

Craven County



**Solid Waste
Rusty Cotton
Director**

March 21, 2012

To Interested Solid Waste Collection Firms:

Craven County is soliciting written proposals from qualified contractors to collect Solid Waste from residential dwelling units and hand commercial establishments in the unincorporated areas of Craven County, North Carolina, as well as certain incorporated areas, all under a franchise agreement, using the Craven County Collection Sticker Program. Enclosed is a copy of our request for proposals.

There shall be a pre-proposal conference on Wednesday April 4, 2012, at 11:00 a.m. in the Commissioners' Room of the Craven County Administration Building at 406 Craven Street, New Bern, NC, to review this Request for Proposal (RFP) and to answer any questions. We shall provide all addenda (if issued) to this RFP on the Craven County Government website.

Proposals shall be due on Wednesday, April 18, 2012 at 11:00 a.m. in the Solid Waste Department offices in the Craven County Administration Building at 406 Craven Street, New Bern, NC.

Sincerely,

Rusty Cotton, Solid Waste Director

XC: Craven County Board of Commissioners
Jack Veit, County Manager
Gene Hodges, Assistant County Manager
Rick Hemphill, Assistant County Manager
Jimmie Hicks, County Attorney

Craven County
Solid Waste Collection Program Franchise
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NOTICE TO BIDDERS

Craven County shall open bids for a SOLID WASTE COLLECTION PROGRAM FRANCHISES on Wednesday, April 18, 2012 at 11:00 a.m. in the Solid Waste Department offices located in the Craven County Administration Building at 406 Craven Street, New Bern, North Carolina.

Proposal information may be picked up at the Solid Waste Department at the same address from 8:00 a.m. - 5:00 p.m. Monday through Friday.

The Craven County Board of Commissioners reserves the right to reject any or all proposals for any reason and to award the contract to the Bidder they deem to be in the best interest of the County.

**Craven County
Request for Proposals
Solid Waste Collection Program Franchise**

I. Information to Bidders

A. Intent of Proposal

Craven County is soliciting written proposals from qualified franchisees to collect and dispose of Solid Waste from residential dwelling units and hand commercial establishments in certain franchised areas in Craven County, North Carolina using the Craven County Trash Sticker Program.

B. Basis of Proposal Selection

Craven County solicits proposals based on the specifications attached. The County shall evaluate proposals and award a franchise in the interest of suitability to the County's needs, ability and experience of the franchisee, inventory of franchisee's equipment to be used in this project, and cost to the County (service other than the lowest price may be selected). The franchise shall be issued by Craven County.

Besides these criteria, the County shall judge the contractor based on its willingness and ability to help the County in distribution of publicity and promotional material and willingness and timeliness to respond to and resolve complaints about collection of Solid Waste.

The County reserves the right to reject any or all bids, waive technicalities and be the sole judge of suitability of the services for the use by the County for the intended purposes.

C. Receipt and Opening of Proposals

All proposals shall be submitted to the Solid Waste Department Office, 406 Craven Street, New Bern, NC 28560 on or before 11:00 a.m. April 18, 2012. Bidders shall seal and plainly mark the envelope containing the proposals "Proposal for Solid Waste Collection for Craven County" and shall bear the name and address of the bidder. If forwarded by mail, bidders shall enclose the sealed envelope containing the proposal in another envelope addressed as specified.

Any proposal may be withdrawn before the scheduled time for the opening of the proposals. Any proposal received after the time and date scheduled shall not be considered.

D. Selection Process and Method of Award

Immediately following the deadline for receipt of proposals as stated above, the County shall analyze and review all proposals submitted. Following the review, the County shall make a recommendation for award of the franchise to the Board of County Commissioners.

E. Preparation and Evaluation of Proposal

All proposals must be prepared in ink or typewritten and signed by the franchisee. If a dollar figure already entered by the franchisee on the proposal form is to be altered before the bid opening, it shall be crossed out in ink and the bidder shall enter the new dollar figure above or below it, and the bidder shall initial the new dollar figure in ink.

II. Instruction to Bidders

Before submitting the bid, each bidder shall examine the Bid documents thoroughly. Bidders shall also become familiar with local conditions that may in any manner affect the performance of work. Finally, bidders shall be familiar with federal, state and local laws, ordinances, rules and regulations affecting the performance of the work, including Chapter 32 of the Craven County Code of Ordinances (attached).

A. Required Information

At a minimum, each firm shall include the following information in its proposal on the forms provided in the RFP or when form(s) are not provided, in the narrative as necessary.

