

## CRAVEN COUNTY

### BUDGET AMENDMENTS FOR FISCAL YEAR ENDING JUNE 30, 2015

***Budget Amendments for December 1, 2014***

Assistant County Manager, Finance/Administration, Rick Hemphill, presented the following budget amendments and ordinance update for the Board's approval. Commissioner Mark moved for their approval, as presented, seconded by Commissioner Dacey and unanimously carried in a roll call vote.

***Economic Development***

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-335-00-00	\$35,041.00	101-0567-400-98-16	\$35,041.00
Misc Revenue		To County Reserve 371	
 JOURNAL ENTRY			
101-0567-400-98-16	\$35,040.86	101-0000-101-00-00	\$35,040.86
To County Reserve		Cash	
371-0000-101-00-00	\$35,040.86	371-0000-366-01-00	\$35,040.86
Cash		From General Fund	
<b>TOTAL</b>	<b>\$105,122.72</b>	<b>TOTAL</b>	<b>\$105,122.72</b>

**Justification:** BA needed to allocate the remaining interest received from the NC Eastern Region Development Commission to Craven County Reserve for future economic development use. In August 2014, the initial interest payment of \$140,000 was received and moved to Reserve at that time.

***Cooperative Extension***

101-4211-346-02-00	\$3,000.00	101-4211-420-32-40	\$3,000.00
Carolina East Foundation		EFNEP Expenditures	
<b>TOTAL</b>	<b>\$3,000.00</b>	<b>TOTAL</b>	<b>\$3,000.00</b>

**Justification:** CarolinaEast Foundation Grant awarded to EFNEP Program.

***Animal Control***

390-0000-366-07-00	\$500,000.00	390-2610-420-40-00	\$ 50,000.00
From Capital Reserve		Contractual	

		390-2610-420-76-01	\$400,000.00
		Construction	
		390-2610-420-76-59	\$ 50,000.00
		Contingency	
371-0000-399-01-00	\$500,000.00	371-0571-420-97-70	\$500,000.00
	Fund Balance		Animal Shelter Proj
TOTAL	\$1,000,000.00	TOTAL	\$1,000,000.00

**Justification:** Budget amendment needed to set up new Animal Shelter project.

***Budget Ordinance***

**Animal Shelter Project**

**Fund 390**

This ordinance is hereby approved in the following amounts for expenditures to the Animal Shelter Project.

Expenditures:

Contractual	\$ 50,000.00
Construction	\$400,000.00`
Contingency	\$ 50,000.00
TOTAL	\$500,000.00

The following revenue

Revenue:

From Capital Reserve Fund	\$500,000.00
TOTAL	\$500,000.00

This ordinance is hereby approved this 1<sup>st</sup> day of December, 2014.

**Budget Amendments for November 17, 2014**

Craven County Health Director, Scott Harrelson, presented the following budget amendments for the Board’s approval. Commissioner Sampson moved for their approval, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**Health/HIV/STD**

101-6301-349-76-00	\$1,000.00	101-6301-440-32-40	\$1,000.00
HIV/STD State		Other Supplies	
TOTAL	\$1,000.00	TOTAL	\$1,000.00

**Justification:** Newly acquired state funds awarded to CCHD to ensure that patients receive supplementary patient educational materials to reduce the spread of HIV and STD’s. Funds will be spent to purchase educational brochures. Funds must be spent by 12/31/14.

**Health/Immunization Action Plan**

101-5802-349-61-00	\$27,359.00	101-5802-440-27-00	\$14,000.00
State Revenues		Advertising	
		101-5802-440-32-40	\$13,359.00
		Other Supplies	
TOTAL	\$27,359.00	TOTAL	\$27,359.00

**Justification:** CCHD was awarded one-time state funding in the amount of \$27,359 in order to develop a communication plan specifically intended to promote awareness of the new and revised immunization rules and requirements which become effective July 1, 2015.

Funds will be spent on a comprehensive media plan(broadcast, print and social media) to reach the audience as well as educational and outreach materials such as banners and flyers.

Deputy Social Services Director, Alfreda Stout, presented the following budget amendments for the Board’s approval.

