Payment to District 112,794

Total **\$115,944**

It is estimated the following revenues will be available in the Township No. 6 Fire Department Fund during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

District Ad Valorem Taxes \$ 74,792

(Rate of .0375; Valuation of \$205,000,000.00)

Sales Tax 28,652

Fund Balance Appropriated 12,500

Total **\$115,944**

SECTION XII

The following amounts are appropriated for the Township No. 7 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Workers Compensation \$ 3,300

Insurance 950

Payment to District 240,573

Total **\$ 244,823**

It is estimated the following revenues will be available in the Township No. 7 Fire Department Fund during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

District Ad Valorem Taxes	\$ 159,974
(Rate of .027; Valuation of \$609,000,000.00)	
Sales Tax	84,849
Total	\$ 244,823

SECTION XIII

The following amounts are appropriated for the West of New Bern Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Workers Compensation	\$ 2,475
Insurance	950
Payment to District	248,681
Total	\$ 252,106

It is estimated the following revenues will be available in the West of New Bern Fire Department Fund during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

District Ad Valorem Taxes	\$ 173,931
(Rate of .0312; Valuation of \$573,000,000.00)	
Sales Tax	78,175
Total	\$ 252,106

SECTION XIV

The following amounts are appropriated for the Township No. 9 Fire Department Fund for its operation during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Workers Compensation	\$ 3,025
Insurance	950
Payment to District	133,792
Payment to Cove City	3,000
Total	\$ 140,767

It is estimated the following revenues will be available in the Township No. 9 Fire Department Fund during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

District Ad Valorem Taxes	\$ 100,583
(Rate of .0713; Valuation of \$145,000,000.00)	
Sales Tax	40,184
Total	\$ 140,767

SECTION XV

The following amounts are appropriated for the Sandy Point Service District for its operation during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Payment to District	12,140
Total	\$ 12,140

It is estimated the following revenues will be available in the Sandy Point Service District during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

District Ad Valorem Taxes	8,275
(Rate of .05670; Valuation of \$15,000,000.00)	
Sales Tax	3,865
Total	\$ 12,140

SECTION XVI

The following amount is appropriated for the Schools Debt Service for its operation during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Debt Service Expenses	\$4,349,711
Total	\$4,349,711

It is estimated the following revenues will be available in the Schools Debt Service Fund for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Interest	\$ 75,000
Sales Tax	3,306,000
State ADM	602,000
Fund Balance Appropriated	366,711
Total	\$ 4,349,711

SECTION XVII

The following amount is appropriated for the Creekside Park Phase II operation during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Parks Expense	\$ 64,400
Total	\$ 64,400

It is estimated the following revenue will be available in the Creekside Park during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Revenue	\$ 64,400
Total	\$ 64,400

SECTION XVIII

The following amount is appropriated for the Craven County Water Fund for its operation during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Water Operations Expense	\$ 2,757,260
Total	\$ 2,757,260

It is estimated the following revenues will be available in the Craven County Water Fund during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Penalty and Interest	\$ 78,900
Interest on Investments	60,000
Fees	155,065
Water Sales	2,463,295
Total	\$ 2,757,260

Any rates not listed remain unchanged from prior year.

SECTION XXIV

The following amount is appropriated for expenditures in the Neuse River Water and Sewer – Debt Service Fund for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Debt Service	\$ 86,586
Total	\$ 86,586

It is estimated the following revenue will be available in the Neuse River Water and Sewer –

Debt Service Fund for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Transfers in from Water Operating Fund	\$ 86,586
Total	\$ 86,586

SECTION XX

The following amount is appropriated for expenditures in the Number Six Township Water and Sewer – Debt Service Fund for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Debt Service	\$ 117,298
Total	\$ 117,298

It is estimated the following revenue will be available in the Number Six Township Water and Sewer – Debt Service Fund for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Transfers in from Water Operating Fund	\$ 117,298
Total	\$ 117,298

SECTION XXI

The following amount is appropriated for expenditures in the Northwest Craven Water and Sewer – Debt Service Fund for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Debt Service	\$ 354,394
Total	\$ 354,394

It is estimated the following revenue will be available in the Northwest Craven Water and Sewer – Debt Service Fund for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Transfers in From Water Operating Fund	\$ 354,394
Total	\$ 354,394

SECTION XXII

The following amount is appropriated for expenditures in the East Craven Water & Sewer Debt Service for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Debt Service	\$ 144,310
Total	\$ 144,310

It is estimated the following revenue will be available in the East Craven Water & Sewer Debt Service for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Transfer in from Water Operating Fund	\$ 144,310
Total	\$ 144,310

SECTION XXIII

The following amount is appropriated to the Health Benefits Fund for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Health Benefits	\$ 2,302,667
Workers Compensation	\$ 215,000
Total	\$ 2,517,667

