

THE BOARD OF COMMISSIONERS OF THE COUNTY OF CRAVEN RECONVENED ITS RECESSED REGULAR SESSION OF NOVEMBER 19, 2001 ON NOVEMBER 28, 2001 IN THE COMMISSIONERS' ROOM OF THE CRAVEN COUNTY ADMINISTRATION BUILDING, 406 CRAVEN STREET, NEW BERN, NORTH CAROLINA. THE PURPOSE OF THE MEETING WAS TO DISCUSS A PROPOSED CENTRAL PERMITTING PROCESS FOR CRAVEN COUNTY. THE MEETING CONVENED AT 9:20 A.M.

MEMBERS PRESENT:

Chairman C.W. "Pete" Bland
Commissioner Lee Kyle Allen
Vice-Chairman Johnnie Sampson, Jr.
Commissioner Donald Phillips
** Commissioner J. Harold Talton- Arrived at 10:20 a.m. **
Commissioner Albert H. Toon

MEMBERS ABSENT:

Commissioner Charles F. Tyson, Jr.

STAFF PRESENT:

Harold Blizzard, County Manager
George B. Sawyer, Assistant County Manager
Richard F. Hemphill, County Finance Officer
Ray H. Moser, Human Resources Director
Gwendolyn M. Bryan, Clerk to the Board

STAFF ABSENT:

Attorney James R. Sugg

Craven County Human Resources Director, Ray Moser, prefaced the presentation with remarks explaining the goal to simplify the permitting process for the public. It began with the relocation of the Planning and Inspection Offices to the Human Service Complex. Planning and Inspections Director, Don Baumgardner, provided a power point presentation on the purpose, mission, goal, objectives, criteria, considerations, and time line, for the proposed central permitting process. He explained that all applications for permits, including those for building inspections, subdivisions, water, sewer, and septic systems, will be received at a central point, and all pertinent data will be entered at that receiving point. He stated that applications for water and sewer permits will then be directed through the Water and Sewer Department for specialized information and processing. The data entry by the permitting technicians at the central point will immediately be available to water/sewer clerks, as well as the County Manager. The procedure recommended is expected to reduce the time involved in telephone and customer service work by field technicians, allowing them to spend more time on their specialized tasks. The Board was informed that the proposed permitting plan would involve some shifts in staff responsibility and re-classifications of positions. If approved, it is projected for implementation by March 25, 2002.

At 10:30 a.m. Commissioner Allen moved to go into closed session pursuant to 143-318.11(a)(6) to consider the qualifications for and conditions of employment, relative to staffing necessary to implement the proposed centralized permitting plan.

At 11:00 a.m. the Board returned to regular session. Commissioner Allen moved to implement the centralized permitting plan, as presented, and the proposed re-classifications, using lapsed salaries. The motion was seconded by Commissioner Toon and unanimously carried in a roll call vote.

Other Matters

Commissioner Talton advised the Board that Wildlife Department staff had contacted him and cautioned against the Board's support of a bounty on beaver. It was speculated

that individuals who lack specialized knowledge, such as trappers, will not be effective in a beaver management program involving a bounty.

At 11:05 a.m. Commissioner Phillips moved to adjourn, seconded by Commissioner Talton and unanimously carried.

Chairman C. W. "Pete" Bland
Craven County Board of Commissioners

Gwendolyn M. Bryan
Clerk to the Board