**Senior 7295**

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
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101-7295-377-16-00	\$ 404.00	101-7295-450-40-00	\$19,607.00
USDA Congregate		Contractual Services	
101-7295-377-18-00	\$9,612.00		
USDA Home Delivered			
101-7295-377-22-00	\$ 771.00		
USDA Farm Caregiver			
101-0000-399-01-00	\$8,820.00		
Fund Balance			
TOTAL	\$19,607.00	TOTAL	\$19,607.00

**Justification:** HCCBG (Home Community Care Block Grant) budgeted amount was different than amount actually received. Revenue and expenditure must be brought into alignment. Also, budgeting additional revenue for USDA amount per meal, was originally calculated based on \$.60 per meal, and the correct rate is now \$.75 per meal.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***DSS 7291 Mandated***

101-7291-349-32-00	\$(13,847.00)	101-7291-450-23-07	\$(13,847.00)
Energy CIP, CP&L		Low Inc Energy Asst	
TOTAL	\$(13,847.00)	TOTAL	\$(13,847.00)

**Justification:** Funding authorization received for the Low Income Energy Assistance Program was slightly lower than original budget estimates indicated. There is no County match.

Commissioner Dacey moved to approve the budget amendment, as presented, seconded by Commissioner Taylor and unanimously carried in a roll call vote.

***Budget Amendments for November 3, 2014***

Mr. Hodges requested a budget amendment in the amount of \$25,000 to cover the above referenced project, to cover the replacement of the Automatic Transfer Switch (ATS) at the Emergency Operations and 911 Center, and for a new generator tap. This generator tap device is a new piece of equipment that will allow a secondary generator to power the building when the utility power has been interrupted and in the event of a prolonged, catastrophic outage that could necessitate use of a back-up, portable generator.

Three quotes were requested for the ATS replacement and generator tap installation from local electrical contractors. The quotes for the ATS replacement ranged from \$17,422 to \$25,750 and the quotes for the generator tap installation range from \$19,619 to \$23,500. R. Brown Electric, Inc. was the lowest quote on each job.

<u>Contractor</u>	<u>ATS Upgrade</u>	<u>Generator Tap</u>
R. Brown Electric, Inc.	\$17,421.73	\$19,619.12
PECO Electric, Inc.	\$25,750.00	\$21,050.00
Bryant Electrical, Inc.	\$22,750.00	\$23,500.00

Commissioner McCabe moved to approve the following budget amendment, which includes both projects, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

***Public Buildings***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-0000-399-01	\$25,000.00	101-1201-400-73-02	\$25,000.00
Fund Balance		C/O Other Improvements	
<b>TOTAL</b>	<b>\$25,000.00</b>	<b>TOTAL</b>	<b>\$25,000.00</b>

**Justification:** Appropriate fund balance of \$25,000 to go along with the \$22,450 in the original budget to accomplish three projects: The replacement of the automatic transfer switch on the generator at the EMS building (\$18,000), addition of a new generator tap at the EMS building to provide hookup for backup generator in the event of a storm (for E-911 and data center) (\$20,000), and to do renovation at the tax office to create an office out of an existing conference/storage area (\$6,000). Balance of \$3,500 is a contingency for all three.

***Budget Amendments for October 20, 2014***

Assistant Social Services Director, Alfreda Strout, presented the following budget amendments for the Board's approval.

***DSS/Special Adoption***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-0000-399-01-00	\$19,200.00	101-7231-349-41-00	\$(19,200.00)
Fund Balance Current Year			
TOTAL	\$0.00		

**Justification:** End of FY '14, the State sent DSS \$19,200 in and EFT that had the description "adoption promotion fund". It was put into one of the adoption revenue accounts. State indicated it was a payment sent to Craven in error and collected it via EFT this week. Need to replace the funds in that revenue with those in fund balance.

***DSS Senior 7295***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-7295-377-55-00	\$(673.00)	101-7295-450-39-37	\$(748.00)
Title II D		Health Prom Title III D	
101-0000-399-01-00	\$( 75.00)		
Fund Balance			
TOTAL	\$(748.00)	TOTAL	\$(748.00)

**Justification:** Amending budget to reflect correct original allocation for Title III D Health Promotion funds from Area Agency on Aging. There is a 10% County match.

