

Craven County, North Carolina 2007 Plan Review Schedule

<u>Meeting</u>	<u>Date</u>	<u>Time</u>	<u>Agenda Deadline</u>
Board of Commissioners	January 2, 2007	7:00 PM	December 27, 2006
Board of Commissioners	January 16, 2007	8:30 AM	January 9, 2007
Technical Review Committee	January 16, 2007	2:00 PM	January 10, 2007
Planning Board	January 25, 2007	6:30 PM	January 10, 2007
Board of Commissioners	February 5, 2007	7:00 AM	January 29, 2007
Board of Commissioners	February 19, 2007	8:30 AM	February 12, 2007
Technical Review Committee	February 12, 2007	2:00 PM	February 7, 2007
Planning Board	February 22, 2007	6:30 PM	February 7, 2007
Board of Commissioners	March 5, 2007	7:00 PM	February 26, 2007
Board of Commissioners	March 19, 2007	8:30 AM	March 12, 2007
Technical Review Committee	March 12, 2007	2:00 PM	March 7, 2007
Planning Board	March 22, 2007	6:30 PM	March 7, 2007
Board of Commissioners	April 2, 2007	7:00 PM	March 26, 2007
Board of Commissioners	April 16, 2007	8:30 AM	April 9, 2007
Technical Review Committee	April 16, 2007	2:00 PM	April 11, 2007
Planning Board	April 26, 2007	6:30 PM	April 11, 2007
Board of Commissioners	May 7, 2007	7:00 PM	April 30, 2003
Board of Commissioners	May 21, 2007	8:30 AM	May 14, 2003
Technical Review Committee	May 14, 2007	2:00 PM	May 9, 2007
Planning Board	May 24, 2007	6:30 PM	May 9, 2007
Board of Commissioners	June 4, 2007	7:00 PM	May 28, 2007
Board of Commissioners	June 18, 2007	8:30 AM	June 12, 2007
Technical Review Committee	June 18, 2007	2:00 PM	June 13, 2007
Planning Board	June 28, 2007	6:30 PM	June 13, 2007
Board of Commissioners	July 2, 2007	7:00 PM	June 25, 2007
Board of Commissioners	July 16, 2007	8:30 AM	July 9, 2007
Technical Review Committee	July 16, 2007	2:00 PM	July 11, 2007
Planning Board	July 26, 2007	6:30 PM	July 11, 2007
Board of Commissioners	August 6, 2007	7:00 PM	July 30, 2007
Board of Commissioners	August 20, 2007	8:30 AM	August 13, 2007
Technical Review Committee	August 13, 2007	2:00 PM	August 8, 2007
Planning Board	August 23, 2007	6:30 PM	August 8, 2007
Board of Commissioners	September 4, 2007	7:00 PM	August 28, 2007
Board of Commissioners	September 17, 2007	8:30 AM	September 10, 2007
Technical Review Committee	September 17, 2007	2:00 PM	September 12, 2007
Planning Board	September 27, 2007	6:30 PM	September 12, 2007
Board of Commissioners	October 2, 2007	7:00 PM	September 24, 2007
Board of Commissioners	October 16, 2007	8:30 AM	October 9, 2007
Technical Review Committee	October 16, 2007	2:00 PM	October 11, 2007
Planning Board	October 26, 2007	6:30 PM	October 11, 2007

Board of Commissioners	November 5, 2007	7:00 PM	October 29, 2007
Board of Commissioners	November 19, 2007	8:30 AM	TBA
Technical Review Committee	TBA	TBA	TBA
Planning Board	TBA	TBA	TBA
Board of Commissioners	December 3, 2007	7:00 PM	November 26, 2007
Board of Commissioners	December 17, 2007	8:30 AM	December 10, 2007
Technical Review Committee	TBA	TBA	TBA
Planning Board	TBA	TBA	TBA

Board of Commissioners Meetings

Citizens wishing to petition the Board of Commissioners may do so at the first meeting of the month. Requests to be placed on the agenda should be made before 12:00 noon to the Clerk of the Board according to the above schedule at (252) 636-6601 or by email to manager@cravencounty.com.

The Board of Commissioners holds regular meetings on the first and third Monday of each month. If a regular meeting day is a holiday on which County offices are closed, the meeting is held on the next business day or such succeeding day as may be specified. Regular meetings are held in the Craven County Commissioners Meeting Room at the Craven County Administration Building located at 406 Craven St., New Bern, North Carolina.

NOTE: The chair or a majority of board members may call special meetings with notice given to all members and news media organizations.

Planning Board Meetings

All subdivision and mobile home park plans must be received by the Craven County Planning and Inspections Dept. fifteen (15) days prior to the Planning Board meeting at which it will be reviewed. This schedule is consistent with the requirements set forth in the Craven County Subdivision and Mobile Home Park Ordinances.

The Planning Board holds regular meetings on the fourth Thursday of each month, unless otherwise noted on the above schedule. Regular meetings are held in the Conference Room at the Department of Planning and Inspections located at 2828 Neuse Blvd., New Bern, North Carolina.

All materials submitted for approval must be in the following numbers and form:

Preliminary Plats: Seven (7) paper copies

Final Plats: One (1) mylar, or reproducible copy
Seven (7) paper copies

Mobile Home Park Plats: Four (4) paper copies

NOTE: Additional paper copies may need to be sent to other agencies, and will be requested as needed by the department.

Technical Review Committee

All subdivision and mobile home park plans must be reviewed by the Craven County Technical Review Committee prior to the regularly scheduled Planning Board meeting each month. Plans that have not been reviewed by the Technical Review Committee ***will not*** be placed on the Planning Board Agenda.

The Technical Review Committee meets ten (10) days prior to the regularly scheduled Planning Board meeting each month, unless otherwise noted on the above schedule. Meetings are held in the Conference Room at the Department of Planning and Inspections located at 2828 Neuse Blvd., New Bern, North Carolina.

Representatives of the following agencies will be present to review submitted plats:

- Craven County Department of Planning and Inspections
- Craven County Health Department, Division of Environmental Health
- Craven County Water and Sewer Department
- North Carolina Department of Transportation
- United States Department of Agriculture, Soil and Water Conservation District

NOTE: Additional agencies may be asked to attend as needed.

This schedule is provided by the Craven County Department of Planning and Inspections to those involved in the subdivision process. Meeting dates and times are based on the best available information at the time of printing. Should a date appear incorrect or if you have any questions, please contact us at 636-6618.