

## Craven County Fiscal 2014 Budget Amendments

### ***Budget Amendments for June 14, 2014***

Mr. Antry explained that the problem resulted from an error in programming with the collection transition to the State. The correction was made in time to capture July and August billings. Commissioner Allen moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

#### ***Trf in/Trf out***

101-0000-399-01-00	\$21,246.00	101-0567-410-97-80	\$21,246.00
Fund Bal Appropriation		Trf To Fire Departments	
244-0000-366-01-00	\$ 2,038.00	244-0000-399-01-00	\$ 2,038.00
Twp 3 – Trf in from G/F		Fund Bal Approp	
240-0000-366-01-00	\$ 7,570.00	240-0000-399-01-00	\$ 7,570.00
WNB II – Trf in from G/F		Fund Bal Approp	
248-0000-366-01-00	\$10,638.00	248-0000-399-01-00	\$10,638.00
WNB – Trf in from G/F		Fund Bal Approp	
241-0000-366-01-00	\$ 1,000.00	241-0000-399-01-00	\$ 1,000.00
Twp. 1 – Trf in from G/F		Fund Bal Approp	

#### JOURNAL ENTRY

101-0567-410-97-80	\$21,246.00	101-0000-101-00-00	\$21,246.00
Trf to Fire Depts		G/F Cash	
244-0000-101-00-00	\$ 2,038.00	244-0000-366-01-00	\$ 2,038.00
Twp. 3 – Cash		Trf in from G/F	
240-0000-101-00-00	\$ 7,570.00	240-0000-366-01-00	\$ 7,570.00
WNB II – Cash		WNB II – Trf in from G/F	
248-0000-101-00-00	\$10,638.00	248-0000-366-01-00	\$10,638.00
WNB – Cash		WNB – Trf in from G/F	
241-0000-101-00-00	\$ 1,000.00	241-0000-366-01-00	\$ 1,000.00
Twp. 1 – Cash		Twp. 1 – Trf in from G/F	

TOTAL	\$84,984.00	TOTAL	\$84,984.00
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**Justification:** To appropriate funds from the General Fund fund balance and transfer funds to the four fire departments affected by the oversight in billing fire tax on MV's for the first several months of Tax and Tag. Oversight resulted in no fire tax being charged on MV's which had a municipality on the bill. Unable to go back and recover the amounts paid.

Mr. Hodges advised the Board that Jones County has received additional Home and Community Care Block Grant (HCCBG) monies and has requested that Craven Area Rural Transportation System (CARTS) provide additional transportation services to serve this population. Commissioner Sampson moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**CARTS**

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7002-369-54-00 JC HCCBG	\$11,875.00	101-7002-450-10-04 Part Time Salaries	\$9,500.00
		101-7002-450-11-01 FICA	\$ 665.00
		101-7002-450-11-02 Retirement	\$ 672.00
		101-7002-450-11-03 401K	\$ 475.00
		101-7002-450-11-04 Worker's Comp	\$ 563.00
<b>TOTAL</b>	<b>\$11,875.00</b>	<b>TOTAL</b>	<b>\$11,875.00</b>

**Justification:** Jones County received an increase in Jones County HCCBG grant for transportation. This increase in funding has led to an increase in salaries in order to provide this additional transportation.

Assistant County Manager for Finance/Administration, Rick Hemphill, presented the following budget amendments and ordinance update for the Board's approval. Commissioner Sampson moved for approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**Health Benefits**

512-0000-399-01-00 Fund Balance current	\$450,000.00	512-0321-400-40-81 Health Claims	\$450,000.00
<b>TOTAL</b>	<b>\$450,000.00</b>	<b>TOTAL</b>	<b>\$450,000.00</b>

**Justification:** Need to budget additional funds to cover health insurance claims through the remainder of fiscal year '14.

**Schools**

101-0000-345-03-00 St Tax Art 40 ½ ct sch	\$ 50,000.00	101-8500-480-98-01 Schools Debt Service	\$250,000.00
101-0000-345-05-00	\$200,000.00		
<b>TOTAL</b>	<b>\$250,000.00</b>	<b>TOTAL</b>	<b>\$250,000.00</b>

**Justification:** Portion of Article 40 and Article 42 sales tax dedicated to school debt service. Anticipate that revenue will be greater than projected/budgeted. Need to budget the additional revenue expected and corresponding transfer to the school's Debt Service Fund.

***Mental Health***

101-6800-347-12-00	\$1,000.00	101-6800-440-94-42	\$1,000.00
ABC 5 Cent Bottles		Alcoholism ABC Bottle	
TOTAL	\$1,000.00	TOTAL	\$1,000.00

**Justification:** ABC Board receipts/East Carolina Behavior Health payments greater than budgeted. Need to budget for June.

***Rescue Squads***

101-2828-357-49-00	\$44,444.00	101-2828-410-33-10	\$40,000.00
Bridgeton Rescue Fee		Bridgeton 90% Collection	
		101-2801-410-40-03	\$ 4,444.00
		Collection Cost	
101-2831-357-56-00	\$40,000.00	101-2831-410-33-10	\$36,000.00
Twp. #7 Rescue Fee		Twp. #7 90% Collection	
		101-2801-410-40-03	\$ 4,000.00
		Collection Cost	
TOTAL	\$84,444.00	TOTAL	\$84,444.00

**Justification:** In two squads, ambulance billing fees received exceeding amount budgeted. Need to budget increase to pay squads 90% and vendor collection cost 10%.

***Economic Development***

101-0000-335-00-00	\$1,446,317.00	101-0567-400-98-16	\$1,459,817.00
Misc Revenue		To County Reserve 371	
		101-4401-430-40-00	\$( 13,500.00)
		Contractual Services	

**JOURNAL ENTRY**

101-0567-400-98-16	\$1,459,817.00	101-0000-101-00-00	\$1,459,817.00
To County Reserve		Cash	
371-0000-101-00-00	\$1,459,817.00	371-0000-366-01-00	\$1,459,817.00
Cash		From General Fund	

TOTAL            \$4,365,915.00            TOTAL            \$4,365,951.00

**Justification:** BA needed to allocate balance of the NC Eastern Development Commission received in December 2013 to County Reserve for future development use.

American Eagle Manufacturing Relocation Project  
Fund 280

This ordinance is hereby amended in the following amounts for expenditures to the American Eagle Manufacturing Relocation Project.

Expenditures:

Land Acquisition	\$	2,900.00
Administration	\$	12,142.00
<b>TOTAL</b>	<b>\$</b>	<b>15,042.00</b>

The following revenues are hereby approved for the American Eagle Manufacturing Relocation Project.