***Family Caregiver Support***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-7221-349-22-00	\$17,716.00	101-7221-450-39-40	\$ 250.00
Adult Serv Staff and Overhead		Family Caregiver Supplies	
		101-7221-450-40-00	\$11,401.00
		Contractual Services	
		101-7295-450-40-00	\$ 5,076.00
		Contractual Services	
		101-7295-450-32-40	\$ 989.00

Other Supplies

TOTAL \$17,716.00

TOTAL \$17,716.00

**Justification:** Amending budget to reflect correct original of Family Caregiver funding received from the Area Agency on Aging. Original budgeted amount was \$750 in Adult Services Supplemental. The Family Caregiver allocation came in at \$18,466 for a difference of \$17,716. A small portion of these funds will be placed in to Family Caregiver Supplemental, another portion into Family Caregiver Supplemental, another portion into In Home Contractual for Family Caregiver clients, and the remaining into Senior for Family Caregiver meals and program information supplies. There is no County match.

Commissioner Sampson moved to approve the foregoing budget amendments, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***Budget Amendments for October 6, 2014***

CARTS Director, Rosann Christian, requested approval of the 2015 ROAP application and the following budget amendment.

***Transportation Grants***

101-7026-348-26-00	\$(28,488.00)	101-7026-450-39-25	\$(28,488.00)
Craven Gen Transportation		Co System Transportation	
101-7026-348-34-00	\$( 2,125.00)	101-7026-450-39-50	\$( 2,125.00)
Jones Co Transportation		Jones Co Transportation	
101-7026-348-43-00	\$( 2,197.00)	101-7026-450-39-51	\$( 2,197.00)
Pamlico Co Transportation		Pamlico Co Transportation	
101-7028-349-11-00	\$ 41,419.00	101-7028-450-39-25	\$ 2,895.00
Co System Transportation		Co System Transportation	
101-7028-348-34-00	\$ 362.00	101-7028-450-39-50	\$ 362.00
Jones Co Transportation		Jones Co Transportation	
101-7028-348-43-00	\$( 228.00)	101-7028-450-39-51	\$( 228.00)
Pamlico Co Transportation		Pamlico Co Transportation	

101-7024-348-21-00	\$( 2,108.00)	101-7024-450-39-25	\$( 2,108.00)
EHTAP – State Grant		Co System Transportation	
101-7002-368-13-00	\$(28,488.00)	101-7001-450-31-01	\$( 925.00)
General Public – Craven		Regular Vehicle Expense	
101-7002-368-14-00	\$( 2,125.00)		
General Public – Jones			
101-7002-368-15-00	\$( 2,197.00)		
General Public – Pamlico			
101-7002-368-28-00	\$ 2,895.00		
Craven Employment			
101-7002-368-38-00	\$( 228.00)		
Pamlico Employment			
101-7002-368-02-00	\$( 2,108.00)		
EDTAP Craven			
101-7002-368-50-00	\$( 3,731.00)		
EDTAP – Jones			
101-7002-369-51-00	\$( 3,829.00)		
EDTAP – Pamlico			
TOTAL	\$(32,814.00)	TOTAL	\$(32,814.00)

**Justification:** NCDOT/PTD adjusted FY 2015 ROAP-EDTAP, RGP and EMPL funds according to NC legislative action.

Commissioner Tyson moved to approve the application, as requested, seconded by Commissioner Sampson and unanimously carried.

Commissioner Sampson moved to approve the accompanying budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Rick Hemphill, Assistant County Manager, Finance/Administration, presented the following budget amendments and ordinance update for the Board’s approval.

Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**TDA**

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-8201-369-36-00	\$2,400.00	101-8201-430-15-15	\$2,400.00
TDA		Dues & Subscriptions	
<b>TOTAL</b>	<b>\$2,400.00</b>	<b>TOTAL</b>	<b>\$2,400.00</b>

**Justification:** Funds to cover the expense of the STR Destination Competitive Analysis for the TDA.

**Economic Development**

101-0000-367-10-00	\$400,000.00	101-0190-410-96-03	\$400,000.00
Grant CRMC – ACT		ACT	
<b>TOTAL</b>	<b>\$400,000.00</b>	<b>TOTAL</b>	<b>\$400,000.00</b>

**Justification:** BA for assistance to support ACT’s efforts towards preserving the viability of all Cherry Point activities/personnel.

