

# Craven County



*Solid Waste  
Rusty Cotton  
Director*

## Craven County

### Countywide Curbside Recycling Program

#### Addendum #1

For Bids to be opened April 8, 2011

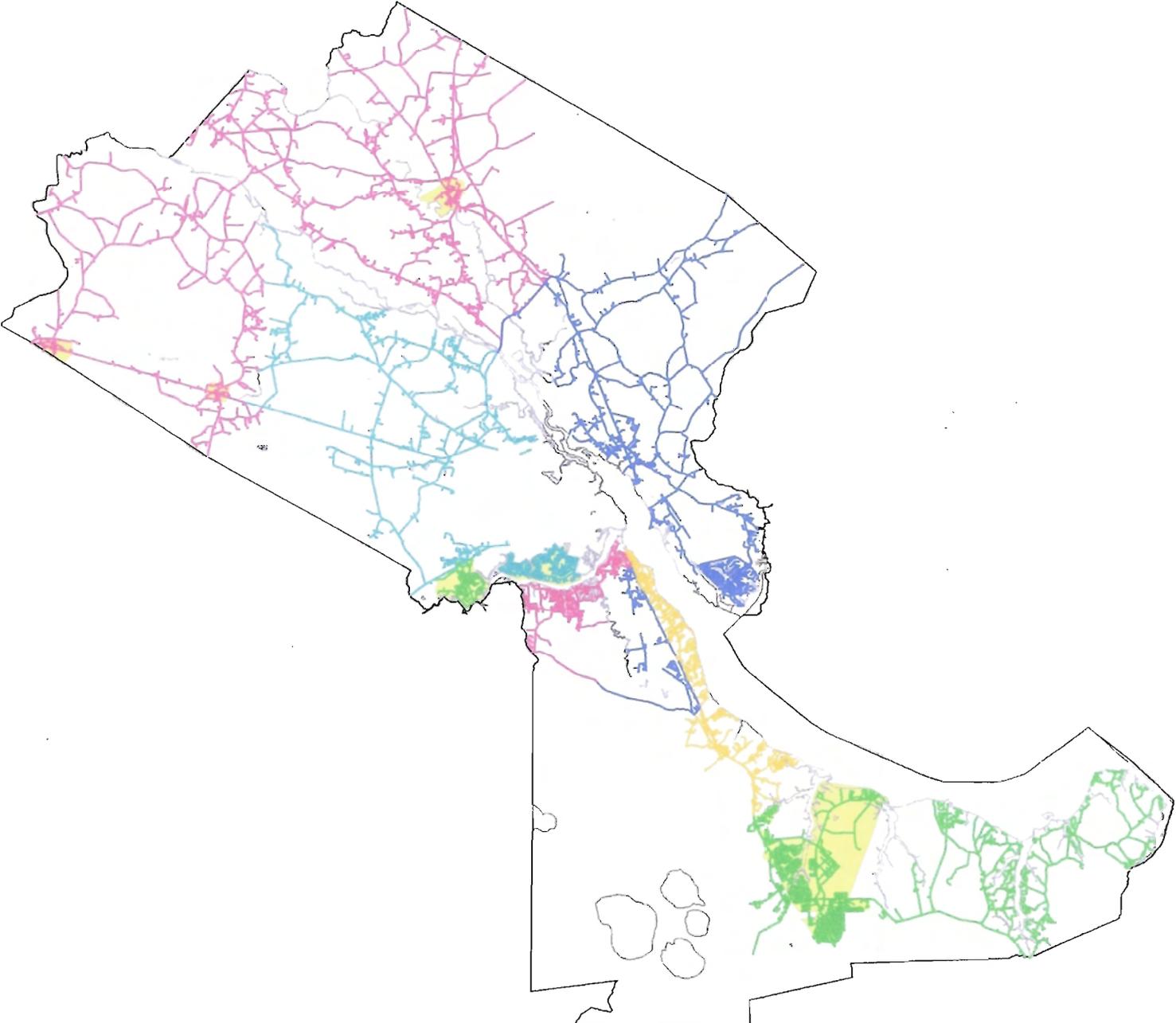
1. Page 7 #2 Included is a map with current schedule routes listed by day of collection.
2. Page 5 #2 The total proposed costs shall be based on 43,290 residential dwelling units and hand commercial units. This number reflects everyone who is charged the \$36.00 recycling fee. Each unit including apartment complexes are charged the \$36.00 per apartment.
3. Page 12 M. The Annual Solid Waste Report for the last two years is attached.
4. Attachment A & A-1
5. Included on a disk is all known address points for Craven County Recycling Program.
6. Due to the need for comprehensive review of bids submitted for the Countywide Curbside Recycling Program, Craven County will not publicly open the bids on April 8, 2011.

