

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN MET IN REGULAR SESSION IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA ON MONDAY, OCTOBER 15, 2001. THE MEETING CONVENED AT 8:30 A.M.

MEMBERS PRESENT:

Chairman C.W. "Pete" Bland
Vice-Chairman Johnnie Sampson, Jr.
Commissioner Lee Kyle Allen
Commissioner Donald Phillips
Commissioner Albert H. Toon
Commissioner Charles F. Tyson, Jr.

MEMBERS ABSENT:

Commissioner J. Harold Talton

STAFF PRESENT:

Harold Blizzard, County Manager
George B. Sawyer, Assistant County Manager
Richard F. Hemphill, County Finance Officer
Ray H. Moser, Human Resources Director
Gwendolyn M. Bryan, Clerk to the Board
Jim Hicks, Representing County Attorney

Following an invocation by Commissioner Sampson and the Pledge of Allegiance, Commissioner Tyson moved to approve minutes of October 1, 2001 regular session, seconded by Commissioner Sampson and unanimously carried.

CERTIFICATE OF ACHIEVEMENT AWARD TO FINANCE DEPARTMENT

The Chairman presented a plaque representing the Certificate of Achievement Award to the Craven County Finance Department for its comprehensive annual financial report on the fiscal year ended June 30, 2000. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting. This is the eleventh consecutive year in which the Craven County Finance Department has received this recognition.

UPDATE ON JLUS STUDY (JOINT LAND USE STUDY)

Mr. Steve Hines of the Eastern Carolina Council of Governments presented an update on the progress of the multi-jurisdictional joint land use study between Craven County, MCAS Cherry Point, and other surrounding counties and municipalities. He stated that the total amount allocated for this project is \$159,396, with Craven County's contribution being \$22,813: \$14,563 in cash commitment and the remaining \$8,250 represented by in-kind contribution.

CONSENT AGENDA

Request for Health Fee Changes

Craven County Health Director, Wanda Sandelé, submitted a request for changes in home health services, as suggested by accountants, to compensate for a rise in Medicaid rates. The requested changes were as follows:

- nursing visit from \$96 to \$100
- therapy visit from \$95 to \$98

The proposed rate changes were approved by the Board of Health at their October 8th meeting for recommendation. Commissioner Sampson moved to approve the requested fee changes, seconded by Commissioner Phillips and unanimously carried in a roll call vote.

Budget Amendments and Ordinance Updates

Craven County Finance Officer, Rick Hemphill, submitted the following budget amendments and ordinance updates for the Board’s approval. Commissioner Sampson moved for their approval, seconded by Commissioner Phillips and unanimously carried in a roll call vote.

Courthouse Roof

JOURNAL ENTRY

TRANSFER FROM	AMOUNT	TRANSFER TO	AMOUNT
371-0571-400-98-57 To Fd 376	\$ 400,000.00	371-0000-101-00-00 Cash	\$ 400,000.00
376-0000-101-00-00 Cash	\$ 400,000.00	376-0000-366-07-00 Fr Fd 371 Reserve	\$ 400,000.00
Transfer funds to Courthouse Roof Project			
TOTAL	\$ 400,000.00	TOTAL	\$ 400,000.00

Budget Amendment

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
376-0000-366-07-00 From Reserve Fd 371	\$ 400,000.00	376-1366-400-76-07 Roof Repair	\$ 400,000.00
TOTAL	\$ 400,000.00	TOTAL	\$ 400,000.00

Justification: Budget funds in project (already budgeted for transfer from general fund) to cover the cost of the roof repair at the Courthouse.

Health/Environmental Lead

101-3133-349-25-00 Lead Prevention	\$ 1,000.00	101-3133-420-25-00 Travel & Training	\$ 250.00
		101-3133-420-32-40 Other Supplies	\$ 750.00
TOTAL	\$ 1,000.00	TOTAL	\$ 1,000.00

Justification: Travel reimbursement from the State.