1. A list of key personnel who shall be involved in the operation and management of this project. Include functions and resumes of each person listed. See form H.
2. A description of similar work experience and the names and phone numbers of contact persons, i.e., references. See form E.
3. Proposed subcontractors (if appropriate). See form F.
4. A detailed description of the services to be provided which displays understanding of the scope of services necessary. This description shall include the detailed method and schedule for collection of Solid Waste. See form- I.
5. A detailed inventory list of all equipment, materials and labor to collect and dispose of Solid Waste for all the County's customers. See form G.
6. Total program costs, See form A and A-1.

B. Evaluation:

NOTE THAT THE ORDER IN WHICH EVALUATION CRITERIA APPEARS BELOW DOES NOT IMPLY PRIORITY

Craven County will evaluate proposals received based on:

1. Experience with related programs.
2. Ability to perform to the satisfaction of the County.
3. Completeness of the proposal.
4. Technical feasibility of the proposed collection and disposal methods.
5. Commitment to additional program promotion and marketing.
6. Ability to meet the expected start-up date of the program.
7. Cost.

C. **Specific Information**

1. **Name, Address, and Legal Status of the Franchisee**

Bidders shall properly sign the proposal in ink with the address of the contractor given. The legal status of the franchisee, whether individual, partnership, LLC, or corporation shall also be stated.

The President or a Vice-President shall execute bids by corporations in the corporate name or accompany other corporate officers by evidence of authority to sign. A manager shall execute bids by LLCs in the LLC name. The corporate or LLC address and the state of incorporation or organization shall be above the signature. If a corporate seal is not available when the proposal is submitted, a substitute facsimile copy or certified letter may be submitted.

A bid by a partnership must be executed in the partnership name and the bid signed by a partner. His or her title must appear under his or her signature and the official address of the partnership and the names of all partners shall be typed or printed below the signature.

The owner will execute bids other than by corporations, LLC or partnerships of said firm submitting a bid in the presence of a Notary Public whose signature and seal attest a said signature.

If the proposal is a joint venture, consisting of a combination of any of the above entities each joint venturer shall execute the proposal. Anyone signing the proposal as an agent of another or others shall submit legal evidence of their authority to do so with the proposal.

2. **Total Cost**

Proposed costs shall be based on the Solid Waste Collection Sticker. For each bag or cart of solid waste collected by the Franchisee, the appropriate number of stickers (1 sticker for up to 33 gallons not more than 50 lbs., 2 stickers for 34 to 64 gallons not more than 100lbs., or 3 stickers for 65 to 90 gallons not more than 150 lbs.) shall be attached by the customer before collection. Franchisee shall remove the perforated portion of said sticker from each bag franchisee collects and shall turn each perforated portion of each sticker in to the Director. For each perforated portion of sticker returned to the County, the County shall pay said franchisee, within seven (7) business days of receipt of the sticker, funds in amounts as determined by the schedule of rates, fees, etc. as established by the Board of Commissioners of Craven County. Current sticker prices are \$2.50 each sold to the public. Franchisees currently receive \$2.28 per sticker turned into the County, which is based on the current disposal fee of \$38.00 per ton at the Coastal Regional Solid Waste Management Authority (CRSWMA) landfill. Of the \$2.28 amount per sticker, \$0.95 is paid to the franchisee for the disposal of up to 50 pounds of solid waste at the CRSWMA landfill at the current rate of \$38.00 per ton. In the event of an increase or decrease in the CRSWMA landfill disposal fee, the appropriate adjustment to the compensation hereunder will be made within 30 days of the increase or decrease in the rate. The additional \$1.33 amount per sticker is for collection. This amount shall be adjusted annually (beginning on the first anniversary of the Effective Date) by one hundred percent (100%) of the change in the Consumer Price Index using the transportation index as measured by the United States Department of Labor, Bureau of Labor Statistics, South Region—All Urban Consumers (CPI-U). Provided however, the percentage increase or decrease per annum shall not exceed seven (7%). The per bag collection amount is the portion of the fee that the bidder is submitting proposals. Proposals should be submitted for each franchise area and alternatively for collection county wide. (See Forms A and A-1) In addition to the compensation hereinabove mentioned, the franchisee shall be entitled to such sums as he may receive from customers from the lease or purchase of a cart for the storage of solid waste collection bags or private subscription solid waste removal service.