Revenues:

General Fund	\$	15,042.00
<b>TOTAL</b>	<b>\$</b>	<b>15,042.00</b>

This ordinance is hereby approved this 16<sup>th</sup> day of June, 2014.

Commissioner Dacey asked what is the amount of the fund balance for insurance and if the insurance budget amendment impacts the 24% of projected, unrestricted General Fund Fund Balance. Mr. Hemphill responded that the Insurance Fund Balance is \$4.5-\$5M and is not within the General Fund Fund Balance.

Commissioner Dacey stated that the failed American Eagle relocation effort should be a cautionary note concerning restrictions that may sometimes be attached to economic development incentive funds.

***Budget Amendments for June 11, 2014***

Mr. Hemphill presented the following budget amendment for additional excise tax for the Register of Deeds.

101-1001-357-60-00	\$40,000.00	101-1001-400-11-03	\$ 560.00
Excise Fees		401K	
		010-1001-400-22-00	290.00
		Telephone	
		101-1001-400-45-02	39,150.00

Total \$40,000.00 \$40,000.00

Commissioner McCabe moved to approve the foregoing budget amendment, seconded by Commissioner Taylor and unanimously carried in a roll call vote.

**Budget Amendments for June 2, 2014**

Health Director, Scott Harrelson, presented the following budget amendment for the Board’s approval. Commissioner Allen moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**3101/ENV Health**

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-3101-357-86-00 Courses/Seminars	\$200.00	101-3101-420-32-40 Other Supplies	\$200.00
TOTAL	\$200.00	TOTAL	\$200.00

**Justification:** This money was not budgeted in the original budget. This money will be used for food stings for unlicensed sale of food. There will be a criminal summons takne out after the first warning to shut down.

Assistant Social Services Director, Alfreda Stout, presented the following budget amendments for the Board’s approval.

**DSS 7221, Senior 7295/CARTS Transp**

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7002-348-04-00 HCCBG Trans St Grant	\$( 7,566.00)	101-7001-450-31-01 Fuel and Other	\$( 7566.00)
101-7295-377-26-00 Cong Meals	\$(22,359.00)		
101-7221-349-27-00 HCCBG in Home St	\$ 11,841.00		
101-7221-349-79-00 HCCBG Care Management	\$ 16,379.00		
101-7295-377-28-00 HCCBG Home Delivered	\$ 1,705.00		
101-0000-399-01-00 Fund Balance	\$( 7,566.00)		
101-7295-377-26-00 HCCBG Cong Meals	\$( 2,317.00)	101-7295-450-40-00 Contractual Services	\$( 2,317.00)

TOTAL            \$( 9,883.00)                      TOTAL                      \$( 9,883.00)

**Justification:** HCCBG(Home Community Care Block Grant) funds reallocated from CARTS and Congregate Meals Program to the HCCBG in Home Program, HCCBG Care Management Program, and HCCBG Home Delivered Program. Secondly, correcting an error in the HCCBG Congregate allocation to reflect the correct amount according to the Eastern Carolina Council on Aging HCCBG awarded budget amount.

Commissioner Allen moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***DSS 7295 Senior***

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7295-369-06-00 Fans	\$86.00	101-7295-450-39-31 Crisis Funds	\$86.00
TOTAL	\$86.00	TOTAL	\$86.00

**Justification:** Funds received from Eastern Carolina Council on Aging for fan/heat relief program are higher than originally anticipated.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***DSS 7295 Senior***

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7295-349-63-00 General Purpose	\$(24.00)	101-7295-450-26-01 Bldg/Grounds	\$(32.00)
101-0000-399-01-00 Fund Balance	\$( 8.00)		
TOTAL	\$(32.00)	TOTAL	\$(32.00)

**Justification:** Funding allocation was lower than originally anticipated. Funding received from Area Agency on Aging.

Commissioner McCabe moved to approve the budget amendment, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

***DSS 7295 Senior***

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
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101-7295-377-55-00	\$(457.00)	101-7295-450-39-37	\$(508.00)
Title IIID Health Promotion		Title IIID Health Promotion	
101-0000-399-01-00	\$( 51.00)		
Fund Balance			
<b>TOTAL</b>	<b>\$(508.00)</b>	<b>TOTAL</b>	<b>\$(508.00)</b>

**Justification:** Adjusting line items to agree with contracted amounts from Eastern Carolina Council of Governments (ECC) for the Title IIID Health Promotion; grant less than originally anticipated. Funds are 90% reimbursed, with 10% County match.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote. Jesse Pittman, Administrative Captain, presented the following budget amendment for additional inmate medical funds, using \$200,000 from Fund Balance. He stated that the budget amendment is to cover current arrearages and projected costs for the remainder of the fiscal year.

***Jail 2008***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-0000-399-01-00	\$200,000.00	101-2008-410-32-08	\$200,000.00
Fund Balance		Medical Supplies	
<b>TOTAL</b>	<b>\$200,000.00</b>	<b>TOTAL</b>	<b>\$200,000.00</b>

**Justification:** The agency has experienced an increase this year in the number of inmate medical cases. These are at risk or high risk felony offenders, some with major medical related issues. The Electronic Offender Monitoring Program (EOMP) has been utilized whenever possible to reduce the expenses, but thus far there have been many cases this year that have not qualified for EOMP. Commissioner Sampson moved to approve the budget amendment from Fund Balance, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***Project Budget Ordinance(Amendment) – HMGP 4019-0027-Hurricane Irene Acquisition Project***

Craven County has executed a Grant Agreement with the North Carolina Division of Emergency Management to acquire two repetitive loss residential properties damaged in Hurricane Irene in August 2011. The project budget is \$583,060. Seventy-five percent of the project is financed with Hazard Mitigation Grant (HMGP) funds provided by FEMA Region IV with federal funds appropriated for Hurricane Irene Hazard Mitigation projects. The remaining 25% is funded by the NC Division of Emergency Management. There are no local or homeowner funds appropriated for the project.

All professional services required to manage the project have been procured and the Planning Department will begin surveying, legal, and appraisal services required to establish just compensation and acquire the two properties, which are an 8-10 unit apartment building and a single family residence.

The project is designed to eliminate future flood losses at these two locations, as they will be restricted to open space use in perpetuity through deed restrictions approved at closing.

Commissioner Allen moved to approve the following budget amendment and ordinance update, seconded by Commissioner Dacey and unanimously carried in a roll call vote.

