

# ENVIRONMENTAL HEALTH SITE PLAN WORKSHEET

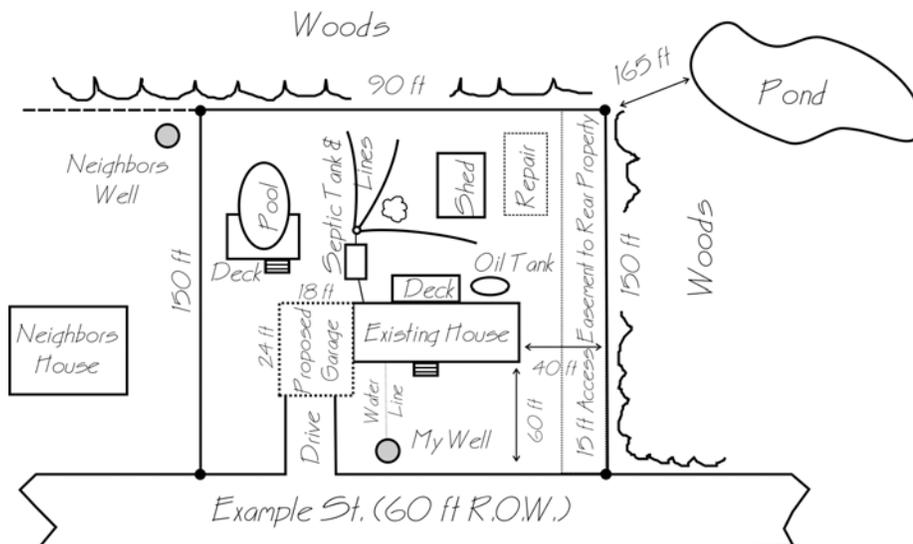
A **site plan** is a drawing showing where existing structures and features are located on (and around) your property, and where you **PROPOSE** to put more items. Site plans are typically hand-drawn (and often not to scale) but the structures should at least be labelled with their dimensions and their distances from property lines. That is why we require you to flag the property corners (or mark the property lines) on your lot. **This worksheet is provided to help you draw the site plan required for your well or septic system application.**

Remember: Your property will not be scheduled for an evaluation until we have received at least a hand-drawn site plan sketch with the application, and property corners are accurately flagged on the lot. Please include a copy of any survey map that you may have for the property (or draw the site plan directly on the survey map).

**Step 1: To begin, please check each item below that is included on or within 100 feet of your property. This will help you know what to show on your sketch. Things left out (incomplete site plans) will require that we return the sketch back to you for completion:**

- \_\_\_\_\_ Existing (and proposed) dimensions of the property (location and length of property lines).
- \_\_\_\_\_ Existing (and proposed) roads and driveways.
- \_\_\_\_\_ Existing (and proposed) easements and rights-of-way (including utility easements).
- \_\_\_\_\_ Existing (and proposed) structures (including houses, businesses, mobile homes, sheds, decks, porches, pools, garages, shops, and any other outbuildings).
- \_\_\_\_\_ Existing (and proposed) water lines.
- \_\_\_\_\_ Existing (and proposed) wells (at least within 100' of your property lines)
- \_\_\_\_\_ Existing (and proposed) wastewater systems (septic systems).
- \_\_\_\_\_ Existing (and proposed) surface water features (including ditches, lakes, ponds, branches, streams, retention ponds, canals, etc.)
- \_\_\_\_\_ Designated wetlands.
- \_\_\_\_\_ Existing (and proposed) chemical or petroleum storage tanks (including LP gas tanks, vehicle fuel, and heating oil tanks, above or below ground, within 500' of your property lines).
- \_\_\_\_\_ Existing (and proposed) landfills or buried waste (within 500' of your property lines).
- \_\_\_\_\_ Existing (and proposed) fertilizer, pesticide, or other chemical storage areas.

**Step 2: Use the back of this sheet or another piece of paper to draw your site plan showing the items you checked above. Or, even better, you can sketch your proposed changes onto an already existing survey or scaled plat. An example of a site plan sketch (although shrunk in size) is shown below.**



For more information, please call the Environmental Health Department at 252-636-4936