**Water**

422-0000-329-00-00	\$ 14,000.00	422-4527-475-76-01	\$24,756,385.00
Interest		General Construction	
422-0000-366-18-00	\$13,776,228.00	422-4527-475-76-59	\$ 1,237,819.00
Transfer from Water		Contingency	
422-0000-380-00-00	\$12,917,265.00	422-4527-475-40-00	\$ 410,000.00
Loan Proceeds		Contractual Services	
		422-4527-475-76-70	\$ 303,289.00
		Administration	
<b>TOTAL</b>	<b>\$26,707,493.00</b>	<b>TOTAL</b>	<b>\$26,707,493.00</b>

**Justification:** For Castle Hayne Aquifer Project, need to budget the construction phase.

Castle Hayne Aquifer

Fund 422

This ordinance is hereby amended in the following amounts for expenditures to the Castle Hayne Aquifer Project.

Expenditures:

*Test Wells*

Chemical/Lab Analysis	\$	4,800.00
Contractual Services	\$	31,600.00
Engineering	\$	34,400.00
Construction	\$	101,640.00

*Pre-Design/Site*

Postage	\$	248.00
Utilities	\$	9,100.00
Contractual Services	\$	397,220.00
Capital Outlay – Equipment	\$	902.00
Land	\$	736,926.00
Engineering	\$	3,922.00
Engineering – McKim Creed	\$	335,085.00
Sitework	\$	2,399.00

*Design Phase*

Contractual Services	\$	46,291.00
Engineering – McKim Creed	\$	2,082,658.00

Administration

*Construction Phase*

Contractual Services	\$	410,000.00
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Engineering – McKim Creed	\$	1,618,242.00
General Construction	\$	24,756,385.00
Contingency	\$	1,251,077.00
Administration	\$	303,289.00
TOTAL	\$	32,201,135.00

The following revenues are hereby amended for the Castle Hayne Aquifer Project.

Revenue:

Interest	\$	14,330.00
Transfer from Water Reserve	\$	16,007,810.00
Loan Proceeds	\$	16,178,995.00
TOTAL	\$	32,201,135.00

This ordinance is hereby amended this 6<sup>th</sup> day of October, 2014.

***Budget Amendments for October 7, 2014***

Commissioner Tyson moved to appropriate an additional \$234,482 to the funding allocation for schools from fund balance, seconded by Commissioner Taylor and unanimously carried in a roll call vote.

***Schools***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-0000-399-01-00	\$234,482.00	101-8500-480-37-01	\$234,482.00
Fund Balance		Schools Current Expense	
TOTAL	\$234,482.00	TOTAL	\$234,482.00

**Justification:** To appropriate funds for public schools for additional salaries resulting from state budget.

***Budget Amendments for September 15, 2014***

Rick Hemphill, Assistant County Manager – Finance/Administration, presented a contract amendment and a budget amendment required to the original contract with McKim & Creed for items which the County had not decided how to administer originally, such as the SCADA system and special inspections. Since the decision has now been made to contract with McKim and Creed to handle these items, he

requested an amendment in the amount of \$247,200 for adding these items to their contract. Commissioner Sampson moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***Treatment Plant Construction***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
422-0000-380-00-00	\$247,200.00	422-4527-475-75-18	\$247,200.00
Loan Proceeds		Engineering	
(new sub dept for construction phase)			
TOTAL	\$247,200.00	TOTAL	\$247,200.00

**Justification:** Amend budget of project for amendment number one to McKim & Creed contract. An ordinance will be updated at next meeting.

Craven County Health Director, Scott Harrelson, presented the following budget amendment for the Board’s approval. Commissioner Sampson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***3101 Environmental***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-3101-357-86-00	\$525.00	101-3101-420-32-40	\$525.00
Course		Other Supplies	
TOTAL	\$525.00	TOTAL	\$525.00

**Justification:** This was not planned in the budget process. This is for people who have taken the class elsewhere, possibly online, or don’t feel the need to take the class, but need to take the exam, which has to be proctored by a certified ServSafe instructor.

Recreation and Parks Director, Eddie Games, addressed the Board regarding a budget amendment for a grant received from the NC Community Foundation for additional outdoor fitness equipment. The department applied for this grant in May and received a \$3,000 check last month.