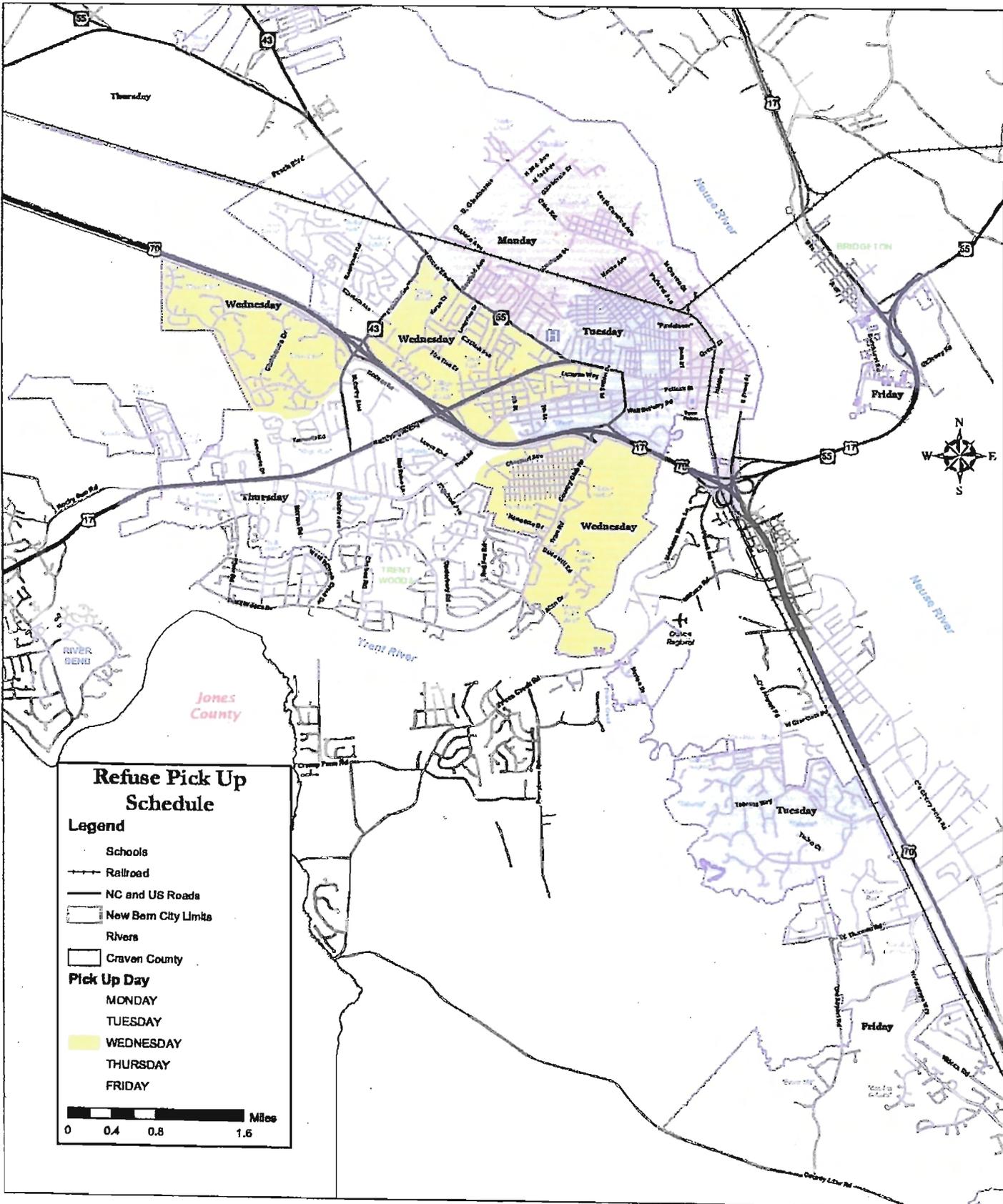
# Craven County

## Curbside Recycle Pickup

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- City with own recycle pickup

- City limits
- County Boundary





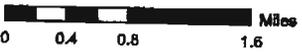
### Refuse Pick Up Schedule

#### Legend

- Schools
- Railroad
- NC and US Roads
- New Bern City Limits
- Rivers
- Craven County

#### Pick Up Day

- MONDAY
- TUESDAY
- WEDNESDAY
- THURSDAY
- FRIDAY





Required - Enter Your Local Government Name:
Craven County

State of North Carolina

Department of Environment and Natural Resources

Division of Waste Management &

Division of Pollution Prevention and Environmental Assistance

Solid Waste and Materials Management Annual Report

July 1, 2009 -- June 30, 2010

COMPLETION AND SUBMISSION OF THIS REPORT WILL FULFILL THE ANNUAL REPORTING MANDATE TO THE STATE AS REQUIRED BY G.S. 130 A 309.09A.

Please submit this form to lgteam@ncdenr.gov by September 1, 2010.

If you have questions about completing this form, please call 919-715-6528 or 919-715-6512. If you have questions about the reporting requirement, please call 919-508-8501, or contact your Regional Environmental Senior Specialist.

Person Completing This Report: Mailene F. Hollar Title: Administrative Support Assistant
Mailing Address: 406 Craven Street City: New Bern Zip: 28560
Phone: 252-636-6659 Fax: 252-636-6686 Date: 08/31/2010
Email: mhollar@cravencountync.gov

General Instructions

Please remember that the time period for the report is JULY 1, 2009 through JUNE 30, 2010. Please check "No" if you have nothing to report for a specific question.

- 1. Did your local government have a Recycling Coordinator or similar position for FY 09-10? [ ] Yes [X] No
Name Recycling Coordinator (if different from person completing this report.)
Name: Title:
Address: City: Zip:
Telephone: Fax: Email:
2. Did your local government have a Solid Waste Director or similar position for FY 09-10? [X] Yes [ ] No
If Yes, Name: Rusty Cotton Title: Solid Waste Director
Address: 406 Craven Street City: New Bern Zip: 28560
Telephone: 252-636-6659 Fax: 252-636-6686 Email: rcotton@cravencountync.gov
3. Did your local government have dedicated or part-time Solid Waste Enforcement Staff for FY 09-10? [X] Yes [ ] No
If Yes, Name: same as above Title:
Address: City: Zip:
Telephone: Fax: Email:
4. Does your local government have solid waste ordinances in place such as disposal bans or illegal dumping enforcement? [X] Yes [ ] No
5. Did your local government manage, provide or contract for any solid waste services in FY 2009-10 (e.g., collection, disposal, recycling, mulching, composting)? [X] Yes [ ] No

If you answer No to question 5, the report is complete, please email report to your County Manager and to lgteam@ncdenr.gov.

## Part I. Full Cost Accounting

6. What were the full costs of your local government's solid waste management program? To the best of your ability, please respond in the chart below. The following information will be needed to determine your cost per household and cost per ton.

- a. Solid Waste Collection - Number of Households Served: 32,622
- b\*. Municipal Waste Disposal - Total Tonnage of MSW Disposed by the Local Government: 15,833
- c. Reduction, Reuse, Recycling - Number of Households served by the Recycling Program: 42,770
- d\*. Reduction, Reuse, Recycling - Total Tonnage of Recyclables Recovered by the Local Government: 6,608
- e. Mulching/Composting - Number of Households Served by the Mulching/Composting Program: \_\_\_\_\_
- f\*. Mulching/Composting - Total Tonnage Handled by the Mulching/Composting Program: \_\_\_\_\_

To calculate the total cost per ton in the table below, **DO NOT** add the cost per ton of the 4 program categories; the total cost of all programs should be divided by the total tonnage managed by the local government.

Equation: Total cost per ton = [(program cost 1+2+3+4)/(b+d+f)]

Note: For additional assistance with this section, please contact your manager or finance director.

	1. Solid Waste Collection	2. Municipal Solid Waste Disposal**	3. Reduction, Reuse and Recycling	4. Mulching, Composting and Other Programs	Total Cost
Program Cost*	794,800	655,000	1,464,126		2,913,926
Cost per Household***					
Cost per Ton					

\* Item is needed to calculate cost per household and/or costs per ton.

\*\* Estimate either 1. Full-cost of disposal (landfill, transfer station, etc.) including applicable closure costs, or 2. The tipping fee paid by your local government to a disposal facility.

\*\*\* If you are collecting commercial/industrial solid waste or recyclables, you do not need to complete the cost per household section.

Overall Program Cost from above (1+2+3+4) = 2,913,926

Total Tonnage Managed (b+d+f) = 15,833

7. If your local government contracts for solid waste or recycling services, please report the annual contract amount.

\$ \_\_\_\_\_ For solid waste services per year

\$1,464,126 \_\_\_\_\_ For recycling per year

OR

\$ \_\_\_\_\_ Combined Contract (solid waste and recycling)

How are disposal tax distributions being used? The money is sent to Coastal Regional Solid Waste Management Authority as required by law.

\_\_\_\_\_

According to *GS 130A-309.08*, local governments are required to conduct full cost accounting annually and to develop a system to inform users of such costs.

## Part II. In-House Programs

The following questions pertain to in-house activities, that is waste reduction activities/programs that are available to local government employees.