Ind Park Expansion Project

JOURNAL ENTRY

101-0000-101-00-00	\$ 43,990.19	JOURNAL ENTRY	
385-4412-430-76-01 Ferguson	\$ 584.45	401-0000-335-00-00 Misc	\$ 964.45
385-4412-430-76-01 Tant	\$ 380.00	430-0000-335-00-00 Misc	\$ 183.00
385-4412-430-76-01	\$ 183.00	385-0000-101-00-00	\$ 45,137.64

Water Usage
 401-0000-101-00-00 \$ 964.45
 430-0000-101-00-00 \$ 183.00

385-44-11-430-97-01 \$ 43,990.19
 Trans fd 101

101-0000-366-24-00 \$ 43,990.19
 Misc

TOTAL \$ 90,275.28

TOTAL \$ 90,275.28

Budget Amendment

385-0000-329-00-00 \$ 44,773.00
 Interest

385-4412-430-76-01 \$ 1,148.00
 Const

385-4411-430-97-01 \$ 43,991.00
 Trans To Fd 101

385-4411-430-76-01 \$ (366.00)
 Const

TOTAL \$ 44,773.00

TOTAL \$ 44,773.00

Justification: Project Close Out-Paying final bills and transferring interest to general fund.

Cooperative Extension 4H

101-4239-348-05-00 \$(36,022.00)
 4H State Grant

101-4239-420-22-00 \$(516.00)
 Telephone

101-4239-420-24-0 \$(2,384.00)
 Meeting

101-4239-420-25-0 \$(3,328.00)
 Travel Training

101-4239-420-40-50 \$(29,754.00)
 Temp Emps

101-4239-420-46-00 \$(40.00)
 Insurance

TOTAL \$(36,022.00)

TOTAL \$(36,022.00)

Justification: Insufficient funding was provided by the State so project was cancelled.

Health/Child Health-Child Fatality

101-5800-349-05-00 \$ 750.00
 Child Health

101-5803-440-32-40 \$ 750.00
 Child Fatality

TOTAL \$ 750.00

TOTAL \$ 750.00

Justification: American Trauma Society Grant received to purchase educational program for pre-school.

Pass Through

101-0564-377-04-00 \$ 41,385.00
 Silver Crimes

101-0564-450-91-36 \$ 41,385.00
 Silver Crimes

TOTAL \$ 41,385.00

TOTAL \$ 41,385.00

Justification: Budget Silver Crimes Advocacy Grant for United Senior Serves awarded by the State 10-3-2001.

Ordinances:

Industrial Park Expansion Project
Fund 385

This ordinance is hereby amended in the following amounts for expenditures.

Expenditures:

Industrial Drive Extension	\$164,744.00
Executive Court Project	\$345,545.00
Craven County Shell Bldg.	\$150,493.00
Transfer to General Fund	\$ 43,991.00
TOTAL	\$794,773.00

This ordinance is hereby amended in the following amounts for revenues.

Revenues:

Loan from Global Transpark	\$650,000.00
Grant-The Rural Center	\$100,000.00
Interest	\$ 44,773.00
TOTAL	\$794,773.00

Amended this 15th day of October, 2001

Courthouse Roof Repair Project
Fund 376

This ordinance is hereby amended in the following amounts.

Expenditures:

Roof Repair	\$600,000.00
TOTAL	\$600,000.00

The following revenues are hereby amended for the Courthouse Roof Repair Project.

Revenues:

Transfer from reserve fund 371	\$600,000.00
TOTAL	\$600,000.00

This ordinance is hereby amended this 15th day of October, 2001.

Tax Releases and Refunds

Craven County Tax Administrator, Ronnie Antry, submitted the following routine requests for tax releases and refunds for the Board's approval. They were approved by motion of Commissioner Sampson, seconded by Commissioner Phillips and unanimously carried in a roll call vote.

