



## INSTRUCTIONS

- Purpose: General Statute 130A-282 requires the Commission for Health Services to adopt rules governing public swimming pools. The rules in 15A NCAC 18A .2500 require the owner or operator to apply annually for an operation permit for each public swimming pool. This form is to allow owners or operators of public swimming pools to apply for permits.
- Preparation: The information requested on this form is to be completed by the pool owner or a designated representative of the owner. ***The completed application is submitted to the local health department for the county in which the public swimming pool is located.*** A separate application must be completed for each public swimming pool.
- Copies: Original to be maintained at the local health department.
- Disposition: Please refer to Records Retention and Disposition Schedule for County/District Health Departments which are published by the North Carolina Division of Historical Resources.

**Craven County Health Department  
Division of Environmental Health  
Data Sheet for Existing Public Swimming Pool**

**1. General Pool Information:**

Pool Dimensions \_\_\_\_\_  
Pool Volume \_\_\_\_\_  
Surface Area \_\_\_\_\_  
Bather Load \_\_\_\_\_

**2. Pool Structure:**

Gunitite  
 Concrete  
 Fiberglass  
 Other (specify) \_\_\_\_\_  
 Rounded Corners  
Number of Main Drains \_\_\_\_\_  
Size of Grate \_\_\_\_\_  
Number of Returns/Inlets \_\_\_\_\_  
# Located in wall \_\_\_\_\_ # Located in floor \_\_\_\_\_  
Size of pipe \_\_\_\_\_  
Number of Skimmers \_\_\_\_\_  
Make \_\_\_\_\_  
Model # \_\_\_\_\_  
Number of Outlet Drains \_\_\_\_\_  
 Hair and Lint Catcher

**3. Circulation Pump:**

Make \_\_\_\_\_  
Model # \_\_\_\_\_  
H. P. \_\_\_\_\_

**3. Filter:**

Sand  DE  Cartridge  
Make \_\_\_\_\_  
Model # \_\_\_\_\_  
Circulation Rate (GPM) \_\_\_\_\_  
 Pressure Gauge  
 Sight Glass  
 Flow Meter  
 Pool Heater  
Air relief valve:  Automatic  Hand Open  
Turnover Rate (hours) \_\_\_\_\_

**5. Fill Spout:**

Location \_\_\_\_\_  
Size of Pipe \_\_\_\_\_  
Other Method \_\_\_\_\_  
Water Source \_\_\_\_\_

**6. Automatic Chemical Feed:**

Type \_\_\_\_\_  
Make \_\_\_\_\_  
Model # \_\_\_\_\_

**7. Chemical Storage Area:**

Mechanical or Cross-Ventilated  
 Storage Shelving, Dollies or Pallets Provided

**8. Equipment Room:**

Weatherproof Building  
 Well Ventilated  
 Floor Drain to Sanitary Sewer  
 Floor 1/4" Slope to Drain  
Ceiling Height (feet) \_\_\_\_\_

**9. Deck:**

Type \_\_\_\_\_  
Finish \_\_\_\_\_  
Minimum Width (feet) \_\_\_\_\_  
Slope \_\_\_\_\_  
Number of Ladders \_\_\_\_\_  
 Deck Drain  
 Hose Bib  
 Depth Markers  
 Diving Boards

**10. Safety Equipment:**

Underwater Lighting  
 Deck Lighting  
 Emergency Telephone with Required Signage  
 Ring Buoy with Rope  
 Shepherd's Crook

**11. Fence:**

Height  $\geq$  4 Feet  
 Openings  $<$  4 Inches  
 Self-Closing Doors with Locking Devices  
Describe Fencing Detail and Release of Self-latching  
Doors \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**12. Bathhouse/Toilet Room:**

Number of Toilets Female \_\_\_\_\_  
Number of Lavatories Female \_\_\_\_\_  
Number of Toilets Male \_\_\_\_\_  
Number of Urinals \_\_\_\_\_  
Number of Lavatories Male \_\_\_\_\_  
Number of Showers \_\_\_\_\_  
Water Temperature at Lavatories/Shower \_\_\_\_\_

**13. Wading Pool:**

Located at Shallow End of Pool  
 Fence Height  $\geq$  4 Feet

**14. Spa:**

Spa Timer 15 Minutes Maximum  
 Spa Drains  $\geq$  3 Feet Apart or on Two Planes

**16. Wastewater Disposal:**

Sewage to \_\_\_\_\_  
Pool Overflow and Backwash to \_\_\_\_\_

Form Completed By: \_\_\_\_\_ (Name/Title) \_\_\_\_\_ (Date)