***Planning***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
284-0000-348-89-01 NCDPSEM State grant	\$145,765.00	284-4061-430-76-39 Acquisition	\$583,060.00
284-0000-377-38-00 FEMA Grant	\$437,295.00		
<b>TOTAL</b>	<b>\$583,060.00</b>	<b>TOTAL</b>	<b>\$583,060.00</b>

**Justification:** Budget amendment needed to accept and expend grant funds awarded for Hazard Mitigation Grant Program (HMGP) Project 4019-0027. Project is proposed to acquire two residential structures.

**Ordinance:**

Hazard Mitigation Grant Program (HMGP)  
Project 4019-0027  
Fund 284

This ordinance is hereby approved in the following amounts for expenditure of the Hazard Mitigation Grant Program Project 4019-0027.

Expenditures:

Acquisition	\$ 583,060.00
<b>TOTAL</b>	<b>\$ 583,060.00</b>

The following revenues are hereby estimated for the Hazard Mitigation Grant Program Project 4019-0027.

Revenues:

NCDPS/Emergency Management Grant	\$ 145,765.00
FEMA Grant	\$ 437,295.00
<b>TOTAL</b>	<b>\$ 583,060.00</b>

This ordinance is hereby approved this 2<sup>nd</sup> day of June, 2014.

Finance Director, Rick Hemphill, presented the following budget amendment for the Board’s approval.

***DJJDP/JCPC***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-0564-348-10-00 DJJDP – Comm Children	\$( 710.00)	101-0564-450-91-01 DJJDP – Comm Children	\$( 710.00)
101-0564-348-19-00 DJJDP - Juv Restitution	\$(1,400.00)	101-0564-450-91-09 DJJDP - Juv Restitution	\$(1,400.00)
101-0564-348-65-00 DJJDP – Teen Court	\$ 2,555.00	101-0564-450-91-65 DJJDP – Teen Court	\$ 2,555.00
<b>TOTAL</b>	<b>\$445.00</b>	<b>TOTAL</b>	<b>\$445.00</b>

**Justification:** Reallocation of state funding for Juvenile Crime Prevention Council programs and additional \$445 discretionary funding awarded to Teen Court.

Commissioner McCabe moved to approve the budget amendment, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

***Budget Amendments for May 19, 2014***

Assistant Social Services Director, Alfreda Stout, presented the following budget amendments for the Board’s approval.

***DSS 7295 Senior***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-7295-336-39-00 General Donations	\$1,170.00	101-7295-450-32-31 Donation Senior	\$1,170.00
<b>TOTAL</b>	<b>\$1,170.00</b>	<b>TOTAL</b>	<b>\$1,170.00</b>

**Justification:** Budget amendment needed due to \$1,170 received in addition to the \$6,000 anticipated for regular Senior Donation for the current fiscal year.

Commissioner Allen moved for its approval, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

***DSS 7291 Mandated***

101-7291-349-32-00	\$1,271.00	101-7291-450-23-03	\$1,271.00
Energy CIP, CP&L		CP&L Energy Neighb	
101-7291-349-42-00	\$ 625.00	101-7291-450-23-42	\$ 625.00
Share the Warmth		Share the Warmth	
<b>TOTAL</b>	<b>\$1,896.00</b>	<b>TOTAL</b>	<b>\$1,896.00</b>

**Justification:** Additional funding received for Duke Energy Progress-Energy Neighbor Fund and Share the Warmth. There is no County match. Funds are 100% State. \*Current budget in H.T.E. for Share the Warmth is \$2,421. Budget amendment amount of \$625 is the difference required to bring the total amount budgeted to match the total amount authorized by the State, which is \$3,046.\*

Commissioner Sampson moved for its approval, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Deputy Health Director, Jennifer Blackmon, presented the following budget amendment for the Board's approval.

***Health/Family Planning***

101-6400-349-12-00	\$25,000	101-6400-440-32-05	\$25,000
State Funds		Prescription Drugs	
<b>TOTAL</b>	<b>\$25,000</b>	<b>TOTAL</b>	<b>\$25,000</b>

**Justification:** Additional funding in the amount of \$25,000 has been awarded to CCHD in order to provide Family Planning services for patients in order to prevent out-of-wedlock births. These funds are to be used to purchase different forms of long acting contraception such as depo-provera, Implanon and Mirena IUD's.

Commissioner Sampson moved for its approval, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***Budget Amendments for May 5, 2014***

Assistant County Manager for Finance/Administration, Rick Hemphill, presented a budget amendment to move half of FY 13 dental profit to capital reserve for future repairs/renovations to the dental trailer. Commissioner Dacey moved to approve the following budget amendment, as presented, seconded by Commissioner Taylor and unanimously carried in a roll call vote.

***Dental***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
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101-0000-399-01-00	\$8,945.00	101-5500-440-97-01	\$8,945.00
JOURNAL ENTRY REQUIRED			
371-0000-101-00-00	\$8,945.00	101-0000-101-00-00	\$8,945.00
Capital Reserve Cash		General Fund Cash	
101-5500-440-97-02	\$8,945.00	371-0000-366-01-00	\$8,945.00
Transfer to Capital Reserve		Capital Reserve Cash	
TOTAL	\$17,890.00	TOTAL	\$17,890.00

**Justification:** Budget amendment to move half of FY 13 dental profit to capital reserve for future repairs/renovations to dental trailer. A journal entry to move the same amount of cash is needed.

***Budget Amendments for April 21, 2014***

At the Board’s last meeting, a request to approve the following budget amendment was deferred pending additional information. Social Services Director, Kent Flowers and Deputy Director, Alfreda Stout, presented clarification and addressed the Board’s questions.

Ms. Stout explained that group respite provides respite for caregivers who must give round the clock attention to the personal needs of patients being cared for at home. Adult Day Care, in contrast, is five day a week service, which is available through a private provider, who plans to eventually add a 6<sup>th</sup> day for respite care. Respite care provides a few hours for the caregiver to attend his or her own needs, whereas, adult day care is a higher level of care. Commissioner Sampson moved to approve the following budget amendment, as presented, seconded by Commissioner Tyson and unanimously carried in a roll call vote.

***DSS 7221 & 7295***

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7221-349-22-00	\$23,616.00	101-7221-450-39-40	\$ 250.00
Adult Services Staff and Overhead		Family Caregiver Supplies	
		101-7295-450-40-00	\$ 1,000.00
		Contractual Services	
		101-7295-450-39-42	\$22,366.00
		Family Caregiver Respite	
TOTAL	\$23,616.00	TOTAL	\$23,616.00

**Justification:** Amending budget to reflect correct original allocation plus additional Family Caregiver funding received from the Area Agency on Aging. Original budgeted estimated amount was \$10,000 in Contractual Services and \$750 in Supplemental. The original Family Caregiver allocation came in at \$26,366 for a difference of \$15,616. An additional \$8,000 is being awarded, bringing the total to add to the budget to \$23,616. A small portion of these funds will be placed into Family Caregiver

Supplemental, another small portion into In Home Contractual for Family Caregiver clients, and the remaining into Family Caregiver group respite. There is no County match.