8. Did your local government have an in-house waste reduction program in place?  Yes  No
9. If yes, indicate what types of waste reduction activities were in place:  
 Source reduction/toxicity reduction  Recycling  Reuse
10. Did your local government have any program/policy encouraging or requiring local agencies to purchase products with recycled content?  Yes  No

## Part III. Public Programs

### Source Reduction / Reuse

Source Reduction is defined as **avoiding the creation of waste by reducing the amount or toxicity of waste before it is generated**, i.e., duplex copying and/or printing or other similar action that avoids the generation of solid waste. **Source reduction is not recycling.** Reuse programs target items that are in adequate condition or of value such that they do not warrant disposal. Reuse includes programs such as paint exchanges or pallet exchanges.

11. Did your local government have a backyard composting program?  Yes  No
12. If yes, please check all backyard composting activities that apply:  
 Promotion  Training  
 Education  Bin distribution/sales  
 Demonstration site(s) Number of Bins distributed? \_\_\_\_\_
13. Did your local government have a source reduction program targeted to the public?  Yes  No
14. If yes, please indicate the types of source reduction activities promoted:  
 Grasscycling  Enviroshopping (shopping for source reduction)  
 Xeriscaping (landscaping with less water)  Use of non-toxics in homes/businesses  
 Junk Mail Reduction  Other source reduction in the classroom
15. Did your local government offer a waste exchange or reuse program?  Yes  No
16. If yes, please indicate which programs were available to the public:  
 Swap shop/shed  Waste exchange  
Number of sheds in use? \_\_\_\_\_  Pallet exchange  
 Paint exchange  Other \_\_\_\_\_  
Number of gallons recovered? 4,689.5

### Recyclables Recovery

After source reduction, recycling is the State's next highest priority for managing solid waste. The following questions deal with your local government's programs for recovering recyclables.



17. Which of the following responses best describes your recyclables recovery activities for the period July 1, 2009 through June 30, 2010?
- My local government **DID operate or contract** for a recyclables recovery program.
- My local government **DID NOT operate or contract** for recyclables recovery **BUT DID participate** in a recyclables recovery program sponsored by another local government. (Please identify the public agency/organization responsible for its operation; then go to Part IV on page 7.)
- With what local government did you participate? \_\_\_\_\_
- My local government **DID NOT operate, contract or participate** in a recycling program. (Go to Part IV on page 7.)

If you **DID operate or contract** for a recyclables recovery program, please indicate the type of program in operation and specifics about your program.

### CURBSIDE RECYCLING PROGRAM

18. Curbside Recycling Program  Yes  No
19. Who collected the recyclable materials for your local government's curbside program?  
 Local government employees  
 Private contractor GDS  
 Other (please specify) \_\_\_\_\_
20. Please answer the following questions about your community.  
a. Total number of households? 42,770  
b. Number of households served by curbside recycling? 42,770  
c. Please estimate the **number of households** that regularly participate in the program? \_\_\_\_\_
21. What sector(s) of your community was served by the program?  
 Residential  Commercial  Industrial
22. If you checked commercial or industrial in question 21, please indicate the number of accounts served: \_\_\_\_\_
23. How frequently were the curbside recyclables collected?  
 Once a week  Twice a month  
 Every two weeks  Other \_\_\_\_\_
24. Please describe the containers used.  
 Bins  Blue bags  
 Multi-bin system  Roll-out carts
25. If you checked "Bins" or "Multi-bin system" in question 24, please describe the method of materials handling:  
 curb-sort (collector separates material as collected)  single stream  
 dual / two stream  don't know / other
26. If you checked "Roll-out carts" in question 24, please indicate the approximate size (volume) of the carts used:  
 less than 50 gallon cart  65 gallon cart  
 95 gallon cart  multiple sizes of cart available
27. If you use roll-out carts for the collection of recyclables, please indicate the year you implemented service with carts: \_\_\_\_\_

### DROP-OFF RECYCLING PROGRAM

28. Drop-off Recycling Program?  Yes  No
29. Who collected the recyclable materials for your local government's drop-off recycling program?  
 Local government employees  
 Private contractor \_\_\_\_\_  
 Other (please specify) \_\_\_\_\_
30. Please estimate the number of households served by your drop-off recycling program. 42,770
31. Please estimate the number of households that actively use your local government's drop-off recycling program. \_\_\_\_\_

32. What sector(s) of your community are served by the drop-off recycling program?

- Residential     Commercial     Industrial

33. How many drop-off locations did you provide for the citizens in your jurisdiction? Number of Sites: 7

34. How many of these locations were staffed with attendants?

- All  
 Some (please identify how many) \_\_\_\_\_  
 None

### MIXED WASTE PROCESSING

35. Mixed Waste Processing - Did your local government utilize mixed waste processing?  Yes     No

**Note:** Mixed waste processing requires the use of a permitted facility where select recyclables are removed from municipal solid waste.

### OTHER RECYCLING PROGRAMS

*DO NOT include in-house activities here. List only programs operated or contracted for by the local government.*

36. Please answer the following questions about electronics recycling in your community, and indicate program tonnage if any during FY 09-10 on page 6.

Did your community operate an electronics recycling program in FY 09-10?  Yes     No

If you did operate an electronics recycling program, please indicate style of program:

- Permanent     Annual or Scheduled Collection Days     Part of HHW Program

37. Are you operating under any inter-local agreements for the recycling of electronics?  Yes     No

38. If yes, which local governments do you have inter-local agreements with? \_\_\_\_\_

39. Please identify all "Other" programs available during FY 09-10. (check all that apply and indicate tonnages on page 6)

- School-based Programs  
 Scheduled collection drives (quarterly, once a year, etc.)  
 Curbside White Goods Collection

Were white goods delivered to the county for marketing?  Yes     No

- Multifamily Collections  
 Commercial Collections \_\_\_\_\_  
 Industrial Collections \_\_\_\_\_  
 Other Programs (please specify) \_\_\_\_\_

40. Does your local government provide recycling services to Alcoholic Beverage Commission permit holders?  Yes     No

On-site services provided    Estimated number of ABC accounts: \_\_\_\_\_

Drop-off sites available

# RECYCLING TONNAGES

- For ALL the recycling programs operated or contracted for by your local government, please provide TONNAGES (or estimates) for each material collected for the period JULY 1, 2009 through JUNE 30, 2010.
- Do NOT report YARD WASTE, TIRES, USED OIL, LEAD ACID BATTERIES, or ANTI-FREEZE tonnages on this page.
- Please report materials collected in tons only. (One ton equals 2,000 lbs.) For example, 2,500 lbs. should be reported as 1.25 tons. Please only extend numbers to two decimal places (x.xx).

