Craven County

BOARD OF ELECTIONS
Erin Burridge, Director

July 19, 2011

Attendees:
Ray Wood
Zeda Trice
Gary Clemmons
Erin Burridge, Director
Ray Burgos, Staff
Leone Lewis, Staff
Jan Cahoon, Clerk of Superior Court

Call to Order

The Craven County Board of Elections held a special meeting on July 19, 2011 for the purpose of organizing the Board of Elections for 2011 – 2013; after receiving appointment from the N.C. State Board of Elections for the following members: Ray Wood, Zeda Trice and Gary Clemmons. Burridge called the meeting to order at 12:00 p.m.

New Business

Jan Cahoon administered the oath to Wood, Trice and Clemmons. Nomination for Chairman were called, Trice nominated Wood and Clemmons seconded. Clemmons then nominated Trice for the position of Secretary and Wood seconded.

After a review of previous delegated duties, the Craven County Board of Elections in a unanimous decision passed a resolution to delegate the duties of the Board to the Director.

Discussion was held regarding the regularly scheduled meetings for August 3. 2011 and September 7, 2011 and by unanimous decision both meetings were cancelled. August 3, 2011 regular business will be handled August 16, 2011 after precinct officials are appointed and September 7, 2011 is the date Board Members and the Director will be leaving for mandatory training in Chapel Hill.

Adjournment

After setting a meeting time of 12:00 p.m. for the upcoming August 16, 2011 meeting and there being no additional business, Wood adjourned the meeting at 12:30 p.m.

Zeda Trice

Zeda Trice, Secretary

Approved: 8/16/11
Date

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