Credits

TAXPAYER NAME	TICKET #	AMOUNT
ARMSTRONG, BRIDGETTE DARLENE DWELLING UNOCCUPIED SINCE JANUARY 1999	2001-0001344	\$ 32.00

BASDEN, LAWRENCE CORRECTED VALUE OF BOAT PER BILL OF SALE	2001-0002821	\$ 73.05
BASS, VERLON H & MAGARET A REBILLED ON SUPPLEMENT WITH CORRECT VALUE	2001-0002856	\$ 390.78
BASSETT, NORMAN L SR DOUBLE LISTED TO ACCT #42906	2001-0002862	\$ 219.88
BEAVERS, CHRISTOPHER CRAIG MILITARY RESIDENT OF OKLAHOMA-HIS NAME ONLY	2001-0003252	\$ 203.78
BLESSED PROPERTY INC PROPERTY NOT IN HAVELOCK-REBILLED ON SUPPLEMENT	2001-0090193	\$ 112.20
CAINE, LUCY DWELLING UNINHABITABLE SINCE 1990	2001-0007394	\$ 10.24
CHRUCH-BIBLE BELIEVERS FULL GO EXEMPT PER GS 105-278.3	2001-0009091	\$ 1,899.24
CHURCH-CH OF LIVING GOD PILLAR EXEMPT PER GS 105-278.3	2001-0009111	\$ 8.10
CHURCH-CH OF LIVING GOD PILLAR EXEMPT PER GS 105-278.3	2001-0009112	\$ 8.10
COVE CITY FIRE & RESCUE INC EXEMPT PROPERTY	2001-0010730	\$ 32.60
DAUGHERTY, WILLIAM FRANKLIN & REBILLED ON SUPPLEMENT TO OWNER AS OF 1-1-2001	2001-0012145	\$ 270.74
FLEET CAPITAL LEASING REBILLED ON SUPPLEMENT WITH CORRECT VALUE	2001-0016469	\$ 44.65
FOGLEMEN, JOE ELI & CARMEN BAL DWELLING REMOVED DURING 2000	2001-0016668	\$ 146.61
FOOT ACTION USA REBILLED ON SUPPLEMENT WITH LATE PENALTY	2001-0090983	\$ 214.48
FOSTER, MICHAEL R & DIANE K REBILLED ON SUPPLEMENT IN TOWNSHIP NUMBER TWO	2001-0016936	\$ 164.40
HANSBOROUGH, BRIGETTE A DWELLING REMOVED PRIOR TO 7-1-2001	2001-0021175	\$ 32.00
HINTON, DON LEE REBILLED ON SUPPLEMENT WITH HOUSE VALUE	2001-0023712	\$ 90.00
HUMPHRIES, O L & STALLINGS, J REBILLED ON SUPPLEMENT TO 1-1-2001 OWNER	2001-0024813	\$ 66.61
MILLS, ROYALE B MILITARY RESIDENT OF IDAHO-PROPERTY IN HIS NAME ON	2001-0034266	\$ 34.17
MOORE, DAVID L & ROBIN MICHELL DID NOT OWN BOAT FOR TAX YEARS 1997-2000	2001-0090115	\$ 784.24