3. **Territorial jurisdiction of county ordinances**
Craven County currently offers solid waste collection pick up within municipalities through an inter-local agreement with each municipality in Craven County. This is done according to NC G. S. 153A-122. (The governing board of a city may by resolution permit a county ordinance adopted pursuant to this Article to be applicable within the city. A city may by resolution withdraw its permission to such an ordinance. If it does so, the city shall give written notice to the county of its withdrawal of permission; 30 days after the day the county receives this notice the county ordinance ceases to be applicable within that city). During the current franchise period (July 1, 2009 - present) all municipalities in Craven County except Bridgeton, New Bern, Havelock, Vanceboro and Dover which contracts for their own solid waste collection program, have signed inter-local agreements to participate in the curbside solid waste collection program and none have shown any desire to withdraw from participation. Further, in the event a participating municipality terminates an inter-local agreement, or a non-participating municipality extends its corporate boundaries, then such area shall automatically be removed from the franchise area. This is subject to the conditions of Chapter 32 of Craven County Code of Ordinances (see attached).

4. **Invoices**
The Franchisee shall submit billings weekly and will be based on the number of solid waste collection stickers turned in. Craven County shall make payment within seven (7) days after receipt of solid waste collection sticker sheets turned into solid waste office.

6. **CPI Adjustment**
Starting July 1, 2013 all compensation rates payable to the Franchisee under this agreement shall be adjusted annually to reflect the amount of the increase or decrease in the Consumer Price Index using the transportation index as measured by the United States Department of Labor, Bureau of Labor Statistics, South Region—All Urban Consumers (CPI-U). The rate shall be adjusted on an annual basis to be effective July 1 of each year.

The first adjustment shall be for the fiscal year beginning July 1, 2013 and shall use the annual average to compute the adjustment with the rate being adjusted by a percentage equal to the percentage change in the CPI. Provided however, the percentage increase or decrease per annum shall not exceed seven percent (7%).

Franchisee shall invoice County on a weekly basis by turning in the number of stickers collected that week. Stickers are turned in on Thursdays and must be turned in no later than ten o'clock. County shall pay Franchisee on Friday of the same week.

6. **Pre-proposal Conference and Request for Addenda**
Craven County shall hold a pre-proposal conference on April 4, 2012 at 11:00 a.m. in the Commissioners' Room of the Craven County Administration Building, 406 Craven Street, New Bern, NC to review this RFP and to answer any questions. The County shall send any addenda to this RFP (if issued) to all those to whom it has provided the RFP. All requests for clarification or changes to this RFP will be directed in writing to Mr. Rusty Cotton, Solid Waste Director. **No oral communications from any representatives of municipalities or the County will be considered in any way binding.** The County will issue any changes or clarifications to all prospective bidders as formal addenda.

III. Special Provisions

A. Purpose and Introduction

Craven County is required by North Carolina General Statutes to plan and provide efficient solid waste management plans and to encourage recycling. Counties are allowed by statute to enter into exclusive franchise agreements with private companies to collect solid waste within their jurisdiction. Craven County has found that the sticker program both encourages recycling and funds the solid waste management program in an equitable manner.

The Franchisee is scheduled to begin actual collection of solid waste under this contract on July 1, 2012. The time following the award of this franchise but preceding the anticipated start date can be used for education, outreach, site preparation, and planning. Craven County requires collection from dwelling units and hand commercial establishments (defined as any commercial entity disposing of less than 3 cubic yards of solid waste per week and not receiving dumpster service) to begin at the program start date.

B. Specifications and Scope of Responsibilities

Craven County is seeking the services of a qualified firm or firms to collect and dispose of household and hand commercial generated solid waste within Craven County on a weekly basis and utilize the Craven County Trash Sticker Program.

The Franchisee shall perform its obligations in a fair and efficient manner.

Franchisee shall collect solid waste according to the method prescribed by the Director and the Ordinance (attached).

Collection - The Franchisee shall provide collection of solid waste for all residential and hand commercial establishments on a weekly basis in accordance with the ordinance. Collection shall not begin prior to 7:00a.m.

Transportation - All materials hauled by the Franchisee shall be so contained that leaking, spilling or blowing contents from the vehicle or container is prevented. In the event of any spillage, the Franchisee shall immediately clean up the litter.

Record-Keeping - The Franchisee shall maintain records on the number of solid waste collection stickers collected from customers within the franchise area. Those records shall be furnished to the County by the 15th of each month for the preceding month. Monthly and year-to-date information shall also be included on each report.

This franchise is subject to the following terms and conditions:

All vehicles used for collection shall be cleaned regularly in accordance with all local, state, and federal laws and regulations.