**Soil and Water Conservation (4104)**

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00 Fund Balance	\$2,499.00	101-4104-420-40-00 Contractual Services	\$2,499.00
TOTAL	\$2,499.00	TOTAL	\$2,499.00

Mr. Hodges stated that trees along the banks that are in imminent danger of falling into the water will be cut. Commissioner McCabe suggested removal of the trees be done when the waterline is low to allow more complete removal. Mr. Veit recommended doing maintenance annually to minimize cost and to include this as a budget line item.

**Budget Amendments for April 7, 2014**

CARTS Director, Terry Jordan, requested the following budget amendment in the amount of \$17,926.81 to be transferred from the General Fund Balance to the CARTS budget for payment of unspent Rural Operating Assistance Program (ROAP) funds due to NCDOT Public Transportation Division (PTD). Commissioner Sampson moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**CARTS**

101-0000-399-01-00 Fund Balance	\$17,928.00	101-7026-450-33-02 CARTS RGP	\$12,665.00
		101-7028-450-33-02 CARTS Employment	\$ 5,263.00
TOTAL	\$17,928.00	TOTAL	\$17,928.00

**Justification:** Unexpended Rural Operating Assistance Program (ROAP) funds.

Assistant Social Services Director, Alfreda Stout, presented the following budget amendments.

**DSS 7291 Mandated**

101-7291-349-32-00 Energy CIP, CP&L	\$20,536.00	101-7291-450-23-04 CIP	\$19,871.00
		101-7291-450-23-03 CP&L	\$665.00
TOTAL	\$20,536.00	TOTAL	\$20,536.00

**Justification:** Additional funding received for Crisis Intervention Program (CIP) and Duke Energy Progress (CP&L). There is no County match, funds are 100% federal.

Commissioner McCabe moved to approve the budget amendment, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

*Sheriff's Department Budget Request*

Mr. Hemphill presented the following budget amendment on behalf of the Sheriff's Department. The department needs to budget \$10,591 Edward Byrne Justice Assistance Grant (JAG) awarded Craven County Sheriff's Department to purchase less lethal weapons/equipment and incorporate these into training strategies for the Special Response Team (SRT). This item was approved by the Board during the March 17, 2014 meeting. Commissioner Dacey moved to approve the following budget amendment, seconded by Commissioner Taylor and unanimously carried in a roll call vote.

***Sheriff***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-2022-377-04-00 Justice Assist Grant	\$10,591.00	101-2022-410-32-40 Other Supplies	\$8,019.00
		101-2022-410-73-21 C/O \$500-\$4,999	\$2,572.00
<b>TOTAL</b>	<b>\$10,591.00</b>	<b>TOTAL</b>	<b>\$10,591.00</b>

**Justification:** Budget \$10,591 Edward Byrne JAG Grant \$2013-H5324-NC-DJ awarded to SRT (Special Response Team) for purchase of and training with less lethal weapons.

*Ft. Barnwell Rescue Budget Amendment*

Mr. Hemphill presented the following budget amendment on behalf of Ft. Barnwell Rescue. The North Carolina Department of Insurance awarded a Volunteer Rescue/EMS Fund grant to Ft. Barnwell. Ft. Barnwell has purchased the approved items and has been reimbursed by NC Department of Insurance for their portion. The County needs to budget \$9,600 to reimburse Ft. Barnwell for the County's 50% portion. Commissioner Sampson moved to approve the following budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***Ft. Barnwell Rescue***

101-0000-399-01-00 Fund Balance current year	\$9,600.00	101-2827-410-33-20 Grant Match	\$9,600.00
<b>TOTAL</b>	<b>\$9,600.00</b>	<b>TOTAL</b>	<b>\$9,600.00</b>

**Justification:** Budget County match for a Volunteer Rescue/EMS Fund grant awarded to Ft. Barnwell Rescue Squad.

*Libraries Budget Amendment*

The Board of Commissioners was asked to participate in a funding project to purchase new computers for the four Craven County Libraries, according to the following breakdown:

LIBRARY	Public Access Computers			Online Catalog Computers			Outside Contributions	County Contribution
	# of Computers	Cost per unit	Sub Total	# of Computers	Cost per unit	Sub Total		
Cove City	8	834.68	\$6,677.44				\$2,000	\$4,677.44
Havelock	14	834.68	\$11,685.52	2	754.68	\$1,509.36	\$5,278	\$7,916.93
Vanceboro	8	834.68	\$6,677.44				\$2,500	\$4,177.44
New Bern	21	834.68	\$17,528.28	6	754.68	\$4,528.08	\$22,056.36	\$0.00
New Bern Staff	4	732.68	\$2,930.72				\$2,930.72	\$0.00
Totals	55		\$45,499.40	8		\$6,037.44	\$34,765	\$16,771.81

Commissioner Dacey presented the following comments:

I want to thank the Assistant County manager and the County staff for bringing forward this budget amendment to address the need for new computers at each of our four libraries in Craven County. The acquisition of 63 (55 for Public access and 8 for online catalog use) new computers in our libraries will be done in concert with the acquisition of new computers for the libraries in Pamlico and Carteret as well and allows the CPC Regional Library System to address a long-standing issue facing our public library system.

It should be noted that while the County will be investing nearly \$17,000 into this project, our contribution represents less than one-third of the total cost of the computers as each of the four libraries has identified alternative resources to fund this project, mostly coming from private sources. The 21 new computers for the New Bern Facility will be entirely paid for by funds coming from the Friends of the Library Committee. Cove City, Vanceboro and Havelock libraries also provided self-help by identifying private and public funds to underwrite this purchase. The purchase of the computers is also timely as it will allow the county to meet the federal requirement regarding the protection of our children using the computers as each of the computers will maintain mandated filtering systems.

With respect to Havelock, I want to make certain the public understands the leadership role their new mayor, Will Lewis, has played in not only keeping the profile of this issue well-elevated, but also in working to secure the funding necessary to bring 16 new computers to the Havelock Community. I am proud of the way Havelock and the Craven County have been able to work together to accomplish this goal and I hope it leads to many more cooperative agreements as we move forward under his leadership.

Finally, I want to thank Susan Simpson and the staff at the CPC Regional Library for their work in selecting the new computer systems and negotiating exceptionally favorable terms for both the hardware and software that will be purchased. As our new regional library director, Ms. Simpson has brought our system a new level of professionalism and we should all be thankful for her work.