NORTHERN FIBERGLASS SALES INC DOUBLE LISTED WITH ACCT #41976	2001-0090645	\$ 21.81
OVERCASH, RUFUS B JR DOUBLE LISTED WITH ACCT #42407	2001-0090658	\$ 281.62
PARKER, T W JR REBILLED ON SUPPLEMENT IN CORRECT TOWNSHIP	2001-0038158	\$ 3.21
PASQUALONE, RICHARD G & JUDITH REBILLED ON SUPPLEMENT AT CORRECT VALUE	2001-0038299	\$ 315.00
PATTERSON, PATRICK A DID NOT OWN PERSONAL PROPERTY ON 1-1-2001	2001-0038388	\$ 53.54
PITTMAN, JOSEPH ALSTON DID NOT OWN GARAGE CHARGED ON PROPERTY	2001-0039309	\$ 37.87
RIGGS, DONALD EARL BILLED ON MARKET VALUE IN ERROR-SHOULD HAVE BEEN	2001-0041451	\$ 584.03
RIGGS, DONALD EARL BILLED ON MARKET VALUE IN ERROR-SHOULD HAVE BEEN	2001-0090080	\$ 799.03
SANDLIN, WOODROW BRYAN BOAT VALUED INCORRECTLY	2001-0043220	\$ 158.27
SEAGROVES, E O THELMA DWELLING IS VACANT AND UNINHABITABLE	2001-0043869	\$ 32.00
STILLEY, GEORGE O DWELLING UNOCCUPIED SINCE 1996	2001-0046676	\$ 32.00
SUTTON, LEO L CARPORT NOT BUILT UNTIL 3-2001	2001-0047321	\$ 3.15
SZAFRAN, MIKE CORRECTED VALUE PER BILL OF SALE	2001-0047532	\$ 38.50
TEXAS STEAKHOUSE & SALOON REBILLED ON SUPPLEMENT WITH LATE PENALTY	2001-0091027	\$ 1,734.44
TRIPP, JOHN CONNER & MARY SUTT DWELLING VACANT SINCE 1999	2001-0049514	\$ 32.00
	36 – CREDIT MEMO (S)	\$ 8,964.34
<i>Refunds</i>		
ENERGY EFFICIENT HOUSING INC	2001-0015186	\$ 384.44
PITTMAN, JOSEPH ALSTON DID NOT OWN GARAGE BUILDING CHARGED ON PROPERTY	2000-0038938	\$ 36.09
PITTMAN, JOSEPH ALSTON DID NOT OWN GARAGE BUILDING CHARGED ON PROPERTY	1999-0037812	\$ 36.09
PITTMAN, JOSEPH ALSTON DID NOT OWN GARAGE BUILDING CHARGED ON PROPERTY	1998-0036106	\$ 36.09

PITTMAN, JOSEPH ALSTON DID NOT OWN GARAGE BUILDING CHARGED ON PROPERTY	1997-0036054	\$ 36.68
SANDY RIDGE INVESTMENTS LLC MOBILE HOME DOUBLE LISTED AS REAL PROPERTY	2000-0042852	\$ 33.43
SANDY RIDGE INVESTMENTS LLC MOBILE HOME DOUBLE LISTED AS REAL PROPERTY	1999-0041656	\$ 33.92
SANDY RIDGE INVESTMENTS LLC MOBILE HOME DOUBLE LISTED AS REAL PROPERTY	1998-0039726	\$ 34.42
SEAGROVES, E O & THELMA DWELLING VACANT AND UNINHABITABLE	1999-0042241	\$ 24.00
SEAGROVES, E O & THELMA DWELLING VACANT & UNINHABITABLE	1998-0040282	\$ 24.00

10 – REFUNDS \$ 679.16

Mobile Home Park for Approval

Craven County Planning Director, Don Baumgardner, submitted the following mobile home park for the Board’s approval. Commissioner Sampson moved to approve the mobile home park, as recommended by the Planning Board, seconded by Commissioner Phillips and unanimously carried in a roll call vote.

Anthony’s MHP – Final: The property, owned by Anthony Veneziano and surveyed by Kirby Braxton, is located within Twp 1 off of SR 1400 (River Road). The park contains 4 lots and is proposed to be served by community water and individual septic systems.

Request for Road Addition

The Planning Department submitted a request for adoption of the standard SR-2 Road Addition Resolution for the addition of Green Trees Drive, Holly Berry Drive, and Trinity Drive, all in Township 7, to the state system. Commissioner Sampson moved for adoption of the resolution, seconded by Commissioner Phillips and unanimously carried in a roll call vote.

NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION
REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD
SYSTEM

North Carolina
County of Craven
Road Description Green Trees Dr., Holly Berry Dr., and Trinity Dr. (Twp 7)

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Craven requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the system.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Craven that the Division of Highways is hereby requested to review the

above described road, and to take over the road for maintenance if it meets established standards and criteria.

Request for Driveway Paving

The Board considered a request made by the Planning Department to have the Cove City Volunteer Fire Department driveway paved within Township No. 9. Commissioner Sampson moved for approval of the request, seconded by Commissioner Phillips and unanimously carried in a roll call vote.

NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION
REQUEST FOR DRIVEWAY PAVING

North Carolina
County of Craven
Road Description Cove City Volunteer Fire Department Twp 9

WHEREAS, the attached request has been filed with the Board of County Commissioners of the County of Craven requesting that the above described driveway, the location of which has been indicated in red on the attached map, be paved utilizing secondary road construction funds;

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Craven that the Division of Highways is hereby requested to pave the above described driveway once it meets the established standards and criteria.

REQUEST BY COMMISSIONER ALLEN

Commissioner Allen requested to be placed on the agenda relative to the Board's action concerning the posting of the Ten Commandments in the Craven County Courthouse and Administration Building; however, he asked that consideration be deferred to the next meeting, pending additional information gathering, and to await the convening of a full Board, as well as the presence of the County Attorney.

PLANNING MATTERS

Planning Director, Don Baumgardner, presented a request concerning the buyout of the Levie Heath property, as was discussed at the Board's last meeting. He explained, once again, that the structure on the Heath property was substantially repaired, by the owners since the Hurricane Floyd flood. The County was asked to allow the Heaths to relocate the structure outside of the 100 year flood plain, as opposed to demolishing it. He recommended that the Board sell the structure back to the Heaths for \$1 so that they would be able to relocate it at their own expense. The County would have no more responsibility in this matter. He further stated that the net effect is a savings of \$48,000-\$50,000, which would be the approximate cost of demolishing the structure and helping the Heaths to find and purchase another home. Commissioner Sampson moved to allow the Heaths to buy back the structure on the property for \$1 and to relocate it, seconded by Commissioner Toon and unanimously carried. Mr. Baumgardner further explained that there is a potential for one additional structure that would have similar circumstances. He stated that the County will hold title to and can utilize the 30 acres of property, which was bought from the Heaths in the buyout but cannot be used for building any structures.

FY 2000 Floyd Housing Assistance (CHA)

Mr. Baumgardner reported that a bid opening was held on October 11, 2001 at 10:00 a.m. for the demolition of eight units, as follows:

- Judy Ipock, 1965 NC Hwy 118, Vanceboro
- Frank Cuthrell, 8460 US Hwy 17N, Vanceboro
- Melissa Bell, 235 Mill Creek Lane, Pollocksville

Francis Fordham, 3150 Dover-Ft. Barnwell Road, Dover
Mabel Williams, 3876 River Road, Vanceboro
Joseph Riley, 5010 River Road, Vanceboro
Gloria Wright, 470 Clark Road, Vanceboro
Harmon Acker, 1115 Winn Circle, Vanceboro

He advised the Board that the low bidder was Styron Construction from Morehead, in the amount of \$19,400 for all structures. Commissioner Sampson moved to award the bid to Styron Construction, seconded by Commissioner Tyson and unanimously carried.

Update on Fairfield Harbour Property Owner Association Request

Mr. Baumgardner reported to the Board that staff has made contact with the property owner of a structure in Fairfield Harbour at 1503 Santa Lucia Drive that is in disrepair. The owner has indicated an intent to seal the structure immediately and make repairs in the near future. Additionally, the owner has been requested to relay in writing to the Planning Department time frames in which repairs will be made.