In the event of equipment breakdown the Franchisee must have an alternate method of pickup arranged in order that the service shall not be interrupted.

The Franchisee shall work with the Director and shall determine and establish schedules and routes within each franchised area based on need and economic factors. Preference will be given to franchisees that maintain the current pickup schedule. Each customer shall receive one pickup per week

on a regularly scheduled basis, unless otherwise approved by the Director. The franchised collector shall base his collection upon the method established by the Director.

Franchisee shall provide back door collection services to any Customer who is physically incapacitated, and who is approved for such service by the County. Physically incapacitated persons wishing to qualify and participate in the weekly county-wide solid waste collection program hereunder shall apply to the Director, including submission of a certification from a duly licensed physician, requesting that said individual receive this collection service. The County shall review, maintain, approve and provide Franchisee with a list of the addresses qualified for this special collection service. These Customers are required to re-qualify by January 1st of each year. The Franchisee may request the County to re-evaluate the request for any specific address where evidence of abuse of this special collection service may exist.

Franchisee shall furnish to the Director such records related to the operation of its franchise with accurate and current information as requested. Franchisee shall not be required to furnish records of a proprietary nature, i.e., profit and loss or balance sheet financial information.

Within two weeks following the granting of this franchise the Franchisee shall execute the Franchise Agreement in duplicate, one copy to be retained by the franchised collector and an original to be returned to the Director. Unless said Agreement is returned within two weeks after the grant of this franchise, such franchise may be terminated by the Board, unless such time is extended for cause.

Solid waste shall be transported in the collection vehicle directly to the CRSWMA landfill or to a disposal area designated by the Director or the County. Further, Franchisee shall timely satisfy any and all obligations to CRSWMA or other designated disposal areas, and must at all times maintain privileges to transport solid waste to the CRWSMA landfill or any other designated disposal area. The franchisee must be in good financial standing with CRSWMA at the time of bid award.

The Franchisee shall place the annual permit as required by CRSWMA pursuant to the ordinance for the satisfactory passage of inspection in a proper place on the vehicle to be determined by CRSWMA.

The Franchisee shall assign, and solely shall be responsible for the supervision of, qualified personnel to manage and operate the collection system within its franchised area. Each employee shall carry a valid operator's license for the type of vehicle which he or she is required to operate. The Franchisee shall provide operation and safety training for all operational personnel. The County shall have no responsibility whatsoever for the acts or omissions of the Franchisee's personnel.

The Franchisee agrees that in the performance of this Agreement the Franchisee will not discriminate against any employee or applicant because of race, color, creed, national origin, sex, age, ancestry or sexual preference.

The Franchisee shall be responsible for obtaining all federal, state and local permits or licenses required for the operation of its business in the County and in the State of North Carolina including, but not limited to, permits or licenses required under any federal, state or local law, regulation, standard, ordinance or decree concerning the collection, transport, manifesting, storage, treatment, recycling and/or disposal of solid, toxic or hazardous materials as and to the extent applicable to the business and activities of the Franchisee. The Franchisee shall obtain all such permits and licenses prior to the commencement of the initial term hereof.

C. Qualifications of the Franchisee

The County shall require certified supporting data regarding qualifications of the franchisee with the proposal submittal to decide qualification and responsibility of the Franchisee. The Franchisee shall be required to furnish the following information:

1. Satisfactory evidence that the franchisee's experience in a county or municipal government service or private business derives from operations of comparable size or larger to that contemplated by this proposal. Details shall include length of other contracts, name and size of the County, the municipality, subdivision(s) or businesses served, nature of services provided, and the name of the contact person at the municipality, subdivision(s) or businesses in question.
2. Evidence that the Franchisee, is in good standing in the State of North Carolina and, with a corporation or LLC organized under the laws of any other state, evidence that the Franchisee is authorized to do business in the State of North Carolina or a sworn statement that it shall take all necessary action to become so licensed if the bidder accepts this proposal.
3. A detailed inventory listing of the Franchisee's equipment and personnel available and necessary for use on the contract and all accessories to be used in this project or as backup for this project by type, model, the year of manufacture and anticipated remaining useful life as of the date of the inventory. All new equipment to be acquired to accomplish this contract shall be the responsibility of the Franchisee. For new equipment, bidders shall attach delivery guarantees by manufacturers to the bid document. Service must commence as of the stated beginning date and be provided according to the terms of these specifications.

The Franchisee shall list the contingency equipment available in case of equipment failure of the specified equipment. Failure to obtain satisfactory equipment is a violation of this agreement.

4. If the Franchisee cannot begin any phase of the job at the agreed upon start dates, the County shall invoke an administrative assessment of \$500 per day. The costs of advertising the start date in case of a delay that is the fault of the Franchisee shall also be borne by the Franchisee.
5. The names and resumes of the principal officers, partners and/or officials. The name and resume of the individuals who shall be considered in responsible charge of the County's contract.
6. Names, addresses and qualifications of any proposed subcontractors including past work done with the Franchisee.

D. Disqualification of Franchisee

Although not intended to be an exhaustive list of the causes for disqualification, any one or more of the following causes among others may be considered sufficient for disqualification of a Franchisee and rejection of this proposal.

1. Evidence of bidding collusion among Franchisees.
2. Lack of competency as revealed by either financial statements, experience, or equipment statements as submitted or other source documents.
3. Lack of responsibility as shown by past work.

4. Default on any previous performance contracts within the past ten (10) years.

E. **Insurance Provisions**

A certificate of insurance must accompany each proposal stipulated as follows:

1. **Worker's Compensation** - Coverage to apply for all employees for statutory requirements according to the applicable state and federal laws.
2. **Comprehensive General Liability** - Coverage shall be minimum limits of \$1,000,000 per occurrence combined single limits for bodily injury liability and property damage liability. This shall include premises and operations, independent franchisees, products and/or completed operations, contractual liability, broad form property damage, X, C, and U coverage, and a contractual liability endorsement.
3. **Business Auto Liability** - Shall provide for not less than a combined limit of \$1,000,000 per occurrence for bodily injury, liability and property damage liability. This shall include: owned vehicles, hired and non-owned vehicles and employee non-ownership.
4. **Special Insurance Requirements**
 - a. Craven County is to be included as additional insured on the Comprehensive General Liability policy.
 - b. Franchisees shall maintain valid insurance policies meeting the above requirements for the duration of the project. The Franchisee shall send renewal certificates to the County 30 days before any expiration date. There shall also be a thirty (30) day notification to Craven County in case of cancellation or modification of any stipulated insurance coverage. Certificates of insurance on Accord 25 (eight/84) Form meeting the required insurance provisions will be forwarded to the County. Wording on the Certificate, which states that no liability shall be imposed upon the company for failure to provide such notice is not acceptable. The County may require original policies or certified copies of policies anytime.
 - c. It shall be the responsibility of the Franchisee to ensure that all subcontractors comply with the same requirements as the franchisee.

The franchisee shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to all of the requirements stated herein.
 - d. **Hold Harmless Agreement** - The Franchisee agrees to protect, defend, indemnify, and hold harmless Craven County from all loss, liability, claims or expense (including reasonable attorneys' fees) arising from bodily injury, including death or property damage to any person or persons caused in whole or in part by the negligence or willful misconduct of the Franchisee except to the extent the negligence or misconduct by Craven County causes same.
 - e. Shall the bidder encounter problems obtaining and/or meeting the County's insurance requirements, please be prepared to discuss at the pre-bid conference or contact the Assistant County Manager at (252) 636-6600 for guidance.

F. **Contract Compliance**

Craven County shall be responsible for monitoring the Franchisee to ensure they are providing specified services.

G. Implementation Schedule

The Franchisee shall include an implementation schedule for all start-up activities, significant project milestones and completion dates.

H. Failure to Enter Into Contract

Craven County deems the Franchisee as having been awarded the bid when Craven County mails formal Notice of Award and contract documents to the Franchisee by certified mail, return receipt requested.

The bidder to whom Craven County awards the contract shall be required to execute the contract within ten (10) days after receipt of a formal contract and notice of the award. If the Franchisee does not sign the contract within ten (10) days, Craven County may reject the Franchisee's proposal and the County may then make the award to the next best qualified Franchisee or the work re-advertised for proposals as Craven County may elect.

IV. Proposal Forms and Information

Complete the information asked for in Forms A – I. Additional pages may be added. Proposals should be brief, well formulated and to the point. Questions should be directed to Gene Hodges, Assistant County Manager or Rusty Cotton, Solid Waste Director at 406 Craven Street, New Bern, NC 28560. Gene Hodges can be reached at (252) 636-6600 or mhodges@cravencountync.gov. Rusty Cotton can be reached at (252) 636-6659 or rcotton@cravencountync.gov.