Commissioner Dacey moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***Budget Amendments for March 6, 2014***

***Planning***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
283-0000-348-89-01	\$132,805	283-4061-430-76-38	\$531,220
NCDEM State Grant		Elevation	
283-0000-377-38-00	\$398,415		
FEMA Grant			
<b>TOTAL</b>	<b>\$531,220</b>	<b>TOTAL</b>	<b>\$531,220</b>

**Justification:** Budget amendment needed to accept and expend grant funds awarded for Hazard Mitigation Grant Program (HMGP) Project 4019-0028. Project is proposed to elevate four residential structures.

***Health/Home Health***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-6500-371-01-00	\$59,000	101-6500-440-15-02	\$59,000
Medicare		Legal Fees	
<b>TOTAL</b>	<b>\$59,000</b>	<b>TOTAL</b>	<b>\$59,000</b>

**Justification:** \$39,000-A contract with CliftonLarsonAllen, LLP for the sale of Home Health Dept; \$20,000 – legal service fees for the project separate and above the fees charged by CliftonLarsonAllen. The charge is \$250/hour from Sumrell, Sugg, Carmichael, Hicks & Hart PA Law Firm. It is expected the total fees will not exceed \$20,000.

***Budget Amendments for February 17, 2014***

Cooperative Extension Director, Tom Glasgow, presented the following budget amendment to approve a Harold Bate grant award designated for the Extended Food and Nutrition Program (EFNEP).

Commissioner Dacey moved for its approval, seconded by Commissioner Taylor and unanimously carried in a roll call vote.

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-4211-346-02-00	\$3,000.00	101-4211-420-32-40	\$3,000.00
Harold H. Bate Foundation		EFNEP Expenditures	
<b>TOTAL</b>	<b>\$3,000.00</b>	<b>TOTAL</b>	<b>\$3,000.00</b>

Commissioner Taylor asked that in the future names be written out, followed by the acronyms.

Craven Area Rural Transportation Service (CARTS) Director, Terry Jordan, requested authorization for \$2,270 in unspent funds from the FY 2013 5310 grant to be spent in FY 2014 due to a period of

performance extension that has been granted. Commissioner McCabe moved for approval of the following budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7002-368-04-00 Elderly/Disable TTAP-5310	\$2,270.00	101-7001-450-31-01 Fuel and Other	\$2,270.00
<b>TOTAL</b>	<b>\$2,270.00</b>	<b>TOTAL</b>	<b>\$2,270.00</b>

**Justification:** \$2,270 of the FY2013 Elderly/Disabled TTAP 5310 was not spent by June 30, 2013. A period of performance extension was received from the NC DOT allowing for this unspent balance to be spent in FY 2014. This is a pay after performance grant, with CARTS filing for reimbursement from the NCDOT after the transportation services have been provided.

*Risk Reduction/Healthy Carolinians*

Craven County Health Director, Scott Harrelson advised the Board that the Health Department was notified of additional funding from the state Healthy Communities program in the amount of \$10,783, which was not included in the budget due to its uncertainty. In addition the short turn-around time for the funding to be spent resulted in the funds being used for local projects.

The Health Department is required to report to the community the annual State of the County health report (SOTCH), normally by purchasing a spread in the *Sun Journal*. The Health Department plans to use \$1,470 of these funds to purchase the ad space to report the SOTCH information, and the balance in the amount of \$9,313 to purchase exercise equipment to assist in getting people active. The Health Department will collaborate with the Parks and Recreation Department in establishing outdoor fitness equipment at Creekside Park. The balance of funds needed by the Recreation Department will be sought through grants or in the upcoming budget; however, it is possible that the equipment may be phased in incrementally. Commissioner Sampson moved to approve the request, seconded by Commissioner McCabe. During discussion, Commissioners Dacey and Taylor suggested that the effort may be better served by utilizing the \$1,470 for equipment and earning media coverage. Commissioner Dacey offered an amendment to the motion to redirect the \$1,470 toward equipment. The amendment carried unanimously. The amended motion carried unanimously in a roll call vote. Commissioner Dacey encouraged the Health Department to continue with efforts to publish the report, but to seek other avenues of funding.

*Health/Risk Reduction/Healthy Communities*

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-6700-349-04-00 State funds	\$10,783	101-6700-440-73-02 Other Improvements	\$10,783
<b>TOTAL</b>	<b>\$10,783</b>	<b>TOTAL</b>	<b>\$10,783</b>

*Communicable Diseases*

Mr. Harrelson reported that state immunization guideline changes have necessitated the Health Department's purchase of more private vaccines. In the past Medicaid patients were eligible for state supplied immunizations; however, now the only patients that can receive state supplied vaccines are the uninsured. The department budgeted \$46,000 for the entire year to purchase vaccines, and has used \$42,383 year to date. Mr. Harrelson requested the following budget amendment for an additional \$30,000 to meet the demand for the remainder of the year. Commissioner Sampson moved to approve the following budget amendments, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***Health/Communicable Disease***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-6302-352-19-00 Travel Shots – 1 <sup>st</sup> Party 1	\$ 2,000	101-6302-440-32-05 Prescription Drugs	\$30,000
01-6302-353-03-00 Comm Dis – 3 <sup>rd</sup> Party	\$14,000		
101-6302-353-19-00 Hepatitis – 3 <sup>rd</sup> Party	\$ 6,000		
101-6302-370-13-00 Flu Shots – Medicaid	\$ 8,000		
<b>TOTAL</b>	<b>\$30,000</b>	<b>TOTAL</b>	<b>\$30,000</b>

Captain Pittman presented the following two (2) budget amendments for the Board's approval.

***Jail 2008***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-0000-399-01-00 Fund Balance	\$56,000	101-2008-410-21-01 Rents/Board Prisoners	\$56,000
<b>TOTAL</b>	<b>\$56,000</b>	<b>TOTAL</b>	<b>\$56,000</b>

**Justification:** The agency has experienced an increase this year in the number of juvenile offenders whose cases have been adjudicated in the County courts. Once sentenced or while being held for trial on a secure custody order, juveniles cannot be held in the facility and must be remanded to the custody of the NC Department of Juvenile Justice. Also, there has been an increase in the number of inmates that have been to NC Department of Corrections for safekeeping pending trial. These are at risk or high risk felony offenders, some with major medical related issues.

Commissioner McCabe moved for approval of the budget amendment, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Commissioner Dacey asked that staff be directed to investigate the possibility of using the Electronic Monitoring Program for juvenile offenders.