PROGRAM	Curbside		Drop-off		Mixed Waste Processing		All "Other" Programs		Total Tons
	Collect? <input checked="" type="checkbox"/> if Yes	Tons	Collect? <input checked="" type="checkbox"/> if Yes	Tons	Collect? <input checked="" type="checkbox"/> if Yes	Tons	Collect? <input checked="" type="checkbox"/> if Yes	Tons	
<b>GLASS:</b>									
Clear	<input checked="" type="checkbox"/>	363.14	<input checked="" type="checkbox"/>	17.29	<input type="checkbox"/>		<input type="checkbox"/>		380.43
Brown	<input checked="" type="checkbox"/>	302.62	<input checked="" type="checkbox"/>	14.41	<input type="checkbox"/>		<input type="checkbox"/>		317.03
Green	<input checked="" type="checkbox"/>	423.67	<input checked="" type="checkbox"/>	20.17	<input type="checkbox"/>		<input type="checkbox"/>		443.84
Mixed									
<b>PLASTIC:</b>									
PETE #1	<input checked="" type="checkbox"/>	181.57	<input checked="" type="checkbox"/>	8.64	<input type="checkbox"/>		<input type="checkbox"/>		190.21
HDPE #2	<input checked="" type="checkbox"/>	363.14	<input checked="" type="checkbox"/>	17.29	<input type="checkbox"/>		<input type="checkbox"/>		380.43
Other Plastic	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
Mixed Plastic	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
All Plastic Bottles	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
<b>METAL:</b>									
Aluminum Cans	<input checked="" type="checkbox"/>	121.05	<input checked="" type="checkbox"/>	5.76	<input type="checkbox"/>		<input type="checkbox"/>		126.81
Steel Cans	<input checked="" type="checkbox"/>	242.09	<input checked="" type="checkbox"/>	11.52	<input type="checkbox"/>		<input type="checkbox"/>		253.61
White Goods	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
Other Metal	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
<b>PAPER:</b>									
Newsprint (ONP)	<input checked="" type="checkbox"/>	3,570.9	<input checked="" type="checkbox"/>	193.03	<input type="checkbox"/>		<input type="checkbox"/>		3,763.93
Cardboard (OCC)	<input checked="" type="checkbox"/>	302.62	<input checked="" type="checkbox"/>	280.64	<input type="checkbox"/>		<input type="checkbox"/>		583.26
Magazines (OMG)	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
Office Paper	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
Mixed Paper	<input type="checkbox"/>		<input checked="" type="checkbox"/>	168.43	<input type="checkbox"/>		<input type="checkbox"/>		168.43
Other Paper	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
<b>WOOD:</b>									
Pallets (refurbished, reused, fuel)	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
Other wood - DO NOT list wood tons here from yard waste pg. 8	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
<b>OTHER MATERIALS:</b>									
Textiles	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
Televisions	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
Other Electronics	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
C&D Recovery	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
Commingled tons (check all items collected above)	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
<b>TOTAL TONS:</b>		5,870.8		737.18					6,607.98

## Part IV. Special Wastes

The following questions concern your local government's provisions for managing waste materials that require special handling or are banned from landfilling.

### Used Oil and Oil Filters

41. Did your local government provide public collection sites for used oil?  Yes  No
42. If Yes, how many sites? 7
43. Number of gallons collected? 16,367 gallons
44. Did your local government provide public collection sites for used oil filters?  Yes  No
45. If Yes, how many sites? 7
46. Amount collected: 2500 Filters or \_\_\_\_\_ Barrels or \_\_\_\_\_ Tons

### Antifreeze

47. Did your local government provide public collection sites for antifreeze?  Yes  No
48. If Yes, how many sites? 7
49. Number of gallons collected? 220 gallons

### Lead Acid Batteries

50. Did your local government provide public collection sites for lead acid batteries?  Yes  No
51. If Yes, how many sites? 7
52. Number of batteries collected? 594 batteries

### Tires

53. If collected, how many tons of tires did your program recover? \_\_\_\_\_ tons

### Household Hazardous Waste (HHW)

54. Did your local government provide for the collection of pesticide containers (e.g., NCDA program)?  Yes  No
55. Did your local government offer a latex paint collection program separate from the collection of household hazardous waste?  Yes  No
56. Did your local government provide specifically for the collection of household hazardous waste?  Yes  No

If Yes, please respond to the following questions:

- a. Was it collected at a permanent site?  Yes  No
- b. Did you partner with another local government?  Yes  No

Partner(s) \_\_\_\_\_

- c. Quantities collected (in pounds) 18,856 pounds
- d. Frequency of collection once a year
- e. Contractor(s) involved Clean Harbors Environmental Services
- f. Estimated cost of the program \$14,670.52

### Lights Containing Mercury (LCMs) / Fluorescent Lights

57. Did your local government provide specifically for the collection of lights containing mercury outside of an HHW Program?  Yes  No

## Part V. Mulching, Composting and C&D Management

*Yard waste may not be disposed in sanitary landfills, incinerators, or in unpermitted sites and it is illegal to burn. Composting and mulching are popular management options.*

58. Does your local government provide either of the following?  C&D recycling  C&D salvage/reuse  
 If yes, check all materials that were included (please report tonnages in tonnage table on page 6):  
 Clean Wood  Brick, concrete, etc.  Sheetrock  Vinyl siding  Shingles  Metals  Other
59. Does your local government have an ordinance regulating the management of construction and demolition waste?  Yes  No
60. Does your local government collect yard waste at curbside?  Yes  No
61. Does your local government provide a drop-off site for yard waste collection?  Yes  No
62. Where is collected yard waste taken? New Bern Compost Facility
63. What quantities of materials were managed in your program? **Provide information in TONS OR CUBIC YARDS of material received.** For conversion purposes, use 400 lbs./cubic yd.

Destination	Check box if destination is used	Organic Debris (yard waste, brush, limbs, etc.)	
		Tons	Cubic Yards
End user (to farmer or home-owner)	<input type="checkbox"/>		
Your own local government's mulch or compost facility	<input type="checkbox"/>		
Other public mulch or compost facility	<input checked="" type="checkbox"/>	1,980.74	
Private mulch or compost facility	<input type="checkbox"/>		
Land clearing and inert debris landfill (LCID)	<input type="checkbox"/>		
<b>Total</b>			

**YARD WASTE MANAGEMENT FORMULA:** Use this formula for each truck you use in your yard waste management program. Put the grand total for all trucks in the appropriate boxes above. *Ex. 10 yd<sup>3</sup> truck x 3 days/wk x 16 wks = 480 yd<sup>3</sup>*

$$\text{Size of Truck (in yards)} \times \text{Avg. no. of times truck fills each week} \times \text{\# of weeks truck is used during year} = \text{TOTAL yd}^3$$

## Part VI. Solid Waste Collection & Disposal

64. Please estimate the population of your community \_\_\_\_\_
65. Please complete the following table regarding your solid waste collection (curbside or drop-off programs) and disposal program.