These funds will be used to complete this project which will total just over \$23,000. Other funding for this project was received from the Craven County Health Department (\$10,341), Craven County Health Foundation (\$5,000) and the Harold H. Bate Foundation (\$5,000). Equipment will be installed at Creekside Park close to the Walking Trail shelter and should be in place and ready to use later in the month. Commissioner Sampson moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**Recreation**

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-8001-346-10-00	\$3,000.00	101-8001-460-73-02	\$3,000.00
NC Comm Foundation		Other Improvements	
<b>TOTAL</b>	<b>\$3,000.00</b>	<b>TOTAL</b>	<b>\$3,000.00</b>

**Justification:** Budget NC Community Foundation Grant of \$3,000 toward purchase of outdoor fitness equipment at Creekside.

Social Services Director, Kent Flowers, presented the following budget amendments for the Board’s approval.

**DSS TANF 7231**

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-7231-399-08-00	\$8,049.00	101-7231-450-39-30	\$8,049.00
Fund Bal/Carryover		Special Adoptions	
<b>TOTAL</b>	<b>\$8,049.00</b>	<b>TOTAL</b>	<b>\$8,049.00</b>

**Justification:** Additional unspent funds from fiscal year 13/14 for Special Adoptions. The funds are awarded by the State based on the number of adoptions that are finalized and then given to DSS to use in the adoption programs. There is no County match.

**DSS 7292**

101-7292-352-40-00	\$12,996.00	101-7292-450-32-12	\$12,996.00
1 <sup>st</sup> Party Payment/Respite		Activity Supplies	

101-7292-336-39-00	\$ 1,000.00	101-7292-450-32-22	\$ 1,000.00
General Donations		Donation Supplies	
TOTAL	\$13,996.00	TOTAL	\$13,996.00

**Justification:** Budget amendment needed to establish line items for the Sunshine Center, Adult Respite Care Program located at the Craven County Senior Center. Estimated private pay revenue, donations and expenditures for program needs.

Commissioner Sampson moved to approve both budget amendments, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***Budget Amendments for September 2, 2014***

Assistant County Manager for Finance/Administration, Rick Hemphill, presented the following budget amendments for the Board’s approval. Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***Elections***

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0601-366-07-011	\$275,346.00	101-0601-400-73-01	\$275,346.00
From Cap Reserve		C/O over \$5,000	
371-0000-399-01-00	\$275,346.00	371-0571-400-97-01	\$275,346.00
Fund Balance		To Gen Fund	
JOURNAL ENTRY			
371-0571-400-97-01	\$275,346.00	371-0000-101-00-00	\$275,346.00
To Gen Fund		Cash	
101-0000-101-00-00	\$275,346.00	101-0601-366-07-00	\$275,346.00
Cash		From Cap Reserve	
TOTAL	\$1,101,384.00	TOTAL	\$1,101,384.00

**Justification:** Transfer \$275,346 from Capital Reserve to Elections to purchase ES&S equipment.

***Fire Departments – Multiple***

242-0000-399-00-00	\$130.00	242-2900-410-11-04	\$130.00
Tri-Community		Workers Comp	
244-0000-399-00-00	\$325.00	244-2903-410-11-04	\$325.00
Ft. Barnwell		Workers Comp	
245-0000-399-00-00	\$130.00	245-2900-410-11-04	\$130.00
Harlowe		Workers Comp	
246-0000-399-00-00	\$390.00	246-2900-410-11-04	\$390.00
No 6 Township		Workers Comp	
247-0000-399-00-00	\$910.00	247-2900-410-11-04	\$910.00
#7 Township		Workers Comp	
249-0000-399-00-00	\$260.00	249-2900-410-11-04	\$260.00
Twp #6		Workers Comp	
TOTAL	\$2,145.00	TOTAL	\$2,145.00

**Justification:** To cover shortage of Fire Department's Workers Compensation line item for VFIS invoice dated 8/13/14 of \$85,792.00

***Cooperative Extension***

101-0000-399-01-00	\$1,488.00	101-4211-420-32-40	\$1,488.00
Fund Balance current year		Other supplies	
TOTAL	\$1,488.00	TOTAL	\$1,488.00

**Justification:** Received CarolinaEast Foundation Grant FY 12 to provide supplies for the Expanded Food and Nutrition Education Program (EFNEP). Need to carry over the \$1,488 balance to FY 15.