***Sheriff's***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-2001-336-02-00 Donations/Contributions	\$10,000	101-2001-410-32-40 Other Supplies	\$10,000
<b>TOTAL</b>	<b>\$10,000</b>	<b>TOTAL</b>	<b>\$10,000</b>

**Justification:** Funds donated by a citizen to the Sheriff's Office to be used at the discretion of the Sheriff. Funds will most likely be used to purchase items that will classify as other supplies for purposes of budget and fiscal reporting. It is not known if at this the total amount will be expended by fiscal year end. If not, a budget amendment would be requested at the appropriate time to carry over fund balance.

Commissioner McCabe moved for approval of the budget amendment, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

***Budget Amendments of January 21, 2014***

Cooperative Extension Director, Tom Glasgow, presented the following budget amendment for the Board's approval. Commissioner Taylor moved for its approval, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

***Craven County Extension***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-4211-336-02-00 Donations	\$100.00	101-4211-420-32-40 EFNEP Expenditures	\$100.00
<b>TOTAL</b>	<b>\$100.00</b>	<b>TOTAL</b>	<b>\$100.00</b>

**Justification:** Funds donated to be used to purchase hand sanitizer for students of EFNEP programs.

***Budget Amendments of January 6, 2014***

Kelly Walker, Transportation Coordinator, presented the following budget amendment in the amount of \$134,524, to purchase three replacement vehicles. She explained that these vehicles have all met their usual life with over 200,000 miles each. Commissioner Sampson moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**7001 – CARTS Administration**

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7002-348-18-00	\$121,072.00	101-7001-450-73-01	\$134,524.00
Section 18 Capital St		Over \$5,000	
101-7002-335-05-00	\$ 13,452.00		
Section 18 Vehicles			
TOTAL	\$134,524.00	TOTAL	\$134,524.00

**Justification:** Line Item 101-7001-450-73-01, Capital Outlay over \$5,000 had an unencumbered balance of \$139,029 at the end of FY2013. Three vehicles were approved for replacement in FY2013 but were not replaced because the contract was not released by the state. The State has now released the contract.

Assistant County Manager of Finance/Administration, Rick Hemphill, presented the following budget amendment to reallocate DJJDP funding among the Juvenile Crime Prevention programs. Commissioner Sampson moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***DJJDP/JCPC***

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0564-348-10-00	\$ 214.00	101-0564-450-91-01	\$ 214.00
Comm Children		DJJDP – Comm Children	
101-0564-348-65-00	\$ 4,314.00	101-0564-450-91-65	\$ 4,314.00
Teen Court		DJJDP – Teen Court	
101-0564-348-15-00	\$14,650.00	101-0564-450-91-05	\$14,650.00
Area Day Reporting		DJJDP – Area Day Reporting	
TOTAL	\$19,178.00	TOTAL	\$19,178.00

**Justification:** Reallocation of state funding for Juvenile Crime Prevention Council programs.

***Budget Amendments for December 2, 2013***

Assistant Social Services Director, Alfreda Stout, presented the following budget amendment for the Board’s approval. Chairman Mark noted that it is 100% federal money. Commissioner Allen inquired if the funds are earmarked for day care and smart start. Ms. Stout responded that they are. Commissioner Sampson moved to approve the following budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***DSS 7291 Mandated***

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
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101-7291-349-10-00	\$164,954.00	101-7291-450-39-26	\$164,954.00
Day Care Combined		Child Day Care	
101-7291-349-16-00	\$ 33,520.00	101-7291-450-39-17	\$ 33,520.00
Smart Start Day Care		Day Care Smart Start	
101-7291-349-32-00	\$ 749.00	101-7291-450-23-07	\$ 749.00
Energy CIP, NCNG &		Low Inc Engery Asst	
<b>TOTAL</b>	<b>\$199,223.00</b>	<b>TOTAL</b>	<b>\$199,223.00</b>

**Justification:** Funding authorizations received for Child Day Care, and the Low Income Energy Assistance Program were slightly higher than original budget estimates indicated. The Smart Start day care Memo of Understanding has been amended to include the second half of the awarded funding for the fiscal year. There is no County match.

### ***Budget Amendments for October 21, 2013***

Elections Director, Meloni Wray, presented the following budget amendment for the Board's approval. Commissioner Tyson moved for its approval, seconded by Commissioner Allen and unanimously carried in a roll call vote.

#### ***Elections***

<b>REVENUES</b>	<b>AMOUNT</b>	<b>EXPENDITURES</b>	<b>AMOUNT</b>
101-0000-399-01-00	\$24,300.00	101-0601-400-32-01	\$ 4,100.00
Fund Balance		Office Supplies	
		101-0601-400-20-00	\$20,200.00
		Postage	
<b>TOTAL</b>	<b>\$24,300.00</b>	<b>TOTAL</b>	<b>\$24,300.00</b>

**Justification:** To cover unexpected mandatory mailing of voter cards for the Commissioner Redistricting. All affected voters will need to be mailed a voter card before the Commissioner seat filing in February 2014.

Health Director, Scott Harrelson, requested a budget amendment for Craven County's 50% share of the cost of utilizing Strategic Emergency Management (SEM) in partnership with Wayne County. SEM will serve as Bioterrorism Coordinator for the two counties. He advised the Board that the function of a County staffer is being shifted to a contracted position. Mr. Harrelson reassured the Board that the agreement with the vendor has been amended to address the Board's concerns about data sharing. Commissioner Allen moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

#### ***Health/BT Preparedness/Response***

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-5010-369-52-00 Intergov't	\$26,000	101-5010-440-40-00 Contractual Services	\$24,000.00
		101-5010-440-25-00 Travel/Training	\$ 2,000.00

**Justification:** Craven County Health Department and Wayne County Health Department have agreed to utilize Strategic Emergency Management (SEM) as their Bioterrorism Coordinator. Yearly cost for SEM is \$50,000/yr plus \$2,000 travel for a total of \$52,000. Wayne County has agreed to pay for 50% of expenses (\$26,000). Wayne County will directly pay CCHD and CCHD will directly pay SEM on a monthly basis. The contractor will receive only one check per month instead of two checks from separate health departments.

***Budget Amendments for September 16, 2013***

Recreation and Parks Director, Eddie Games, presented the following budget amendment for the Board's approval:

***Recreation and Parks***

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-8001-336-02-00 Misc. Donations	\$1,767.00	101-8001-460-32-40	\$1,767.00
TOTAL	\$1,760.00	TOTAL	\$1,760.00

**Justification:** This is a grant received from the CTG to purchase miscellaneous sports equipment for the department to use programs, classes and leagues.

Craven County Health Director, Scott Harrelson, presented the following budget amendments for the Board's approval.

