



FACT SHEET

Running for County Offices 2016 Election

Note: This fact sheet pertains to all local offices in which candidates submit filing paperwork to the County Board of Elections in even-numbered years, including County Commissioner, Clerk of Superior Court, School Board, Soil and Water Conservation District Commissioner, and others. Although state legislative candidates (State Representative or State Senator) file with the local County Board of Elections, a separate fact sheet covers how to run for those offices. District Attorneys file with the State Board of Elections, and a separate fact sheet covers how to run for those offices.

1) How does a person's name get on the ballot for the primary election?

([NCGS §§ 163-106](#), [163-107](#), [163-107.1](#), [163-108](#))

- Candidates must file a notice of candidacy with the County Board of Elections office in the county of their residence, and pay a filing fee of 1% of the annual salary of the office sought. (It is also possible to present petitions signed by registered voters in lieu of paying the filing fee. For more information, see [North Carolina General Statute § 163-107.1](#).) Notice of candidacy forms may be obtained from the County Board of Elections prior to the date on which candidates may commence filing.
- A candidate must be a registered voter affiliated with the same political party in which he or she intends to file (a person changing party affiliation must do so 90 days prior to the date the candidate files).
- At the time of filing, all candidates must also file a certificate signed by the Director or Chairperson of the County Board of Elections where they are registered to vote at their current residential address in that county. The certification states the party with which the person is affiliated, and that the person has not changed party affiliation in the past 90 days.
- The notice of candidacy includes questions about any previous felony convictions of the candidate, and will require a further report on those convictions if there are any. Active felons who have not had their citizenship rights fully restored (full completion of any felony sentence, including probation, restitution, etc.) are not eligible to be registered to vote or to run for elected office.
- A candidate may not file for more than one office in the same election.

- A filed primary candidate who remains unopposed after the close of the filing period will be certified as his or her party's nominee without the need for a primary.
- The winners of the party primaries (or certified nominees, if unopposed) will be listed on the General Election ballot as the nominee of their party for the office they filed for.

2) When is the filing period? ([NCGS §163-106\(c\)](#))

- Begins: Noon on the second Monday in February of the year of the election, **Monday, February 8, 2016.**
- Ends: Noon on the last business day in February of the year of the election, **Monday, February 29, 2016.**

Note: It is possible, although not common, that some local offices may have a different filing period than the regular filing period. In limited circumstances, the filing period may be extended by the County Board of Elections. Also, the office of member of a Soil and Water Conservation District Board of Supervisors runs from noon on the second Monday in June (**Monday, June 14, 2016**) to noon on the first Friday in July (**Friday, July 1, 2014**). ([NCGS § 139-6](#))

3) What if a candidate wants to run as unaffiliated with a political party?

([NCGS §§ 163-122, 163-123](#))

- If a candidate wishes to run unaffiliated, he or she should review [North Carolina General Statute § 163-122](#) and fact sheet on running as an unaffiliated candidate.
- If a candidate wishes to run as a write-in, they need to review [North Carolina General Statute § 163-123](#) and the fact sheet on running as a write-in candidate.

4) When are the elections? ([NCGS § 163-1](#))

- **Primary:** The Tuesday after the first Monday in May preceding the General Election, **Tuesday, May 3, 2016.**
- **Second primary** (will only be held in certain situations, and if requested by a candidate): The date will depend on whether any elections for federal office require a second primary. For more information, see [North Carolina General Statute § 163-111](#).
- **General Election:** The Tuesday after the first Monday in November, **Tuesday, November 8, 2016.**

5) What are the qualifications to be elected to county office?

[\(N.C. Const. Art. VI § 6, NCGS § 162-2\)](#)

- A registered voter of the county
- At least 21 years of age
- Eligible to vote for the office filed for
- For Sheriff, residency in the county one year prior to the General Election

6) What are the campaign reporting requirements? [\(NCGS §163-278.9\)](#)

The Campaign Reporting Act requires financial disclosure of all political activities. Reports are filed with the State Board of Elections campaign reporting office. The time of filing of these reports, and the types of reports will vary by the type of campaign. Every candidate will be responsible for their compliance with campaign reporting laws. A Candidate Campaign Finance Manual is available online on the [State Board of Elections' website](#).

The law requires that the treasurer of every campaign committee receives training in handling campaign finance reports and law. This can be accomplished online or in-person at numerous training sessions offered by the State Board of Elections.

IMPORTANT: An organizational report must be filed with the County Board of Elections within ten days of becoming a candidate. For these purposes, “becoming a candidate” includes taking positive action for the purpose of obtaining nomination or being elected, soliciting or receiving contributions, making expenditures to enhance a campaign, or filing a notice of candidacy, whichever comes first. The report can be found online on the [State Board of Elections' website](#). Your local County Board of Elections is also available to help.

7) Are there other filings required of certain county candidates? [\(NCGS § 138A-22\)](#)

The State Government Ethics Act requires that certain “covered persons” file a statement of economic interest at the time they file for office. Currently, Clerk of Court candidates would be considered such “covered persons.” As to who is “covered” please refer to the State Ethics Commission. You can obtain copies of this candidate statement of economic interest form from the State Ethics Commission or your local County Board of Elections.