Sector	Who Collects Solid Waste? Insert Letter - see codes below		How is Solid Waste Collected? Insert No. - see codes below	
	Primary	Secondary	Primary	Secondary
Residential	Primary <sub>C</sub>	Secondary	Primary <sub>1</sub>	Secondary <sub>3</sub>
Commercial	Primary <sub>D</sub>	Secondary	Primary	Secondary
Industrial	Primary <sub>D</sub>	Secondary	Primary	Secondary

**Who Collects Solid Waste?**

- a. Local government employees
- b. By Contract
- c. Franchise haulers
- d. Local government not involved in provision of service

**How is Solid Waste Collected?**

1. Once a week at household
2. Twice a week at household
3. Convenience center/greenbox
4. As needed or by request
5. Daily
6. Other

66. If collected at the household, where is solid waste picked up?  Rear yard  Curbside
67. What type of curbside collection method is used?  
 Fully Automated  Semi-Automated  Manual  Don't know

## Part VII. Solid Waste Educational Activities

68. Did **your local government** have an education program to inform the citizens specifically about solid waste management issues/ activities?     Yes     No    (If No, skip to Part VIII)
69. Which of the following solid waste education activities did **your local government** conduct or produce? (Check all that apply)
- |  |  |
|--|--|
| <input type="checkbox"/> Radio/TV advertisements                               | <input type="checkbox"/> "RE 3" Campaign                   |
| <input type="checkbox"/> Block leader program                                  | <input type="checkbox"/> "RecycleMore" Campaign            |
| <input checked="" type="checkbox"/> Newspaper ads/articles                     | <input type="checkbox"/> "The Recycle Guys"                |
| <input type="checkbox"/> Mass mailings/utility bills, etc.                     | <input type="checkbox"/> Reward/Incentive Program          |
| <input type="checkbox"/> Award program for businesses                          | <input type="checkbox"/> Workshops, forums, or conferences |
| <input checked="" type="checkbox"/> Website                                    | <input type="checkbox"/> Public schools programs           |
| <input checked="" type="checkbox"/> Take-home items (brochures, magnets, etc.) | <input type="checkbox"/> Special events                    |
| <input checked="" type="checkbox"/> Telephone "hotline"                        | <input type="checkbox"/> Other (please specify) _____      |
70. Please provide your recycling website address and hotline phone number if applicable.



Website: www.cravencounty.com

Hotline: 252-636-6659

## Part VIII. Resources for Solid Waste Management

*Sufficient resources available to solid waste management programs are essential for continued success of these programs. The following questions deal with resources allocated to solid waste management programs.*

71. Did your local government operate an Enterprise Fund for solid waste services?     Yes     No
72. With regards to funding sources, check all that apply to your local government:
- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Tipping fees                             | <input checked="" type="checkbox"/> Volume/weight-based fees (e.g. PAYT) | <input type="checkbox"/> Tire tax                   |
| <input checked="" type="checkbox"/> Property taxes / general fund | <input type="checkbox"/> Sale of recyclables                             | <input checked="" type="checkbox"/> White Goods tax |
| <input checked="" type="checkbox"/> Per household charges         | <input checked="" type="checkbox"/> Grants                               | <input type="checkbox"/> Disposal Tax               |
73. If applicable, please provide your FY 09-10 household fees. (e.g., a. \$45.00 per year per household for solid waste)
- a. \$ \_\_\_\_\_ per \_\_\_\_\_ per \_\_\_\_\_ for solid waste
- b. \$ 36 per year per household for recycling
- c. \$ \_\_\_\_\_ per \_\_\_\_\_ per \_\_\_\_\_ for yard waste
- d. \$ \_\_\_\_\_ per \_\_\_\_\_ per \_\_\_\_\_ for bulky waste
- e. \$ \_\_\_\_\_ per \_\_\_\_\_ per \_\_\_\_\_ availability fee
- f. \$ 36 per year per household total charge
74. Did your local government have a Pay-As-You-Throw program for residential garbage? (Residents are charged by weight or volume for the amount of trash disposed.)     Yes     No

75. Who should receive this report next year? Mailene F. Hollar Title: Administrative Support Assistant
- Address: 406 Craven Street City: New Bern Zip: 28560
- Telephone: 252-636-6659 Email: mhollar@cravencountync.gov

**This form is to be submitted electronically. If you require assistance, please contact:**

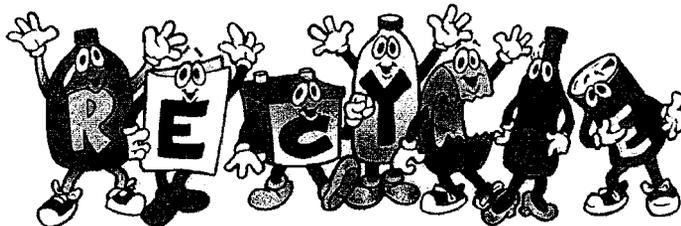
Rob Taylor, NC DPPEA  
rob.taylor@ncdenr.gov  
919-715-6528

### Comments

We would appreciate your comments about this report or other matters regarding solid waste management in North Carolina. Thank you for your time. Attach additional sheets if needed.

### Assistance

The Division of Pollution Prevention and Environmental Assistance's Local Government Assistance Team is ready to assist you in any way we can. Please visit our Web site at [www.p2pays.org/localgov](http://www.p2pays.org/localgov) or e-mail us at [lgteam@ncdenr.gov](mailto:lgteam@ncdenr.gov)



Required - Enter Your Local Government Name:

Craven County



State of North Carolina

Department of Environment and Natural Resources

Division of Waste Management &

Division of Pollution Prevention and Environmental Assistance

## Solid Waste Management Annual Report

July 1, 2008 -- June 30, 2009

COMPLETION AND SUBMISSION OF THIS REPORT WILL FULFILL THE ANNUAL REPORTING MANDATE TO THE STATE AS REQUIRED BY G.S. 130 A\_309.09A.

Please submit this form to [lgteam@ncdenr.gov](mailto:lgteam@ncdenr.gov) by **AUGUST 15, 2009**.

If you have questions or concerns, please contact the Division of Pollution Prevention and Environmental Assistance at 919-715-6500, the Solid Waste Section at 919-508-8400, or your Regional Environmental Senior Specialist.

Person Completing This Report: Mailene F. Hollar Title: Administrative Support Assistant  
Mailing Address: 406 Craven Street City: New Bern Zip: 28560  
Phone: 252-636-6659 Fax: 252-636-6686 Date: August 12, 2009  
Email: mhollar@cravencountync.gov

### General Instructions

Please remember that the time period for the report is JULY 1, 2008 through JUNE 30, 2009. Please check "No" if you have nothing to report for a specific question.