***Project Assist***

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-6701-349-70-00 State funds	\$2,557.00	101-6701-440-27-00 Advertising	\$1,200.00
		101-6701-440-25-00 Travel/Training	\$1,357.00
TOTAL	\$2,557.00	TOTAL	\$2,557.00

**Justification:** NC Tobacco Prevention and Control Branch awarded CCHD the amount of \$61,140, but only \$58,583 is currently available, difference of \$2,557. Request to use funds for the following:

- Advertising – It is expected as part of the action plan to promote Tobacco Control, Cessation and Second Hand Smoke. This year FDA regulations have been added as a new action area.
- Travel/Training – Health Educator will be required to attend mandatory meetings more than last FY as new regulations are occurring and changes to tobacco control.

**5001 Admin**

101-5001-370-05-00	\$21,250.00	101-5001-440-32-40	\$3,918.00
Title XIX Medicaid		Other Supplies	
		101-5001-440-26-01	\$8,732.00
		Building Grounds	
		101-5001-440-40-00	\$4,800.00
		Contractual Services	
		101-5001-440-73-21	\$3,800.00
		Capital	
JOURNAL ENTRY			
101-6612-370-05-00	\$(21,250.00)	101-5001-370-05-00	\$21,250.00
Title XIX Medicaid		Title XIX Medicaid	
TOTAL	\$21,250.00	TOTAL	\$21,250.00

**Justification:** EHR incentive payment initially posted to Adult Primary Care. Incentive payment to be utilized as needed, where needed. Per Rick’s advertisement, funds to be posted to Admin Funds will cover the following cost: ceiling tiles, painting and cleaning contract for the remaining of the fiscal year at the Animal Shelter to bring up to USDA standards, freezer and privacy screens.

**Budget Amendments for September 3, 2013**

Assistant DSS Director, Alfreda Stout, presented the following budget amendment for funding received from Duke Energy for Duke Energy Progress customers. There is no County match required. Commissioner Mark moved to approve the following budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

**DSS 7291 Mandated**

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7291-346-09-00	\$76,149.00	101-7291-450-23-02	\$76,149.00
Duke/Progress		Energy Duke/Progress	
TOTAL	\$76,149.00	TOTAL	\$76,149.00

**Justification:** Duke Energy Progress North Carolina Merger Settlement Funds one time contribution received from North Carolina Community Foundation to provide energy assistance to low-income customers of Duke Energy Progress in Craven County. There is no County match.

Assistant County Manager, Finance/Administration, Rick Hemphill, presented the following budget amendments for the Board's approval. Commissioner Sampson moved for their approval, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**Fire Special Service Districts/Water Dept.**

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0560-377-38-00 Grant FEMA	\$40,050.00	101-0567-410-97-80 Transfer Fire Districts	\$19,290.00
		101-0567-400-97-81 Transfer Water	\$21,760.00
243-0000-366-51-00 Hurricane Irene costs	\$ 4,397.00	243-2900-410-96-80 Special Approp pay to District	\$ 4,397.00
244-0000-366-51-00 Ft. Barnwell Hurricane Irene Costs	\$ 1,396.00	243-2903-410-96-80 Special Approp pay to District	\$ 1,396.00
245-0000-366-51-00 Twp. 5 Hurricane Irene Costs	\$ 7,901.00	245-2900-410-96-80 Special Approp pay to District	\$ 7,901.00
249-0000-366-51-00 Twp. 9 Hurricane Irene Costs	\$ 4,596.00	249-2900-410-96-80 Special Approp pay to District	\$ 4,596.00
401-0000-366-00-00 Transfer	\$21,760.00	401-4500-475-73-50 C/O Reserve	\$21,760.00
<b>TOTAL</b>	<b>\$80,100.00</b>	<b>TOTAL</b>	<b>80,100.00</b>

**Justification:** Transfer funds to Fire Departments and Water Department for Hurricane Irene damages.

**Fire Departments – Multiple**

240-0000-399-00-00 Rhems	\$ 65.00	240-2900-410-11-04 Workers Comp	\$ 65.00
241-0000-399-00-00 Vanceboro	\$130.00	241-2900-410-11-04 Workers Comp	\$130.00
242-0000-399-00-00 Tri-Community	\$ 65.00	242-2900-410-11-04 Workers Comp	\$ 65.00
243-0000-399-00-00 Little Swift Creek	\$195.00	243-2900-410-11-04 Workers Comp	\$195.00
244-0000-399-00-00 Dover	\$325.00	244-2902-410-11-04 Workers Comp	\$325.00
246-0000-399-00-00 #6 Township	\$260.00	246-2900-410-11-04 Workers Comp	\$260.00
247-0000-399-00-00 #7 Township	\$455.00	247-2900-410-11-04 Workers Comp	\$455.00
248-0000-399-00-00 West New Bern	\$195.00	248-2900-410-11-04 Workers Comp	\$195.00

249-0000-399-00-00	\$650.00	249-2900-410-11-04	\$650.00
Twp #9		Workers Comp	

TOTAL	\$2,340.00	TOTAL	\$2,340.00
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**Justification:** To cover shortage of Fire Departments Workers Compensation line item for VFIS invoice dated 8/14/13 in the amount of \$72,247.50.

**Convention Center**

101-8201-369-36-00	\$15,963.00	101-8201-430-27-00	\$15,963.00
TDA		Advertising	

TOTAL	\$15,963.00	TOTAL	\$15,963.00
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**Justification:** Monies appropriated for the Advertising/Marketing of Craven County – Outdoor Billboard Campaign.

**Convention Center**

101-8201-369-36-00	\$15,037.00	101-8201-430-27-00	\$15,037.00
TDA		Advertising	

TOTAL	\$15,037.00	TOTAL	\$15,037.00
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**Justification:** Additional monies appropriated for the Advertising/Marketing of Craven County – Outdoor Billboard Campaign.

**Budget Amendments for August 19, 2013**

Assistant County Manager, Finance/Administration, Rick Hemphill, presented the following budget amendments for the Board’s approval. Commissioner Mark moved for their approval, with a second from Commissioner Tyson and carried unanimously in a roll call vote.

**E911**

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
222-0000-399-01-00	\$175,000.00	222-2501-410-73-01	\$175,000.00
Fund Balance		C/O over \$5,000	
TOTAL	\$175,000.00	TOTAL	\$175,000.00

**Justification:** Provide funds to purchase remainder of equipment needed for E911 upgrade including computers, monitors, recorder and balance of Motorola equipment.

**Environmental Health**

101-3101-399-08-00	\$2,500.00	101-3101-420-25-00	\$1,170.00
FDA		Travel/Training	
		101-3101-420-32-40	\$1,330.00
		Other Supplies	
TOTAL	\$2,500.00	TOTAL	\$2,500.00

**Justification:** In late June 2013, Environmental Health received \$2,500 from the FDA. Need to carry over these funds to provide \$1,770 for mandatory training and \$1,330 for supplies to include lab coats, light meters, thermocouples and printer for food and lodging program.