BID FORM A

CRAVEN COUNTY
COUNTYWIDE RESIDENTIAL CURBSIDE SOLID WASTE COLLECTION PROGRAM
COST CALCULATION WORKSHEET
For contract period July 1, 2012 - June 30, 2015

Name of Bidder _____

Telephone _____

Base Bid (This Includes All Curbside Solid Waste Collection Services Described in RFP on a Per Unit Basis). Unit means reimbursement per Craven County Solid Waste Trash Sticker collected).

Area	Description	Unit Cost
1	James City and Brices Creek area	\$

Area	Description	Unit Cost
2	East Craven County (except City of Havelock), Riverdale and parts of Old Cherry Point Road	\$

Area	Description	Unit Cost
3	Fort Barnwell, Cove City and surrounding area and Town of Bridgeton	\$

Area	Description	Unit Cost
4	Fairfield Harbour, Broad Creek Road, Sandy Point, Hwy 55 East	\$

Area	Description	Unit Cost
5	Trentwoods, Riverbend, North West Craven County	\$

I have read the information in this Request for Proposals and I understand that the Craven County Curbside Solid Waste Collection Program must be fully implemented and begin on July 1, 2012

Authorized Signature

Date

BID FORM A-1

CRAVEN COUNTY
COUNTYWIDE RESIDENTIAL CURBSIDE SOLID WASTE COLLECTION PROGRAM
COST CALCULATION WORKSHEET
For contract period July 1, 2012 - June 30, 2015

Name of Bidder _____

Telephone _____

Base Bid (This Includes All Curbside Solid Waste Collection Services Described in RFP on a Per Unit Basis). Unit means reimbursement per Craven County Solid Waste Trash Sticker collected).

Area	Description	Unit Cost
1	Entire Craven County area excluding the areas serviced by New Bern, Havelock, Bridgeton, Vanceboro, and Dover	\$

I have read the information in this Request for Proposals and I understand that the Craven County Curbside Solid Waste Collection Program must be fully implemented and begin on July 1, 2012

Authorized Signature

Date

Bid Form B
Addenda Acknowledgment Form

Receipt of the following addenda is acknowledged:

Addendum # _____ Date _____, 2012

Authorized Signature

Printed Signature

Date

Bid Form C

Bidder Signature Form

Name of Corporation, Partnership*, LLC or Individual

BY:

Authorized Signature

Printed Signature

TITLE:

ADDRESS:

TELEPHONE:

() _____

FAX:

() _____

CORPORATE SEAL, IF APPLICABLE:

ATTEST: _____

Subscribed and Sworn before me this _____ Day of _____, 2012

NOTARY PUBLIC

My commission expires _____

*If a Partnership, attach a list of the names of all partners.

BID FORM E

Craven County
Countywide Curbside Solid Waste Collection Program

Franchisee References

Name of Municipality/ County	Contact Person	Telephone	Number of Units Served	Materials Collected	Unit Price	Tons Per Month

BID FORM F

**Craven County Curbside Solid Waste Collection Program
Subcontractors**

List all the names, addresses, telephone numbers and function to be performed by all subcontractors to be used by the Franchisee.

Subcontractor Name	Address	Telephone	Function to be Performed

BID FORM H
Franchisee Project Team

List key members of the project team, including principal officers, contact persons(s) and individuals who will be considered responsible for implementing and administering the County's contract. Attach additional information if necessary.

Name and Telephone Number	Title	Job Description	Qualifications

BID FORM I

Craven County Curbside Solid Waste Collection Program
Collection Procedures

Describe the proposed collection procedures. Attach additional information if necessary.

Hours and Days of Week of Operation:

(Collection)

(Customer Service)

Number of Vehicles Operating Daily Collection Routes: _____

Number of Crew Members per Vehicle: _____

Average Number of Households served per Route: _____

Describe how the curbside solid waste collection process will occur:

Attachments

Hauler Sticker Turn In

FY 09-10

	Area 1	Area 2	Area 3	Area 4	Area 5	Total
July	3570	8610	604	2175	15560	30519
August	1290	6841	464	1757	9240	19592
September	4410	6653	462	1657	9240	22422
October	2490	8146	577	2080	11100	24393
November	2460	6580	343	1651	8760	19794
December	4050	8425	701	2030	10720	25926
January	3060	7201	516	1769	9440	21986
February	2550	6505	596	1546	8640	19837
March	2520	6700	481	1546	8680	19927
April	3360	8780	801	2078	11040	26059
May	2460	7381	903	1584	8680	21008
June	6510	9090	1042	1949	10700	29291
Monthly Avg.	3228	7576	624	1819	10150	23396