It is estimated the following revenues will be available in the Health Benefits Fund for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Health Benefits:

Interest	\$ 9,600
Employer Contribution – Health	1,822,216
Employee Contribution - Health	237,559
Employer Contribution - Dental	144,023
Employee Contribution - Dental	89,269
Workers Compensation Fees	215,000
Total	\$ 2,517,667

The above revenues reflect the following rates, which are changed for Health Coverage:

Health – Employee	\$ 269
Child Only	164
Family	424
Dental – Employee	21
Child Only	31
Family	40

SECTION XXIV

The following amount is appropriated to the Community Based Alternatives (CBA) Juvenile Restitution Fund for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Juvenile Restitution Expense \$ 38,916

Total \$ 38,916

It is estimated the following revenue will be available in the Community Based Alternatives (CBA) Juvenile Restitution Fund for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

CBA - Juvenile Restitution \$ 38,916

Total \$ 38,916

SECTION XXV

The following amount is appropriated for the Occupancy Tax Trust Fund for its operation during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Administrative Expenses \$ 500

Debt Services 795,936

City of Havelock 97,000

Total \$ 893,436

It is estimated the following revenue will be available in the Occupancy Tax Trust Fund during the Fiscal Year beginning July 1, 2002 and ending June 30, 2003.

Revenue:

Tourism Development Authority Occupancy Tax \$ 843,436

Interest 50,000

Total \$ 893,436

SECTION XXX

There is levied a tax rate of \$.58 per \$100.00 valuation of property listed as of January 1, 2002, for the purpose of raising revenues listed as current year's property tax in Section II of this Ordinance.

The rate of tax is based on an estimated valuation of property for the purpose of taxation of \$5,285,000,000.00 and an estimated collection rate of 97.29%.

Rates for ambulance service are to be increased July 1, 2002 for a charge of \$8.50 per loaded mile.

This is an increase from \$5.00 per loaded miles.

Some recreation fees and environmental health fees have also changed per the approval of the Board of Commissioners at its meeting of June 18, 2002.

SECTION XXXI

The Budget Officer is authorized to make line item transfers within each department.

The Budget Officer is authorized to transfer between departments within the same fund amounts not to exceed \$10,000.00.

The Budget Officer is authorized to loan dollars between funds for the purpose of maintaining a constant cash flow, provided that such funds are repaid in the scope of this Fiscal Year.

The Budget Officer is authorized to freeze any new/vacant positions until such time as the necessity and imperativeness can be ascertained and assuredness of available fiscal funding can be better determined.

The Budget Officer is further authorized to decide the time any capital improvements or capital outlay items in the budget may be processed.

SECTION XXXII

Copies of this Budget Ordinance shall be furnished to the Finance Officer for direction in carrying out the duties of that office.

This Ordinance is hereby adopted this 25th day of June, 2002.

C.W. "Pete" Bland, Chairman
Craven County Board of Commissioners

Attest:

Gwendolyn M. Bryan, Clerk to the Board
Craven County Board of Commissioners

Commissioner Toon inquired about the Board's ability to adjust the tax rate once it is set, in the event the legislation is passed allowing the County to do so. Mr. Blizzard responded that the County has until the time that the tax bills are mailed to change the tax rate, if authorized. At present, Craven County's tax bills are scheduled to be mailed approximately mid-September.

Budget Amendments

County Finance Officer, Rick Hemphill, presented the following two (2) budget amendments to close out the current year. Commissioner Sampson moved for their approval, seconded by Commissioner Tyson and unanimously carried in a roll call vote.

Pass Through

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0564-377-18-00 USDA Home Delvd	\$ 1,800.00	101-0564-450-1-18 USDA Home Delvd	\$ 1,800.00
TOTAL	\$ 1,800.00	TOTAL	\$ 1,800.00

Justification: Additional USDA funds available.

Schools Debt Service

275-0000-399-01-00	\$81,156.00	275-8500-480-26-01	\$81,156.00
Fund Balance		M/R Building Grounds	
TOTAL	\$81,156.00	TOTAL	\$81,156.00

Justification: Close out Tucker Creek School-seeding, shrubs and general landscaping.

Mr. Hemphill also advised the Board that the distribution of ADM money (school capital funds), is being eliminated by the State Senate budget. He advised that this would have a negative impact on Craven County’s debt service of approximately \$500,000.

At 11:25 a.m. Commissioner Talton moved to go into closed session, pursuant to NCGS 143-318.11 (a)(6) concerning performance of personnel. Commissioner Sampson seconded the motion, which carried unanimously.

At 11:40 a.m. the Board returned to regular session. The County Attorney announced that the performance and compensation of the County Manager was discussed and no action taken.

The meeting was adjourned at 11:43 a.m.

Chairman C.W. “Pete” Bland
Craven County Board of Commissioners

Gwendolyn M. Bryan, Clerk