

CRAVEN COUNTY, NORTH CAROLINA

Employment Vacancy Posting

POSITION: Animal Control Officer I P/T (428-1)
LOCATION: Craven County Health Department
HIRING RANGE: \$12.91/hour
JOB TYPE: Part-Time/Permanent/Non-Exempt
POSTING DATE: February 27, 2015
DATE AVAILABLE: March 11, 2015
CLOSING DATE: Open Until Filled

PRIMARY PURPOSE OF POSITION

The primary purpose of this position is to assist in the Animal/Rabies Control Program by performing protective, preventative and investigative work in enforcing animal control laws and regulations within the jurisdictional boundaries.

ESSENTIAL JOB FUNCTIONS

Control stray animals by investigation of complaints, setting proper traps or using other approved methods for retrieving animals. Continual surveying of the County to assure that dogs and cats are vaccinated against rabies and are wearing their tags. Assist with the euthanization of animals and with the cleaning and maintenance of the animal shelter. Must be able to be certified as a Euthanasia Technician. These work activities require the use of a truck and physical activities such as lifting, pulling, pushing, walking, kneeling, stooping, grasping, etc. in order to carry out the job responsibilities.

MINIMUM EDUCATION AND EXPERIENCE

High school graduation and one year of experience as an Animal Control Officer or equivalent combination of training and experience. Must understand and be willing to work with state and county regulations pertaining to Animal/Rabies Control. Ability to apply and use good public relations. Must have a valid NC Driver's License.

ADDITIONAL JOB FUNCTIONS

Performs related work as required.

HOW TO APPLY

Contact the Division of Employment Security for an official NC State Application (PD107) or download the application from <http://www.oshr.nc.gov/jobs/general.htm>. Applicants must be registered at www.ncworks.gov prior to submitting an application. Resumes will not be accepted unless accompanied by a completed application. Apply to Division of Employment Security, 2836 Neuse Blvd, New Bern, NC 28560. Craven County Department contact for questions is Deborah Barmann at 252-636-4960.

Craven County is an Equal Opportunity Affirmative Action Employer.