1. Did your local government have a Recycling Coordinator or similar position for FY 08-09?  Yes  No  
Name Recycling Coordinator (if different from person completing this report.)  
Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_
2. Did your local government have a Solid Waste Director or similar position for FY 08-09?  Yes  No  
If Yes, Name: Rusty Cotton Title: Director  
Address: 406 Craven Street City: New Bern Zip: 28562  
Telephone: 252-636-6659 Fax: 252-636-6686 Email: rcotton@cravencountync.gov
3. Did your local government have **dedicated or part-time** Enforcement Staff for FY 08-09?  Yes  No  
If Yes, Name: same as above Title: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_
4. Did your local government manage, provide or contract for any solid waste services in FY 2008-09 (e.g., collection, disposal, recycling, mulching, composting)?  Yes  No

*If No, the report is complete, please submit report using e-mail button above.*

## Part I. Full Cost Accounting

5. What were the full costs of your local government's solid waste management program? To the best of your ability, please respond in the chart below. The following information will be needed to determine your cost per household and cost per ton.

- a. Solid Waste Collection - Number of Households Served: 31,000
- b\*. Municipal Waste Disposal - Total Tonnage of MSW Disposed by the Local Government: 22,241
- c. Reduction, Reuse, Recycling - Number of Households served by the Recycling Program: 41,928
- d\*. Reduction, Reuse, Recycling - Total Tonnage of Recyclables Recovered by the Local Government: 8,053
- e. Mulching/Composting - Number of Households Served by the Mulching/Composting Program: \_\_\_\_\_
- f\*. Mulching/Composting - Total Tonnage Handled by the Mulching/Composting Program: \_\_\_\_\_

To calculate the total cost per ton in the table below, **DO NOT** add the cost per ton of the 4 program categories; the total cost of all programs should be divided by the total tonnage managed by the local government.

Equation: Total cost per ton = [(program cost 1+2+3+4)/(b+d+f)]

Note: For additional assistance with this section, please contact your manager or finance director.

	1. Solid Waste Collection	2. Municipal Solid Waste Disposal**	3. Reduction, Reuse and Recycling	4. Mulching, Composting and Other Programs	Total Cost
Program Cost*	402,571	353,656	1,490,376		2,246,603
Cost per Household***					
Cost per Ton					

\* Item is needed to calculate cost per household and/or costs per ton.

\*\* Estimate either 1. Full-cost of disposal (landfill, transfer station, etc.) including applicable closure costs, or 2. The tipping fee paid by your local government to a disposal facility.

\*\*\* If you are collecting commercial/industrial solid waste or recyclables, you do not need to complete the cost per household section.

Overall Program Cost from above (1+2+3+4) = 2246603

Total Tonnage Managed (b+d+f) = 22241

6. If your local government contracts for solid waste or recycling services, please report the annual contract amount.

\$840,000 For solid waste services per year

\$1,466,961 For recycling per year

OR

\$ \_\_\_\_\_ Combined Contract (solid waste and recycling)

How are disposal tax distributions being used? The money is sent to the Coastal Regional Solid Waste Management Authority as required by law.

According to *GS 130A-309.08*, local governments are required to conduct full cost accounting annually and to develop a system to inform users of such costs.

## Part II. In-House Programs

The following questions pertain to in-house activities, that is waste reduction activities/programs that are available to local government employees.

7. Did your local government have an in-house waste reduction program in place?  Yes  No
8. If yes, indicate what types of waste reduction activities were in place:  
 Source reduction/toxicity reduction  Recycling  Reuse
9. Did your local government have any program/policy encouraging or requiring local agencies to purchase products with recycled content?  Yes  No

## Part III. Public Programs

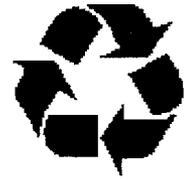
### Source Reduction / Reuse

*Source Reduction is defined as avoiding the creation of waste by reducing the amount or toxicity of waste before it is generated, i.e., duplex copying and/or printing or other similar action that avoids the generation of solid waste. Source reduction is not recycling. Reuse programs target items that are in adequate condition or of value such that they do not warrant disposal. Reuse includes programs such as paint exchanges or pallet exchanges.*

10. Did your local government have a backyard composting program?  Yes  No
11. If yes, please check all that apply:  
 Promotion  Training  
 Education  Bin distribution/sales  
 Demonstration site(s) Number of Bins distributed? \_\_\_\_\_
12. Did your local government have a source reduction program targeted to the public?  Yes  No
13. If yes, please indicate the types of activities promoted:  
 Grasscycling  Enviroshopping (shopping for source reduction)  
 Xeriscaping (landscaping with less water)  Use of non-toxics in homes/businesses  
 Junk Mail Reduction  Other source reduction in classroom
14. Did your local government offer a waste exchange or reuse program?  Yes  No
15. If yes, please indicate which programs were available to the public:  
 Swap shop/shed  Waste exchange  
Number of sheds in use? \_\_\_\_\_  Pallet exchange  
 Paint exchange  Other \_\_\_\_\_  
Number of gallons recovered? 3,598

**Recyclables  
Recovery**

*After source reduction, recycling is the State's next highest priority for managing solid waste. The following questions deal with your local government's programs for recovering recyclables.*



16. Which of the following responses best describes your recyclables recovery activities for the period July 1, 2008 through June 30, 2009?
- My local government **DID operate or contract** for a recyclables recovery program.  
My local government **DID NOT operate or contract** for recyclables recovery **BUT DID participate** in a recyclables recovery program sponsored by another local government. (Please identify the public agency/organization responsible for its operation; **then go to Part IV on page 7.**)  
With what local government did you participate? \_\_\_\_\_
  - My local government **DID NOT operate, contract or participate** in a recycling program. (Go to Part IV on page 7.)

If you **DID operate or contract** for a recyclables recovery program, please indicate the type of program in operation and specifics about your program.

**CURBSIDE RECYCLING PROGRAM**

17. Curbside Recycling Program  Yes  No
18. Who collected the recyclable materials for your local government's curbside program?
- Local government employees
  - Private contractor GDS
  - Other (please specify) \_\_\_\_\_
19. Please answer the following questions about your community.
- a. Total number of households? 41,928
  - b. Number of households served by curbside recycling? 41,928
  - c. Please estimate the **number of households** that regularly participate in the program? \_\_\_\_\_
20. What sector(s) of your community was served by the program?
- Residential  Commercial  Industrial
21. If you checked commercial or industrial in question 20, please indicate the number of accounts served: \_\_\_\_\_
22. How frequently were the curbside recyclables collected?
- Once a week  Twice a month
  - Every two weeks  Other \_\_\_\_\_
23. Please describe the containers used.
- Bins  Blue bags
  - Multi-bin system  Roll-out carts

## DROP-OFF RECYCLING PROGRAM

24. Drop-off Recycling Program?  Yes  No
25. Who collected the recyclable materials for your local government's drop-off recycling program?  
 Local government employees  
 Private contractor GDS  
 Other (please specify) \_\_\_\_\_
26. Please estimate the number of households served. 41,928
27. Please estimate the number of households that actively use your local government's drop-off recycling program. \_\_\_\_\_
28. What sector(s) of your community was served by the program?  
 Residential  Commercial  Industrial
29. How many drop-off locations did you provide for the citizens in your jurisdiction? Number of Sites: 7
30. How many of these locations were staffed with attendants?  
 All  
 Some (please identify how many) \_\_\_\_\_  
 None

## MIXED WASTE PROCESSING

31. Mixed Waste Processing - Did your local government utilize mixed waste processing?  Yes  No

**Note:** Mixed waste processing requires the use of a permitted facility where select recyclables are removed from municipal solid waste.

## OTHER RECYCLING PROGRAMS

*DO NOT include in-house activities here. List only programs operated or contracted for by the local government.*

32. Please identify all "Other" programs available during FY 08-09. (check all that apply and indicate tonnages on the next page)
- Electronics Recycling  
 Permanent  Annual or Scheduled Collection Days  Part of HHW Program
- School-based Programs
- Scheduled collection drives (quarterly, once a year, etc.)
- Curbside White Goods Collection  
Were white goods delivered to the county for marketing?  Yes  No
- Commercial Collections \_\_\_\_\_
- Industrial Collections \_\_\_\_\_
- Other Programs (please specify) \_\_\_\_\_
33. Does your local government provide on-site recycling services to Alcoholic Beverage Commission permit holders?  Yes  No
- On-site services Provided Estimated number of ABC accounts: \_\_\_\_\_
- Drop-off sites available \_\_\_\_\_

# RECYCLING TONNAGES

- For ALL the recycling programs operated or contracted for by your local government, please provide TONNAGES (or estimates) for each material collected for the period JULY 1, 2008 through JUNE 30, 2009.
- Do NOT report YARD WASTE, TIRES, USED OIL, LEAD ACID BATTERIES, or ANTI-FREEZE tonnages on this page.
- Please report materials collected in tons only. (One ton equals 2,000 lbs.) For example, 2,500 lbs. should be reported as 1.25 tons. Please only extend numbers to two decimal places (x.xx).

PROGRAM	Curbside		Drop-off		Mixed Waste Processing		All "Other" Programs		Total Tons
	Collect? <input checked="" type="checkbox"/> if Yes	Tons	Collect? <input checked="" type="checkbox"/> if Yes	Tons	Collect? <input checked="" type="checkbox"/> if Yes	Tons	Collect? <input checked="" type="checkbox"/> if Yes	Tons	
<b>GLASS:</b>									
Clear	<input checked="" type="checkbox"/>	360	<input checked="" type="checkbox"/>	20.8	<input type="checkbox"/>		<input type="checkbox"/>		380.8
Brown	<input checked="" type="checkbox"/>	300	<input checked="" type="checkbox"/>	17.33	<input type="checkbox"/>		<input type="checkbox"/>		317.33
Green	<input checked="" type="checkbox"/>	120	<input checked="" type="checkbox"/>	6.93	<input type="checkbox"/>		<input type="checkbox"/>		126.93
Mixed									
<b>PLASTIC:</b>									
PETE #1	<input checked="" type="checkbox"/>	300	<input checked="" type="checkbox"/>	17.33	<input type="checkbox"/>		<input type="checkbox"/>		317.33
HDPE #2	<input checked="" type="checkbox"/>	360	<input checked="" type="checkbox"/>	20.8	<input type="checkbox"/>		<input type="checkbox"/>		380.8
Other Plastic	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
Mixed Plastic	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
All Plastic Bottles	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
<b>METAL:</b>									
Aluminum Cans	<input checked="" type="checkbox"/>	120	<input checked="" type="checkbox"/>	6.93	<input type="checkbox"/>		<input type="checkbox"/>		126.93
Steel Cans	<input checked="" type="checkbox"/>	240	<input checked="" type="checkbox"/>	13.87	<input type="checkbox"/>		<input type="checkbox"/>		253.87
White Goods	<input type="checkbox"/>		<input checked="" type="checkbox"/>	400	<input type="checkbox"/>		<input type="checkbox"/>		400
Other Metal	<input type="checkbox"/>		<input checked="" type="checkbox"/>	547	<input type="checkbox"/>		<input type="checkbox"/>		547
<b>PAPER:</b>									
Newsprint (ONP)	<input checked="" type="checkbox"/>	4,200	<input checked="" type="checkbox"/>	242.68	<input type="checkbox"/>		<input type="checkbox"/>		4,442.68
Cardboard (OCC)	<input checked="" type="checkbox"/>	600	<input checked="" type="checkbox"/>	339	<input type="checkbox"/>		<input type="checkbox"/>		939
Magazines (OMG)	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
Office Paper	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
Mixed Paper (MPW)	<input type="checkbox"/>		<input checked="" type="checkbox"/>	815	<input type="checkbox"/>		<input type="checkbox"/>		815
Other Paper	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
<b>WOOD:</b>									
Pallets (refurbished, reused, fuel)	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
Other wood - DO NOT list wood tons here from yard waste pg. 8	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
<b>OTHER MATERIALS:</b>									
Textiles	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
Televisions	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
Other Electronics	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
C&D Recovery	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
Commingled tons (check all items collected above)	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
<b>TOTAL TONS:</b>		5,600		2,447.67					9,047.67

## Part IV. Special Wastes

The following questions concern your local government's provisions for managing waste materials that require special handling or are banned from landfilling.

### Used Oil and Oil Filters

34. Did your local government provide public collection sites for used oil?  Yes  No
35. If Yes, how many sites? 7
36. Number of gallons collected? 15,423 gallons
37. Did your local government provide public collection sites for used oil filters?  Yes  No
38. If Yes, how many sites? \_\_\_\_\_
39. Amount collected: \_\_\_\_\_ Filters or \_\_\_\_\_ Barrels or \_\_\_\_\_ Tons

### Antifreeze

40. Did your local government provide public collection sites for antifreeze?  Yes  No
41. If Yes, how many sites? \_\_\_\_\_
42. Number of gallons collected? \_\_\_\_\_ gallons

### Lead Acid Batteries

43. Did your local government provide public collection sites for antifreeze?  Yes  No
44. If Yes, how many sites? 7
45. Number of batteries collected? 816 batteries

### Tires

46. If collected, how many tons of tires did your program recover? \_\_\_\_\_ tons

### Household Hazardous Waste (HHW)

47. Did your local government provide for the collection of pesticide containers (e.g., NCDA program)?  Yes  No
48. Did your local government offer a latex paint collection program separate from the collection of household hazardous waste?  Yes  No
49. Did your local government provide specifically for the collection of household hazardous waste?  Yes  No

If Yes, please respond to the following questions:

- a. Was it collected at a permanent site?  Yes  No
- b. Did you partner with another local government?  Yes  No
- Partner(s) \_\_\_\_\_
- c. Quantities collected (in pounds) 14,180 pounds
- d. Frequency of collection once a year
- e. Contractor(s) involved Clean Harbors Environment Services
- f. Estimated cost of the program \$25,015.37



## Part VII. Solid Waste Educational Activities

60. Did your local government have an education program to inform the citizens specifically about solid waste management issues/ activities?     Yes     No    (If No, skip to Part VIII)
61. Which of the following solid waste education activities did your local government conduct or produce? (Check all that apply)
- |  |   |
|--|---|
| <input type="checkbox"/> Radio/TV advertisements                               | <input checked="" type="checkbox"/> Website                 |
| <input type="checkbox"/> Block leader program                                  | <input type="checkbox"/> "RE 3" Campaign                    |
| <input checked="" type="checkbox"/> Newspaper ads/articles                     | <input type="checkbox"/> "The Recycle Guys"                 |
| <input type="checkbox"/> Mass mailings/utility bills, etc.                     | <input type="checkbox"/> Reward/Incentive Program           |
| <input type="checkbox"/> Award program for businesses                          | <input type="checkbox"/> Workshops, forums, or conferences  |
| <input type="checkbox"/> Grant program for businesses                          | <input checked="" type="checkbox"/> Public schools programs |
| <input checked="" type="checkbox"/> Take-home items (brochures, magnets, etc.) | <input checked="" type="checkbox"/> Special events          |
| <input checked="" type="checkbox"/> Telephone "hotline"                        | <input type="checkbox"/> Other (please specify) _____       |
62. Please provide your recycling website address and hotline phone number if applicable.



Website: WWW.cravencounty.com

Hotline: 252-636-6659

## Part VIII. Resources for Solid Waste Management

*Sufficient resources available to solid waste management programs are essential for continued success of these programs. The following questions deal with resources allocated to solid waste management programs.*

63. Did your local government operate an Enterprise Fund for solid waste services?     Yes     No
64. With regards to funding mechanisms, check all that apply to your local government:
- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Tipping fees                           | <input checked="" type="checkbox"/> Volume/weight-based fees (e.g. PAYT) | <input type="checkbox"/> Tire tax                   |
| <input checked="" type="checkbox"/> Property taxes/general fund | <input type="checkbox"/> Sale of recyclables                             | <input checked="" type="checkbox"/> White Goods tax |
| <input checked="" type="checkbox"/> Per household charges       | <input checked="" type="checkbox"/> Grants                               | <input type="checkbox"/> Disposal Tax               |
65. If applicable, please provide your FY 07-08 household fees. (e.g., a. \$45.00 per year per household for solid waste)
- a. \$ \_\_\_\_\_ per \_\_\_\_\_ per \_\_\_\_\_ for solid waste
- b. \$ 36 per year per household for recycling
- c. \$ \_\_\_\_\_ per \_\_\_\_\_ per \_\_\_\_\_ for yard waste
- d. \$ \_\_\_\_\_ per \_\_\_\_\_ per \_\_\_\_\_ for bulky waste
- e. \$ \_\_\_\_\_ per \_\_\_\_\_ per \_\_\_\_\_ availability fee
- 
- f. \$ 36 per year per household total charge
66. Did your local government have a Pay-As-You-Throw program for residential garbage? (Residents are charged by weight or volume for the amount of trash disposed.)     Yes     No
67. Who should receive this report next year? Mailene F. Hollar Title: Administrative Support Assistant
- Address: 406 Craven Street City: New Bern Zip: 28560
- Telephone: 252-636-6659 Email: mhollar@cravencountync.gov

**If you are unable to submit this form electronically, please mail to:**

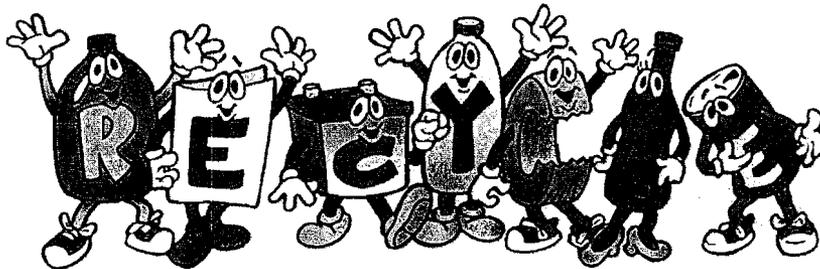
Jim Hickman, NC DPPEA  
1639 Mail Service Center  
Raleigh, NC 27699-1639

### Comments

We would appreciate your comments about this report or other matters regarding solid waste management in North Carolina. Thank you for your time. Attach additional sheets if needed.

### Assistance

The Division of Pollution Prevention and Environmental Assistance's Local Government Assistance Team is ready to assist you in any way we can. Please visit our Web site at [www.p2pays.org/localgov](http://www.p2pays.org/localgov) or e-mail us at [jim.hickman@ncdenr.gov](mailto:jim.hickman@ncdenr.gov)



# **BID FORM A**

CRAVEN COUNTY  
COUNTYWIDE RESIDENTIAL CURBSIDE RECYCLING PROGRAM  
COST CALCULATION WORKSHEET  
For contract period July 1, 2011 - June 30, 2016

Name of Bidder \_\_\_\_\_

Telephone \_\_\_\_\_

Base Bid (This Includes All Curbside Recycling Services Described in RFP on a Per Unit Cost Per Month). Unit means residential dwelling units and hand-commercial units.

Item	Description	Unit Cost Per Month
1	All Curbside Recycling Services Described in RFP	\$

Item	Description	Unit Cost Per Month
1	Alternative Bid: Services in RFP and Mixed Paper	\$

Item	Description	Unit Cost Per Month
1	Other Alternative Bid: Services in RFP and (specify)	\$

Please select the appropriate statement below:

\_\_\_\_\_ We will be able to begin curbside recycling service on July, 1, 2011.

\_\_\_\_\_ We will be able to begin curbside recycling service on \_\_\_\_\_, 2011. Assuming the Board of Commissioners awards the contract by April 22, 2011.

I have read the information in this Request for Proposals and I understand that the Craven County Curbside Recycling Program must be fully implemented and begin on July 1, 2011

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

# **BID FORM A-1**

CRAVEN COUNTY  
COUNTYWIDE RESIDENTIAL CURBSIDE RECYCLING PROGRAM  
COST CALCULATION WORKSHEET  
For contract period July 1, 2011 - June 30, 2016

Name of Bidder \_\_\_\_\_

Telephone \_\_\_\_\_

Base Bid (This Includes All Curbside Recycling Services Described in RFP using a 64 gallon roll out, covered container on a Per Unit Cost Per Month). Unit means residential dwelling units and hand-commercial units.

Item	Description	Unit Cost Per Month
1	All Curbside Recycling Services Described in RFP	\$

Item	Description	Unit Cost Per Month
1	Alternative Bid: Services in RFP and Mixed Paper	\$

Item	Description	Unit Cost Per Month
1	Other Alternative Bid: Services in RFP and (specify)	\$

Please select the appropriate statement below:

\_\_\_\_\_ We will be able to begin curbside recycling service on July, 1, 2011.

\_\_\_\_\_ We will be able to begin curbside recycling service on \_\_\_\_\_, 2011. Assuming the Board of Commissioners awards the contract by April 22, 2011.

I have read the information in this Request for Proposals and I understand that the Craven County Curbside Recycling Program must be fully implemented and begin on July 1, 2011

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date