

CRAVEN COUNTY BOARD OF ELECTIONS
REGULAR MEETING
June 6th, 2007

The Craven County Board of Elections held a Regular meeting on June 6th, 2007 in the Commissioners Room of the County Administration Building. Chairman, William Miner opened meeting at 10:00 a.m. with Secretary, Esther Hardin, and Director, Tiffiney Miller present. Member Ray Wood was delayed but was present for most of the meeting.

The minutes of the May 2007 meeting were not ready for approval and will be reviewed at the July meeting.

The Chairman asked for the report of the Director.

Directors Report:

The Board members were given information on the Electronic Records Access at the Polling Place and times and places that demonstrations would be held.

The Director completed the UNITY training in Greenville. The State will be responsible for all the ballot coding.

The Board and the Director reviewed the office duties. The Board advised the Director to meet with Joan Harrell, HR Director to begin the process of moving someone up to the Deputy position by changing the job duties in the office.

The Board was given a copy of the Certification update sheets. Mr. Miner only needs a few more items to become certified, as does the office staff.

The Director reported that almost all Municipal Contracts have been returned to our office with the required signatures.

Campaign Manuals have been ordered from the State Board of Elections. The office will print a supplement that includes the new campaign reporting laws.

The office has sent out notices about Treasurer Training to all Town Halls and current office holders to inform them of the new requirements.

The Director reported that because it is near the end of the budget year there will be no unapproved spending until the new budget year so that the Finance Department is able to close out the year.

Discussion was held on the upcoming Institute of Government Training June 28th & 29th and the State Training in August.

Photos were taken on June 20th by the District Election Technician of repairs done at Fairfield Harbour and Harlowe precinct because these repairs were funded by HAVA.

Discussion was held on the 2008 precinct returns.

The Director suggested that an additional precinct rover be added for the 2008 Elections.

Old Business:

The County job classification and salary survey results have not been received.

The Board will be sworn into office in July and the Director is planning for a luncheon with the Party Chairmen and the Board Members on the day of the swearing in.

New Business:

The Board approved 264 new voter registrations for the month of May. A new statistical report was given to the Board.

Monthly Budget information was given to the Board.

Announcements:

Candidate filing begins July 6th noon

Next Regular Meeting, July 11th, 10:00 a.m.

There being no further business the meeting adjourned at 10:45 a.m.

Esther Hardin, Secretary

Members Present:

William Miner, Chairman
Esther Hardin, Secretary
M. Ray Woods, Member
Tiffiney Miller, Director

Approved: