

BUDGET SUMMARY

September 2014 - June 2016

Legal Name:	CRAVEN COUNTY		
Address:	PO Box 13605 NEW BERN, NC 28561-3605		
County:	CRAVEN COUNTY	Congressional District: 1	
Contact Person:	Kelly Walker		
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Federal ID Number:	56-6000290	DUNS Number: 09156429480	
CFDA #			
Period of Performance:	Jul 1, 2015	to	Jun 30, 2016
		Federal Billable/Non-Billable	Billable

I. Total Project Expenditures		
(NCDOT Maximum Participation Amounts)	Requested	NCDOT Use Only
Total Expenses	\$318,855	\$318,855
Total Contra Accts and Fare Revenue		
Total Net Expenses/Cost	\$318,855	\$318,855

II. Proposed Project Funding*					
	Total	Federal	Federal Non-Billing	NCDOT	Local
	100.00%	71.00%		14.00%	15.00%
Total Funding	\$318,855	\$226,387	\$0	\$44,639	\$47,829

IV. Proposed DBE, MBE, WBE Goals (Enter DBE Goal if Federal Funding applies, otherwise enter MBE/WBE Goals)			
	DBE	MBE	WBE
%			
Amount	\$0	\$0	\$0

PROPOSED BUDGET
SALARY AND WAGE DETAIL

Applicant : CRAVEN COUNTY

Object Code	Position Title	No.	Total Annual Salary	Pct. (%) Oper Transp. Tasks	No. of Years	Budgeted Amount	No. of Positions Approved	NCDOT Maximum Participation
FULL TIME EMPLOYEES								
G121	Director	1	\$58,005	100%	1	\$58,005	1	\$58,005
G121	Transportation Coord.	1	\$46,983	100%	1	\$46,983	1	\$46,983
G121	Admin Supp Assist III	1	\$34,630	100%	1	\$34,630	1	\$34,630
G121	Admin Assist III	1	\$32,288	100%	1	\$32,288	1	\$32,288
G121	Office Assist	1	\$25,541	25%	1	\$6,385	1	\$6,385
G121								
G121								
G121								
G121								
TOTAL G121 SALARIES		5				\$178,291	5	\$178,291
PART-TIME EMPLOYEES - RECEIVING BENEFITS								
G125								
G125								
G125								
G125								
G125								
G125								
TOTAL G125 SALARIES								
PART-TIME EMPLOYEES - RECEIVING NO BENEFITS								
G126								
G126								
G126								
G126								
G126								
G126								
TOTAL G126 SALARIES								
TOTAL SALARY & WAGE		5				\$178,291	5	\$178,291

Applicant: CRAVEN COUNTY

Project Number :

PROPOSED BUDGET
EXPENSES

Object Code	Title	Total Cost	For NCDOT Use Only
G120	Salaries and Wages		
G121	Full-time employees	\$178,291	\$178,291
G122	Overtime		
G125	Part-time (receives benefits)		
G126	Temporary and part-time (receives no benefits)		
G127	Longevity	\$900	\$900
Subtotal Salaries:		\$179,191	\$179,191
G180	Fringe Benefits		
G181	Social security contribution (7.65% of total salaries)	\$13,708	\$13,708
G182	Retirement contribution; total salaries X participating percentage \$179,191 X 7.07%	\$12,669	\$12,669
G183	Hospitalization insurance; cost per month X no. of months X no. of employees. \$317.00 X 12 X 4.25	\$16,167	\$16,167
G184	Disability insurance; cost per month X no. of months X no. of employees. \$1.74 X 12 X 4.25	\$89	\$89
G185	Unemployment compensation; Number of Employees: 4	\$100	\$100
G186	Workers compensation; Number of Employees: 4	\$358	\$358
G189	Other: Dental, Life, 401K	\$9,274	\$9,274
Subtotal Fringe:		\$52,365	\$52,365
TOTAL SALARY & FRINGE:		\$231,556	\$231,556
G190	Professional Services		
G191	Accounting		
G192	Legal		
G195	Management Consultant		
G196	Drug & Alcohol Testing Contract		
G197	Drug & Alcohol tests Provide # of employees in test pool: 36	\$750	\$750
G198	Medical review officer		
G199	Other: Criminal Background Checks	\$2,500	\$2,500
G200	Supplies and Materials		
G211	Janitorial Supplies - (Housekeeping)	\$450	\$450
G212	Uniforms	\$4,000	\$4,000
G233	First Aid supplies (replacement)		
G251	Motor Fuels and Lubricants		
G252	Tires and Tubes		
G253	Associated Capital Maint		

G254	Licenses, tags and fees		
G255	Vehicle cleaning supplies		
G256	Hand tools		
G257	Vehicle signs & Paint Supplies		
G258	Vehicle touch up paint (non-contract)		
G259	Other:		
G261	Office Supplies and Materials	\$2,000	\$2,000
G281	Air Conditioner / Furnace Filters		
G291	Computer Supplies	\$2,000	\$2,000
G292	Fire Extinguisher- recharging system		
G300	Travel and Transportation (other than employee development)		
G311	Travel: Anticipated trips:	\$125	\$125
G312	Travel subsistence	\$1,200	\$1,200
G313	Transportation of clients/others		
G314	Travel - Motor-pool or leased vehicles (Does NOT include vehicles used in the provision of contracted transportation services.)	\$300	\$300
G320	Communications		
G321	Telephone Service	\$1,100	\$1,100
G322	Internet Service Fee		
G323	Combined Service Fee		
G325	Postage	\$1,500	\$1,500
G329	Other Communications:		
G330	Utilities		
G331	Electricity		
G332	Fuel oil		
G333	Natural Gas		
G334	Water		
G335	Sewer		
G336	Trash collection		
G337	Single/combined utility bill	\$2,921	\$2,921
G339	Other:		
G340	Printing and Binding		
G341	Printing and reproduction	\$300	\$300
G349	Other:		
G350	Repairs and Maintenance		
G353	Vehicles (use 257/258 for vehicle signs & in-house paint supplies)		
G354	Shop equipment		
G355	Office and computer equipment		
G357	Communications equipment	\$1,200	\$1,200
G358	Other Repairs and Maintenance - Office Related		
G359	Other-Describe:		
G370	Advertising/Promotion		

G371	Marketing (paid ads, marketing firm, etc.) Describe: Minimum Amount (2% of Admin Budget): \$5,736			\$6,000	\$6,000
G372	Promotional items Describe: Maximum Amount (25% of G371 Total Cost): \$1,500			\$1,432	\$1,432
G373	Other:				
G380	Computer Support Services (contracted)				
G381	Computer programming services				
G382	Computer support/technical assistance			\$7,800	\$7,800
G390	Other Services				
G391	Legal advertising			\$1,000	\$1,000
G392	Laundry and dry cleaning				
G393	Temporary help services				
G394	Cleaning services			\$780	\$780
G395	Training - Employee Education Expense			\$1,500	\$1,500
G396	Management services (contracted transit system mgmt/admin services)				
G398	Security services			\$300	\$300
G399	Other:				
G410	Rental of Real Property (include copy of current lease agreement)				
G412	Rent of building X number of monthly payments				
		X			
G413	Rent of offices X number of monthly payments				
	\$325	X	12	\$3,900	\$3,900
G419	Other:				
G420	Lease of Computer Equipment				
G421	Lease of Computer Hardware				
G422	Lease of Computer Software				
G430	Lease of Equipment				
G431	Lease of Reproduction equipment				
G432	Lease of Postage Meter				
G433	Lease of Communications equipment (includes radio, cable lines and antennae)				
G439	Other:				
G440	Service and Maintenance Contracts				
G441	Communications equipment				
G442	Office equipment				
G443	Reproduction equipment			\$475	\$475
G444	Vehicles				
G445	Computer equipment				
G446	Tires				
G448	Other Service and Maintenance Contracts - Office Related				
G449	Other:				
G450	Insurance and Bonding				

G451	Property and general liability (does not include vehicle insurance)		
G452	Vehicles Number of Fleet Vehicle: 33 Maximum Amount: \$82,500	\$24,600	\$24,600
G453	Fidelity		
G454	Professional liabilities	\$2,514	\$2,514
G455	Special liabilities		
G480	Indirect Costs		
G481	Central services: (budget direct cost base) X (percentage rate) \$129,860 X 12.50% Maximum Amount \$16,232.5	\$16,232	\$16,232
	Prior approval of Indirect Cost Percentage Rate required. Questions should be directed to NCDOT Financial Management		
G490	Other Fixed Charges		
G491	Dues and subscriptions: NCPTA	\$420	\$420
G499	Other:		
G600	Private / Public Operator Contracts - Purchase Services		
G611	Direct purchase of service from privately owned provider		
G612	User side subsidy		
G621	Volunteer reimbursement		
G641	Direct purchase of service from publicly owned provider		
	Total Expenses:	\$318,855	\$318,855
OPERATING REVENUES			
	Contra Account		
G821	General Fund		
G822	Capital Reserve Fund		
G832	N.C. Sales Taxes		
G833	N.C. Gas Tax Refund		
G834	County Sales Taxes		
G836	Fed Gas Tax Refund		
G839	Other Taxes		
G841	Charter Expenses		
G842	Garage Services		
G843	Advertising Expenses		
G844	Insurance Settlement		
G847	Inc Elderly/Disable		
G849	Other Contra Accts		
G991	Contingency/Prog Res		
	TOTAL CONTRA ACCOUNTS:		
F500	Fare Revenue		
F511	General Public Fares		
F521	Prepaid Fares/Bulk Discounts		
F522	Senior Citizen Fares		
F523	Student Fares		
F524	Child Fares		
F525	Paratransit Fares		

F533	Special Route Guarantees		
F529	Other Special Fares:		
TOTAL FARE REVENUES:			
TOTAL CONTRA ACCOUNTS AND FARE REVENUES:			
TOTAL EXPENSES LESS TOTAL CONTRA ACCOUNTS AND FARE REVENUES = TOTAL NET OPERATING EXPENSES (TNOE):		\$318,855	\$318,855