***Cooperative Extension/SHIP***

101-4207-349-55-00	\$(895.00)	101-4207-420-22-00	\$(224.00)
Grant Dept. of Ins.		Telephone	
		101-4207-420-24-00	\$(224.00)
		Meeting Expenses	

101-4207-420-32-40	\$(224.00)
Other Supplies	
101-4207-420-39-45	\$(223.00)
Low Income Subsidy	

TOTAL	\$(895.00)	TOTAL	\$(895.00)
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**Justification:** Original budget \$4,000 State SHIP for FY 15. Actual amount will be \$3,105.00. Need to make the necessary reductions.

***Budget Amendments for August 18, 2014***

Health Director, Scott Harrelson, presented the following budget amendments for the Board’s approval.

***Health/Administration***

101-0000-399-01-00	\$12,867.00	101-5001-440-40-00	\$12,867.00
Fund Balance		Contract Services	
TOTAL	\$12,867.00	TOTAL	\$12,867.00

**Justification:** Carryover of unspent funds from FY 2014 to cover expenses to Lorie Kaylor and Associates for the Federally Qualified Health Center (FQHC) Application.

Commissioner Allen moved to approve the foregoing budget amendment, seconded by Commissioner McCabe and carried in a roll call vote with six (6) “ayes”, there being one (1) “nay” from Commissioner Dacey.

***Health/Maternity/Child Health/Fam Planning***

101-5700-370-08-00	\$8,500.00	101-5700-440-73-21	\$7,360.00
Maternity Medicaid		C/O \$500-\$4,999	
101-5800-370-18-00	\$8,500.00	101-5700-440-32-40	\$ 380.00
Child Health Medicaid		Other Supplies	
101-6400-370-07-00	\$8,500.00	101-5700-440-15-15	\$ 760.00

Fam Planning Medicaid		Dues/Subscriptions	
		101-5800-440-73-21	\$2,000.00
		C/O \$500-\$4,999	
		101-5800-440-40-00	\$6,500.00
		Contract Services	
		101-6400-440-73-21	\$4,035.00
		C/O \$500-\$4,999	
		101-6400-440-73-02	\$3,000.00
		Other Improvements	
		101-6400-440-32-40	\$1,290.00
		Other Supplies	
		101-6400-440-15-15	\$ 175.00
		Dues/Subscriptions	
TOTAL	\$25,500.00	TOTAL	\$25,500.00

**Justification:** CCHD has received Medicaid HER incentive payment of \$25,500 and requests to purchase six (6) Defibrilators and supplies related to the device (5 defibrilators will be donated to the County), one time charge for the Health Information Exchange and annual fee for Medical Director, 3 scanners for the billing office, an auto scrubber, replacement of carpet in vestibule, Comlite software in Child Health (per Dennis Holton), and scanning of medical records.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***Health HIV/STD***

101-6301-349-76-00	\$50.00	101-6301-440-32-08	\$50.00
HIV/STD State		Medical Supplies	
TOTAL	\$50.00	TOTAL	\$50.00

**Justification:** Newly acquired state funds awarded to CCHD for the purchase of condoms in order to reduce the spread of STD's and HIV.

Commissioner McCabe moved to approve the budget amendment as presented, seconded by Commissioner Allen and unanimously carried in a roll call vote.

**DEPARTMENTAL MATTERS: SHERIFF – BUDGET AMENDMENT**

Administrative Captain, Jesse Pittman, presented the following budget amendment for the Board’s approval.

***Sheriff’s/Grants Dept #2022***

101-2022-377-04-00	\$10,591.00	101-2022-410-32-40	\$8,019.00
Justice Asst. Grant		Other Supplies	
		101-2022-410-73-21	\$2,572.00
		C/O \$500-\$4,999	
<b>TOTAL</b>	<b>\$10,591.00</b>	<b>TOTAL</b>	<b>\$10,591.00</b>

**Justification:** This is carryover funds from FY 14 for Justice Assistance Grant number 2013-DJ-BX-0895.

Commissioner Taylor inquired if this was part of the grant funds that were already sought. Captain Pittman responded that it is a different type of munitions for less lethal force. Commissioner McCabe moved to approve the budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

**DEPARTMENTAL MATTERS: FINANCE – BUDGET AMENDMENTS**

Assistant County Manager of Finance/Administration, Rick Hemphill, presented the following budget amendments for the Board’s approval.