TAX MATTERS

Revaluation Update

Chief Appraiser, Phil Nelson, provided the Board with a routine update on the current tax revaluation project. He advised the Board that land values in the flood-prone areas have declined. There have been decreases in much of the water front areas, and evidence of modest increases in some other areas.

Appeal of Late Listing Penalty

Craven County Tax Administrator, Ronnie Antry, presented an appeal of a late listing penalty on behalf of Citicorp Vendor Finance, Inc. He recommended that the appeal be denied and the penalty upheld, as has been the Board's precedent in similar cases. Commissioner Allen moved to deny the appeal, seconded by Commissioner Tyson and unanimously carried.

LAW ENFORCEMENT INCENTIVE PROGRAM

Sheriff Jerry Monette made a presentation to the Board concerning a law enforcement incentive program that was approved during the 2001-2002 budget process. The sum of \$23,000 to fund increases for the current year for this program were also included in the budgeting process. He explained that the incentive program allows sworn law enforcement officers to receive additional incentive pay for the completion of one or two specific training programs. He stated that the cost for the remainder of the current fiscal year would be \$13,446.88, which consists of payment for fourteen employees who currently hold one of the certifications. The following amendment to the Craven County Personal Policy details the program. The Sheriff stated that a maximum of three to four employees are expected to become eligible to receive the incentive pay during the next fiscal year. Commissioner Sampson moved to approve the policy amendment, seconded by Commissioner Phillips and unanimously carried.

j. Law Enforcement – Educational Incentive Program

The purpose of this policy is to establish guidelines for recognition and compensation or incentives for those individuals employed in sworn law enforcement positions to upgrade their technical abilities by successfully completing courses of study or certifications in the law enforcement profession.

Rapidly changing technologies and liability concerns all work together to demand that employees hired to fill sworn law enforcement positions possess the technical skills/training related to their positions or have the potential to obtain the needed level of

competency. It is a benefit to the department and the entire county to have employees who possess higher levels of training and/or certification in their respective field. Better trained and better qualified employees are more efficient and thus more productive.

It is not intended that this policy be used for reclassification purposes. Instead the purpose is to encourage employees to increase their technical abilities and to obtain relevant certifications allowing them to perform their jobs better.

1. Eligible employees shall only be allowed to receive monetary incentives for those certifications directly related to his/her current position.
2. In the event there are insufficient funds budgeted for the requested certifications, the Sheriff shall determine which certifications will be funded and which employees shall receive such incentive during the fiscal year. In all such decisions, the overriding determinate will be the relative importance a particular certification has for the department.
3. Employees seeking certifications shall make their intentions known to the Sheriff, in writing, during the budget preparation process. Subject to the approval of the Sheriff, funds will be included in the department's budget request to the County Manager and County Board of Commissioners.
4. Employees must present a Certification of Completion issued by the State of North Carolina Sheriffs' Education and Training Standards Commission.
5. Employees qualified for this incentive must meet all elements of the following criteria:
 - (a) have previously notified the Sheriff, in writing, of the intent to receive such certification; and
 - (b) be actively at work; and
 - (c) have been performing certified law enforcement duties with Craven County for one (1) year prior to receiving the incentive; and
 - (d) have had no more than one (1) avoidable vehicle accident with the Craven County Sheriff's Department within the last two (2) years; and
 - (e) shall not have had a demotion or written or oral warning within the last one (1) year prior to receiving his/her certification for an incentive under this policy; and
 - (f) shall not be an elected official; and
 - (g) shall not currently be in a probationary or disciplinary status.
6. Qualified employees, meeting the established criteria, shall be entitled to compensation as follows, subject to the availability of funds:
 - a. Employee is eligible to receive a maximum three (3) step increase, including incentive and merit, per year, but in no case can either be given less than six (6) months of each other, for merit or incentive, and may not exceed the Step 17 of the pay grade.

The percentage of increase will be according to the following certifications.