FY 10-11

	Area 1	Area 2	Area 3	Area 4	Area 5	Total
July	2640	7094	858	1879	7920	20391
August	2640	6995	878	1882	8320	20715
September	2010	8880	674	1987	11160	24711
October	3900	6740	466	1569	8620	21295
November	2580	7020	486	1792	8700	20578
December	3330	9080	595	2038	10660	25703
January	2130	6954	481	1602	9160	20327
February	3180	6821	472	1647	8420	20540
March	3360	8680	548	2143	10660	25391
April	1230	6900	435	1560	8680	18805
May	4200	7100	463	1578	8980	22321
June	3420	9580	580	2295	10960	26835
Monthly Avg.	2885	7654	578	1831	9353	22301

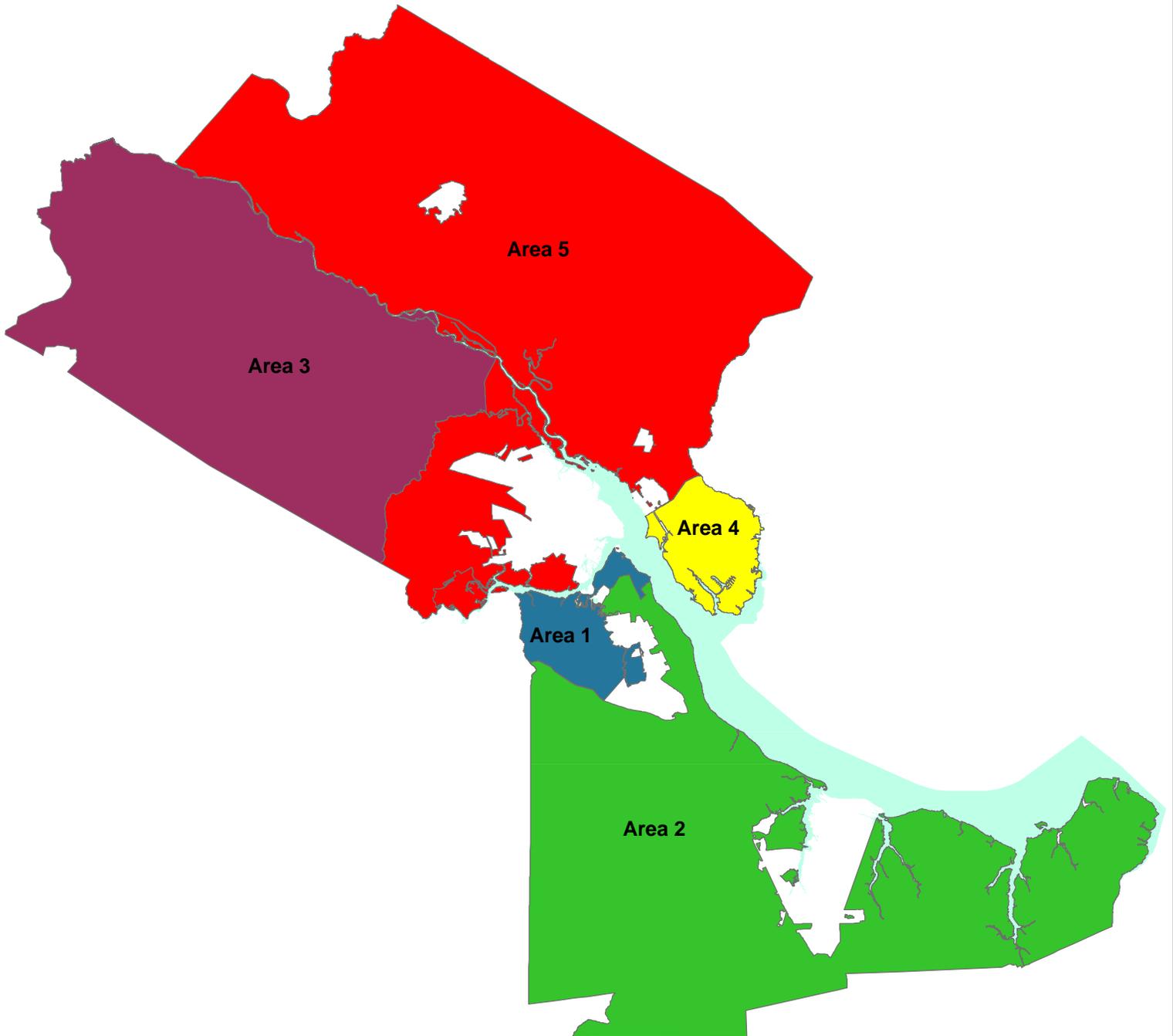
FY 11-12

	Area 1	Area 2	Area 3	Area 4	Area 5	Total
July	2730	7220	548	2346	8760	21604
August	2010	7540	464	2135	8660	20809
September	3570	9680	627	3164	11800	28841
October	3270	5520	447	2519	8440	20196
November	1950	7240	323	2634	7840	19987
December	3840	9540	699	2815	10580	27474
January	3300	7560	491	2512	8700	22563
February	2640	7520	455	2424	8000	21039
March						
April						
May						
June						
Monthly Avg.	2914	7728	507	2569	9098	22814