The NC Eastern Region Board agreed that any county withdrawing from the NCEast Alliance can request its portion of the unspent and unencumbered administrative/operating reserve funds to be returned to them and spent on economic development. Craven County requested its balance and has now received \$140,000 to be placed in Reserve for future economic development use. Mr. Hemphill stated that he will look into why a \$190,000 residual became a \$140,000 payment. County Manager, Jack Veit, stated that he will request a meeting to seek explanation.

***Economic Development/County Reserve***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-0000-335-00-00	\$140,000.00	101-0567-400-96-16	\$140,000.00
Misc Revenue		Tmsfr County Reserve	

JOURNAL ENTRY

101-0567-400-98-16	\$140,000.00	101-0000-101-00-00	\$140,000.00
To County Reserve		Cash	
370-0000-101-00-00	\$140,000.00	371-0000-366-01-00	\$140,000.00
Cash		From General Fund	
TOTAL	\$420,000.00	TOTAL	\$420,000.00

**Justification:** Budget amendment needed to accept and place in reserve Craven's portion of unspent and unencumbered admin/operating reserves from the NCEast Alliance.

Commissioner Allen moved to approve the budget amendment, seconded by Commissioner Taylor and unanimously carried in a roll call vote.

**Transfers**

101-0000-399-01-00	\$1,000,000.00	101-0567-400-98-16	\$1,000,000.00
Fund Balance Current Year		Transfer to Reserve	

JOURNAL ENTRY

101-0567-400-98-16	\$1,000,000.00	101-0000-101-00-00	\$1,000,000.00
Transfer Reserve		Cash	
371-0000-101-00-00	\$1,000,000.00	371-0000-366-01-00	\$1,000,000.00
Cash		From Fund 101	
TOTAL	\$1,000,000.00	TOTAL	\$1,000,000.00

**Justification:** Budget transfer to capital reserve of unanticipated revenues over expenditures for fiscal 2014. Amount will be used for future capital projects.

Commissioner Taylor moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**Budget Amendments for August 4, 2014**

Assistant Health Director, Jennifer Blackmon, presented the following budget amendments for approval.

**Health/WIC**

101-6010-349-03-00	\$7,528.00	101-6010-440-25-00	\$7,000.00
WIC – State		Travel/Training	
		101-6010-440-31-11	\$ 528.00
		Gasoline	
TOTAL	\$7,528.00	TOTAL	\$7,528.00

**Justification:** To provide reimbursement of travel expenses incurred as the result of mandatory Crossroads Rollout Training. CCHD is required to send all 13 staff members to training located in Raleigh, NC. Training will last 4 days. The first group will go August 18; second group will go August 25. The State will reimburse for hotel, lunch and dinner for each employee and gasoline expenses. Need money to gas line to cover use of County vehicles. Two County vehicles will be utilized during each training session.

Commissioner Sampson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**Health/Dental**

101-5500-375-01-00	\$29,303.00	101-5500-440-40-51	\$29,303.00
Medicaid Max		Contract Incentive Pay	
TOTAL	\$29,303.00	TOTAL	\$29,303.00

**Justification:** As stated in the contract, the dentist will receive 27% of Medicaid Max Cost Settlement in the event that the overall program year is profitable. The current FY 14 revenues are \$467,175; expenditures are \$348,822 (\$119,363 profitable).

Commissioner Dacey inquired how many dentists are in such contractual arrangements. Ms. Blackmon stated that it was set up as an incentive based on turnover of previous dentists who have left the position to pursue more lucrative opportunities in private practice. Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Assistant Social Services Director, Alfreda Stout, presented the following budget amendment for approval.