2.4%-Intermediate Law Enforcement Certifications: North Carolina Standards and Training as defined by State requirements.

4.8%-Advanced Law Enforcement Certification: North Carolina Standards and Training as defined by State requirements.

This policy is subject to approval by the Craven County Manager and funding by the Board of Commissioners during each budget year.

Approved this 15th day of October, 2001.

APPOINTMENTS

Juvenile Crime Prevention Council

The Board received a letter of resignation from Cathy Beckwith and a recommendation from Ms. Carol Mattocks of the Council, to appoint Ms. Delzora Clark to fill the vacancy. Commissioner Sampson nominated Ms. Clark and moved that nominations be closed, seconded by Commissioner Phillips and unanimously carried, with Ms. Clark being appointed by acclamation.

Nursing Home Advisory Committee

The Board considered a request from the Nursing Home Advisory Committee for an additional appointment. Consideration of the appointment was deferred until the Board's next meeting.

COUNTY MANAGER'S REPORT

Set Public Hearing for Neuse Harbour Road Project

County Manager, Harold Blizzard, informed the Board that the County Attorney had requested that a public hearing be set for November 5, 2001 concerning the Neuse Harbour road improvement proposal; however, he requested that the Board defer scheduling this public hearing until the Attorney is available for further consultation.

Report on Emergency Response Plans

Mr. Blizzard reported briefly on staff efforts to re-evaluate Craven County's emergency response plans. He informed the Board that this is being done in-house as well as in coordination with the municipalities, the state, and the military community.

Jail Food Service Contract

Assistant County Manager, George Sawyer, presented a contract with ABL Food Services for the Craven County Jail. He stated that ABL is willing to enter into another contract for three (3) years and ten (10) months from October 16, 2001 to June 30, 2005. He recommended that the Chairman be authorized to sign the contract with the cost per meal remaining the same for the period October 16, 2001-June 30, 2002 as for the previous period ending October 15, 2001. He informed the Board that the Sheriff has been happy with the service. Commissioner Sampson moved to approve the new contract, seconded by Commissioner Toon and unanimously carried. During the discussion it was noted that the yearly increases during the period of the contract are limited to the consumer price index.

Archive Transfer to Tryon Palace

Mr. Sawyer recommended a transfer of certain historical documents, including frames, on display at the Craven County Courthouse, to the Department of Cultural Resources for proper restoration and maintenance. It was proposed that the materials, which are no longer in use by the County, be received by Tryon Palace. Commissioner Toon moved to approve the transfer of the documents and frames, seconded by Commissioner Allen. During the discussion, the Board requested an amendment to the transfer agreement to add a disposal clause stipulating that the Department of Cultural Resources will return the documents to the County if they should choose to dispose of them in the future. The motion was amended by Commissioners Toon and Allen and unanimously carried.

Display of Historical Documents

Mr. Sawyer reported to the Board that the cost of displaying the historical documents, which had been requested, i.e., the Constitution of the United States, the North Carolina Constitution, and the Declaration of Independence, in the Courthouse and the County Administration Building would be between \$50 and \$100 per document. It was determined that the approximate total for posting of four (4) documents in the two locations would be \$1,000. It was the consensus of the Board to defer action on this appropriation until it has further discussions concerning the Ten Commandments.

COMMISSIONERS' REPORTS

Commissioner Sampson gave notice of the DUFFEST being held in the greater Duffy Field area on October 27th and encouraged attendance.

Commissioner Allen announced his appointment to the Governor's Task Force on Healthy Carolinians and his appearance on the program of a combat reunion taking place on October 24th.

Commissioners Tyson and Toon expressed condolences to the family of Raymond Dunn, former Airport Attorney.

At 10:05 a.m. Commissioner Phillips moved to adjourn to convene the meeting of the Water and Sewer Board, seconded by Commissioner Toon and unanimously carried.

Chairman C.W. "Pete" Bland
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board