Franchise Hauler Areas

- Area 1** James City and Brices Creek
- Area 2** East Craven County (except City of Havelock), Riverdale and parts of Old Cherry Point Road
- Area 3** Fort Barnwell, Cove City and surrounding area and Town of Bridgeton
- Area 4** Fairfield Harbour, Broad Creek Road, Sandy Point, hwy 55 East
- Area 5** Trentwoods, Riverbend, North West Craven County

Craven County Solid Waste Franchise Areas



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ARTICLE I. - IN GENERAL

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Sec. 32-1. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Refuse means putrescible and nonputrescible solid waste (except body waste). The term "refuse" includes, but is not limited to, rubbish, ashes, street cleanings, abandoned automobiles, solid market, industrial waste, appliances, stumps, logs, poles, posts, trees, bushes, tree limbs, motor vehicle tires and wire.

Solid waste means garbage, refuse, rubbish, trash and other discarded solid materials, including solid waste materials resulting from homes, businesses, industrial, commercial and agricultural operations, and from community activities, but does not include solids or dissolved materials in domestic sewage or other significant pollutants in water resources, such as silt, dissolved or suspended solids in industrial wastewater effluents, dissolved materials in irrigation return flows or other common water pollutants.

Solid waste container means the green and orange metal boxes situated at various sites throughout the county to be used for the purpose of collection of solid waste.

Solid waste disposal means the collection, storage, treatment, utilization, processing or final disposal of solid waste.

Solid waste disposal facility means the land, personnel, equipment or other resources used in the disposal of solid wastes, including the various sites through the county where solid waste containers are situated, whether on public or private land.

(Code 1984, § 13-1; Ord. of 7-5-1977, § 1)

Sec. 32-2. - Use of containers.

- (a) It shall be unlawful for any person to dispose of garbage, refuse, solid waste or any other material within 100 feet of a county solid waste container other than inside the solid waste container, whether such container is on public or private property.
- (b) It shall be unlawful for any person to place into the green county solid waste containers, which are emptied by the use of mechanized trucks which lift the sanitation boxes and dump the contents into a large tank situated on the truck, any appliances, stumps, logs, posts, poles, trees, bushes, tree limbs, motor vehicle tires, wire (including, but not limited to, fence wire), and pieces of wood or metal larger than 2½ feet wide, 2½ feet long and 2½ feet thick; provided, however, that ordinary tin cans and other items used in the customary household operation shall be accepted.
- (c) It shall be unlawful for any person to place into the orange county solid waste containers any garbage which includes putrescible waste, including animal and vegetable matter, animal offal and carcasses and recognizable industrial byproducts.
- (d) It shall be unlawful for any person to remove garbage, refuse, solid waste or any other material placed into any of the solid waste containers by another for the purpose of examining said items and scavenging.

(Code 1984, § 13-2; Ord. of 7-5-1977, § 2)

Sec. 32-3. - Disposal site.

It shall be unlawful for any person to enter into the solid waste disposal site and willfully fail to obey directions and instruction of the attendant on duty as to the disposition of items and material brought into such site by such person.

(Code 1984, § 13-3; Ord. of 7-5-1977, § 2)

Sec. 32-4. - Collection of fees for recyclable solid waste and solid waste collection services.

- (a) All fees imposed and billed by the county pursuant to the authority granted in G.S. 153A-292 for the collection of recyclable solid waste and solid waste or for the use or availability of a solid waste facility shall be billed with property taxes, shall be payable in the same manner as property taxes, and in the case of nonpayment shall be collected in any manner by which delinquent personal or real property taxes can be collected.
- (b) Fees shall be billed based on the tax listings of January 1 of each year. The due date, delinquent date, and lien date for such fees shall be the same as those for personal and real property taxes for each year.

(Code 1984, § 13-4; Ord. of 6-15-1992, §§ 1, 2)

Secs. 32-5—32-26. - Reserved.