**DSS 7295 Senior**

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$4,943.00	101-7295-450-32-29	\$ 599.00

Fund Balance		Donations – Meals	
		101-7295-450-32-31	\$4,344.00
		Donations – Senior	
TOTAL	\$4,943.00	TOTAL	\$4,943.00

**Justification:** Roll forward unspent funds donated to the Senior Program and Meals Program in Fiscal Year 2013-2014.

Commissioner McCabe moved for its approval, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

***Budget Amendments for July 21, 2014***

CARTS Interim Director, Gene Hodges, presented the following budget amendment.

***7001-CARTS Administration***

101-7002-348-18-00	\$41,493.00	101-7001-450-73-01	\$46,103.00
Section 18 Capital-St Over \$5,000			
101-7002-335-05-00	\$ 4,610.00		
TOTAL	\$46,103.00	TOTAL	\$46,103.00

**Justification:** Line Item #101-7001-450-73-01, Capital Outlay over \$5,000 had an unencumbered balance of \$46,800 at the end of FY2014. One of the vehicles budgeted in FY 2014 was ordered but not delivered by June 30, 2014. The State approved a Period of Performance Extension, allowing the money allocated in the FY 2014 CTP Capital Grant to be available in FY 2015. CARTS is requesting a budget amendment to include the cost of purchasing the FY 2014 approved vehicles in FY 2015. Ninety percent of the cost of vehicles will be reimbursed by the State’. The 10% local match is anticipated to be covered by the sale of the vehicle being replaced.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**DEPARTMENTAL MATTERS – RECREATION: BUDGET AMENDMENT**

Recreation and Parks Director, Eddie Games, presented the following budget amendment:

**Recreation & Parks**

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$9,784.00	101-8001-460-40-00	\$9,784.00
Fund Balance		Contractual Services	
TOTAL	\$9,784.00	TOTAL	\$9,784.00

**Justification:** These funds are needed to complete the Recreation Comprehensive Master Plan by East Carolina University (ECU). The plan was started last fiscal year and will be completed within the next few months.

**DEPARTMENTAL MATTERS – SHERIFF: BUDGET AMENDMENT**

Administrative Captain, Jesse Pittman, presented the following budget amendment:

**Sheriff's 2001**

101-0000-399-01-00	\$9,610.00	101-2001-410-32-40	\$9,610.00
General Fund		Other Supplies	
TOTAL	\$9,610.00	TOTAL	\$9,610.00

**Justification:** These are carryover funds from the FY 2013-2014 budget. In February 2014 a budget amendment was passed allowing a \$10,000 donation to be credited to the other supplies line item in the 2013/2014 FY budget. Only \$389.56 of the \$10,000 was spent last FY creating a carryover in the amount of \$9,610.44.

**Budget Amendments for July 7, 2015**

Scott Harrelson, Craven County Health Director, presented the following budget amendment for the use of dental reserve funds to purchase two operating chairs in the dental trailer. Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**Health/Dental**

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
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101-5500-366-07-00	\$10,750.00	101-5500-440-73-01	\$10,750.00
Transfer in from Reserve		C/O Over \$5,000	
371-0000-399-01-00	\$10,750.00	371-0571-400-97-01	\$10,750.00
Appropriate Fund Balance		Transfer to General Fund	

**JOURNAL ENTRY**

101-0000-101-00-00	\$10,750.00	101-5500-366-07-00	\$10,750.00
General Fund Cash		Transfer in from Reserve	
371-0571-400-97-01	\$10,750.00	371-0000-101-00-00	\$10,750.00
To General Fund		County Reserve Cash	
TOTAL	\$10,750.00	TOTAL	\$10,750.00

**Justification:** Use of dental reserve funds to purchase 2 operating chairs in the dental trailer. Current chairs have frayed wires and the arms on the chairs are worn out. The department would like to install before the end of August (before school starts).

Mr. Hemphill reported that the County received a check for \$1,104.50 from NC Department of Commerce for Bunswick/Hatteras Yachts for their final payment on the grant they received in November 2010, and presented the following budget amendment. Commissioner Sampson moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***Economic Development***

101-4401-348-92-00	\$1,104.50	101-4401-430-47-03	\$1,104.50
Dept. of Commerce		Perfrom Grant Hatteras	
TOTAL	\$1,104.50	TOTAL	\$1,104.50

**Justification:** Final reimbursement from Dept. of Commerce for one NC performance grant. Funds will be passed through to Hatteras Yachts.