***Budget Amendments for August 5, 2013***

*Request to Adopt CDBG FY 12 Infrastructure Grant Budget Amendment and Ordinance*

In order to move forward with the CDBG Infrastructure Program, the Board of Commissioners was requested to adopt the following Budget Amendment, Budget Ordinance and a Financial Management Resolution for the CDBG FY 12 Infrastructure Project. Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously approved in a roll call vote.

**Budget Amendment:**

***Planning***

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
282-0000-377-02-00	\$750,000.00	282-4082-430-76-67	\$484,874.00
Grant CDBG		Sewer Improvements	
		282-4082-430-76-68	\$215,423.00
		Water Improvements	
		282-4082-430-76-70	\$ 49,703.00
		Administration	
TOTAL	\$750,000.00	TOTAL	\$750,000.00

**Justification:** Budget amendment needed to accept and expend grant funds awarded for CDBG FY 12 Water and Sewer Infrastructure Project CDBG#: 12-C-2493.

**Budget Ordinance:**

CDBG FY 12 Water & Sewer Infrastructure  
Fund 282

This ordinance is hereby approved in the following amounts for expenditures of the CDBG FY 12 Water & Sewer Infrastructure Project.

Expenditures:

Sewer Improvements	\$	484,874.00
Water Improvements	\$	215,423.00
Administration	\$	49,703.00
<b>TOTAL</b>	<b>\$</b>	<b>750,000.00</b>

Revenues:

CDBG Grant	\$	750,000.00
<b>TOTAL</b>	<b>\$</b>	<b>750,000.00</b>

This ordinance is hereby approved this 5<sup>th</sup> day of August, 2013.

Assistant County Manager for Finance/Administration, Rick Hemphill, presented the following budget amendments for the Board’s approval. Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

**Recreation & Parks**

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-8001-336-02-00 Misc. Donations	\$500.00	101-8001-460-32-40 Other Supplies	\$500.00
<b>TOTAL</b>	<b>\$500.00</b>	<b>TOTAL</b>	<b>\$500.00</b>

**Justification:** This money was received from Loyal Osterlund for a memorial bench to be placed at the Latham-Whitehurst Nature Park.

**Cooperative Extension**

101-0000-399-01-00 Fund Balance	\$1,454.00	101-4211-420-32-40 EFNEP – Other Supplies	\$1,454.00
<b>TOTAL</b>	<b>\$1,454.00</b>	<b>TOTAL</b>	<b>\$1,454.00</b>

**Justification:** Carolina East Foundation Grant EFNEP Carry over balance from FY 2013.

**Cooperative Extension**

101-0000-399-01-00 Fund Balance Current Year	\$1,680.00	101-4207-420-22-00 Telephone	\$ 33.00
		101-4207-420-24-00 Meeting Expense	\$478.00
		101-4207-420-32-40	\$859.00

Other Supplies	
101-4207-420-39-45	\$310.00
Limited Income subsidy	

TOTAL	\$1,680.00	TOTAL	\$1,680.00
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**Justification:** Need to budget the \$1,680 in unspent SHIP funds to be utilized in FY 14.

***Cooperative Extension***

101-0000-399-01-00	\$500.00	101-4203-420-32-40	\$500.00
Fund Balance		Clean Sweep/Other Supplies	

TOTAL	\$500.00	TOTAL	\$500.00
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**Justification:** \$500 check from Keep America Beautiful was made out to Clean Sweep in April 2013. It was deposited into a new revenue account.

***Court Facilities***

101-0000-399-01-00	\$16,850.00	101-1306-400-26-01	\$16,850.00
Fund Balance		Bldg/Grounds	

TOTAL	\$16,850.00	TOTAL	\$16,850.00
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**Justification:** Funds necessary for needed repairs to old Probation Bldg on Broad Street – new roof at \$14,350; side entrance at \$2,500.00

***Schools***

101-0000-399-01-00	\$150,670.00	101-8500-480-37-01	\$150,670.00
Fund Balance			

TOTAL	\$150,670.00	TOTAL	\$150,670.00
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**Justification:** Provide additional funding to public schools to cover state budget impacts: Retirement \$54,531, Health Insurance \$18,600, Unemployment \$77,539 from fund balance.

***Budget Amendments for July 15, 2013***

DSS Director, Kent Flowers, presented the following budget amendments for the Board’s approval. Commissioner Mark moved for their approval, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

***DSS TANF 7231***

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7231-399-08-00	\$(27,406.00)	101-7231-450-39-30	\$(27,406.00)
Fund Balance Approp./Carryover Balance		Special Appropriations	
TOTAL	\$(27,406.00)	TOTAL	\$(27,406.00)

**Justification:** Roll forward unspent funds in fiscal year 12/13 for Special Adoptions. The funds are awarded by the State based on the number of adoptions that are finalized and then given to DSS to use in the adoption program. There is no County match.

***DSS 7295 Senior***

101-0000-399-01-00	\$2,407.00	101-7295-450-32-29	\$ 559.00
Fund Balance Currently		Donations – Meals	
		101-7295-450-32-31	\$1,848.00
		Donations – Senior	
TOTAL	\$2,407.00	TOTAL	\$2,407.00

**Justification:** Roll forward unspent funds donated to the Senior Program and Meals Program in Fiscal Year 2012-2013.

During discussion it was stated that \$1,848 for the Senior Program is earmarked for Meals-on- Wheels or congregate sites. Mr. Flowers was asked if the \$1,800 in donations is earmarked for specific sites. Finance Officer, Rick Hemphill, broke down the balances, as follows:

- 24 ¢ balance for the Harlowe site
- \$ 120 exercise
- \$ 122 George Street Center
- \$ 81 Senior Raffle
- \$ 55 Activities and Crafts
- \$1,400 General Donations; non-specific

***Budget Amendments for July 1, 2013***

Assistant County Manager for Finance/Administration, Rick Hemphill, presented the following budget amendment for the Board's approval. Commissioner Sampson moved for its approval, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

***Soil Conservation***

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$1,425.00	101-4101-420-32-40	\$1,425.00
Fund Balance Current Year		Other Supplies	

TOTAL	\$1,425.00	TOTAL	\$1,425.00
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**Justification:** On June 17, 2013, unanticipated State funds in the amount of \$2,860 were budgeted to purchase supplies. It was not feasible to purchase all the needed supplies by June 30, 2013. The Department needs to carry over the \$1,425 balance to FY 14 to make those purchases.